



*innovation in creating student success
through cooperative services*



TO: Superintendent

FROM: Patricia Cardona

DATE: October 22, 2020

RE: BOCES Services

2021-2022 INITIAL REQUEST FOR BOCES SERVICES

The Board of Education of the **ELMIRA HEIGHTS CENTRAL SCHOOL DISTRICT** requests the following services be provided by the Greater Southern Tier Board of Cooperative Educational Services for the school year 2021-2022, in accordance with the provisions of Section 1950 of the Education Law.

Please sign and return the completed Initial Request Form to me by December 2, 2020.

Signed _____
Superintendent

Date _____

PC:tl

Enc.

Greater Southern Tier Board of Cooperative Educational Services

Serving Schuyler, Steuben, Chemung, Tioga and Allegany Counties

Bush Campus: 459 Philo Road, Elmira, NY 14903 • Phone: 607-739-3581

GREATER SOUTHERN TIER BOCES
9579 VOCATIONAL DRIVE
PAINTED POST, NY 14870

BOCES Initial Service Request Form 2022
Fiscal Year: 2021-22

PLEASE RETURN BY 12/02/2020 TO GST BOCES, PATRICIA CARDONA, BUSINESS ADMINISTRATOR

School District: ELMIRA HEIGHTS CSD
School BEDS Code: 070902

Program/ Service#	Description	Cost Basis	Current 2020-21 Contract Quantity	Unit Cost	Contract Amt	2021-22 Initial Request
001.000 ADMINISTRATION		RWADA %	3.5600		297,952.00	y
002.000 RENTAL OF FACILITIES		RWADA %	3.5600		30,083.00	y
002.010 TRANSFER TO CAPITAL FUND		RWADA %	3.5600		67,640.00	y
002.020 DEBT SERVICE - EPC		RWADA %	3.5600		24,997.00	y
101.000 CAREER AND TECHNICAL EDUCATION		% OF AVG ENROLL	0.0000		739,960.00	y
203.220 S/P 1:12:1-ACADEMIC DELAY		ACTUAL FTE	1.0000	30,317.0000	30,318.00	y
204.000 Staffing 1:12:3		ACTUAL FTE	3.0000	34,543.0000	103,629.00	Decrease to 2.0 FTE
204.725 S/P 1:12:3 RS OT		RATE/IND&GRP	0.0000		6,560.00	
204.726 S/P 1:12:3 RS PT		RATE/IND&GRP	0.0000		12,960.00	
204.728 S/P 1:12:3 RS VISION		RATE/IND&GRP	0.0000		5,240.00	
204.729 S/P 1:12:3 RS SPEECH		RATE/IND&GRP	0.0000		10,080.00	
204.732 S/P 1:12:3 RS 1:1 AIDE		RATE/IND&GRP	2.0000	44,684.0000	89,368.00	
205.000 S/P 1:15		ACTUAL FTE	5.0000	17,932.0000	89,660.00	y
205.725 S/P 1:15 RS OT		RATE/IND&GRP	0.0000		7,380.00	
205.729 S/P 1:15 RS SPEECH		RATE/IND&GRP	0.0000		16,800.00	
205.732 S/P 1:15 RS 1:1 AIDE		RATE/IND&GRP	1.0000	44,684.0000	44,684.00	
205.734 S/P 1:15 RS COUNSELING		RATE/IND&GRP	0.0000		5,160.00	
209.000 S/P 1:8:1		ACTUAL FTE	17.0750	33,735.0000	576,025.13	Increase to 19.0 FTE
209.725 S/P 1:8:1 RS OT		RATE/IND&GRP	0.0000		23,698.00	

