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*Innovation in creating student success
through cooperative services*



District Superintendent's Office
(607) 654-2283 • Fax (607) 654-2302

TO: Schuyler-Steuben-Chemung-Tioga-Allegany BOCES
Component School District Clerks

FROM: Doretta L. Hughson, SSCTA BOCES Board Clerk

DATE: February 11, 2013

**RE: NOTIFICATION OF TIMES, DATES, LOCATIONS AND PROCEDURES
REGARDING THE ANNUAL ELECTION OF SSCTA BOCES' BOARD
MEMBERS AND THE VOTE ON THE 2013-2014 ADMINISTRATIVE
BUDGET**

The Schuyler-Steuben-Chemung-Tioga-Allegany Board of Cooperative Educational Services has designated the following dates as required by law:

- ◆ **March 18, 2013 - Nomination for Board membership** must be received by the close of the business day (4:00 p.m.). Nominations must be in the form of a board resolution and transmitted in writing to my office (a sample nomination form is attached). The terms of Rose Apgar (Horseheads), Neil Bulkley (Corning-Painted Post), J. Harold McConnell (Prattsburgh) and Gloria Moss (Elmira Heights) will end on June 30, 2013. Resignation seat ending June 30, 2013 (Waverly), one year remaining. **There are five (5) vacant seats to be filled: one (1) with a one-year term extending July 1, 2013 through June 30, 2014 and four (4) with three-year terms extending from July 1, 2013 through June 30, 2016.**
- ◆ **March 19, 2013 -** A ballot containing the slate of candidates for BOCES board membership will be mailed to each component school district.
- ◆ **April 9, 2013 -** The Annual BOCES meeting will be held as follows: **5:45-6:30 p.m. Reception, 6:30 p.m. Annual Meeting** in Building #7 at the Coopers Education Center. All Superintendents and Board Members are invited to attend.
- ◆ **April 17, 2013-** Date designated for each component district to vote on the BOCES Administrative Budget and elect members to the BOCES Board of Education.
- ◆ **April 18, 2013 -** Component districts to notify BOCES of Board election and Administrative Budget vote results.

cc: Component Superintendents
Attachment (1)

Greater Southern Tier Board of Cooperative Educational Services

Serving Schuyler, Steuben, Chemung, Tioga and Allegany Counties

Coopers Campus: 9579 Vocational Drive, Painted Post, NY 14870 • Phone: 607-962-3175 or 607-324-7880

TO WHOM IT MAY CONCERN:

This is to certify that the _____ Central School District Board of Education approved the following resolution at its regular meeting on _____, 2013.

RESOLVED: Upon motion by _____, seconded by _____, that this Board of Education does and hereby nominates _____ to serve on the Board of the Schuyler-Steuben-Chemung-Tioga-Allegany Board of Cooperative Educational Services for a term beginning on July 1, 2013 and concluding on June 30, 2016.

Motion Carried

Yes: _____

No: _____

Abstention: _____

Board Clerk