

**ELMIRA HEIGHTS CENTRAL SCHOOL DISTRICT
ELMIRA HEIGHTS, NEW YORK**

Call to Order: The Regular Meeting of the Board of Education was called to order at 7:00 p.m. on April 12, 2023 by Board President Joseph Sullivan followed by the pledge of allegiance.

Members Present: Jody Buckley, Christopher Callas (7:02), John Cole, Michael Lepak, Joseph Sullivan, Andrew Willard

Member Absent: Terrance Day

Others Present: Michael Gill, Martha Clark, Megan Molina

APPROVAL OF AGENDA/MINUTES

Agenda -

A motion was made by Jody Buckley, seconded by Michael Lepak and carried 5-0 to approve the agenda **with additions** of the April 12, 2023 Board of Education Regular meeting.

Minutes –

A motion was made by Andrew Willard, seconded John Cole and carried 6-0 to approve the minutes of the following Board of Education Meetings:

March 15, 2023 Board of Education Regular Meeting

Order of Business:

A motion was made by Jody Buckley, seconded by Andrew Willard, and carried 6-0 to suspend the regular order of business to accommodate guests, special discussion topics and presentations in an order of business as deemed appropriate.

EXECUTIVE SESSION – *moved to end of meeting.*

COMMENTS FROM THE PUBLIC AND STAFF

Michael Gill - Superintendent ♦ Sports fields are looking great with mowing and trimming. ♦ SRO held Emergency Phone Call training with office staff, in light of recent “Swatting” phone calls that are fake situations reported as active threats. ♦ Safety Committee and SRO are planning reunification process in case of an emergency, lock down training run through with local police to be scheduled. SRO will be at June Meeting.

Megan Molina – Administrator ♦ Director of Student Services reviewed presentation and gave updates on Special Education goals and achievements.

Martha Clark – Business Manager ♦ Saving comments for Budget presentation.

PERSONNEL:

A motion was made by Andrew Willard, seconded by John Cole and carried 6-0 to approve the following recommended personnel items, and being further resolved that upon receipt of final clearance from the State Education Department, any conditional appointments shall be changed to regular appointments, reflecting the effective date of said Board meeting.

F-1 Resignations / Terminations / Retirements:

Resignation

a. Meagan Rice, Food Service Helper

The Board accepted the resignation of Meagan Rice as food service helper effective April 8, 2023. Ms. Rice’s last day with the district is April 7, 2023.

F-2 Appointments

The Board approved the following personnel. Be it further resolved that upon receipt of final clearance from the State Education Department, any conditional appointments shall be changed to regular appointments, reflecting the effective date of said Board meeting.

a. Substitute appointments for the 2022-2023 school year:

Substitute Teacher: Taylor Malone Madison Pelchar

Substitute Support Staff: Taylor Malone Madison Pelchar

b. Probationary appointments:

Melissa Mager

Food Service Helper-3.5hr/day

Effective: April 13, 2023

Probationary Period: April 13, 2023-April 12, 2024/Civil Service Regulations

Compensation per EHESSA Contract: \$14.90/hr (step1)

c. APEX appointments for duties as part of the APEX grant program at Thomas Edison High School for the 2022-23 school year:

Emily Thresher APEX Activity Coordinator \$25.00/hour

d. Inspectors and Poll Workers – Annual Budget/Election Vote May 16, 2023

Chairman: R. Todd VanHouten
 Chief Inspector Kris Manns
 7am-8pm

Volunteer Inspectors/Clerks/Alternates:

Lisa Cobb	Gail Legge	Barb Day
Connie Gleason	Peggy Ridosh	Tammy Farley
Connie Warren	Beverly Spencer	Mary Moore
Deb Sherman	Lisa Rice	Carol Sullivan
Kate Shilling	Meagan Rice	Katrina Lourdiane
Maria Turic	Meadow McDowell	Mary Rae Bahantka

RESOLVED, that the District Clerk, Erin Furstoss be authorized to appoint additional Election Inspectors/Clerks/Alternates as she shall deem necessary to fill vacancies that may occur or to provide for additional assistance that may be needed during the 2023-2024 budget vote.

F-3 Change in Employment Status

- a. The Board approved the permanent appointment of the following Support Staff employees after having successfully completed their probationary periods in accordance with current Civil Service Regulations:

<u>Name</u>	<u>Position</u>	<u>Effective Date</u>
Elena Stone	Food Service Helper	April 21, 2023

FINANCIAL

G-1 Reports - acknowledged

A motion was made by John Cole, seconded by Jody Buckley, and carried 6-0 to acknowledge the following consent financial reports G1a through G1f.

