

# AGENDA

Elmira Heights Central School District  
**Board of Education Regular Meeting**  
TAE Community Room  
Wednesday, April 12, 2017  
7:00 pm

## **A. Call to Order**

## **B. Roll Call**

## **C. Approval of Agenda/Minutes**

C-1 Recommendation to approve the agenda of the April 12, 2017 Board of Education Regular Meeting

Motion\_\_\_\_\_ Second\_\_\_\_\_ VOTE\_\_\_\_\_

C-2 Recommendation to approve the minutes from the March 22, 2017 Board of Education Regular Meeting

Motion\_\_\_\_\_ Second\_\_\_\_\_ VOTE\_\_\_\_\_

C-3 Recommendation to suspend the regular order of business to accommodate guests, special discussion topics and presentations in an order of business as deemed appropriate.

Motion\_\_\_\_\_ Second\_\_\_\_\_ VOTE\_\_\_\_\_

## **D. Executive Session**

Executive Session (if needed)

Motion\_\_\_\_\_ Second\_\_\_\_\_ VOTE\_\_\_\_\_ Time In\_\_\_\_\_

Motion\_\_\_\_\_ Second\_\_\_\_\_ VOTE\_\_\_\_\_ Time Out\_\_\_\_\_

## **E. Comments from the Public and Staff**

E-1 Superintendent

E-2 Elementary Principal

E-3 Middle School Principal/CSE Chair

E-4 High School Principal

E-5 Business Manager

E-6 Other Staff

E-7 Public Comments

## **F. Personnel**

**At this point the Board will consider whether to proceed with personnel Items F-1a through F-4c**

Recommendation to approve the following consent items F-1a through F-4c

Motion \_\_\_\_\_ Second \_\_\_\_\_ VOTE \_\_\_\_\_

### **F-1 Appointments**

Recommendation to approve the following personnel. Be it further resolved that upon receipt of final clearance from the State Education Department, any conditional appointments shall be changed to regular appointments, reflecting the effective date of said Board meeting.

- a. Recommendation to approve the following substitute(s) for the 2016-17 school year:

Substitute Teachers: Mary Reasons Kyle Scott Linda Wallenbeck

Substitute Support Staff: Nancy Auer Jane Barker Michelle Elston  
Mary Reasons Kyle Scott John Cole

- b. Recommendation to approve the following individual to work with the extended school day program (APEX) grant for the 2016-17 school year:

APEX Activity Coordinator - \$17.50 per hour

Thomas A Edison High School

Kyle Scott

- c. Recommendation to approve the following as Poll Workers for the May 16, 2017 Annual Meeting/Budget Vote.

Chairman: Ken Erickson, Chief Inspector: Kris Manns

Inspectors / Clerks / Alternates

Becky Arthur

Kathy Meriwether

Lola Sherman

Sue Blish

Mary Moore

Sharon Shutt

Millie Cheplick

Liz O'Brien

Beverly Spencer

Charles Clemens

Marian Oldroyd

Maria Turic

Jan Clemens

Peggy Ridosh

Gail Legge

Deb Sherman

### **F-2 Resignation/Retirement**

- a. Recommendation to accept the resignation for the purposes of retirement, of Ms. Sue Portwood as an Elementary teacher, effective June 30 2017, with thanks and appreciation of 18 years of service to the Elmira Heights CSD. Ms. Portwood shall receive retirement benefits that she is eligible for, as outlined in the current EHTA contract.
- b. Recommendation to accept the resignation for the purposes of retirement, of Ms. Jean Ryan as a Secondary English teacher, effective June 30 2017, with thanks and appreciation of 20 years of service to the Elmira Heights CSD. Ms. Ryan shall receive retirement benefits that she is eligible for, as outlined in the current EHTA contract.
- c. Recommendation to accept, with thanks and appreciation of service, the resignation of Kay Ellis as food service helper effective June 23, 2017.

### **F-3 Change in Appointment Status**

- a. Recommendation to approve tenure status for the following:

<u>Teacher</u>	<u>Effective Date</u>	<u>Tenure Area</u>
Jessica Delaney	07/01/2017	Family and Consumer Science
Courtney Stansfield	07/01/2017	Elementary Education
Nicole Rosno	07/01/2017	Elementary Education
Allison Sevey	08/01/2017	Elementary Education
Bridgette Metzinger	07/01/2017	Secondary Spanish
Amy Williamson	09/01/2017	Library Media

- b. Recommendation to approve the permanent appointment of Eric Rice as a Building Maintenance Mechanic, effective June 6, 2017. Mr. Rice has successfully completed his probationary period in accordance with current Civil Service Regulations.

