

# AGENDA

Elmira Heights Central School District  
**Board of Education Regular Meeting**

**Community Room/Live Stream**

Wednesday, August 3, 2022

7:00 pm

**Following 6:30 pm Audit Committee Meeting**

## A. Call to Order

## B. Roll Call

## C. Approval of Agenda/Minutes

C-1 Recommendation to approve the agenda of the August 3, 2022 Board of Education Regular Meeting.

Motion\_\_\_\_\_ Second\_\_\_\_\_ VOTE\_\_\_\_\_

C-2 Recommendation to approve the minutes from the following meeting:

July 6, 2022 Board of Education Reorganization / Regular Meeting

Motion\_\_\_\_\_ Second\_\_\_\_\_ VOTE\_\_\_\_\_

C-3 Recommendation to suspend the regular order of business to accommodate guests, special discussion topics and presentations in an order of business as deemed appropriate.

Motion\_\_\_\_\_ Second\_\_\_\_\_ VOTE\_\_\_\_\_

## D. Executive Session

Motion\_\_\_\_\_ Second\_\_\_\_\_ VOTE\_\_\_\_\_ Time In \_\_\_\_\_

Motion\_\_\_\_\_ Second\_\_\_\_\_ VOTE\_\_\_\_\_ Time Out \_\_\_\_\_

## E. Comments from the Public and Staff

E-1 Superintendent

E-2 Administrator Report

E-3 Business Manager

E-4 Other Staff

E-5 Public Comments

## F. Personnel

**At this point the Board will consider whether to proceed with personnel Item F-1a thru F-6b**

Recommendation to approve the following consent items F-1a thru F-6b

Motion \_\_\_\_\_ Second \_\_\_\_\_ VOTE \_\_\_\_\_

### F-1 Resignations / Terminations / Retirements

#### *Termination*

- a. Recommendation to terminate Shanna Glover as a permanent teaching assistant, effective September 1, 2022, due to the expiration of her teaching assistant certification on August 31, 2022. An application for the next level certification will be filed with the New York State Education Department after all course work and required testing is completed anticipated in December 2022.

### F-2 Update to Prior Appointment

Recommendation to approve the following updated start date to a week earlier in order for the following new hire to attend the new hire orientation:

Baily Mack

Tenure Area: Music Education

Effective: August 22, 2022 (from August 29, 2022)

\*\*Probationary Period: four (4) years effective August 22, 2022, through August 21, 2026

### F-3 Creation/Elimination of Positions

Recommendation to create the following stipend position for the 2022-23 school year:

Create (1) one TIES Coordinator effective July 1, 2022

### F-4 Appointments

Recommendation to approve the following personnel. Be it further resolved that upon receipt of final clearance from the State Education Department, any conditional appointments shall be changed to regular appointments, reflecting the effective date of said Board meeting.

- a. Recommendation to approve the following substitute(s) for the 2022-2023 school year:  
Substitute Teacher: Shanna Glover  
Substitute Support Staff: Connie Gleason Shanna Glover Tricia Parlo Shannon Pelrah
- b. Recommendation to approve the following probationary appointments:

Sarah Baker

Tenure Area: School Counselor

Effective: August 22, 2022

\*\*Probationary Period: three (3) years effective August 22, 2022 through August 21, 2025

Certification Area: Permanent School Counselor

Total Compensation per EHTA Contract: \$63,833.75 (Step 15 + 61 credit hours with additional stipends totaling \$4,483.75)

Regan Evans

Tenure Area: Special Education

Effective: August 31, 2022

\*\*Probationary Period: four (4) years effective August 31, 2022, through August 30, 2026.

Certification Area: Initial Students with Disabilities Grade 7-12 expires January 31, 2027

Total Compensation per EHTA Contract: \$48,431 (Step 5 with 50 credit hours)

Andrew Kraeger\*

Tenure Area: Music Education

Effective: August 22, 2022

\*\*Probationary Period: four (4) years effective August 22, 2022, through August 23, 2026.

Certification Area: *pending* (Covid Emergency) Initial Music K-12

Total Compensation per EHTA Contract: \$43,952 (Step 1 with 0 credit hours)

\*Conditional appointment pending proof of a valid New York State certification

\*\*To the extent required by the applicable provisions of Education law §§2509, 2573, 3212 and 3014, in order to be granted tenure the classroom teacher or building principal shall have received composite or overall annual professional performance review ratings pursuant to Education law §3012-c and/or 3012d of either effective or highly effective in at least three (3) of the four (4) preceding years. If the classroom teacher or building principal receives an ineffective composite or overall rating in the final year of the probationary period he or she shall not be eligible for tenure at that time. For purposes of this subdivision, classroom teacher and building principal mean a classroom teacher or building principal as such terms are defined in Sections 30-2.2 and 30-3.2 of this part.

c. Coaching

Recommendation to appoint the following list of coaches for the 2022-23 school year pending all certification requirements.

