

Elmira Heights Central School District

2083 College Avenue

Elmira Heights, New York 14903



PTSI PROPOSAL

Comprehensive Transportation Study



**Proposal Prepared and Submitted By:
Kathleen Furneaux – Training & Consultations Manager**

Pupil Transportation Safety Institute

10 Adler Drive, Suite 102

East Syracuse, New York 13057

Phone: 800-836-2219

01/04/2023

**Pupil Transportation Safety Institute (PTSI)
Comprehensive Transportation Study**

Elmira Heights CSD – Comprehensive Transportation Study

Summary of Project

The Pupil Transportation Safety Institute (PTSI) welcomes the opportunity to serve the Elmira Heights Central School District through the delivery of a comprehensive review of transportation operations with the goal of expanding district owned facilities and improving efficiency of their transportation operation. Current contractual agreements, use of technology, administrative and processes, and staffing levels will be assessed for potential increased efficiencies and/or enhanced effectiveness. On a parallel project, a Child Safe Zone Study will be performed to determine the eligibility of state aid for transporting children living within the designated walking distance. These two studies will be performed simultaneously and the recommendations for each study will be made with consideration of all findings.

Scope of Services

This study will include review and assessment of transportation department operations which will result in recommendations for potential improvement as follows:

- The current program operation-wide, including staffing levels and credentials, labor agreements, management and staff training and software knowledge and use including any contracted services.
- Compliance with federal, state and local regulations governing the transportation office and contracts and/or service providers.
- Routes servicing the school district to transport students to and from school and/or special education locations.
- School district policies and procedures that provide for transportation service levels, including contracted facilities and services.
- Feasibility of building a bus garage in-district
- Reports and other means of communication which provide information relative to compliance with school district practices, and all regulatory compliance.
- Potential or current use and effectiveness of shared services.

Project Methodology

Two PTSI Senior Operation Consultants will spend 5 days on-site in district to meet with the Elmira Heights Central School District leadership and all stakeholders within the Transportation Department as well as any other related parties, contractor representatives, agencies or entities.

The purpose of these meetings will be to determine specifics of policy, procedure and process of the transportation of Elmira Heights students. The collection of data, documentation and anecdotal information will culminate in a thorough assessment of all aspects under review for the purpose of enhancing effectiveness and efficiency of the transportation department.

The PTSI consultants will then provide the findings and recommendations in a full report which will be provided for the Elmira Heights CSD leadership review to determine any potential political insensitivity of the document, without making changes to substance.

PTSI will then finalize the report and provide it electronically, followed up by 3 physical copies which will be shipped to the school district. At the request of Elmira Heights CSD leadership, the PTSI Consultant will return and present the final report and recommendations at a Board of Education meeting at a location and time to be determined by the district.

Project Timeline

Work will begin on this study within 15 days after district approval, as agreed upon by all parties. The final report will be delivered within 60 days of the stakeholder meeting in Elmira CSD.

Project Cost - \$18,810

The Pupil Transportation Safety Institute will provide all the services described within this proposal for a fee of \$18,810 which includes all expenses.

Any work requested beyond the identified scope of this project will be invoiced at a rate of \$1450 per day including all expenses.

Pupil Transportation Safety Institute (PTSI) Qualifications and Expertise

PTSI – Organizational Overview

PTSI is a 501c (3) not-for-profit educational organization focused on promoting pupil transportation safety and efficiency. The company serves the pupil transportation industry in North America and Canada as a resource for federal agencies, State Education Departments, Departments of Motor Vehicles, Departments of Transportation, school districts, contractors, supervisors, managers, school bus drivers and attendants, students, and parents. The organization supports the work of school transporters by providing safety training materials and manuals, programs, evaluative and efficiency studies, trainers, instructors, speakers and consultants, and offering a wide variety of products and curriculums in its Resource Catalog. Current PTSI staff has been developing training curriculums and providing consultant services for more than 25 years.