- a. Budget Status Report as of March 5, 2023
- b. Revenue Status Report as of March 5, 2023
- c. Budget Transfer Report as of March 5, 2023
- d. Treasurer’s Reports for February 2023
- e. Claims Auditor Report for February 2023
- f. Extra Classroom Report for February 2023

G-2 Reserve Transfers - approved

A motion was made by Christopher Callas, seconded by Andrew Willard, and carried 6-0 to approve the transfer of up to \$62,000 from the Workers Compensation Reserve, \$190,000 from Retirement Contribution Reserve, \$118,350 from the TRS Contribution Reserve as part of the revenue plan for fiscal year ending June 30, 2022.

G-3 Inter-Fund Transfers - approved

A motion was made by Michael Lepak, seconded by Andrew Willard, and carried 6-0 to approve the inter-fund transfer of \$185,000 from General Fund to Capital Fund as part of the \$10,475,000 Capital Project approved by the voters on December 14, 2021. These funds were included in the 2022-23 approved budget as debt service payment for this project but, due to the timing of the commencement of the project interim financing was not needed. These funds will be used to reduce the total amount of final financing for this project.

G-4 Independent Audit Proposals – Auditing Services – ADDITION - approved

A motion was made by John Cole, seconded by Andrew Willard and carried 6-0 to approve the proposal with Insero & Co. CPAs, LLP to contract for auditing services for the year ending June 30, 2023, 2024, 2025 with the option to extend the contract for subsequent years ending June 30, 2026 and 2027 as selected at the April 12, 2023 Audit Committee meeting.

FACILITIES

- H-1 2022 Capital Outlay / Annual Project Update – outlay project is done; annual project has some camera work and fine tuning left.
- H-2 2023 Capital Outlay Project – Work is done, buying supplies, then filing certificate of completion.
- H-3 Capital Project 2021 / Energy Performance Contract (EPC) Update – finishing lights at TAE. Track work begins after May 2 track meet.

NEW BUSINESS

J-1 Board Term Proposition

A motion was made by John Cole, seconded by Michael Lepak, and carried 6-0 to approve the following resolution calling for a public vote to ultimately reduce the term length for members of the Board from five (5) to three (3) years:

WHEREAS, the Education Law of the State of New York permits the voters of a central school district to reduce the term limits of members of boards of education by majority vote of the qualified voters; and
WHEREAS, the Elmira Heights Central School District (the "District") has observed a decrease in the number of candidates seeking election to a position on its Board of Education (the "Board"); and
WHEREAS, the Board seeks to reduce the term length for members of the Board from five (5) years to three (3) years;
NOW, THEREFORE, BE IT RESOLVED that the following proposition be presented to the voters at the Annual Meeting to be held on May 16, 2023:
Shall the Board of Education of the Elmira Heights Central School District (the "Board") be authorized to reduce the term length for members of the Board from five (5) years to three (3) years, and that one or more of the vacancies to be filled, during each of the three years next succeeding, shall be for three or four years only in order that, as nearly as possible, an equal number of trustees shall be elected to the Board each year?

J-2 Final Request for Services

A motion was made by Andrew Willard, seconded by Michael Lepak, and carried 6-0 to approve the 2023-24 Final Request for BOCES Services.

CONSENT

A motion was made by Jody Buckley, seconded by John Cole and carried 6-0 to approve the following consent agenda items **K-1 through K-8**.

K-1 CSE Recommendations and Funding - approved

The Board of Education approved the student placement determinations from the February 27, 28, March 1, 3, 7, 10, 17, 21, 22, 27, 28, and 30, 2023, CSE/504 meeting(s) and the funds to support such recommendations.

K-2 CPSE Recommendations and Funding - approved

The Board of Education approved the student placement determinations from the March 10 and 17, 2023, CPSE meeting(s) and the funds to support such recommendations.

K-3 Donation -Community Foundation - approved

The Board of Education accepted grant donation from Community Foundation of Elmira-Corning and the Finger Lakes, Inc of \$900.00 to be used for bussing on the Edison HS Community Service Day 2023.

K-4 Donation -TC Energy - approved

The Board of Education accepted donation from TC Energy of \$12,000.00 in support of the district's initiative, STEM-VEX Robotics Education.

