

**Board of Education  
Regular Meeting**

**Minutes August 3, 2016**

**ELMIRA HEIGHTS CENTRAL SCHOOL DISTRICT  
ELMIRA HEIGHTS, NEW YORK**

**CALL TO ORDER:** The Board of Education Meeting was called to order at 7:02 p.m. by President Harry Blish, followed by the pledge of allegiance.

**MEMBERS PRESENT** Harry Blish, Christopher Callas, Harvey Harris, Andrew Willard, Kristen Wolowitz (7:03)

**MEMBERS ABSENT** Michael Lepak, Joseph Sullivan

**OTHERS PRESENT** Mary Beth Fiore, Jason Rosno, Tom Boyanowski, Dawn Hanrahan, Andy Lutz, Michael Coghlan, Carol Sullivan, Colleen Dengler

**APPROVAL OF AGENDA/MINUTES**

**Agenda:**

A motion was made by Harvey Harris, seconded by Christopher Callas and carried 4-0 to approve the Agenda with additions for the August 3, 2016 Board of Education Meeting.

**Minutes:**

July 6, 2016 Regular Meeting- A motion was made by Andrew Willard seconded by Harvey Harris and carried 4-0 to approve the minutes of the July 6, 2016 Board of Education Meeting.

**Order of Business:**

A motion was made by Andrew Willard, seconded by Christopher Callas and carried 4-0 to suspend the regular order of business to accommodate guests, special discussion topics and presentations in an order of business as deemed appropriate.

**COMMENTS FROM THE PUBLIC AND STAFF**

Mary Beth Fiore - Superintendent ♦DLT – Great Leadership Event. Dealing with student in poverty and working memory training ♦Capital Project work progresses ♦Hiring – still some positions to fill – there is a significant teacher shortage ♦Custodian – thanks for their hard work

Andy Lutz – Elementary School Principal ♦Pre K – Screening is Aug 17 & 18 – parents, teachers, students will all meet ♦getting ready for opening – summer work going well – several teachers have been in ♦NYS test results are available- will be reviewing

Dawn Hanrahan – Middle School Principal/CSE Chair ♦New Secretary has started and doing a great job ♦TCI Trainer Course. Ms. Hanrahan will provide training for the district.

Tom Boyanowski – High School Principal ♦a lot being accomplished – summer prep, leadership academy, DLT, Schedules, handbooks. ♦Summer School going well.- hope to have 2 graduates in next couple of months ♦Fall sport parent night next week

Jason Rosno – Business Manager ♦Tax Levy – assessed value has dropped. Levy is .17% increase, Rate changes will be more ♦as I move on in my career - thank you for the opportunity to work with the District

**PERSONNEL**

A motion was made by Kristen Wolowitz, seconded by Andrew Willard and carried 5-0 to approve the following consent personnel items F-1a through F3b. Be it further resolved that upon receipt of final clearance from the State Education Department, any conditional appointments shall be changed to regular appointments, reflecting the effective date of said Board meeting

**F1 - Appointments**

**a. Substitutes – for the 2016-17 school – approved**

**Substitute Teachers**

James Adamy  
Fran Barry  
Donna Brayton  
Elise Clark

Judith Hamma  
Don Holloway  
Kenneth Kaplan  
Thomas Miller

Lori O'Brien  
Nicole Parasiliti  
Bonnie Perry  
Jen Sekella

Kyle Truax

**Substitute Support Staff**

James Adamy  
Fran Barry  
Donna Brayton

Elise Clark  
Pam Cleveland  
Judith Hamma

Randy Hardy  
Don Holloway  
Kenneth Kaplan

Lori O'Brien  
Susan Savino

**b. Extracurricular Positions**

The Board approved the following extracurricular appointments for the 2016-17 school year:

<u>Position</u>	<u>Appointee</u>	<u>Level</u>	<u>Year</u>	<u>Stipend</u>
MS Student Council	Kate Biddle	1	1	\$1,602.59
MS Builders Club	Chris Klee	3	20	\$1,678.91
Eighth Grade Advisor	Jill Wood	2	4	\$1,640.75
Jr Honor Society	Jill Wood	2	4	\$1,030.24
Seventh Grade Advisor	Jason Howe	2	3	0.00
Yearbook Club	Kristen McNamara	1	1	\$ 992.08

**c - h – the following probationary teacher appointments were approved by the Board****c. Meghan Marks**

Tenure Area: – Elementary Education

Effective: August 4, 2016

\*Probationary Period: - four (4) years effective August 4, 2016 thru August 3, 2020\*.

Certification Area: – Initial Childhood Education (Grades 1-6) expires 08/31/2018

Total Compensation per EHTA Contract: \$41,134.00 (Step 2 with 33 graduate hours)

**d. Gina Margeson**

Tenure Area – Elementary Education

Effective: August 4, 2016

\*Probationary Period: - three (3) years effective August 4, 2016 thru August 3, 2019\*.

