

**Board of Education
Regular Meeting**

Minutes August 3, 2022

**ELMIRA HEIGHTS CENTRAL SCHOOL DISTRICT
ELMIRA HEIGHTS, NEW YORK**

**Due to the COVID-19 pandemic this meeting was attended in-person in the
Community Room at TAE High School and also livestreamed on the district website.**

CALL TO ORDER: President Joseph Sullivan called The Board of Education Meeting to order at 7:07 p.m. followed by the pledge of allegiance.

MEMBERS PRESENT Jody Buckley, Christopher Callas, John Cole, Terrance Day, Joseph Sullivan, Andrew Willard

MEMBERS ABSENT Michael Lepak

OTHERS PRESENT Michael Gill, Martha Clark, Tom Boyanowski, Alyssa Hoobler, Community Members: Marissa Brewster, Rhonda & Chase Tebin, Bridgette Gibbs, Howard Sternfels, XZane Brown, Brittany Nelson

APPROVAL OF AGENDA/MINUTES

Agenda:

A motion was made by John Cole, seconded by Christopher Callas, and carried 6-0 to approve the agenda of the August 3, 2022 Board of Education Regular Meeting *with personnel addition*.

Minutes:

A motion was made by Andrew Willard, seconded by Jody Buckley, and carried 6-0 to approve the minutes of the following meetings:
July 6, 2022 Board of Education Reorganizational/Regular Meeting

Order of Business:

A motion was made by Terrance Day, seconded by Jody Buckley, and carried 6-0 to suspend the regular order of business to accommodate guests, special discussion topics and presentations in an order of business as deemed appropriate.

DISCUSSION

N-1 Summer Pick up Soccer – School Counselor Alyssa Hoobler introduced two CMS students, Sabou Diakite and Aveyah Nelson that shared a presentation “Soccer in the Heights”. The students demonstrated their interest in soccer and how much they enjoyed the “pick up” soccer activities Ms. Hoobler is running this summer as part of an enrichment activity.

COMMENTS FROM THE PUBLIC AND STAFF

Michael Gill - Superintendent ♦ Superintendent’s Retreat for Professional Development focused on wellness and selfcare. ♦ Revisiting expectations in the district and taking a look at handbooks ♦ Buildings and grounds are in full throttle and looking sharp! ♦ DLT meetings have been successful as plan the return to school ♦ First meeting with SRO, hope to have him at an upcoming meeting! ♦ Fall sports start August 22, new teacher orientation on August 24

Tom Boyanowski – Administrator ♦ Seniors pictures done this week, scheduling for Fall semester and summer school is wrapping up ♦ Career Development Council is scheduling visits with the local manufacturing industry ♦ Looking forward to a lot of home games this season!

Martha Clark – Business Manager ♦ Working with the CBO on interim Audit and setting up for the new year ♦ Rollover processing, best practices with accounting and state reporting keeps moving deadlines. ♦ Tax Certiorari there are 2 cases looking to lower their assessments: Mark Twain Golf Course and 7-11 Convenient store.

PERSONNEL

A motion was made by Andrew Willard, seconded by John Cole, and carried 6-0 to approve consent personnel item(s) F-1a through F-6b. Be it further resolved that upon receipt of final clearance from the State Education Department, any conditional appointments shall be changed to regular appointments, reflecting the effective date of said Board meeting.

F-1 Resignation / Terminations / Retirement

Termination

a. Teaching Assistant

Shanna Glover

The Board terminated Shanna Glover as a permanent teaching assistant, effective September 1, 2022, due to the expiration of her teaching assistant certification on August 31, 2022. An application for the next level certification will be filed with the New York State Education Department after all course work and required testing is completed anticipated in December 2022..

