

April 6, 2023

Michael Gill, Superintendent of Schools
Elmira Heights Central School District
2083 College Avenue
Elmira Heights, NY 14903

Re: 2023-2024 Capital Outlay Project Proposal

Dear Michael:

We are pleased to submit the following proposal for design services associated with the 2023-24 Capital Outlay Project. Our understanding of the scope of work for this project is to assist the district with the following:

Thomas A. Edison High School:

- Exterior Door Replacement at Main Office Secondary Entrance
- Sidewalk Replacements
- Main Gymnasium Basketball Backstop and Support Framing

The proposal includes all the standard basic services of design, engineering, construction documents, specifications, New York State SED Submission, bidding, and construction administration required as well as the coordination required to identify the complete scope of work. The design and engineering team will include:

- Principal
- Project Manager/Architect
- Structural Designer as required
- Electrical Designer
- Technology Designer as required
- Hazardous Materials Designer as/if needed
- Architectural and Engineering support staff

Project Budget

Bare Construction Costs	\$ 60,250
Design Contingency 10%	\$ 6,025
Contractors General Conditions 12%	\$ 7,953
Construction Contingency 10%	\$ 7,422
<hr/> Construction Cost	<hr/> \$ 81,650

Incidental Budget 20%+/-	\$ 18,350
<hr/> Total Project	<hr/> \$ 100,000

Project Schedule

Planning & Design Commence.....	March 2023
District Budget Vote.....	May 2023
SED Submission.....	April 2023
Projected SED Approval.....	July 2023
Bidding/Solicitation/Award	August 2023
Substantial Completion	April 2024
Final Completion.....	May 2024

HUNT Fee:

We propose to provide the services described above for a stipulated sum of \$11,550 plus reimbursable expenses.

Reimbursable expenses include photocopies, prints, and postage and will only be invoiced as incurred at cost on behalf of the project. Milage will not be charged.

We have included the field work and design for hazardous materials. Should materials require sampling and analysis HUNT will coordinate these services on behalf of the district with an independent consultant. The services of the independent consultant will be invoiced directly to the district. HUNT will not include a mark-up for these services.

If you find this proposal acceptable, please sign the attached acknowledgement attached and return one copy to my attention.

Should you have any questions do not hesitate to contact me. We look forward to continuing to serve the Elmira Heights Central School District.

Sincerely,

HUNT ENGINEERS, ARCHITECTS, LAND SURVEYORS & LANDSCAPE ARCHITECT, DPC



Travis Payne

Project Manager

c: Circ. File, HUNT; Jeff Robbins

Acknowledgement

I have read and understand the Scope of Work as described above and accept the terms and costs as stated. I hereby retain Hunt Engineers, Architects, Land Surveyors & Landscape Architect, DPC to provide design services for the 2023/24 Capital Outlay.

Elmira Heights Central School District

Signature

Date

Printed Name and Title

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