GREATER SOUTHERN TIER BOCES
9579 VOCATIONAL DRIVE
PAINTED POST, NY 14870

BOCES Initial Service Request Form 2022
Fiscal Year: 2021-22

School District: ELMIRA HEIGHTS CSD
School BEDS Code: 070902

Program/ Service#	Description	Cost Basis	Current 2020-21 Quantity	Unit Cost	Contract Amt	2021-22 Initial Request
209.726 S/P 1:8:1 RS PT		RATE/IND&GRP	0.0000		6,480.00	
209.729 S/P 1:8:1 RS SPEECH		RATE/IND&GRP	0.0000		18,956.28	
209.734 S/P 1:8:1 RS COUNSELING		RATE/IND&GRP	0.0000		129,975.24	
209.735 S/P 1:8:1 RS MAINSTREAMING		RATE/IND&GRP	0.0000		292.50	
216.000 S/P 1:6:1-EPC		ACTUAL FTE	0.0250	46,284.0000	1,157.10	Increase to 1.0 FTE
216.217 S/P 1:6:1-AUTISM		ACTUAL FTE	11.0000	37,905.0000	416,955.00	Increase to 12.0 FTE
216.725 S/P 1:6:1-AUTISM RS OT		RATE/IND&GRP	0.0000		62,935.00	
216.726 S/P 1:6:1-AUTISM RS PT		RATE/IND&GRP	0.0000		30,274.56	
216.729 S/P 1:6:1-AUTISM RS SPEECH		RATE/IND&GRP	0.0000		97,545.84	
216.732 S/P 1:6:1-AUTISM RS 1:1 AIDE		RATE/IND&GRP	7.0000	44,684.0000	312,788.00	Decrease to 6.0 FTE
304.000 ITINERANT VISUALLY IMPAIRED		POOL % FTE REQ	0.0900	103,200.0000	9,288.00	
305.000 ITINERANT PHYSICAL THERAPY		POOL % FTE REQ	0.3000	107,983.0000	32,395.00	
307.000 ITINERANT-ENGLISH SECOND LANGUAGE		POOL % FTE REQ	0.6800	96,025.0000	65,297.00	
309.000 ITINERANT SPEECH IMPROVEMENT		POOL % FTE REQ	0.7000	96,674.0000	67,672.00	
310.000 ITINERANT SPEECH IMPAIRED		POOL % FTE REQ	0.8000	94,622.0000	75,698.00	
324.000 ITINERANT OCCUPATIONAL THERAPY		POOL % FTE REQ	0.7000	126,642.0000	88,649.00	
326.000 ITINERANT HARD OF HEARING		POOL % FTE REQ	0.0500	117,452.0000	5,873.00	
328.693 INTERNAL AUDITOR WTST BOCES		X-CONTRACT	0.0000		3,834.61	
331.000 ITINERANT CONSULTANT TEACHER		POOL % FTE REQ	0.1000	119,004.0000	11,900.00	

* Add
← Coder 216.214
1:6:1 Emotionally
Disordered
1.0 FTE

GREATER SOUTHERN TIER BOCES
9579 VOCATIONAL DRIVE
PAINTED POST, NY 14870

School District: ELMIRA HEIGHTS CSD
School BEDS Code: 070902

BOCES Initial Service Request Form 2022
Fiscal Year: 2021-22

Program/ Service#	Description	Cost Basis	Current 2020-21 Contract Quantity	Unit Cost	Contract Amt	2021-22 Initial Request
332.000	ITINERANT SCHOOL SOCIAL WORKER	POOL % FTE REQ	0.6000	105,241.0000	63,145.00	
403.003	ALT ED - SECONDARY(MODEL A)	JULY 1 st #'s	0.0000		123,335.00	
414.000	SUMMER SCHOOL-SECONDARY	PER COURSE REG	0.0000		6,500.00	
430.007	ONLINE BASE	RWADA	0.0000		2,853.00	
430.008	ONLINE DIST SPEC	DIST SPECIFIC	0.0000		4,000.00	
445.000	P-TECH	PER PUPIL	1.0000	12,871.0000	12,871.00	
506.000	CURRICULUM DEVELOPMENT	FTE REQUESTED	0.8000	143,000.0000	114,400.00	
506.002	CURRICULUM DEVELOPMENT-SUBS	AS USED	0.0000		9,630.00	increase to 410,000.00
508.000	LIBRARY SERVICE/MEDIA (BASE)	PER DISTRICT	1.0000	3,694.0000	3,694.00	
508.001	LIBRY SVC-DATABASES	AS USED	0.0000		11,962.00	
508.002	LIBRY SVC-COOPERATIVE COLLECTION DV	AS USED	0.0000		1,500.00	
511.000	PRINTING	LABOR 3 YR AVG	0.0000		38,781.00	y
511.002	PRINTING/UNAIDED SUPPLIES	ACTUAL USAGE	0.0000		11,426.00	increase to 418,000
511.005	PRINTING - COURIER	# DAYS & STOPS	5.0000	1,124.0000	5,620.00	y
512.000	COMP SVC-CAI/LAN	PER FTE REQ	0.2000	139,000.0000	27,800.00	
512.001	COMP SVC-CAI/LAN DIST SPEC	PER LAB REQ	0.0000		52,016.00	
513.000	LIBRARY AUTOMATION (BASE)	PER LIBRARY	3.0000	2,951.0000	8,853.00	
513.003	LIBRARY AUTOMATION-FOLLETT	PER LIBRARY	0.0000		2,550.00	
513.005	LIBRARY AUTOMATION-DPS	PER LIBRARY	0.0000		600.00	