F-2 Update to Prior Appointment - approved

The Board approved following updated start date to a week earlier in order for the following new hire to attend the new hire orientation:

Baily Mack

Tenure Area: Music Education

Effective: August 22, 2022 (from August 29, 2022)

**Probationary Period: four (4) years effective August 22, 2022, through August 21, 2026

F-4 Appointments - approved

a. Substitutes

The Board approved the following list of substitutes for the 2022-23 school year:

Substitute Teacher: Shanna Glover

Substitute Support Staff: Connie Gleason Shanna Glover Tricia Parlo Shannon Pelrah

b. Probationary Appointments

The Board approved the following probationary appointments:

Sarah Baker

Tenure Area: School Counselor

Effective: August 22, 2022

**Probationary Period: three (3) years effective August 22, 2022 through August 21, 2025

Certification Area: Permanent School Counselor

Total Compensation per EHTA Contract: \$63,833.75 (Step 15 + 61 credit hours with additional stipends totaling \$4,483.75)

Regan Evans

Tenure Area: Special Education

Effective: August 31, 2022

**Probationary Period: four (4) years effective August 31, 2022, through August 30, 2026.

Certification Area: Initial Students with Disabilities Grade 7-12 expires January 31, 2027

Total Compensation per EHTA Contract: \$48,431 (Step 5 with 50 credit hours)

Andrew Kraeger*

Tenure Area: Music Education

Effective: August 22, 2022

**Probationary Period: four (4) years effective August 22, 2022, through August 23, 2026.

Certification Area: *pending* (Covid Emergency) Initial Music K-12

Total Compensation per EHTA Contract: \$43,952 (Step 1 with 0 credit hours)

*Conditional appointment pending proof of a valid New York State certification

**To the extent required by the applicable provisions of Education law §§2509, 2573, 3212 and 3014, in order to be granted tenure the classroom teacher or building principal shall have received composite or overall annual professional performance review ratings pursuant to Education law §3012-c and/or 3012d of either effective or highly effective in at least three (3) of the four (4) preceding years. If the classroom teacher or building principal receives an ineffective composite or overall rating in the final year of the probationary period he or she shall not be eligible for tenure at that time. For purposed of this subdivision, classroom teacher and building principal mean a classroom teacher or building principal as such terms are defined in Sections 30-2.2 and 30-3.2 of this part.

c. Coaching

The Board approved the following list of coaches for the 2022-23 school year pending all certification requirements.

<u>Coach</u>	<u>Sport</u>	<u>Level</u>	<u>Year</u>	<u>Stipend</u>
Emily Thresher	Modified Cross Country	1	1	\$ 1,714.13

d. TIES Coordinator

The Board approved the following employee to the new TIES Coordinator stipend position for the 2022-23 school year::

<u>Name</u>	<u>Position</u>	<u>Stipend</u>
Kelley Groome	TIES Coordinator	\$ 1,575.00

F-5 Change in Employment Status- approved

The Board approved the permanent appointments of the following support staff that have successfully complete their probationary period in accordance with current Civil Service Regulations and/or New York State Department of Education.

<u>Name</u>	<u>Effective Date</u>	<u>Position</u>
Arazely Sando	August 30, 2022	Teacher Aide
Amy Bonyak	August 30, 2022	Teacher Aide
Justina Kohler	August 30, 2022	Teacher Aide
Joseph Fatta Jr.	September 1, 2022	Bus Driver

F-6 Leave of Absence - approved

a. Meghan Devlin – Elementary Teacher

The Board approved the parental leave of Meghan Devlin effective on or about October 24, 2022 with an anticipated return on or about January 3, 2023. As an FMLA qualifying event, sick leave accruals shall run concurrently through the time of disability and Ms. Devlin shall have the option to continue to use accruals or take the balance of the parental leave unpaid.

b. Shane Devlin – Special Education Teacher

The Board approved the parental leave of Shane Devlin effective on or about January 3, 2023 with an anticipated return on or about January 30, 2023. As an FMLA qualifying event, family sick leave accruals shall run concurrently through the time of the parental leave.

Additional F3 Personnel item added at end of meeting....

Provisional Appointment – Echo Beach – Administrative Aide in the District Office, effective August 15, 2022, see end of meeting.