PTSI – Consulting Experience

PTSI has provided consulting service to school districts and school bus contractors in New York State and across the country, for more than 15 years. Our consulting staff touts collectively more than 100 years of experience in transportation operations and fleet management in New

York State reflecting a variety of demographics ranging from urban to suburban, small to big 5 city. PTSI consultants specialize in and provide studies in the following areas:

- Transportation Operations Compliance and Efficiency
- Transportation Budget Development and Management
- Transportation Routing Efficiency
- Special Needs Transportation Compliance
- Transportation Fleet Management and Efficiency
- Transportation Student Behavior Management

PTSI – Administrative Structure

Organizational Leadership

- **Kathleen Furneaux**, PTSI Training & Consultations Manager (Project Lead)

Consultant Team

- **William Harvey**
- **Elizabeth Hughes**
- **James Minihan**
- **Scott Goble**
- **Peter Lawrence**
- **Joseph LaMarca**

Curriculum Development

- **Maria Carocci**, PTSI Curriculum Development Specialist
- **Debra Sisson**, PTSI Curriculum Development Specialist
- **Kathleen Furneaux**, Training & Consultations Manager

Photography, Graphic Design and Print Flow –

- **Chasity Neivel**, PTSI Graphic Designer

Editing & Proofreading

- *Michele Cooper*, Writing and Edit Service

Finances (Quarterly Billing, Accounts Payables)

- **Heather Snyder**, PTSI Finance Specialist

Support Staff

- **Open Position** – PTSI Sales & Customer Support Specialist
- **Lorraine Sanders** – PTSI Course Registrar

PTSI Board of Directors - Officers

- **President: Nikki Hughes, California**
- **Vice President: Ron Kinney, California**
- **Treasurer: Jaime Gallego, Texas**

- **Secretary: Kanoe Cockett, Colorado**
- PTSI Board of Directors - Directors**
- **Kay Strand, Illinois**
 - **Jeff Grabowski, New York**

PTSI CLIENT REFERENCES

Clarkstown Central School District – Transportation Study

Administrative Offices
62 Old Middletown Road
New City, NY 10956
Alita McCoy Zuber, Director of Business Services

Mahopac Central School District – Transportation Management Study

179 East Lake Boulevard
Mahopac, New York 10541
Superintendent of Schools, Dr. Robert J. Reidy
Assistant Superintendent for Business, David Chapman
Transportation Supervisor, Frank Gunn

Corning-Painted Post Area School District – Comprehensive Transportation Department Study

165 Charles Street
Painted Post, New York 14870
Michael Ginalski - Superintendent

Tuckahoe Union Free School District – Loading Zone Study (all facilities)

65 Suwanoy Boulevard
Eastchester, New York 10709
Dr. Barbara Nuzzi – Superintendent
Victor Karlsson – Business Administrator

North Salem Central Schools

230 June Rd
North Salem, NY 10560
Kenneth Freeston PH.D – Superintendent of Schools
Barbara Briganti – Assistant Superintendent of Business Administration

Project Staff

Staff assigned to the Elmira Heights Central School District comprehensive transportation study and safe zone study will be Kathleen Furneaux as project coordinator/lead and Bill Harvey and Joseph LaMarca, Senior Operations Consultants. All staff member resumes follow.

Elmira Heights Central School District - PROJECT CONSULTANT RESUMES

**Kathleen A. Furneaux CDPT-SNT
Pupil Transportation Safety Institute
Training & Consultations Manager**

CURRICULUM VITAE/RESUME

I. PERSONAL DATA

Name: Kathleen A. Furneaux
Address: 158 Dry Bridge Road
Central Square, New York 13036
Telephone: (315) 427-2093

II. EDUCATION

High School Diploma: Altmar-Parish-Williamstown Central High School, 1971
AS Degree: Jamestown Community College 1973
NYS Certified Paralegal: LeMoyne College, 1994
B.S. Degree: Columbia Southern University, 2003
Certified Pupil Transportation Driver Trainer (CPTDT) 2004
Certified Director of Pupil Transportation (CDPT) 2005
Certified in Special Needs Transportation (SNT) 2011