GREATER SOUTHERN TIER BOCES
9579 VOCATIONAL DRIVE
PAINTED POST, NY 14870

School District: ELMIRA HEIGHTS CSD
School BEDS Code: 070902

BOCES Initial Service Request Form 2022
Fiscal Year: 2021-22

Program/ Service#	Description	Cost Basis	Current 2020-21 Contract Quantity	Unit Cost	Contract Amt	2021-22 Initial Request
516.000	PLANNING/INSTR-GRANT WRITING	FTE REQUESTED	0.3500		35,971.00	y
518.000	COORDINATOR OF HOME INSTRUCTION	PER STUDENT FEE	33.0000	103.0000	3,399.00	y
522.000	EQUIPMENT REPAIR-AV	# UNITS REPAIR	0.0000		2,482.00	y
522.001	EQUIPMENT REPAIR-MICRO	# UNITS REPAIR	0.0000		6,436.00	y
525.000	I/S TCHRS-BASE(INCLUDES PVS .004)	POOLED FTE	0.2000	139,000.0000	27,800.00	Increase to .40
525.002	I/S TCHRS-SUMR (INCLUDES PVS .005)	PER DAY	4.0000	755.0000	3,020.00	
525.004	I/S TCHRS-EVAL (FORMERLY 525.008)	PER DISTRICT	0.0000		1,800.00	
526.691	INTER-SCHOL COOR-DCMO	X-CONTRACT	0.0000		4,768.00	
527.000	INSTR MAT DEVEL-ELEM SCIENCE	RWADA %	0.0000		10,233.00	y
527.001	DISCRETIONARY-ELEM SCIENCE	MATERIALS& KITS	0.0000		30,241.00	y
528.000	IND-ED ACT COOR-CDC	BEDS ENROLL	1,050.0000	22.7050	23,840.00	
536.000	MODEL SCHOOLS-BASE	RWADA %	0.0000		3,777.00	y
537.000	SCH CURR-BASE	RWADA %	0.0000		3,937.00	y
537.001	SCH CURR-WORKSHOPS	MAY 1st #'s	0.0000		12,000.00	y
537.002	SCH CURR-DATA ANALYSIS	PER BUILDING	3.0000	2,377.0000	10,078.00	y
537.003	SCH CURR-LEADERSHIP	PER DISTRICT	1.0000	1,000.0000	1,000.00	y
537.004	SCH CURR-SUB REIMBURSEMENT	DIST SPECIFIC	0.0000		5,000.00	y
537.005	SCH CURR-WORKSHOPS-DISTRICT SPEC	DIST SPECIFIC	0.0000		1,520.00	y
537.006	SCH CURR-STIPENDS	AS USED	0.0000		10,000.00	y