K-5 Donation -Corning Incorporated Foundation - approved

The Board of Education accepted the grant donation from the Blackbaud Giving Fund on behalf of Corning Incorporated Foundation and its donors of \$1,000.00 to support the Thomas Edison High School music department.

K-6 2023-24 Cooperative Purchasing and Generic resolutions – approved

The Board of Education approved the following 2023-24 cooperative purchasing resolution and the 2023-24 generic resolution with the Delaware-Chenango-Madison-Otsego (DCMO) BOCES for equipment, supplies and contract items for the 2023-24 school year:

COOPERATIVE PURCHASING SCHOOL YEAR 2023-2024

WHEREAS,

The Cooperative Purchasing Service is a plan of a number of public school districts in the Delaware-Chenango-Madison-Otsego BOCES Area in New York, to bid jointly equipment, supplies and contract items, and

WHEREAS,

The Central School named below is desirous of participating with other districts in the Delaware-Chenango-Madison-Otsego BOCES in the joint bidding of the items mentioned above as authorized by General Municipal Law, Section 119-o, and

WHEREAS,

The Central School named below wishes to appoint the Delaware-Chenango-Madison- Otsego BOCES to advertise for bid, accept, tabulate bids and award bids on their behalf; therefore,

BE IT RESOLVED,

That the Board of Education of the Central School listed below hereby appoints the Delaware-Chenango-Madison-Otsego BOCES to represent it in all matters relating above, and designates the Evening Sun Newspaper as the legal publication for all Cooperative Purchasing bid notifications, and, BE IT FURTHER RESOLVED,

That the Board of Education of the Central School listed below authorizes the Delaware- Chenango-Madison-Otsego BOCES to represent it in all matters leading up to the entering into a contract for the purchase of the above mentioned commodities, and,

BE IT FURTHER RESOLVED,

That the Board of Education of the Central School listed below agrees to (1) assume its equitable share of the costs of the Cooperative Bidding; (2) abide by majority decisions of the participating districts; (3) abide by the Award of the BOCES Board; (4) and that after the award of the bid it will conduct all negotiations directly with the successful bidder(s).

GENERIC SCHOOL YEAR 2023-2024

WHEREAS,

It is a plan of a number of public school districts in the Delaware-Chenango-Madison- Otsego BOCES Area in New York, to bid jointly equipment, supplies and contract items, and

WHEREAS,

The Central School named below is desirous of participating with other districts in the Delaware-Chenango-Madison-Otsego BOCES Area in the joint bidding of the items mentioned above as authorized by General Municipal Law, Section 119-o, and

WHEREAS,

The Central School named below wishes to appoint a committee made up of participating schools to assume the responsibility for drafting of specifications, advertising for bids, accepting and opening bids, tabulating bids and providing the information to their Board of Education who will make the awards; therefore,

BE IT RESOLVED,

That the Board of Education of the Central School listed below hereby appoints the Delaware-Chenango-Madison-Otsego BOCES to represent it in all matters relating above, and designates the Evening Sun Newspaper as the legal publication for all Cooperative Purchasing bid notifications and,

BE IT FURTHER RESOLVED,

That the Board of Education of the Central School listed below authorizes the above committee to represent it in all matters leading up to the entering into a contract for the purchase of the above mentioned items, and,

BE IT FURTHER RESOLVED,

That the Board of Education of the Central School listed below agrees to (1) abide by majority decisions of the participating districts on quality standards; (2) that it will award contracts based on information provided from the bid; (3) and that after the award of the bid it will conduct all negotiations directly with the successful bidder(s).

K-7 PreK Eval services - approved

The Board of Education approved the contract with Chemung County for PreK evaluation services.

K-8 Chemung County Mental Hygiene, CIS agreement - approved

The Board approved the agreement between the Chemung County Department of Mental Hygiene, Children’s Integrated Services and the Elmira Heights Central School District for a therapeutic school-based mental health program between January 1, 2023 through December 31, 2023.

COMMUNICATIONS

M-1 NYSIR Underwriting Survey Recommendations and Response -

Business Manager, Martha Clark, described the recommendations by NYSIR after a recent inspection and the district responses. Most recommendations were address at the time of inspection.

DISCUSSION

N-1 2023-24 Budget Updates – The Superintendent and Business Manager reviewed the presentation updates with questions and answers, currently in a holding pattern waiting on the state’s budget.