III. PROFESSIONAL EMPLOYMENT

- A. Oswego County Board of Cooperative Educational Services
1982 -1986 School Bus Driver
1980 - 1982 School Bus Attendant
- B. Oswego County Board of Cooperative Educational Services
1986 - 1997 Transportation Supervisor
- C. Pupil Transportation Safety Institute
1997-1999 Trainer

1999 – 2004 Director of Operations
2004 - present Executive Director

IV. SPECIALIZED CERTIFICATION/QUALIFICATIONS

- A. New York State Education Department School Bus Driver Instructor, 1990
- B. Texas Certified Train the Trainer Instructor, 1999
- C. New York State Education Department Master Instructor , 2000
- D. NHTSA Child Passenger Safety Technician, 2002
- E. Instructor: National Association for Pupil Transportation Certification Courses, 2004
- F. NAPT Certified School Bus Trainer, 2005
- G. NAPT Certified Director of Pupil Transportation, 2009
- H. NAPT Certified Special Needs Trainer 2012

V. AWARDS AND HONORS

- A. Transportation Supervisor of the Year – Central NY Chapter of the NY Association for Pupil Transportation 1997
- B. National Association for Pupil Transportation Special Needs Transportation Award 2003
- C. NYAPT “Friend of NYAPT” Award 2005
- D. NSTA Award of Appreciation, 2013
- E. NYAPT Hall of Fame Award, 2021

VI. CURRENT PROFESSIONAL AFFILIATIONS

- A. National Association of Pupil Transportation: 1994-present
- B. New York Association of Pupil Transportation: 1990-present
- C. American Society of Trainers and Developers: 2000 - present
- D. Council on Exceptional Children: 2001- present
- E. National Head Start Association: 2000 – present
- F. National Association of Professional Women: 2008 – present

VII. CONSULTANT

- A. Gwinnett County Public Schools, Georgia – Safety Zone Review: 1999
- B. North Carolina Department of Education Special Needs Transportation Study: 2000
- C. Gwinnett County Public Schools, Georgia – Contracted Department Consultant (retainer): 2000 – present
- D. New York State Education Department Seat Belt Study: 2002
- E. Lawrence School District, Massachusetts – Routing & Special Needs Study: 2002
- F. Washing DC Public Schools, Washington DC – Efficiency Study: 2003
- G. Virginia State Education Department, Virginia – Special Needs Manual Development: 2005
- H. Fulton County Public Schools, Georgia – Driver Handbook development: 2010
- I. Dansville Central Schools, New York – Operational Safety & Efficiency Studies: 2011
- J. Dansville Central Schools, New York – Contracted Department Consultant (retainer): 2011 – present
- K. Baldwinsville Central Schools, New York – Safe Zone Study: 2012

L. Fulton County Public Schools, Georgia – Special Needs Driver Handbook Development: 2012

VIII. COMMITTEE SERVICE

- A. Member, NY State Education Department Transportation SBDI/MI Advisory Committee: 1995-1997; 2005 – present
- B. Member, National Association for Pupil Transportation Special Needs Committee: 1995 - present
- C. Member, NY State Education Department Sub-Committee on Driver Physical Performance: 1996-1997
- D. National Congress on School Transportation Delegate 2000, 2005, 2010 – present
- E. Member, NY Governor’s Traffic Safety Board – Onondaga County: 2004 – present
- F. Centro Utica and Syracuse Accident Prevention Appeals Committee: 2005 - present
- G. National Congress on School Transportation writing committee 2005, 2010 - present
- H. Board of Directors Safe Ride News Magazine 2007 – present
- I. National Advisory Board of STN Transporting Students with Disabilities Conference: 2009 - present

