

**Board of Education
Special Meeting**

Minutes July 28, 2020

**ELMIRA HEIGHTS CENTRAL SCHOOL DISTRICT
ELMIRA HEIGHTS, NEW YORK**

CALL TO ORDER: President Harry Blish, called the Board of Education Special Meeting to order at 5:03 pm

MEMBERS PRESENT Harry Blish, Lisa Benedict, Michael Lepak, Joseph Sullivan, Andrew Willard

MEMBERS ABSENT Christopher Callas

OTHERS PRESENT Michael Gill, John Cole, Martha Clark, Jeff Robbins, Travis Payne, Chuck Bastian

APPROVAL OF AGENDA/MINUTES

Agenda:

A motion was made by Michael Lepak, seconded by Andrew Willard and carried 5-0 to approve the agenda for the July 28, 2020 Board of Education Special Meeting.

Appointment of Board Member to fill vacant seat

A motion was made by Lisa Benedict, seconded by Joseph Sullivan and carried 5-0 to appoint John Cole to the vacant seat on the Elmira Heights Board of Education until the next election.

IT IS HEREBY RESOLVED,

WHEREAS a vacancy has been caused on this Board of Education by reason of the resignation of Ted Peet; and

WHEREAS the Board of Education has by law authority to fill a vacancy for the unexpired term thereof;

NOW, THEREFORE, be it resolved by a majority vote of all the remaining members of the Board of Education of the Elmira Heights Central School District that John Cole be and hereby is, appointed to serve as a member of the Board of Education of the School District until the next regular Board election to be held in May of 2021.

Oath of Office

Oath of Office was administered to the following:

- **School Board Member** **John Cole** -Term of Office - July 28, 2020 through May 18, 2021

EXECUTIVE SESSION:

At 5:09 pm a motion was made by Michael Lepak, seconded by Andrew Willard and carried 6-0 to enter executive session to discuss board member vacancy and personnel issues.

ADJOURN EXECUTIVE SESSION:

At 5:22 pm a motion was made by Michael Lepak, seconded by Andrew Willard and carried 6-0 to adjourn executive session.

PERSONNEL:

A motion was made by Lisa Benedict, seconded by Andrew Willard and carried 6-0 to approve the following recommended personnel items F-1a through F-4a.

1. Creation/Elimination of Positions – approved

A motion was made by Michael Lepak, seconded by Joseph Sullivan and carried 6-0 to approve the following resolution:

a. IT IS HEREBY RESOLVED,

Due to need in the District, the Board of Education hereby creates a new full time (1.0 FTE) position of Director of Special Education/Principal of Special Education as a ten (10) month position in the tenure area of Principal effective September 1, 2020.

2. Resignations / Terminations / Retirements – approved

A motion was made by Lisa Benedict, seconded by Andrew Willard and carried 6-0 to approve the following resolution:

a. IT IS HEREBY RESOLVED,

That the resignation of Dawn Hanrahan from the position of Middle School Principal/CSE Chairperson (12-month position) effective September 1, 2020 is hereby accepted.

Reason for Resignation: Transfer to position of Director of Special Education/Principal of Special Education (ten month + ten days for Summer Work).

3. Appointments- approved

Be it further resolved that upon receipt of final clearance from the State Education Department, any conditional appointments shall be changed to regular appointments, reflecting the effective date of said Board meeting. A motion was made by Andrew Willard, seconded by Michael Lepak and carried 6-0 to approve the resolution for the following resolution:

a. **IT IS HEREBY RESOLVED,**

That Dawn Hanrahan is hereby assigned to the new position of Director of Special Education/Principal of Special Education (ten month position + ten days for Summer Work) and continues to accrue seniority in the Principal tenure area, to be adjusted after appointment to the new position for a shortened ten (10) month work year.

Effective Date of appointment: September 1, 2020

Adjusted annual salary (10 month + 10 days summer work position): \$94,044.00 plus \$800 (longevity)

b. **District Data Protection Officer** – approved.

A motion was made by Joseph Sullivan, seconded by Michael Lepak and carried 6-0 to appoint Dawn Hanrahan as the District Data Protection Officer

4. Consent – approved

A motion was made by Lisa Benedict, seconded by Andrew Willard and carried 6-0 to approve the resolution for the following resolution:

a. **IT IS HEREBY RESOLVED,**

That a Memorandum of Understanding entered into with the Elmira Heights Administrative Council outlining the benefits and terms/conditions of employment for the newly created position of Director of Special Education/Principal of Special Education (ten-month position + ten days for Summer Work) is hereby accepted.

Wednesday	August 12, 2020	Audit Committee Meeting	6:30pm	Community Rm
Wednesday	August 12, 2020	Regular Board Meeting	7:00pm	Community Rm
Wednesday	August 26, 2020	Regular Board Meeting(if needed)	6:00pm	Visual Inspection
Wednesday	September 9, 2020	Regular Board Meeting	7:00pm	Community Rm

ADJOURNMENT – At 5:30 a motion was made by Andrew Willard, seconded by Joseph Sullivan and carried 6-0 to adjourn the meeting.

Clerk