GREATER SOUTHERN TIER BOCES
9579 VOCATIONAL DRIVE
PAINTED POST, NY 14870

School District: ELMIRA HEIGHTS CSD
School BEDS Code: 070902

BOCES Initial Service Request Form 2022
Fiscal Year: 2021-22

Program/ Service#	Description	Cost Basis		Current 2020-21 Contract		2021-22 Initial Request	
		Quantity	Unit Cost	Contract Amt	Contract Amt	Contract Amt	Contract Amt
537.007	SCH CURR-SUPT RETREAT	1.0000	300.0000	300.00			
537.008	SCH CURR-NYSCOSS	1.0000	135.0000	135.00			
537.010	SCH CURR-NETWORK TEAMS	3.0000	1,000.0000	3,000.00			
537.012	SCH CURR-REGIONAL SCORING	0.0000		11,900.00			
602.002	WORKERS COMP COORD	0.0000		3,050.00			
605.001	CSC-TELECOM	0.0000		22,619.00			
605.002	CSC-DESKTOP	0.0000		156,385.00			
605.003	CSC-EMAIL	0.0000		4,836.00			
605.005	CSC-INST TECH	0.0000		9,742.00			
605.006	CSC-SERVER	0.0000		19,714.00			
605.007	CSC-ON-LINE	0.0000		13,677.00			
605.008	CSC-ON-LINE/DIST SPEC	0.0000		136,513.00			
605.009	CSC-DOC IMAGING	0.0000		9,738.00			
605.010	CSC-STUDENT MGT SYS-BASE	0.0000		35,085.00			
605.011	CSC-STUDENT MGT SYS-DIST SPEC	0.0000		1,834.00			
605.013	CSC-DSRS	0.0000		118,881.00			
605.015	CSC-TEST SCORING-BASE	0.0000		23,208.00			
605.016	CSC-TEST SCORING-DIST SPEC	0.0000		1,275.00			
605.017	CSC-IDEAS	0.0000		5,545.00			
605.018	CSC-INTERNET	0.0000		14,305.00			
605.020	CSC-CLEAR TRACK 200	0.0000		11,597.00			
605.021	CSC-CAFETERIA POS-BASE	0.0000		5,289.00			
605.023	CSC-ID CARDS	0.0000		590.00			

GREATER SOUTHERN TIER BOCES
9579 VOCATIONAL DRIVE
PAINTED POST, NY 14870

School District: ELMIRA HEIGHTS CSD
School BEDSCode: 070902

BOCES Initial Service Request Form 2022
Fiscal Year: 2021-22

Program/ Service#	Description	Cost Basis	Current 2020-21 Contract Quantity	Unit Cost	Contract Amt	2021-22 Initial Request
605.024	CSC-MEDICAID REIMBURSEMENT	BEDS ENROLL	0.0000		8,104.00	y
605.026	CSC-SHARED CIO SERVICE	FTE REQUESTED	0.0000		16,724.00	y
605.027	CSC-VOIP	PER VOICML ACCT	0.0000		23,283.00	y
605.028	CSC-BACKUP SERVICE	PER WORKSTATN	0.0000		7,533.00	y
605.029	CSC-SECURITY	BEDS ENROLL	0.0000		10,922.00	y
605.031	FAX SERVICE	BEDS ENROLL	0.0000		160.00	y
605.033	CSC-FINANCIAL	PER TRANSACT	0.0000		25,764.00	y
605.034	CSC-FINANCIAL-DIST SPEC	DIST REQUESTS	0.0000		4,485.00	y
605.035	TAX BILL PRINTING AND COLLECTION	PER TAX BILL	0.0000		2,925.00	y
605.036	INVENTORY AND ASSET MANAGEMENT SERV	FLAT RATE	0.0000		4,430.00	y
606.000	SUBSTITUTE COORDINATION	# EMPL REQ SUB	92.0000	38.9900	3,587.00	y
608.000	NEGOTIATIONS (LABOR RELATIONS)	FLAT RATE+ # EM	178.0000		24,078.00	y
609.000	SAFETY/RISK MGT-BASE	FLAT RATE	0.0000		1,500.00	y
609.002	SAFETY/RISK MGT-TRAINING	# DIST EMPL	178.0000	19.8500	3,533.00	y
609.003	SAFETY/RISK MGT-OPTION A TESTING	FLAT RATE	0.0000		3,000.00	y
609.004	SAFETY/RISK MGT-ASBESTOS SERVICE	SQ FOOTAGE	0.0000		3,656.00	y
609.005	SAFETY/RISK MGT-FIRE/STRUCT INSPECT	SQ FOOTAGE	0.0000		1,536.00	y
609.007	SAFETY/RISK MGT-NAVIGATE	PER SITE	0.0000		2,000.00	y
610.000	EMPLOYEE ASSISTANCE PROGRAM	# DIST EMPL	178.0000	40.7900	7,261.00	y
611.000	TRANS OTHER:DRUG TESTING	# CDL DRIVERS	10.0000	130.0000	1,300.00	y
612.000	CBO-BASE	RWADA %	0.0000		392,598.00	y