IX. PRESENTER

- A. National Association of Pupil Transportation Annual Conference
- B. Virginia Department of Education training for transportation professionals in Special Needs Operations
- C. Virginia Department of Education Special Needs Conference
- D. Virginia State Education Department Annual Conference
- E. New York Association of Pupil Transportation Annual Conference

- F. New Mexico Association for Pupil Transportation State Conference
- G. National Head Start Association Annual Training Conference
- H. Florida Association for Pupil Transportation Summer Conference
- I. School Transportation News Western States Conference
- J. Region VI ESC Training Conference Summer Institute
- K. Texas A&M Engineering Extension Service Annual Pupil Transportation Workshop
- L. Colorado State Conference
- M. Texas State Association for Pupil Transportation Conference
- N. Maine Transportation Supervisors Conference
- O. Exhibition and Conference on Transporting Students with Disabilities and Preschoolers
- P. School Transportation News Annual School Transportation Conference
- Q. New York Association for Pupil Transportation, Winter Workshop
- R. New York School Bus Contractors Association Conference
- S. National School Transporters Association Conference
- T. Georgia Association for Pupil Transportation Annual State Conference

X. PUBLICATIONS

- A. New York State Laws and regulations for School Bus Drivers and Attendants (Editor) PTSI publication: 2000 - present.
- B. National Congress Standards and Specifications Writer – Special Needs section and Infants, Toddlers and Preschoolers section: 2000, 2005, 2010 - present
- C. School Bus Fleet magazine article “Special Needs Transportation Communications”: 2002

- D. NAPT 801: “Special Needs Transportation Overview and Historical Perspective”
National Association for Pupil Transportation Professional Development Series: 2003

- E. NAPT 802: “Special Needs Transportation – Legal Aspects”
National Association for Pupil Transportation Professional Development Series: 2003
- F. School Bus Fleet magazine article “Securing Specialized Equipment on the School Bus”: 2003
- G. School Bus Fleet magazine article “Service Animals on the School Bus”: 2004
- H. School Bus Stops – A Safety Guide (Publisher): 2005
- I. Wheelchair Securement Guide: 2007
- J. “Out of Sight Out of Mind – Leaving Students on the Bus” training curriculum and video: 2007
- K. Transporting Students with Disabilities Operations Manual: 2009
- L. “Student Management - Creating a School Bus Safety Culture” training curriculum: 2010
- M. Evacuation Students with Disabilities from the School Bus Manual: 2010
- N. “Distraction and Driving” training curriculum: 2011
- O. “Driver Wellness Program” training curriculum: 2012
- P. “Transporting Students with Emotional Disturbance” curriculum: 2013
- Q. PTSI’s ELDT Online Theory Curriculum: 2021
- R. PTSI’s ELDT Range and Road Manual: 2022

PTSI Senior Management Consultant

WILLIAM F. HARVEY, JR.
1 Sibleyville Ln.
Honeoye Falls, New York 14472
(716) 624-3935

EXPERIENCE:

7/2012 – 7/2022; Director of Transportation and District Safety/Security
Honeoye Falls - Lima Central School, Honeoye Falls, New York

Duties include:

- Direct and supervise district transportation employees including mechanics, bus drivers, bus attendants, dispatchers, custodian, driver trainers, and secretarial staff
- Prepare and schedule all bus routes, vehicle, and driver assignments
- Direct the maintenance and repair of the school buses and non-pupil vehicles, including shared services vehicles brought in by community agencies
- Oversee the purchase of all parts, supplies, and equipment
- Prepare and oversee the departmental budget
- Provide safety instruction and training for department personnel
- Oversee and insure safe and appropriate daily busing practices
- Drive school bus as needed
- Facilitate contractual matters between the Drivers Association and the District Administration
- Act as a liaison between the transportation department and parent/community groups
- Direct the maintenance and updates of the Building Emergency Response Plans
- Managed the District Emergency Response Plan and the submission of all Plans in the NYS SED portal
- Chaired the District's Health and Safety Committee
- Served on each school buildings Health and Safety Committee
- Emergency Coordinator for all District incidents
- Served as liaison to Law Enforcement and Emergency Responders
- Provided required annual training to all district staff in the area of Active Shooter and Emergency Response.