N-2 Cohen Elementary Principal Search Process – The Superintendent reviewed process for interviewing and vetting candidates by including a feedback form for the Finalist night on May 9.

NEXT MEETING

Wednesday	April 19, 2023	Regular BOE Meeting/ BOCES Admin Budget Vote	7:00 pm	Community Rm
Wednesday	May 3, 2023	Regular BOE Meeting/Public Presentation	7:00 pm	Community Rm
Tuesday	May 16, 2023	Budget VOTE & BOE Elections	7am-8pm	TAE Gym

EXECUTIVE SESSION:

At 8:05pm a motion was made by Jody Buckley, seconded by Michael Lepak, and carried 6-0 to enter executive session to discuss employment histories of particular persons.

ADJOURN EXECUTIVE SESSION:

At 8:29pm a motion was made by Michael Lepak, seconded by Jody Buckley, and carried 6-0 to adjourn executive session.

ADJOURNMENT – At 8:29pm motion was made by Andrew Willard, seconded by Jody Buckley, and carried 6-0 to adjourn the meeting.

Clerk



2022-2023

Focused Intervention:
District Support Plan

Elmira Heights– Focus Intervention

SDI, TS, and SA FACE

2022-23 Focus Areas + Goal Attainment Scale

Focus area 1 Specially Designed Instruction Goal Attainment Scale					
	0	1	2	3	4
Student	Green	Blue	White	White	Light Blue
Practice	Green	Blue	White	White	Light Blue
Systems	Green	Blue	White	White	Light Blue
Focus area 2 Graduation Rate Goal Attainment Scale					
	0	1	2	3	4
Student	Green	Blue	White	White	Light Blue
Practice	Green	Blue	White	Light Blue	Light Blue
Systems	Green	Blue	Light Blue	White	White

Data Collection Schedule



Status of Work

Actions	Unable to Complete	Delayed	On Schedule	Completed
Focus area 1			Green	
			Blue	
			Light Blue	
Focus area 2			Green	
			Blue	
			Light Blue	



Barriers



Discussion



EO designation

Activities

Activities
Training <ul style="list-style-type: none"> Focus area 1 (1) Focus area 2 (5)
Meeting <ul style="list-style-type: none"> Focus area 1 (3) Focus area 2 (9)
Coaching <ul style="list-style-type: none"> Focus area 1 (8) Focus area 2 (5)
Technical Assistance <ul style="list-style-type: none"> Focus area 1 (6) Focus area 2 (0)
Progress Monitoring <ul style="list-style-type: none"> Focus area 1 (3) Focus area 2 (3)
Visitation <ul style="list-style-type: none"> Focus area 1 (5) Focus area 2 (1)

Elmira Heights- Focus Area 1

Specially Designed Instruction

Student Goal

Goal ↑↓	Goal Targets ↑↓	Date for goal attainment ↑↓	0 (Baseline) ↑↓	1 ↑↓	2 (reached) ↑↓	3 ↑↓	4 (exceeded) ↑↓
By May 2023, 12 cohort students with disabilities at the 7th and 8th grade levels will each meet 2 annual academic IEP goals measured by the assessment tools articulated in the IEP.	Cohen Middle School	2023-06-12	0 of 12 cohort students have met 2 of their annual academic IEP goals.	less than 12 cohort students have met 2 of their annual academic IEP goals.	all 12 of the cohort students have met 2 of their annual academic IEP goals.	1-3 additional SWD (in 7th and 8th grade) have met 2 annual academic IEP goals	4-5 additional SWD (in 7th and 8th grade) have met 2 annual academic IEP goals



Practice Goal

Goal

↑↓

By May 2023, 4 special education teachers of the cohort SWD in this plan will utilize 4 out of 6 indicators in the Partnership approved Data Based Instruction Protocol for progress monitoring IEP goals.

Goal Targets

↑↓

Cohen Middle School

Date for goal attainment

↑↓

2023-06-12

0 (Baseline)

↑↓

4 special education teachers of the cohort SWD in this plan utilize 0 out of 6 indicators in the Partnership approved Data Based Instruction Protocol.



1

↑↓

all special education teachers of the cohort SWD in this plan utilize 1-2 out of 6 indicators in the Partnership approved Data Based Instruction Protocol.



2 (reached)

↑↓

all special education teachers of the cohort SWD in this plan utilize 3-4 out of 6 indicators in the Partnership approved Data Based Instruction Protocol.

