

## SUBJECT: DUTIES OF THE PRESIDENT OF THE BOARD OF EDUCATION

- 1) The President's duties include the following:
- a) Presides at all meetings of the Board;
- b) Calls special meetings as necessary or on request;
- c) Appoints members to all committees of the Board;
- d) Serves ex-officio as a member of all committees;
- e) Executes documents on behalf of the Board;
- f) Performs the usual and ordinary duties of the office.
- g) The Vice-President shall act as President of the Board in the President's absence.

Education Law Section 1701

Adopted: 8/9/04 Revised: 01/04/2017



2017

1335 1 of 1

By-Laws

## SUBJECT: APPOINTMENT AND DUTIES OF THE CLAIMS AUDITOR

The Board of Education shall appoint a claims auditor who shall serve in accordance with law and regulations.

Adopted: 08/09/04
Revised: 08/2008
Revised: 02/10/2014 (corrected title & updated contents)
Replaced: 01/04/2017