8/2009 – 6/2012; School Bus Sales Manager
Leonard Bus Sales, Inc. Deposit, NY

Duties include:

- Responsible for all bus sales activities in our 54 upstate counties
- Work directly with corporate staff from IC Bus in sales, marketing, engineering, production,
- Oversee daily activities of inside and outside sales personnel
- Develop and implement sales and marketing strategies
- Manage Sales staff budget, expenses and equipment
- Manage sales forecasting projections, trends and product delivery planning
- HR responsibilities for hiring, coaching, training, evaluating sales staff
- Act as liaison between the company and customer base on various issues

- Conduct presentations/education for customers, professional associations and company staff
- Serve as a Senior Manager on the LBS management team

8/2004 – 8/2009; Operations Manager, Bergen Facility
 Leonard Bus Sales, Inc. Deposit, NY

Duties include:

- Oversee construction of new facility, including procuring tools, equipment, furniture, supplies and staff
- Direct daily operations in the areas of new bus prep and delivery, service, parts sales, warranty
- Manage facility budget and purchases of supplies and services
- Responsible for facility and grounds maintenance and upkeep
- HR responsibilities for hiring, assignments, training, evaluations and discipline
- Act as liaison between the company and customers on service and support issues
- Provide safety instruction and training for department personnel
- Act as a liaison between IC Bus personnel and Leonard Bus Sales

7/91 – 8/04; Transportation Director
 Pittsford Central School District, Pittsford, New York

Duties include:

- Direct and supervise 130 district employees including mechanics, bus drivers, bus attendants, dispatchers, custodian, driver trainers, and secretarial staff
- Prepare and schedule all bus routes, vehicle, and driver assignments
- Direct the maintenance and repair of 107 school buses and non-pupil vehicles, and related equipment
- Direct the purchase of all parts, supplies, and equipment
- Prepare and oversee a three-million-dollar departmental budget
- Provide safety instruction and training for department personnel
- Oversee and insure safe and appropriate daily busing practices
- Direct the maintenance of operational records for State and District purposes
- Drive school bus as needed
- Facilitate contractual matters between the Drivers Association and the District Administration
- Act as a liaison between the driving and mechanical staff
- Act as a liaison between the transportation department and parent/community groups
- Direct the maintenance of the transportation facility and grounds

Extra Work Activities:

- Member of the Pittsford CSD Health and Safety Committee
- Serve as the District Emergency Coordinator – overseeing the management of emergency situations, conducting training for district building staff and administration, assist in writing and maintaining district emergency plans
- District two-way radio communications coordinator – oversee the purchase and programming of all district two way radios for school building use, transportation, and buildings and grounds
- Represent the District on the Town of Pittsford Emergency Services Committee
- Oversee snow removal operations for the Mendon Center Elementary School and the transportation department campus
- Oversee the operation of a community wide fuel depot, including invoicing and maintaining computerized fuel depot
- Past member of the Superintendents Support Staff Advisory Council

Work History:

7/12 – 7/22	Director of Transportation and District Safety/Security Honeoye Falls - Lima Central School, Honeoye Falls, New York
8/09 – 6/12	School Bus Sales Manager Leonard Bus Sales, Inc.
8/04 – 8/09	Operations Manager Leonard Bus Sales, Inc. – Bergen Facility – Western NY
7/91 – 8/04	Director of Transportation Pittsford Central School District, Pittsford, New York
3/90 - 7/91	Head Mechanic Pittsford Central School District, Pittsford, New York
9/85 - 3/90	Head Mechanic Penfield Central School, Penfield, New York
7/84 – 9/85	School Bus Mechanic Honeoye Falls - Lima Central School, Honeoye Falls, New York
6/82 – 7/84	Mechanic/Laborer Cedar Valley Farms / Shanks Ag Service, Lima, New York

Other Activities:

- Consultant and Presenter for the Pupil Transportation Safety Institute
- Past Auto Extrication Instructor for Monroe Community College - EMT Training Courses
- Two-time Past President of the Rochester Area Transportation Supervisors Association
- Rochester area "Operation Safe Stop" coordinator for 8 years
- Past President - Rochester Area Head Mechanics Association
- Member of the New York Association for Pupil Transportation (NYAPT)
- Served on the NYAPT Board of Directors for 4 years
- Co-Chaired the NYAPT Covid Pupil Transportation Re-Start Committee in 2020
- Served on the NYAPT Legislative Committee for 8 years, and chairman of the committee for 4 years
- Represented NYAPT as a regular panelist on the *TransFinder* Best Practices webinar series
- Recipient of the 2019 and 2021 NYAPT Presidents Award
- Awarded Life-time NYAPT membership in 2022
- Volunteer Firefighter for 42 years, holding the offices of Lieutenant, Captain, Assistant Chief, and Warden of the Honeoye Falls Fire Department
- Chairman of the By-Laws and Financial Committees for the Honeoye Falls Fire Dept.
- Served as a little league baseball coach for 10 years with Red Willison Youth Baseball

Education:

- ❖ 1982 - A.O.S. Degree in Agricultural Mechanics – SUNY Morrisville, NY
- ❖ 1990 – SBDI Certification from the NYS Education Department

Joseph Louis LaMarca

Date of Birth - June 6, 1964

SS#: (085-64-5268)

27 Bright Oaks Dr., Rochester, New York 14624 • (585) 370-0423 • jlamarca2@rochester.rr.com

EDUCATION AND CERTIFICATION

Medaille College, Corporate Woods Campus 2010 – January 2012 <ul style="list-style-type: none">• Business Administration, Leadership	September
Pupil Transportation Safety Institute <ul style="list-style-type: none">• <i>New York State Education, Master Instructor Certified</i>	May 2002
Pupil Transportation Safety Institute <ul style="list-style-type: none">• <i>New York State Education Department, School Bus Driver Instructor Certified</i>	March 1991
New York State Department of Motor Vehicles, Monroe Community College <ul style="list-style-type: none">• Article 19A certified Examiner	January 1990
Dale Carnegie Institute, Corporate Woods <ul style="list-style-type: none">• Leadership and Motivation	September 1990

EXPERIENCE

Hilton Central School District; Hilton, New York 2014 - Present <ul style="list-style-type: none">• Director of Transportation • Supervise a staff of 111 to safely and efficiently transport 4875 students to and from school each day. Our district is 74 square miles, we service five (5) in-district schools and 52 out of district, special needs, and private/parochial schools. We utilize a two (2) and three (3) tier routing system to maximize efficiency. We transport on 76 assigned route buses that service 329 am, midday, and pm routes. I have created and maintain an ongoing training and staff development program called the building blocks of safety to insure our staff has the latest and best information to safely transport students. Recruitment efforts of school bus drivers and attendants is an ongoing and challenging effort by our department. I oversee and maintain all staff evaluations and approve all payroll. I prepare and maintain the department budget using a zero based budget system working with multiple year figures to create an accurate and efficient budget proposal. I have created and maintained an excellent working relationship with our current union, as a part of the labor/management committee we work together to solve issues at the lowest levels and maintain an excellent working environment. Only 2 grievances in 7 years, both to do with procedural issues in the contract. I have been a part of the negotiating committees on several contracts over my 36 years in the transportation industry. I have spent most of my career building relationships with staff, union, management, administration, parents and students. All efforts to facilitate the most important goal of transporting students safely. A leader can only accomplish this by knowing their staff and appreciating their efforts, your staff needs to know what you stand for and that you support them. I have extensive experience with computerized routing systems, fleet maintenance systems, payroll, budget, staff development, safety, and training, as well as preparing reports for our Board of Education meetings.	July
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Greece Central School District, Rochester New York
January 2014