3

↑↓

all special education teachers of the cohort SWD in this plan utilize 5 out of 6 indicators in the Partnership approved Data Based Instruction Protocol.

4 (exceeded)

↑↓

all special education teachers of the cohort SWD in this plan utilize 6 out of 6 indicators in the Partnership approved Data Based Instruction Protocol.



Systems Goal

Goal ↑↓	Goal Targets ↑↓	Date for goal attainment ↑↓	0 (Baseline) ↑↓	1 ↑↓	2 (reached) ↑↓	3 ↑↓	4 (exceeded) ↑↓
The IEPs for the 12 students in the 7th and 8th grade cohort will have 2 academic annual goals aligned to needs articulated in the present levels of educational performance.	Cohen Middle School	2023-06-12	0 out of 12 students in the 7th and 8th grade cohort will have 2 academic annual goals aligned to needs articulated in the present levels of educational performance.	1- 11 out of 12 students in the 7th and 8th grade cohort will have 2 academic annual goals aligned to needs articulated in the present levels of educational performance.	12 out of 12 students in the 7th and 8th grade cohort will have 2 academic annual goals aligned to needs articulated in the present levels of educational performance.	additional 1-3 students in the 7th and 8th grade cohort will have 2 academic annual goals aligned to needs articulated in the present levels of educational performance.	additional 4-5 students in the 7th and 8th grade cohort will have 2 academic annual goals aligned to needs articulated in the present levels of educational performance.



Upcoming Activities

- April 2023:
 - 3/28/23: Administrative Meeting
 - 4/11/23: District Implementation Team Meeting
 - 4/18/23: Technical Assistance and Coaching around using data to adjust instruction
- May 2023:
 - 5/2/23: Technical Assistance and Coaching around using data to adjust instruction
 - 5/16/23: Technical Assistance and Coaching around using data to adjust instruction
 - 5/30/23: Technical Assistance and Coaching around using data to adjust instruction
- June 2023:
 - 6/6/23: District Implementation Team Meeting

Elmira Heights- Focus Area 2

Graduation Rate

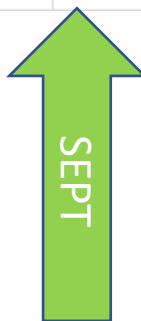
Student Goal

Goal ↑↓	Goal Targets ↑↓	Date for goal attainment ↑↓	0 (Baseline) ↑↓	1 ↑↓	2 (reached) ↑↓	3 ↑↓	4 (exceeded) ↑↓
By June 2023, a minimum of 8 SWD with in-district programming will participate in work-based learning experiences, as measured by the participating students having documented completed hours.	Thomas A Edison High School	2023-06-23	0 out of 8 SWD with in-district programming have documented accumulated hours toward meeting the requirements of the CDOS Commencement Credential.	4 out of 8 SWD with in-district programming have documented accumulated hours toward meeting the requirements of the CDOS Commencement Credential.	6 out of 8 SWD with in-district programming have documented accumulated hours toward meeting the requirements of the CDOS Commencement Credential.	7 out of 8 SWD with in-district programming have documented accumulated hours toward meeting the requirements of the CDOS Commencement Credential.	8 out of 8 SWD with in-district programming have documented accumulated hours toward meeting the requirements of the CDOS Commencement Credential.



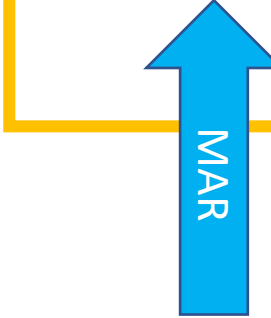
Practice Goal

Goal ↑↓	Goal Targets ↑↓	Date for goal attainment ↑↓	0 (Baseline) ↑↓	1 ↑↓	2 (reached) ↑↓	3 ↑↓	4 (exceeded) ↑↓
By June 2023, special education staff and school counselors working directly with sample cohort of 8 in-district SWD participating in work-based learning will facilitate the learning as evidenced by multiple means of documentation.	Thomas A Edison High School	2023-06-23	8 out of 8 students have no evidence for documentation (none have WBL forms, CDOS tracking tool, Career Plan, or Employability Profile)	8 out of 8 students have minimal evidence for documentation (all have WBL forms; some are missing CDOS tracking tool, Career Plan, or Employability Profile))	8 out of 8 students have partial evidence for documentation (all have WBL forms and CDOS tracking tool; some are missing Career Plan or Employability Profile)	8 out of 8 students have most of the evidence for documentation (all have WBL forms, CDOS tracking tool, and Career Plan; some are missing Employability Profile)	8 out of 8 students have all of the evidence for documentation (all have WBL forms, CDOS tracking tool, Career Plan, and Employability Profile)



