



## NEW YORK SCHOOLS INSURANCE RECIPROCAL

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Uniondale, NY 11553-3624  
Phone: 516.227.2300 • Fax: 516.227.2352

March 5, 2021

Ms. Martha Clark  
Business Manager  
Elmira Heights Central SD  
2083 College Avenue  
Elmira Heights, NY 14903

Re: Recommendations for Elmira Heights Central SD

Dear Ms. Clark

I would like to thank you and your staff for affording me the opportunity to perform an underwriting survey of your district. Since Elmira Heights Central SD is a subscribing member of the New York Schools Insurance Reciprocal, it is imperative that the proper time and attention be devoted to providing a safe environment for students, employees and others who use or visit your facilities. Careful consideration should be given to methods of preventing and minimizing losses and accidents, which could result in bodily injury and property damage.

We are pleased to advise there are no recommendations at this time. Should you have any questions, please feel free to contact me at (315) 317-2631 or [cwallis@nysir.org](mailto:cwallis@nysir.org).

Yours truly,

A handwritten signature in black ink that reads "Connie Wallis". The script is cursive and fluid.

Connie Wallis, ARM, CPSI  
Senior Risk Control Specialist

cc: Todd Van Houten, Director of Facilities