

AGENDA

Board of Education
Monday June 10, 2013
6:30 Audit Committee Meeting
Followed by Regular Board of Education Meeting / Public Hearing
Community Room - Thomas A. Edison High School

A. Call to Order

B. Roll Call

C. Approval of Agenda/Minutes

C-1 Recommendation to approve the agenda of the June 10, 2013 Board of Education Regular Meeting

Motion_____ Second_____ VOTE_____

C-2 a. Recommendation to approve the minutes from the May 13, 2013 Board of Education Regular Meeting.

Motion_____ Second_____ VOTE_____

b. Recommendation to approve the minutes from the May 21, 2013 Elmira Heights Central School District Annual Meeting/Budget Vote.

Motion_____ Second_____ VOTE_____

C-3 a. Recommendation to suspend the regular order of business to accommodate guests, special discussion topics and presentations in an order of business deemed appropriate.

Motion_____ Second_____ VOTE_____

D. Executive Session

Executive Session Anticipated

Motion_____ Second_____ VOTE_____ Time In_____

Motion_____ Second_____ VOTE_____ Time Out_____

E. Comments from the Public and Staff

E-1 Superintendent

E-2 Elementary Principal

E-3 Middle School Principal/CSE Chair

E-4 High School Principal

E-4 Business Manager

E-5 Other Staff

E-6 Public Comments

F. Personnel

At this point the Board will consider whether to proceed with personnel Items F-1a through F-4a

Recommendation to approve the following consent items F-1a through F-4a

Motion _____ **Second** _____ **VOTE** _____

F-1 Appointments

Recommendation to approve the following personnel. Be it further resolved that upon receipt of final clearance from the State Education Department, any conditional appointments shall be changed to regular appointments, reflecting the effective date of said Board meeting.

a. Summer School

Recommendation to appoint Ms. Michele Mitchell as the Elementary Summer School teacher and Ms. Kerry Johnson as the Middle Summer School teacher. Ms. Mitchell and Ms. Johnson will work four hours per day (Monday through Thursday, July 8-August 1) at a rate of \$22.50 per hour for a total of \$1,440.00.

b. Counselor

Recommendation to appoint Ms. Kristin McNamara as School Counselor, effective August 1, 2013. Ms. McNamara shall serve a three-year probationary period, effective August 1, 2013 and shall be paid the equivalent of Step 3 of the current EHTA contract and shall receive credit for 48 hours of graduate work and additional compensation for a longer work day and school year for a total salary of \$47,997.35.

c. Summer Transportation

Recommendation to approve the following transportation personnel to provide summer transportation for special needs students.

Gary Dove	Bus Driver	\$19.00/ hr
Cindy Davis	Bus Driver	\$19.41/ hr
Helen Benedict	Bus Aide	\$19.42/ hr
Peggy Webber	Bus Aide	\$12.75/ hr
Randy Hardy	Sub-Bus Driver	\$17.57/ hr
Richard Bennett	Sub- Bus Driver	\$12.15/ hr

F-2 Parental Leave

- a. Recommendation to approve the parental leave of Ms. Hollie Hughes, effective on or about August 28, 2013 with an anticipated return on or about November 18, 2013. SEE ATTACHED

F-3 Resignation notifications

- a. Recommendation to accept, with thanks and appreciation of six years of service to the Elmira Heights CSD, the resignation of Ms. Sara Day as School Counselor, effective June 28, 2013.

F-4 Change in Probationary Status

- a. Recommendation to approve the permanent appointment of Ms. Teuta Hoxha as a cleaner, effective June 30, 2013. Ms. Hoxha has successfully completed her probationary period in accordance with current Civil Service Regulations. SEE ATTACHED

G. Financial

G-1 Budget Status Report

Recommendation to acknowledge the Budget Status Report as of June 3, 2013.

SEE ATTACHED

Motion _____ Second _____ VOTE _____

G-2 Treasurer's Report

Recommendation to acknowledge the Treasurer's Report for the month of April 2013.

SEE ATTACHED

Motion _____ Second _____ VOTE _____

G-3 Investment Report

No Report

G-4 Claims Auditor Report

Recommendation to acknowledge the Claims Auditor Report for the month of April 2013.

SEE ATTACHED

Motion _____ Second _____ VOTE _____

G-5 Extra-Classroom Report

Recommendation to acknowledge the Extra Classroom Report for the month of April 2013.