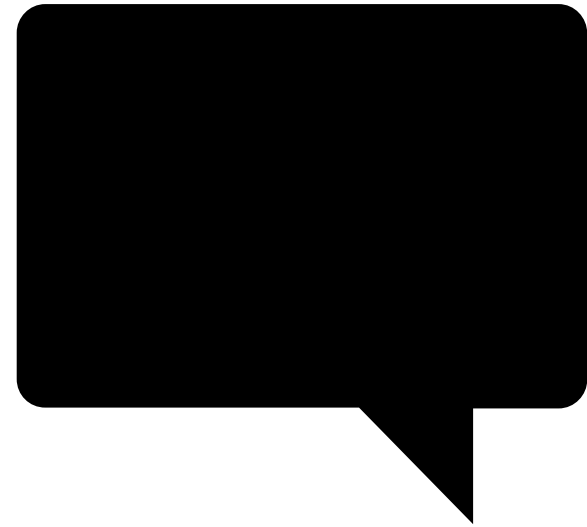
Systems Goal

Goal ↑↓	Goal Targets ↑↓	Date for goal attainment ↑↓	0 (Baseline) ↑↓	1 ↑↓	2 (reached) ↑↓	3 ↑↓	4 (exceeded) ↑↓
By June 2023, the educational organization will have structured in-district work-based learning opportunities in place to allow for the attainment of the CDOS Commencement Credential as a pathway to graduation, as measured by number of opportunities available with required documentation.	Thomas A Edison High School	2023-06-23	EO has no in-district WBL opportunities with required documentation.	EO has one in-district WBL opportunities with required documentation.	EO has two in-district WBL opportunities with required documentation.	EO has three in-district WBL opportunities with required documentation.	EO has four or more in-district WBL opportunities with required documentation.





Barriers



Discussion

Upcoming Activities

- **March 2023**
 - School Counselors Meeting: March 28
 - Progress Monitoring/ Data Collection: March 28
- **April 2023**
 - Coaching and Technical Assistance: April 11,18,25
 - Work-Based Learning Team Meeting: April 11
 - District Implementation Team Meeting: April 11
- **May 2023**
 - Coaching and Technical Assistance: May 9,16,23
 - Work –Based Learning Team Meeting: May 9.,30
 - Progress Monitoring/ Data Collection: May 30
- **June 2023**
 - Coaching and Technical Assistance: June 6,13
 - School Counselors Meeting: June 6
 - District Implementation Team Meeting: June 6



March '23						
S	M	T	W	T	F	S
26						

April '23						
S	M	T	W	T	F	S
						1
		11	12	13	14	15
16	17	18	19	20	21	22
23	24	25	26	27	28	29
30						

May '23						
S	M	T	W	T	F	S
	1	2	3	4	5	6
7	8	9	10	11	12	13
14	15	16	17	18	19	20
21	22	23	24	25	26	27
28	29	30	31			

June '23						
S	M	T	W	T	F	S
				1	2	3
4	5	6	7	8	9	10
11	12	13	14	15	16	17
18	19	20	21	22	23	24
25	26	27	28	29	30	

Next District Implementation Team meeting dates and times
 April 11 @ 9:00 am
 and
 June 6 @ 8:00 am

OSE Regional Level Team Meetings

2023-2024 Elmira Heights CSD Budget Overview & Proposal



April 12, 2023



Budget Updates

- Awaiting approval of budget from New York State
 - Final State Aid Projections
- No changes to proposed expenditure plan
- Any change in anticipated State Aid would be allocated to the transfer to Capital Reserve.
- Board will need to approve the final budget proposition at the April 19th meeting
- Property Tax Report Card – due to NYS on April 21st

Projected Expenditures

Account	2022-2023 Adopted Budget	2023-2024 Proposed Budget	Dollar Difference	Percent Difference
General Support	3,798,411	4,218,096	419,685	11.05%
Instructional	12,228,886	13,615,400	1,386,514	11.34%
Transportation	569,987	739,607	169,620	29.76%
Employee Benefits	5,551,543	5,713,255	161,712	2.91%
Debt Service	2,292,774	2,318,721	25,947	1.13%
Interfund Transfer	150,000	1,270,000	1,120,000	746.67%
Total	24,591,601	27,875,079	3,283,478	13.35%



