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To: Elmira Heights Board of Education
From: Eighth Grade Team and Ms. Hanrahan
Date: March 11, 2013
Subject: Eighth Grade Trip in June of 2013

We request BOE permission to take an end of the year trip to Washington, D.C. on June 1, 2013. While in Washington, we will visit the National Zoo. We will then depart DC and go to Baltimore to watch an Oriole's major league baseball game.

Trip Details -

Departure Time: 6:00 AM from the Cohen Middle School parking lot.

Return Time: Approximately 11:30 PM, (estimated time depending on length of baseball game and traffic conditions).

Number of Chaperones: At least a 1:10 teacher to student ratio.

Cost of the Trip: Approximately \$110 per student. A portion of the cost is paid through sponsoring a dance during the school year. If a student has a difficult financial situation, every effort is made to provide additional support so that he/she may attend the trip.

Thank you for your consideration of this request.