

RESOLUTION OF BOARD OF EDUCATION

FOR ALL CAFETERIA SUPPLY BIDS

SCHOOL YEAR 2023-24 including Milk, Ice Cream and Bread for following year

WHEREAS,

It is a plan of a number of public school districts associated with the Greater Southern Tier (GST) BOCES Area in New York, to bid jointly, cafeteria supplies including the following items on or about the following dates:

Meat and Grocery (NOI/FFS*) – May 24, 2023,

Commodity addendum items quarterly- September 6, 2023, November 29, 2023, February 28, 2024

Equipment – February 14, 2024

Produce – Weekly throughout the year

Paper – July 6, 2023, January 17, 2024

Ice Cream – May 1, 2024

Milk – May 1, 2024

Bread – May 29, 2024

WHEREAS,

The School District named below is desirous of participating with other districts in the GST BOCES area in the joint bidding of the commodities mentioned above as authorized by General Municipal Law, Section 119-o, and outlined in the accompanying memo.

WHEREAS,

The School District named below wishes to appoint a committee made up of participating schools to assume responsibility for drafting of specifications, advertising for bids, accepting and opening bids, tabulating bids, awarding bids to the lowest bidder who meets the specifications, reporting the results to the schools, and where applicable providing the procurement plan for the School Food Authority; therefore;

BE IT RESOLVED,

That the Board of Education of the School District listed below hereby appoints the GST BOCES to represent it in all matters relating above, and

BE IT FURTHER RESOLVED,

That the Board of Education of the School District listed below authorizes the above committee to represent it in all matters leading up to the entering a contract for the purchase of the above-mentioned commodities, and,

BE IT FURTHER RESOLVED,

That the Board of Education of the School District listed below agrees to (1) assume its equitable share of the costs of Cooperative Bidding; (2) abide by majority decisions of the participating districts on quality standards; (3) that it will award contracts according to the recommendation of the committee.

CERTIFICATION OF DISTRICT CLERK

I, _____, District Clerk of the

_____ School District Board of Education hereby certifies that the above resolution was adopted by the required majority vote of the Board of Education at its meeting held on _____.

Signature of District Clerk

Date

Please return one copy to GST BOCES Food Services and keep one copy for your records.

Memorandum to Accompany Resolution

TO: Cooperative Bid Participants – Food Service Managers
 FROM: Joseph Kilmer
 Date: February 9, 2023
 RE: Group Bids

Following is the anticipated 2023-2024 bid schedule:

Bid/Revision	Opening Date	Bid Period
Meat & Grocery - Yearly	May 24, 2023	July 1, 2023 to June 30, 2024
Commodity Revision	May 24, 2023	July 1, 2023 to September 30, 2023
Commodity Revision	September 6, 2023	October 1, 2023 to December 31, 2023
Commodity Revision	November 29, 2023	January 1, 2024 to March 31, 2024
Commodity Revision	February 28, 2024	April 1, 2024 to June 30, 2024
NOI/FFS*	January/February 2024*	July 1 through June 30 for the 2023-2024 School Year
Equipment	February 14, 2023	Immediate Placement
Paper	July 6, 2023	August 21, 2023 to February 28, 2024
	January 17, 2024	February 29, 2024 to August 19, 2024
Ice Cream	May 1, 2024	Ice Cream opens at 9:00 am Milk at 10:00 am Bread opens at 8:00 am July 1 through June 30 for the 2023-2024 School Year
Milk		
Bread	May 29, 2024	

All dates subject to change

Commodity Revision

The prices set forth on the items included in the addendum may be revised quarterly, according to the dates outlined in the addendum to reflect any increase or decrease in manufacturing and delivery cost for the next period of time (every 3 months). Price changes are not effective unless mutually agreed to in writing along with any supporting documentation requested. The change shall be effective on invoices after the agreement. Bid coordinator reserves the right to audit supplier to substantiate cost increases/decreases requested. In the event costs are lower and the supplier does not provide this benefit to the bid participants, bid coordinator reserves the right to request and obtain retroactive credit on lower priced items. Dates may be subject to change if mutually agreed upon.

*For participating schools in Food Service Management Program. Bid Opening date to be determined pending NYS OGS Commodity Diversion Calendar for 2023-2024.