

Furstoss, Erin

From: Bala, Brittany
Sent: Tuesday, November 29, 2022 3:31 PM
To: Furstoss, Erin
Subject: Fw: Concord Theatricals Script Pre-Order Confirmation and Invoice

Hi Erin,

This is the email I got earlier after submitting the application. Once approved, they will send a contract. The fees are hard to see, but if you need those: the licensing estimate is \$1,870.34, and the script order is estimated \$169.20.

From: Concord Theatricals <orders@concordtheatricals.com>
Sent: Tuesday, November 29, 2022 10:33 AM
To: Bala, Brittany <bbala@heightsschools.com>
Subject: Concord Theatricals Script Pre-Order Confirmation and Invoice

You don't often get email from orders@concordtheatricals.com. [Learn why this is important](#)

CAUTION: This message was sent from outside our district email system. Be cautious when clicking on links or replying to any unsolicited requests for information.

[View this email in your browser](#)

concord
theatricals

Hello Brittany Bala,

Thank you for submitting your license request. If you requested an exemption from buying scripts in the licensing application, one of our Retail team members will be in touch regarding the approval of your script exemption. If you selected scripts in the licensing application, this email serves as your confirmation.

The next step for your organization is the approval of your license application. Our licensing agents are working on this step and will be in touch with further information.

Once your license application is approved, we will need a signature on your licensing agreement and all required payment. After we receive payment, the script order will be shipped and delivered by your requested delivery date. If we receive and process your payment within the time frame recommended in your contract, you will receive your materials on or near the date you've requested. If we receive and process your payment after the recommended date, you will receive your materials approximately two weeks after payment has been processed. We will send a shipping confirmation email when your order has shipped.

In the case of a license cancellation (pre-payment), your script order will not be processed, and you will not be charged. If you applied to license a musical, please note that all musical rental materials will be shipped separately from this order.

If you have any questions or concerns with your order, please give us a call at 1-866-979-0447, or send us an email at info@concordtheatricals.com and we will be happy to help.

A summary of your order appears below. Once you receive license application approval, this email may serve as an invoice for your script fees; a formal invoice can be found on your licensing dashboard. All payments can be made through your licensing dashboard.

Invoice ID: 10773813

PO# LICENSE-RENTAL

Order Details: <https://license.concordtheatricals.com/customer/license-requests>

Date Ordered: Tuesday, November 29, 2022

Billing Address

Elmira Heights Cen Sch

2083 College Avenue

ELMIRA HEIGHTS New York 14903

United States

Shipping Address

Brittany Bala
2083 College Avenue

Elmira Heights New York 14903
United States

Shipping Method: USPS Priority Mail®

Name	Shipping status	Price	Quantity	Total
Rodgers & Hammerstein's Cinderella (Original) (Stage Manager)	Shipping not required	\$19.95	1	\$19.95
Rodgers & Hammerstein's Cinderella (Original) (Acting Edition)	Shipping not required	\$9.95	15	\$149.25
Sub-Total:				\$169.20
Shipping and Handling				\$0.00
Tax:				\$0.00
Order Total:				\$169.20

Thank you,

Concord Theatricals

See your Concord Theatricals [Order History](#) or [Licensing History](#).

View our [Order Policies and Shipping Information](#).

Need help? Contact us at 1-866-979-0447.

Customer Service available Mon - Fri 9am to 5pm EST

Please do not reply to this message.

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Please note our new remittance address:

Concord Theatricals, 250 W. 57th Street, 6th Floor, New York, NY 10107-0102, USA