

# AGENDA

Elmira Heights Central School District  
**Board of Education Regular Meeting**  
**Community Room/Televideo via Zoom**

Wednesday, August 12, 2020

7:00 pm

**Following 6:30 pm Audit Committee Meeting**

## **A. Call to Order**

## **B. Roll Call**

## **C. Approval of Agenda/Minutes**

C-1 Recommendation to approve the agenda of the August 12, 2020 Board of Education Regular Meeting.

Motion\_\_\_\_\_ Second\_\_\_\_\_ VOTE\_\_\_\_\_

C-2a Recommendation to approve the minutes from the July 1, 2020 Board of Education Reorganization/Regular Meeting

Motion\_\_\_\_\_ Second\_\_\_\_\_ VOTE\_\_\_\_\_

C-2b Recommendation to approve the minutes from the July 15, 2020 Board of Education Special Meeting

Motion\_\_\_\_\_ Second\_\_\_\_\_ VOTE\_\_\_\_\_

C-2c Recommendation to approve the minutes from the July 28, 2020 Board of Education Special Meeting

Motion\_\_\_\_\_ Second\_\_\_\_\_ VOTE\_\_\_\_\_

C-3 Recommendation to suspend the regular order of business to accommodate guests, special discussion topics and presentations in an order of business as deemed appropriate.

Motion\_\_\_\_\_ Second\_\_\_\_\_ VOTE\_\_\_\_\_

## **D. Executive Session**

Anticipated

Motion\_\_\_\_\_ Second\_\_\_\_\_ VOTE\_\_\_\_\_ Time In\_\_\_\_\_

Motion\_\_\_\_\_ Second\_\_\_\_\_ VOTE\_\_\_\_\_ Time Out\_\_\_\_\_

## **E. Comments from the Public and Staff**

E-1 Superintendent

E-2 Principal Report

E-3 Business Manager

E-4 Other Staff

E-5 Public Comments

## **F. Personnel**

**At this point the Board will consider whether to proceed with personnel Item F-1a thru F-5a**

Recommendation to approve the following consent items F-1a thru F-5a

Motion\_\_\_\_\_ Second \_\_\_\_\_ VOTE \_\_\_\_\_

### **F-1 Appointments**

Recommendation to approve the following personnel. Be it further resolved that upon receipt of final clearance from the State Education Department, any conditional appointments shall be changed to regular appointments, reflecting the effective date of said Board meeting.

- a. Recommendation to approve the following substitute(s) for the 2020-21 school year:

Substitute Teachers: Barb Day Wendy Jurusik Thomas Milliken Michelle Mitchell  
Patti Pautz Chris Skinkle Todd Stutzman

Substitute Support Staff: Beth Dann Barb Day Carol Sullivan Chris Skinkle

- b. Recommendation to approve the following probationary appointments:

Deborah Fishbeck

Tenure Area: Secondary Science

Effective: September 1, 2020

\*\*Probationary Period: four (4) years effective Sept 1, 2020 thru August 31, 2024

Certification Area: Initial Earth Science 7-12 expires 8/31/22

Total Compensation per EHTA Contract: \$45,248.00 (Step 4 with 36 graduate hours)

Carter Frame

Tenure Area: Secondary English

Effective: September 1, 2020

\*\*Probationary Period: four (4) years effective Sept 1, 2020 thru August 31, 2024

Certification Area: Initial English Language Arts 7-12 expires 8/31/22

Total Compensation per EHTA Contract: \$45,203.00 (Step 1 with 35 graduate hours)

\*\*To the extent required by the applicable provisions of Education law §§2509, 2573, 3212 and 3014, in order to be granted tenure the classroom teacher or building principal shall have received composite or overall annual professional performance review ratings pursuant to Education law §3012-c and/or 3012d of either effective or highly effective in at least three (3) of the four (4) preceding years. If the classroom teacher or building principal receives an ineffective composite or overall rating in the final year of the probationary period he or she shall not be eligible for tenure at that time. For purposes of this subdivision, classroom teacher and building principal mean a classroom teacher or building principal as such terms are defined in Sections 30-2.2 and 30-3.2 of this part.

### **F-2 Change in Employment Status**

- a. Recommendation to appoint Justina Kohler from a 3.25 hr/day food service helper to a 3.50 hr/day food service helper position effective September 1, 2020. Ms. Kohler's hourly rate and probationary period will remain unchanged for the 2020-21 school year.

### **F-3 Resignations / Terminations / Retirements**

#### **Resignations**

Recommendation to accept with thanks for service, the resignation of Alaysha Kelley as a teacher aide, effective September 1, 2020. Ms. Kelley's last day of employment with the District will be August 31, 2020.