Certification Area: – Professional Early Childhood Education (Birth –Grade 2)

Total Compensation per EHTA Contract: \$49,289.00 (Step 9 with 33 graduate hours)

**e. Stephanie Rappleye**

Tenure Area - Elementary Education,

Effective August 4, 2016

\*Probationary Period - four (4) years effective August 4, 2016 thru August 3, 2020\*.

Certification Area – Professional Early Childhood Education (Birth –Grade 2)

Total Compensation per EHTA Contract: \$40,647.00 (Step 1 with 36 graduate hours )

**f. Linda Stearns**

Tenure Area: – Special Education

Effective: August 4, 2016

\*Probationary Period: - three (3) years effective August 4, 2016 thru August 3, 2019\*.

Certification Area: – Permanent Special Education

Total Compensation per EHTA Contract: \$48,259.00 (Step 8 with 36 graduate hours)

**g. Steven Winston**

Tenure Area –Foreign Language (Spanish)

Effective: September 6, 2016

\*Probationary Period: - three (3) years effective September 6, 2016 thru September 5, 2019\*.

Certification Area: – Professional Spanish 7-12

Total Compensation per EHTA Contract: \$46,939.00 (Step 7 with 33 graduate hours)

**h. Katherine Hastrich**

Tenure Area –Elementary Education

Effective: August 4, 2016

\*Probationary Period: - four (4) years effective August 4, 2016 thru August 3, 2020\*.

Certification Area(s): – Professional Early Childhood Education (Birth –Grade 2)

Professional Childhood Education (Grades 1-6)

Total Compensation per EHTA Contract: \$43,329.00 (Step 4 with 30 graduate hours)

\*To the extent required by the applicable provisions of Education law §§2509, 2573, 3212 and 3014, in order to be granted tenure the classroom teacher or building principal shall have received composite or overall annual professional performance review ratings pursuant to Education law §3012-c and/or 3012d of either effective or highly effective in at least three (3) of the four (4) preceding years. If the classroom teacher or building principal receives an ineffective composite or overall rating in the final year of the probationary period he or she shall not be eligible for tenure at that time. For purposes of this subdivision, classroom teacher and building principal mean a classroom teacher or building principal as such terms are defined in Sections 30-2.2 and 30-3.2 of this part.

**F-2 Changes in Employment Status - approved**

**Tenure – having successfully completed probationary periods in accordance with Education Law, the Board of Education approved the following tenure recommendations:**

- |                              |                               |   |
|------------------------------|-------------------------------|---|
| a. <u>Cassandra Battle</u> - | effective – September 1, 2016 | Tenure Area – Teacher Assistant                     |
| b. <u>Alicia Rosemark</u>    | effective – September 1, 2016 | Tenure Area – Teacher Assistant                     |
| c. <u>Scott Cole</u>         | effective – September 1, 2016 | Tenure Area – Secondary Science: Living Environment |

### **F-3 Resignation/Retirement -**

#### **a. Spanish Teacher - resignation - accepted**

Elizabeth Robertson

The Board accepted with thanks for service and best wishes, the resignation of Ms. Elizabeth Robertson as Spanish teacher effective August 31, 2016.

#### **b. Secondary Math Teacher - resignation – accepted – pending appoint in Horseheads**

Jaclyn Camidge

The Board of Education accepted with thanks for service and best wishes, the resignation of Ms. Jaclyn Camidge as secondary math teacher, pending appointment in Horseheads on August 15, 2016. Such resignation shall be effective August 26, 2016.

### **FINANCIAL**

#### **G-1 Budget Status Report as of June 30, 2016- acknowledged**

A motion was made by Andrew Willard, seconded by Harvey Harris and carried 5-0 to acknowledge the budget status report as of July 27, 2016.

#### **G-2 Treasurer's Report (June 2016) - acknowledged**

A motion was made by Harvey Harris, seconded by Kristen Wolowitz and carried 5-0 to acknowledge the Treasurer's report for June 2016.

#### **G-3 Investment Report**

No - Report

#### **G-4 Claims Auditor Report (June 2016) - acknowledged**

A motion was made by Andrew Willard, seconded by Christopher Callas and carried 5-0 to acknowledge the Claims Auditor Report for June 2016.

#### **G-5 Extra-Classroom Report June 2016) - acknowledged**

A motion was made by Christopher Callas, seconded by Harvey Harris and carried 5-0 to acknowledge the Extra-Classroom Report for June 2016.