FINANCIAL

G-1 Reports - acknowledged

A motion was made by Christopher Callas, seconded by Andrew Willard, and carried 6-0 to acknowledge the following consent financial reports:

- a. Budget Status Report as of July 27, 2022
- b. Revenue Status Report as of July 27, 2022
- c. Budget Transfer Reports as of:
 - i. July 27, 2022
 - ii. June 30, 2022
- d. Treasurer's Report for June 2022
- e. Claims Auditor Report for June 2022
- f. Extra Classroom Report for June 2022

G-2 Medicaid Audit

A motion was made by Jody Buckley, seconded by Terrance Day, and carried 6-0 accept the 2021-22 Medicaid Internal Audit Report of Tompkins Seneca BOCES Internal Audit Services, as presented to the Audit Committee on August 3, 2022.

G-3 Corrective Action Plan (Medicaid audit)

A motion was made by John Cole, seconded by Andrew Willard, and carried 6-0 to accept the Corrective Action Plan for the 2021-22 Medicaid Internal Audit Report.

G-4 Tax Warrant 2022-23

A motion was made by Jody Buckley, seconded by Andrew Willard, and carried 6-0 to approve the 2022-2023 tax warrant, authorizing the collection of \$8,287,301, with the town by town tax rates per \$1000.00 being:

Big Flats \$20.628231 Elmira \$23.948208 Horseheads \$18.918654

FACILITIES

H-1 2022 Capital Outlay / Annual Project Update – Work has started at doors and vending machines were pulled out.

H-2 2023 Capital Outlay Project – nothing new to report.

H-3 Capital Project 2021/ Energy Performance Contract (EPC) Update – Reviewed scope, going to need an alternative for roofing TAE.

CONSENT

A motion was made by Jody Buckley, seconded by John Cole, and carried 6-0 to approve the following consent agenda items K-1 :

K-1 School Related Group/ TAE All Sports Booster Club - approved

The Board recognizes the TAE All Sports Booster Club as a school related group for the 2022-23 school year.

DISCUSSION

N-1 Summer Pick up Soccer

Moved to beginning of meeting, after Exec. Session

N-2 Athletic Placement Process

Briefly reviewed Policy 7421, the board discussed an interest in doing a first read and possible change.

N-3 2022-23 Code of Conduct update

No major changes, only updated logo and synced violation listing in schooltool program to match code of conduct.

N-4 School Board Retreat

The Board was given the details of the evening, with the topic of long-term financial planning. Andrew Willard will be out of town.

At this point in the meeting, the President agreed to add the following Personnel Item:

Additional PERSONNEL appointment:

F-3 (continued)

e. Provisional Appointment

A motion was made by Jody Buckley, seconded by John Cole, and carried 6-0 to approve the following provisional appointment to work in the District Office:

Echo Beach

Administrative Aide

Effective: August 15, 2022

Probationary Period: Future status of employment will be subject to civil service regulations and eligibility.

Compensation per Exempt Agreement: \$40,716 to be prorated for 2022-23 school year

NEXT MEETINGS

Wednesday	August 30, 2022	Regular BOE Meeting	4:00 pm	Community Rm
Wednesday	August 30, 2022	Annual Visual Inspection	4:15 pm	following reg mtg
Wednesday	August 30, 2022	Board Retreat	6:00 pm	Harbor Hotel
Wednesday	September 7, 2022	Regular BOE Meeting	7:00 pm	Community Rm

EXECUTIVE SESSION:

At 8:39pm a motion was made by Andrew Willard, seconded by Christopher Callas, and carried 6-0 to enter executive session to discuss personnel.

ADJOURN EXECUTIVE SESSION:

At 9:15pm a motion was made by John Cole, seconded by Andrew Willard, and carried 6-0 to adjourn executive session.

ADJOURNMENT – At 9:16pm a motion was made by Terrance Day, seconded by Jody Buckley, and carried 6-0 to adjourn the meeting.

Clerk