#### **F-4 Parental Leave**

- a. Recommendation to approve the parental leave of Meghan Devlin effective on or about November 15, 2020 with an anticipated return on or about January 19, 2021. As an FMLA qualifying event, sick leave accruals shall run concurrently through the time of disability and Ms. Devlin shall have the option to continue to use accruals or take the balance of the parental leave unpaid.
- b. Recommendation to approve the parental leave of Shane Devlin effective on or about January 19, 2021 with an anticipated return on or about February 18, 2021. As an FMLA qualifying event, family sick leave accruals shall run concurrently through the time of the parental leave.

#### **G. Financial**

##### **G-1 Reports**

Recommendation to acknowledge consent financial reports G1a thru G1f

Motion\_\_\_\_\_Second \_\_\_\_\_Vote \_\_\_\_\_

- a. Budget Status Report as of August 5, 2020
- b. Revenue Status Report as of August 5, 2020
- c. Budget Transfer Report as of June 30, 2020 (processed through August 5, 2020)
- d. Treasurer's Report for June 2020
- e. Claims Auditor Report for June 2020
- f. Extra Classroom Report for June 2020

##### **G-2 Purchasing and Expenditures Audit**

Recommendation to accept the 2019-20 Purchasing and Expenditures Audit Report of Tompkins Seneca BOCES Internal Audit Services, as presented to the Audit Committee on August 12, 2020.

Motion\_\_\_\_\_Second \_\_\_\_\_VOTE \_\_\_\_\_

##### **G-3 Corrective Action Plan (purchasing and expenditures audit)**

Recommendation to accept the Corrective Action Plan for the 2019-20 Purchasing and Expenditures Internal Audit Report.

Motion\_\_\_\_\_Second \_\_\_\_\_VOTE \_\_\_\_\_

#### **H. Facilities**

#### **I. Old Business**

#### **J. New Business**

##### **J-1 United Healthcare Medicare Advantage plan renewal 2021**

Recommendation to approve the renewal rates for the retirees United Healthcare Medicare Advantage plan effective 1/1/2021 through 12/31/2021:

current premium rates                      \$277.79 per subscriber per month

2021 proposed rates                          \$261.12 per subscriber per month

Motion\_\_\_\_\_Second \_\_\_\_\_VOTE \_\_\_\_\_

#### **K. Consent**

**At this point the Board will consider whether to proceed with consent agenda items K-1 thru K-8**

Motion\_\_\_\_\_Second \_\_\_\_\_VOTE \_\_\_\_\_

- K-1 Recommendation to approve the donation from Elmira Heights PFO of medium supply cases with an approximate value of \$120.00 to the first-grade classes of Mrs. Mayotte and Mrs. Ruhmel to provide storage for student kits to be used in class.

K-2 Recommendation to accept with thanks and appreciation, the following donations from Elmira Heights PFO for the PBIS programs for the 2020-21 school year:

\$ 1,000.00	TAE	2020-21 PBIS program
\$ 1,000.00	Cohen Middle School	2020-21 PBIS program
\$ 1,500.00	Cohen Elementary School	2020-21 PBIS program

K-3 Recommendation to approve the donation from Elmira Heights PFO of funds not to exceed \$500 to the Cohen Elementary Physical Education department to purchase curriculum storage to organize and maintain inventory for the department.

K-4 Recommendation to approve the donation from the Strong Kids Safe Kids program the following items for Cohen Elementary School with an approximate value of \$1,200.00:

- 1,200 pencils #2 lead
- 200 boxes of Crayola Crayons (24 count)
- 200 boxes of Crayola Colored Pencils (12 counts)
- 400 Composition Notebooks
- 400 zipper pencil pouches

K-5 Recommendation to recognize the Elmira Heights FAB Club(Fine Arts Booster) as a school-related group for the 2020-21 school year.

K-6 Recommendation to recognize the Elmira Heights Booster Club as a school-related group for the 2020-21 school year.

K-7 Recommendation to acknowledge the report of the July 13, 2020 asbestos surveillance report.

K-8 Recommendation to approve the contract with Chemung County for PreK evaluation services.

## **L. Awards/Honors/Achievement**

## **M. Communications**

## **N. Discussion Topic**

N-1 Reopening Plans

N-2 NYSSBA's Annual Convention & Education Expo is Going Virtual

## **O. Next Meeting(s)**

Friday	August 14, 2020	Special Board Meeting (if needed)	TBD	
Wednesday	August 26, 2020	Regular Board Meeting (if needed)	6:00pm	Visual Inspection
Wednesday	September 9, 2020	Regular Board Meeting	7:00pm	Community Rm
Wednesday	September 23, 2020	Regular Board Meeting (if needed)	7:00pm	Community Rm

**P. Adjournment** Motion \_\_\_\_\_ Second \_\_\_\_\_ VOTE \_\_\_\_\_ Time\_\_\_\_\_