GREATER SOUTHERN TIER BOCES
9579 VOCATIONAL DRIVE
PAINTED POST, NY 14870

BOCES Initial Service Request Form 2022
Fiscal Year: 2021-22

School District: ELMIRA HEIGHTS CSD
School BEDS Code: 070902

Program/ Service#	Description	Cost Basis	Current 2020-21 Contract Quantity	Unit Cost	Contract Amt	2021-22 Initial Request
612.001	CBO-DISTRICT SPECIFIC NON-AIDABLE	DIST REQUESTS	0.0000		2,000.00	✓
612.002	CBO-DISTRICT SPECIFIC	FTE STAFF REQ	0.0000		2,600.00	✓
615.592	PLNG SVCS MGMT (ST AID) W/QUESTAR	X-CONTRACT	0.0000		3,345.00	✓
616.594	COOP BDNG COORD (ENERGY) W/OCM BOCE	X-CONTRACT	0.0000		2,440.00	✓
617.000	SCHOOL FOOD MANAGEMENT: CENTRAL	FTE OF LABOR	0.0000		75,000.00	✓
618.000	GASB-75 PLANNING AND VALUATION SERV	FLAT FEE/CONTR	0.0000		9,029.00	✓
623.000	COOP AD/RECRUITING-BASE	% FTE ON PARTIC	0.0000		1,245.00	✓
623.001	COOP AD/RECRUITING-DIST SPEC	FLAT FEE	0.0000		3,755.00	✓
624.000	STAFF DEV: BOARD OF ED	PER DIST/BOARD	1.0000	1,000.0000	1,000.00	✓
648.698	RECRUITING W/ PUTNAM BOCES	X-CONTRACT	0.0000		2,500.00	✓
652.594	COMP. SERV. W/ OCM BOCES	X-CONTRACT	0.0000		1,425.00	✓
659.591	POLICY MANUAL SERVICE-ERIE 1	X-CONTRACT	0.0000		3,500.00	✓
665.691	COOPERATIVE BID/SUPPLIES-DCMO	X-CONTRACT	0.0000		8,304.84	✓

SUPERINTENDENT'S SIGNATURE

PLEASE RETURN BY 12/02/2020 TO GST BOCES, PATRICIA CARDONA, BUSINESS ADMINISTRATOR

2021-2022 Request for Related Services

PLEASE ENTER YOUR SCHOOL DISTRICT BELOW:

DISTRICT:

** In each column please put total number of 30 minute sessions per week per service

SERVICE	CODE	725 OT IND.	725 OT GROUP	OT/PT Co-treat	726 PT IND.	727 Deaf/HI Ind	728 VISION IND.	729 SPEECH IND	729 SPEECH GROUP	731 ADPE IND.	731 ADPE GROUP	734 COUNSEL IND	734 COUNSEL GROUP	732 1:1 AIDE 1/2 TIME	732 1:1 AIDE FULL TIME	737 1:1 NURSE LPN	737 1:1 NURSE RN
Academic Delay																	
203.220	1:12:1																
204.000	12:1 +(3:1)	2			4		1	3						2			
Phoenix Academy		1															
205.000	1:15	1/con			2			1	8				3				
1:8:1 All class types																	
209.000	1:8:1	8						6	3			19	47				
Project Search																	
209.215	1:8:1																
Phoenix Academy EPC																	
216.000	1:6:1																
Emotionally Disabled																	
216.214	1:6:1																
Autism					8												
216.217	1:6:1	18		1	1/con			23	14					7			
TOTALS		29	0	1	14	0	1	33	25	0	0	19	50	0	9	0	0