

AGENDA

Elmira Heights Central School District
Board of Education Regular Meeting
Mary Beth Fiore Community Room/Livestream
Wednesday, October 7, 2020

Following 6:30 Audit Committee Meeting

A. Call to Order

B. Roll Call

C. Approval of Agenda/Minutes

C-1 Recommendation to approve the agenda of the October 7, 2020 Board of Education Regular Meeting.

Motion_____ Second_____ VOTE_____

C-2 Recommendation to approve the minutes from the following meetings:
September 23, 2020 Board of Education Regular Meeting

Motion_____ Second_____ VOTE_____

C-3 Recommendation to suspend the regular order of business to accommodate guests, special discussion topics and presentations in an order of business as deemed appropriate.

Motion_____ Second_____ VOTE_____

D. Executive Session

If needed

Motion_____ Second_____ VOTE_____ Time In_____

Motion_____ Second_____ VOTE_____ Time Out_____

E. Comments from the Public and Staff

E-1 Superintendent

E-2 Principal Report

E-3 Business Manager

E-4 Other Staff

E-5 Public Comments

F. Personnel

At this point the Board will consider whether to proceed with personnel Item F-1a thru F-4a

Recommendation to approve the following consent items F-1a thru F-4a

Motion _____ Second _____ VOTE _____

F-1 Appointments

Recommendation to approve the following personnel. Be it further resolved that upon receipt of final clearance from the State Education Department, any conditional appointments shall be changed to regular appointments, reflecting the effective date of said Board meeting.

- a. Recommendation to approve the following substitute(s) for the 2020-21 school year:

Substitute Teachers: Josie Brooks

Substitute Support Staff: Wendy Jurusik Mary Simpson

- b. Recommendation to approve the following extracurricular appointments for the 2020-21 school year:

<u>Position</u>	<u>Appointee</u>	<u>level</u>	<u>year</u>	<u>stipend</u>
Freshman Class Advisor	Amy Scott	1	1	\$1,792.18
Sophomore Class Advisor	Brittany Knapp	1	1	\$1,792.18

F-2 Change in Employment Status

- a. Recommendation to approve the permanent appointment of Amy McNeely as food service helper, effective November 1, 2020. Ms. McNeely has successfully completed her probationary period in accordance with current Civil Service Regulations.
- b. Recommendation to appoint Amy McNeely from a 3.25 hr/day food service helper to a 3.50 hr/day food service helper position. Ms. McNeely has successfully completed her probation in accordance with Civil Service Regulations per above recommendation.

F-3 Parental Leave

- a. Recommendation to approve the parental leave of Katie Richardson effective on or about January 9, 2021 with an anticipated return on or about March 29, 2021. As an FMLA qualifying event, sick leave accruals shall run concurrently through the time of disability and Ms. Richardson shall have the option to continue to use accruals or take the balance of the parental leave unpaid.
- b. Recommendation to approve the parental leave of Kirsten Southard-Twicheil effective on or about March 30, 2021 with an anticipated return on or about June 25, 2021. As an FMLA qualifying event, sick leave accruals shall run concurrently through the time of disability and Ms. Southard-Twicheil shall have the option to continue to use accruals or take the balance of the parental leave unpaid.

F-4 Resignations / Terminations / Retirements

- a. Recommendation to accept the resignation of Kirsten Southard-Twicheil as the Varsity Girls' Track and Field coach.

G. Financial

G-1 Reports

Recommendation to acknowledge consent financial reports G1a thru G1f

Motion_____Second _____Vote _____

- a. Budget Status Report as of September 30, 2020
- b. Revenue Status Report as of September 30, 2020
- c. Budget Transfer Report as of September 30, 2020
- d. Treasurer's Report for August 2020
- e. Claims Auditor Report for August 2020
- f. Extra Classroom Report for August 2020

G-2 Financial Statements and Audit Report 2019-20

Recommendation to accept the District's 2019-20 financial statements & audit report, and the 2019-20 financial statements and the audit report of the Extraclassroom Activity Fund as presented by Buffamante, Whipple, Buttafaro, P.C. at the October 7, 2020 Audit Committee meeting.

Motion_____Second _____VOTE _____

G-3 Management Letter Response & Corrective Action Plan- Financial Statements 2019-20

Recommendation to accept the Corrective Action Plan for the management letter dated October 7, 2020 concerning the basic financial statement for the year ended June 30, 2020.

Motion_____Second _____VOTE _____

G-4 Management Letter Response & Corrective Action Plan-Extraclassroom Audit 2019-20

Recommendation to accept the Corrective Action Plan for the management letter dated October 7, 2020 concerning the audit of the Extraclassroom Activity Fund for the year ended June 30, 2020.

Motion_____Second _____VOTE _____

G-5 Tax Roll Correction

Recommendation to approve the correction to the Elmira Heights Central School District 2020-2021 Tax Roll due to error in essential fact by the assessor (Property was split and failed to change acreage on parcel)

Owner: Lindsay T. Mills

Property: Tax Map 68.00-1-13.11 Halderman Hollow Rd. Town of Big Flats

Original Assessment: \$181,700 Original Tax Due: \$4,131.22

Revised Assessment: \$93,100 Revised Tax Due: \$2,116.77

Motion_____Second _____VOTE _____

H. Facilities

I. Old Business

J. New Business

K. Consent

At this point the Board will consider whether to proceed with consent agenda items K-1 thru K-2.

Motion_____ Second _____ VOTE _____

K-1 Recommendation to approve the student placement determinations from the September 23, 24, 25, 28, 29, 30 and October 1, 2020 CSE meeting(s) and the funds to support such recommendations.

K-2 Recommendation to accept with thanks and appreciation, donations from the Tops in Education Program, received during the 2020-21 school year to be used for materials and supplies as specified by each donation for Thomas Edison High School or Cohen Middle School or Cohen Elementary School

L. Awards/Honors/Achievement**M. Communications****N. Discussion Topic**

N-1 General Status update

N-2 Athletics

O. Next Meeting(s)

Wednesday	October 21, 2020	Regular Board Meeting (if needed)	7:00pm	Community Rm
Wednesday	November 4, 2020	Regular Board Meeting	7:00pm	Community Rm

P. Adjournment Motion _____ Second _____ VOTE _____ Time _____