SEE ATTACHED

Motion _____ Second _____ VOTE _____

G-6 2012-2013 Internal Audit Risk Assessment Update Report & Corrective Action Plan

Recommendation to accept the finalized 2012-2013 Internal Audit Risk Assessment Update Report & Corrective Action Plan. (preliminary report was presented at the April, 22, 2013 Audit Committee meeting). SEE ATTACHED

SEE ATTACHED

Motion _____ Second _____ VOTE _____

G-7 2011-2012 Fiscal Year Purchasing & Expenditures Internal Audit Report & Corrective Action Plan

Recommendation to accept the finalized 2011-2012 Purchasing & Expenditures Internal Audit Report Fiscal Year 2011-2012 & Corrective Action Plan. (preliminary report was presented at the April, 22, 2013 Audit Committee meeting. SEE ATTACHED

SEE ATTACHED

Motion _____ Second _____ VOTE _____

H. Facilities

I. Old Business

J. New Business

K. Consent

At this point the Board will consider whether to proceed with consent agenda items K-1 through K-12
Motion _____ Second _____ VOTE _____

K-1 Recommendation to approve the student placement determinations from the May 7,14,21,30 2013 CSE meetings and the funds to support such recommendations.

K-2 Recommendation to approve the student placement determinations from the May 6, 2013 CPSE meetings and the funds to support such recommendations.

K-3 Recommendation to approve the Board of Education Meeting Calendar for 2013-14, as presented at the May 13, 2013 meeting. SEE ATTACHED

K-4 Recommendation to approve the following school Breakfast/Lunch Program prices for the 2013-14 school year:

	2012-13	2013-14
Cohen Lunch Price	\$1.30	\$1.30
TAE Lunch Price	\$1.50	\$1.50
Breakfast Price All Levels	\$1.00	\$1.10
A la carte snacks	\$.65	\$.65
A la carte snacks	\$.35	\$.40

K-5 Recommendation to accept, with thanks and appreciation, the donation of up to \$400.00 from the Parent Faculty Organization, to support a Grade 6 trip to the National Soaring Museum.

K-6 Recommendation to accept, with thanks and appreciation, the donation of up to \$250.00 from the Parent Faculty Organization, to Judi Gibbs for the purchase of 25 seat sacks for her classroom.

K-7 Recommendation to accept, with thanks and appreciation, the donation of \$100.00 from the Elmira Heights Police Benevolent Association, to support the 2013-14 College Fair.

K-8 Recommendation to approve the agreement between the Elmira Heights CSD and the Horseheads CSD for the contract of services of a Shared Director of Facilities, effective July 1, 2013 through June 30, 2014. SEE ATTACHED

K-9 Recommendation to approve the Services Agreement Reinstatement for continuation of services by The Omni Group as Plan Administrator for the District's 403(b) plan under the Omni-Preferred Provider Program in the amount of \$2,004.00 for the 2013-14 year..

- K-10 Recommendation to approve the 2013-14 cooperative purchasing resolution and the 2013-14 generic resolution with the Delaware-Chenango-Madison-Otsego (DCMO) BOCES for equipment, supplies and contract items for the 2013-14 school year. SEE ATTACHED
- K-11 Health & Welfare Services – Horseheads Central School District
Recommendation to approve the Health and Welfare Services contract with the Horseheads Central School District, to provide services to fourteen (14) Elmira Heights students attending non-public schools located in the Horseheads Central School District, at a rate of \$296.40 per student for the 2012-13 school year, at a cost of \$4,149.60. SEE ATTACHED
- K-12 Recommendation to approve the action plan for the use of excess fund balance in the school lunch account. SEE ATTACHED

L. Awards/Honors/Achievement

- Middle School Awards - Trustworthiness, Fairness & Responsibility
 - Erik Nicholson
 - Madison Benjamin
 - Trisha Clark
 - Ben Weber
 - Rachel Becker
 - Olivia Evans

M. Communications

- M-1 New York State Annual Department of Transportation Bus Inspection Notice

N. Discussion Topic

- N-1 Public Hearing: Proposed Budget
- N-2 Get to School-Stay in School Program Report
- N-3 Organizational Chart (Revisions for 2013-14)
- N-4 DLT Annual Report
- N-5 APPR Plan (Summary of Revisions for 2013-14)
- N-6 PDP Plan (Summary of Revisions for 2013-14)
- N-7 RTI/AIS Plan (Summary of Revisions for 2013-14)
- N-8 Technology Plan (Summary of Revisions for 2013-14)
- N-9 Safety Plan (Summary of Revisions for 2013-14)
- N-10 Special Education Plan (Summary of Revisions for 2013-15)
- N-11 Attendance Plan
- N-12 Code of Conduct
- N-13 Proposed Tuition Charges for 2013-14
- N-14 Proposed Facilities Charges for 2013-14
- N-15 NYS Report Card (Required Presentation)
- N-16 Board of Education Retreat Date

O. Next Meeting

Tuesday, June 18, 2013	Noon-8:00pm Budget Revote	TAE Gymnasium
Tuesday, July 2, 2013	7:00pm Annual Reorganization Meeting	Community Rm
Tuesday, July 2, 2013	7:00pm Regular Meeting	Community Rm

P. Adjournment

Motion _____ Second _____ VOTE _____ Time _____