January 2013 –

• **Director of Transportation** • Was tasked with taking a department of 450 staff and building a common respect and understanding of the department while building an excellent management support staff. I created a plan that was adopted by the administration and the School Board. In 6 months I was able to restore relationships and build a mutual respect for all within the department. This was accomplished by building networks of communication, much needed staff development, good listening skills, genuine respect that was shared with all staff. Also I was able to communicate to administration exactly what our department does and why it was important to acknowledge the department's hard work and efforts. Building trust and appreciation for both sides was critical to build new relationships. I created and implemented new student conduct procedures to close the circle of communications between school administrators and transportation department. Transportation management staff as well as drivers and attendants needed to know what steps were taken and that the students were being held accountable.

Brockport Central School District, Brockport New York
December 2013

December 1991 –

• **Driver Trainer / Safety Coordinator and Director of Transportation**
Charged with evaluating current status of training program and Article 19A files. After streamlining and improving department procedures I was given the task of evaluating routing software and making a recommendation to administration. After successfully implementing many department policy and procedures with the help of stakeholders within the department, I was asked to lead the department upon the retirement of the current Director in May 1992. In 1994 I was tasked by the School Board to look into the feasibility of mandating seat belts on school buses. I led a committee that convened weekly for 8 months and produced a manual of findings that was reviewed by the School Board by which they made their decision. I was also tasked with streamlining routes and developing programs to attract transportation staff and a retention program. I recruited high quality drivers and attendants to serve on our newly formed "Friendship Committee", this committee was charged with promoting the department by holding events that allowed team building thus gaining a better understanding of the diverse backgrounds of our peers. It was great success and helped with our new safety slogan that I have repeatedly used over my career, "Patience, Tolerance, and Understanding". I also gained an understanding and knowledge of the importance of training and staff development. I created a management trainee program that was used within the department to fill key positions as other positions were promoted from within. Many of my staff have gone on to be Directors in other school districts.

Golden Arrow / National School Bus Service, Rochester New York
1991

August 1985 - December

• **Driver / Driver Trainer / Dispatcher / Operations Supervisor / Assistant Manager / Branch manager**

As a stand by driver I spent a great deal of time in close contact with operations and dispatch. I was able to understand a quickly pick up operational procedures and processes which gave me opportunities for advancement. I was a sponge for all operational, safety, and training information which propelled me to multiple advancements within the company. When our retirement and health benefits were drastically reduced, I made a decision to secure a position with an area school district.

Other Professional Organizations:

Rochester Area Transportation Supervisors Association, served as Vice-President and President. Member of New York State Association for Pupil Transportation, Member of National Association for Pupil Transportation, I am a nationally certified Director of Transportation. NYS SBDI and MI for the NYS Education Department, and have a long history of teaching with Pupil Transportation Safety Institute, I also help teach Master Instructors, teach prospective Master Instructor candidates regarding curriculum building and lesson plans.

PROFESSIONAL REFERENCES

Brittany A. Nasradinaj Esq.

Hilton Central School District, Human Resources Manager,
225 West Ave
Rochester, New York 14468
(585) 392-1000 ext. 7023 (Office)
(585) 330-1108 (Cell)
Bnasradinaj@hilton.k12.ny.us

Jeremy Nardone

Caledonia Mumford Central School District
Business Administrator
99 North St.
Caledonia, New York 14423
(585) 538-6811 (Office)
(585) 794-2057 (Cell)
Jnardone@cal-mum.org

Adam Geist

Hilton Central School District
Assistant Superintendent for Business
225 West Avenue
Hilton, New York 14468
(585) 392-1000 ext. 7034 (Office)
(585) 402-1367 (Cell)
ageist@hilton.k12.ny.us

Mike Giruzzi

Hilton Central School District, *Director of Athletics*
225 West Ave.
Hilton, New York 14468
(585) 392-1000 ext. 2635 (Office)
(585) 202-4618 (Cell)
mgiruzzi@hilton.k12.ny.us