2023-2024 Capital Outlay Project

Scope of the Project at Thomas Edison High School with Total Project cost of \$100,000

- Exterior Main Office Door and Sidewalk
- Avigilon Access Control Upgrade
- Gymnasium Basketball hoops
- Drinking fountains



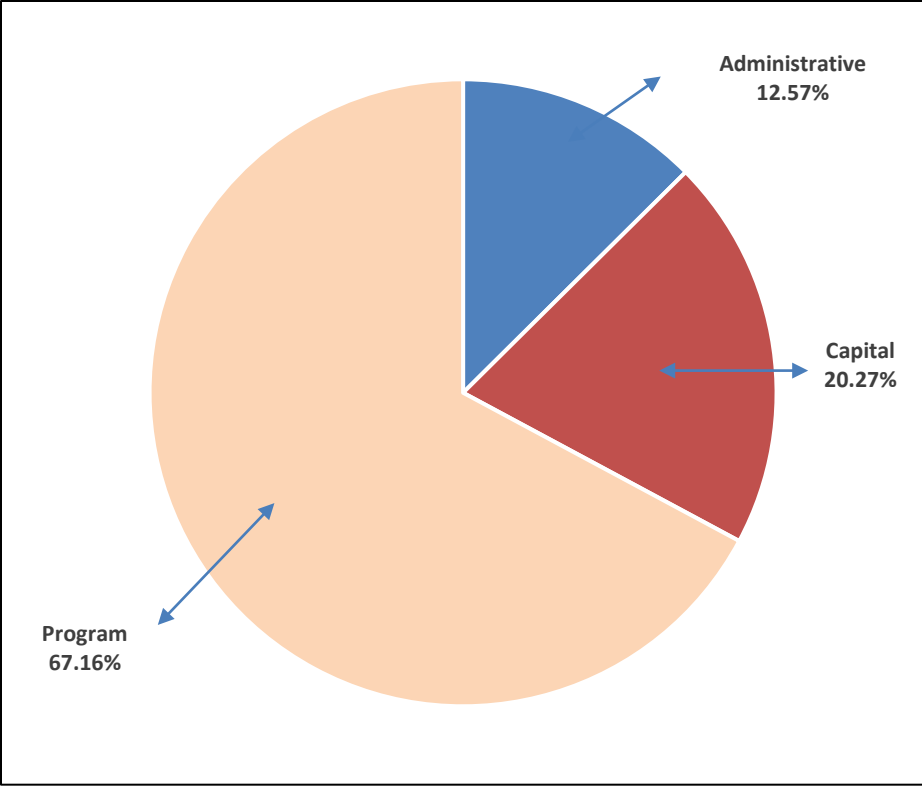
Projected Revenues

Account	2022-2023 Adopted Revenue	2023-2024 Proposed Revenue	Dollar Difference	Percent Difference
Real Property Tax Items	8,390,286	8,532,323	142,037	1.69%
Charges For Services	71,320	66,000	(5,320)	-7.46%
Use of Money & Property	198,524	151,524	(47,000)	-23.67%
Reimbursements/Refunds	351,000	351,000	-	0.00%
State Aid	14,880,721	18,724,232	3,843,511	25.83%
Federal Aid	50,000	50,000	-	0.00%
Appropriated Reserves & Fund Balance	649,750	-	(649,750)	-100.00%
Total	24,591,601	27,875,079	3,283,478	13.35%



Three Part Budget Summary

FUNCTION	2022-23	2023-24	\$ Change	% Change
Total Administrative	\$ 3,000,263	\$ 3,503,411	\$ 503,148	16.77%
Total Capital	\$ 4,205,354	\$ 5,651,478	\$ 1,446,124	34.39%
Total Program	\$ 17,385,984	\$ 18,720,190	\$ 1,334,206	7.67%
Totals	\$ 24,591,601	\$ 27,875,079	\$ 3,283,478	13.35%



Three Part Budget

Estimated Impact of Proposed Tax Levy on a \$100,000 House

This chart estimates the possible 2023-2024 tax increase on a property with a \$100,000 value with a 1.79% tax levy increase.

