

**To:** Elmira Heights Board of Education  
**From:** Eighth Grade Team and Ms. Hanrahan  
**Date:** March 21, 2017  
**Subject:** Eighth Grade Trip in June of 2017

We request permission from the Elmira Heights Central School District's Board of Education to take an end of the year trip to Niagara Falls, New York on Saturday, June 3, 2017. While in Niagara Falls, we will visit Cave of the Winds, Maid of the Mist®, Niagara Adventure Theater, Aquarium of Niagara, and the Niagara Gorge Discovery Center.

**Trip Details -**

**Departure Time:** 6:00 AM from the Cohen Middle School parking lot.

**Return Time:** Approximately 9:00 PM, (estimated time depending on traffic conditions).

**Number of Chaperones:** At least a 1:10 teacher/student ratio.

**Cost of the Trip:** Approximately \$60 per student. If a student has a difficult financial situation, every effort is made to provide additional support so that he/she may attend the trip.

Thank you for your consideration of this request.