### **F-4 Create/Eliminate Positions**

- a. Recommendation to create three (3) Bus Driver positions effective July 1, 2017. Elmira Heights currently contracts these drivers through the Horseheads CSD, but will fill these positions with Elmira Heights employees. One long standing bus run will continue to be contracted through the Horseheads CSD to primarily transport students to Notre Dame High School.
- b. Recommendation to eliminate one (1) secondary math teacher position effective July 1, 2017.
- c. Recommendation to create one (1) elementary teacher position primarily for math support/RTI, effective July 1, 2017.

## **G. Financial**

### **G-1 Budget Status Report**

Recommendation to acknowledge the Budget Status Report as of April 5, 2017  
SEE ATTACHED

Motion\_\_\_\_\_ Second \_\_\_\_\_ VOTE \_\_\_\_\_

### **G-2 Treasurer's Report**

Recommendation to acknowledge the Treasurer's Report for the month of February 2017.  
SEE ATTACHED

Motion\_\_\_\_\_Second \_\_\_\_\_ VOTE \_\_\_\_\_

### **G-3 Investment Report** No Report

### **G-4 Claims Auditor Report**

Recommendation to acknowledge the Claims Auditor Report for the month of February 2017.  
SEE ATTACHED

Motion\_\_\_\_\_ Second \_\_\_\_\_ VOTE \_\_\_\_\_

### **G-5 Extra Classroom Report**

Recommendation to acknowledge the Extra Classroom Report for the month of February 2017.  
SEE ATTACHED

Motion\_\_\_\_\_ Second \_\_\_\_\_ VOTE \_\_\_\_\_

### **G-6 Copiers**

Recommendation to approve the attached resolution committing to the Purchase of Toshiba Networked Printers from Schuyler Steuben Chemung Tioga Allegany BOCES D/B/A GST BOCES. SEE ATTACHED

Motion\_\_\_\_\_Second \_\_\_\_\_ VOTE \_\_\_\_\_

## **H. Facilities**

H-1 Update on Phase II Capital Project Status

## **I. Old Business**

## **J. New Business**

**J-1** Recommendation to approve the following budget resolution and the property tax report card.

Proposition Number 1 – (Budget)

Shall the following proposition be adopted, to wit:

BE IT RESOLVED, that the proposed budget of \$21,376,148 of the Elmira Heights Central School District for 2017-2018 be approved in accordance with Section 2022 of the Education Law and that the balance of said budget after applying available public moneys thereto be raised by a tax upon the taxable property of said District.

Motion \_\_\_\_\_ Second \_\_\_\_\_ VOTE \_\_\_\_\_

## **K. Consent**

At this point the Board will consider whether to proceed with consent agenda items K-1 through K-5

Motion \_\_\_\_\_ Second \_\_\_\_\_ VOTE \_\_\_\_\_

K-1 Recommendation to approve the student placement determinations from the March 13, 26, April 3, 2017 CPSE meetings and the funds to support such recommendations.

K-2 Recommendation to approve the student placement determinations from the March 13, 16, 21, April 3, 4, 6, 2017 CSE meetings and the funds to support such recommendations

K-3 Recommendation to approve the following revised Board of Education Policies as presented at the March 22, 2017 Board of Education meeting: SEE ATTACHED  
7513 Administration of Medication

K-4 Recommendation to approve the Grade 8 trip to Niagara Falls on June 3, 2017 for various activities. SEE ATTACHED

K-5 Recommendation to approve the attached resolution, dissolving the extra-curricular TAE Art Club, due to extended inactivity. SEE ATTACHED

## **L. Awards/Honors/Achievement**

## **M. Communications**

## **N. Discussion Topic**

N-1 Policy 7132: Non Resident Students

N-2 “No Heights Kid Goes Hungry”

## **O. Next Meeting(s)**

**Wednesday	April 19, 2017	7:00pm	Regular Board Meeting(** BOCES Budget Adoption)	Community Rm
Wednesday	May 3, 2017	7:00pm	Regular Board Meeting	Community Rm

## **P. Adjournment**

Motion \_\_\_\_\_ Second \_\_\_\_\_ VOTE \_\_\_\_\_ Time \_\_\_\_\_