#### **G-6 Capital Reserve Fund Transfer - authorized**

A motion was made Kristen Wolowitz, seconded by Christopher Callas and carried 5-0 that upon the advice of School District Counsel, and the Voters of the District having approved the expenditure of \$1,211,033 from the existing capital reserve fund to partially fund a capital improvement project at the District Meeting held on March 1, 2016, that:

*IT BE RESOLVED, that the Board of Education hereby authorizes transfer of said money from the Capital reserve fund to the general fund in accordance with the voter proposition which passed, effective June 30th, 2016.*

#### **G-7 Tax Warrant 2016-17 - \$7,446,383 - approved**

A motion was made Kristen Wolowitz, seconded by Andrew Willard and carried 5-0 to approve the 2016-2017 tax warrant, authorizing the collection of \$7,446,383, with the town by town tax rates per \$1000.00 being:

Big Flats \$ 21.859677      Elmira \$ 22.771626      Horseheads \$ 23.010863

### **FACILITIES**

**Capital Project Update –**

### **OLD BUSINESS**

#### **I-1 Buses – Auction / Bids - accepted**

A motion was made by Andrew Willard, seconded by Kristen Wolowitz and carried 5-0 to accept the bids from RTI Auctions for the purchase of the following buses:

2009 IC CE300 School Bus, Unit 70 65 passenger, VIN: 4DRBUAAN69B059547, for a fee of \$16,000.00

2010 IC CE300 School Bus, Unit 72 65 passenger, VIN 4DRBUAAN6AB204509 for a fee of \$20,251.00

The contract to bid for said buses for a minimum price of \$16,000.00 & \$20,000.00 respectively was approved at the July 6, 2016 Board of Education Meeting.

### **NEW BUSINESS**

#### **J-1 – Policy 8110: Curriculum Development – revised – first reading - accepted**

A motion was made by Andrew Willard, seconded by Christopher Callas and carried 5-0 to accept the first reading of revised Board Policy 8110: Curriculum Development.

#### **J-2 – APPR Plan 2016-17 & 2015-16 Certification – revised – first reading - accepted**

A motion was made by Harvey Harris, seconded by Andrew Willard and carried 5-0 to approve the 2016-17 APPR plan and authorize the Board President to sign the 2015-16 APPR certification document indicating we have implemented our approved plan in the 2015-16 school year.

## **CONSENT**

A motion was made by Christopher Callas, seconded by Harvey Harris and carried 5-0 to approve the following consent agenda items K-1 through K-6.

### **K-1 Policy 4212: Organizational Chart - accepted**

The Board of Education accepted revised Board Policy 4212: Organizational Chart as presented at the July 6, 2016 Board of Education meeting.

### **K-2 Student Handbook – Elementary School - acknowledged**

The Board of Education acknowledged the 2016-17 Cohen Elementary School Student Handbook.

### **K-3 Student Handbook – Middle School - acknowledged**

The Board of Education acknowledged the 2016-17 Cohen Middle School Student Handbook.

### **K-4 Student Handbook – High School - acknowledged**

The Board of Education acknowledged the 2016-17 Thomas A Edison High School Student Handbook.

### **K-5 Lunch/Breakfast Prices 2016-17 - approved**

The Board of Education approved the following 2016-17 Lunch/Breakfast prices, which are the same as 2015/16

	2016-17
Cohen Lunch Price	\$1.50
TAE Lunch Price	\$1.70
Breakfast Price - All Levels	\$1.35
A la carte snacks	\$ .75

### **K-6 Plan for Participation - acknowledged**

The Board of Education acknowledge the final Plan for Participation as updated by the DLT.

## **L. Awards/Honors/Achievement**

No items

## **M. Communications**

**Thank You Notes** – were received from Michael Beach and Andy Doland for Scholarships they received

## **DISCUSSION**

### **N-1 Voter Registration Process**

The Board is in agreement that a resolution declaring that we do not do personal registration, be presented at the next meeting

### **N-2 Board Retreat**

Retreat is Tue Aug 16. 4:30 for Rides 6:00 Dinner with discussion topics

### **N-3 Board Self-Evaluation 2015-16**

4.15 departure time, to leave for Watkins Glen for Retreat. Board evaluation will be main topic of discussion

### **N-4 Board of Education Policy Review New Five Year Cycle - 2016-17 to 2020-21**

Time to start from the beginning again  
2016-17 - Series 1000/2000)

### **N-5 Wind & Solar Energy Opt Out RPTL §487**

Update – in January 2009 the Board of Education approved a resolution that the Elmira Heights Central School District was opting out of the real property tax exemption at wind and solar power facilities under RPTL §487. A letter has been sent to NYS Department of Taxation and Finance and the Chemung County Property Tax Office.

### **N-6 Uncollectible Debt**

There is quite an amount of lost textbooks and unpaid lunch money that has not been collected. Bills have been sent and remaining balances will be addressed.

## **NEXT MEETING**

Wednesday, August 17, 2015 (if needed)

Wednesday, August 31, 2015 Board of Education 6:00pm Visual Inspection (Meet at Cohen Bus Loop) (Not Required)

Wednesday, September 7, 2016 Audit Committee Meeting 6:30pm Community Room

Wednesday, September 7, 2016 Regular Board Meeting To follow Audit Committee Meeting

**ADJOURNMENT** – At 7:35pm a motion was made by Andrew Willard, seconded by Kristen Wolowitz and carried 5-0 to adjourn the meeting.