This chart does not take into account any changes in your Town equalization rates & assessments.

** Maximum STAR increase per law is 2% over prior year.	2022-23 Actual	2023-24 Proposed with Tax Cap of 1.79%
Property Value	\$100,000	
Tax rate per \$1000 of assessed value	\$23.95	\$24.38
Average School Tax Bill	\$2,395	\$2,438
Annual \$ tax increase (before STAR)		\$43
Monthly \$ tax increase (before STAR)		\$3.58
Basic STAR Savings	\$659	659
Average tax due after STAR	\$1,736	\$1,779
Annual \$ tax increase (after STAR)		\$43
Monthly \$ tax increase (after STAR)		\$3.58

Contingent Budget

District is required to :

- Charge all outside agencies for the use of facilities
- Eliminate all equipment purchases
- Eliminate Capital Outlay Project
- Eliminate all salary increase for employees not covered by a collective bargaining agreement

Adjustments to be made if contingent budget is required:

Administrative	(\$162,910)	Equipment and salary increase for employees not covered by a collective bargaining agreement
Program	(\$75,168)	Equipment and salary increases for employees not covered by collective bargaining agreement
Capital	(\$223,109)	Capital Outlay Project, equipment, and salary increase for employees not covered by a collection bargaining agreement

Administrative CAP = The administrative component of a contingency budget must not exceed the lesser of the percent the administrative component comprised in the prior year's budget (exclusive of the capital component) or the percent the administrative component comprised in the last defeated budget (exclusive of the capital component)

2023-24 Admin CAP 15.19%

Questions and Next Steps





Expenditure Projections





Revenue Projections



Trust the Process.



Cohen Elementary Principal Selection process: *Trust the Process*

Broad input and involvement.





Goals and Priorities



GOAL: Select a great candidate for our next Cohen Principal.

Priorities:

- Engage broad representation of stakeholder groups in many steps of the process.
- Establish a set of topics and questions which stakeholders would want to have asked or be commented on by the candidates.
- Have participation in *Interview Teams* to best represent the community and building.
- Give an opportunity to the all staff and community members interested to hear from the Finalists.



Elmira Heights Community and EHCSD Staff input

Process Goal: *Create a consolidated list of topics and questions to be put to our candidates.*

Process Goal: *Engage broad representation of stakeholder groups in many steps of the process.*

- Surveys to the Community and Staff: Surveys to be sent out to draw out priority topic areas to follow up on in the process:
 - **Community Survey** to be posted by ed of week on website, social media, and through direct email to families.
 - **Staff Survey** will be sent out via email.
 - Survey sent on April 14.
- Survey Results Evaluation and Review:
 - Feedback evaluation groups: Cohen Building Leadership Team and Admin Team.
 - Goal: Draw out common themes and areas of importance from the feedback.





Initial Interviews - May 3, 2022



Targeting 5 candidate interviews

- Interview team: Broad Representation
 - Teachers
 - Support Staff
 - Parent
 - Admin
 - Student TBD

Format of the Interview:

- Question and Answers format.
- Opportunities to hear the candidates discuss their experience or knowledge of specifically identified topics.
- At end of interview sessions the Interview team will



Finalist Night - May 9, 2023



Looking to have **3 Finalists**:

- Finalists work through 3 groups:
 - Community - Cohen Aud.
 - Staff - Cohen Cafe
 - Board of Education - Cohen Rm 214
- Each session will have Finalists answer prepared questions or to speak on specific topics.

Schedule for evening:

- 6:00 - Arrival of staff/community members
- 6:15 - Sessions Begin
 - Session 1: 6:15-7:00
 - Session 2: 7:15-8:00
 - Session 3: 8:15-9:00

Attendees will be asked to fill out feedback forms to gather their input and insights on the Finalists.



Appoint the next Cohen Elementary Principal

When do they join The Heights at Cohen Elem?

Targeting a BOE appointment in June or July.

Goal would be to have some time of overlapping the next COE Principal with Mr. Lutz.

Summer opportunity for on-boarding and planning for the 2023-2024 school year!

Summer Work to be engaged in:

Schedule and Building preparation. (tweaks as identified)

Curriculum and Instruction work.

Trainings on MTSS and Professional Learning Communities w/ Solution Tree.

Become familiar with our school community, staff, culture.

Trust the Process.



Thank-You's: Echo Beach, Erin Furstoss, Gretchen Smith, & Admin Team!