<u>Coach</u>	<u>Sport</u>	<u>Level</u>	<u>Year</u>	<u>Stipend</u>
Emily Thresher	Modified Cross Country	1	1	\$ 1,714.13

d. TIES Coordinator

Recommendation to appoint the following to the new TIES Coordinator stipend position for the 2022-23 school year:

<u>Name</u>	<u>Position</u>	<u>Stipend</u>
Kelley Groome	TIES Coordinator	\$ 1,575.00

**F-5 Change in Employment Status**

- a. Recommendation to approve the permanent appointment of the following support staff as they have successfully completed their probationary period in accordance with current Civil Service Regulations.

<u>Name</u>	<u>Effective Date</u>	<u>Position</u>
Arazely Sando	August 30, 2022	Teacher Aide
Amy Bonyak	August 30, 2022	Teacher Aide
Justina Kohler	August 30, 2022	Teacher Aide
Joseph Fatta Jr.	September 1, 2022	Bus Driver

**F-6 Leave of Absence**

- a. Recommendation to approve the parental leave of Meghan Devlin effective on or about October 24, 2022 with an anticipated return on or about January 3, 2023. As an FMLA qualifying event, sick leave accruals shall run concurrently through the time of disability and Ms. Devlin shall have the option to continue to use accruals or take the balance of the parental leave unpaid.
- b. Recommendation to approve the parental leave of Shane Devlin effective on or about January 3, 2023 with an anticipated return on or about January 30, 2023. As an FMLA qualifying event, family sick leave accruals shall run concurrently through the time of the parental leave.

**G. Financial**

**G-1 Reports**

Recommendation to acknowledge consent financial reports G1a thru G1f:

Motion \_\_\_\_\_ Second \_\_\_\_\_ VOTE \_\_\_\_\_

- a. Budget Status Report as of July 27, 2022
- b. Revenue Status Report as of July 27, 2022
- c. Budget Transfer Reports as of:
  - i. July 27, 2022
  - ii. June 30, 2022
- d. Treasurer’s Report for June 2022
- e. Claims Auditor Report for June 2022
- f. Extra Classroom Report for June 2022

**G-2 Medicaid Audit**

Recommendation to accept the 2021-22 Medicaid Internal Audit Report of Tompkins Seneca BOCES Internal Audit Services, as presented to the Audit Committee on August 3, 2022.

Motion \_\_\_\_\_ Second \_\_\_\_\_ VOTE \_\_\_\_\_

**G-3 Corrective Action Plan (Medicaid audit)**

Recommendation to accept the Corrective Action Plan for the 2021-22 Medicaid Internal Audit Report.

Motion \_\_\_\_\_ Second \_\_\_\_\_ VOTE \_\_\_\_\_

**G-4 Tax Warrant 2016-17 (final figures being calculated)**

Recommendation to approve the 2022-2023 tax warrant, authorizing the collection of \$8,287,301, with the town by town tax rates per \$1000.00 being: SEE ATTACHED

Big Flats \$ \_\_\_\_\_ Elmira \$ \_\_\_\_\_ Horseheads \$ \_\_\_\_\_

Motion \_\_\_\_\_ Second \_\_\_\_\_ VOTE \_\_\_\_\_

**H. Facilities**

H-1 2022 Capital Outlay / Annual Project Update

H-2 2023 Capital Outlay Project

H-3 Capital Project 2021 / Energy Performance Contract (EPC) Update

**I. Old Business**

no items

**J. New Business**

no items

**K. Consent**

**At this point the Board will consider whether to proceed with consent agenda item K-1**

Motion \_\_\_\_\_ Second \_\_\_\_\_ VOTE \_\_\_\_\_

K-1 Recommendation to recognize the TAE All Sports Booster Club as a school-related group for the 2022-23 school year.

**L. Awards/Honors/Achievement**

no items

**M. Communications**

no items

**N. Discussion Topic**

N-1 Summer Pick up Soccer

N-2 Athletic Placement Process

N-3 2022-23 Code of Conduct update

N-4 School Board Retreat

**O. Next Meeting(s)**

Wednesday	August 30, 2022	Regular BOE Meeting	4:00 pm	Community Rm
Wednesday	August 30, 2022	Annual Visual Inspection	4:15 pm	following reg mtg
Wednesday	August 30, 2022	Board Retreat	6:00 pm	Harbor Hotel
Wednesday	September 7, 2022	Regular BOE Meeting	7:00 pm	Community Rm

**P. Adjournment** Motion \_\_\_\_\_ Second \_\_\_\_\_ VOTE \_\_\_\_\_ Time \_\_\_\_\_