

**ELMIRA HEIGHTS CENTRAL SCHOOL DISTRICT
ELMIRA HEIGHTS, NEW YORK**

C-2

**Board of Education Meeting
January 14, 2013**

CALL TO ORDER: The Board of Education Meeting was called to order at 7:00 p.m. by President, Harry Blish, followed by the pledge of allegiance.

MEMBERS PRESENT Harry Blish, William Brewer, Christopher Callas, Harvey Harris, Joseph Sullivan, Andrew Willard

MEMBERS ABSENT Lisa Benedict

OTHERS PRESENT Mary Beth Fiore, Debra Palmer, Tom Boyanowski, Dawn Hanrahan, Andy Lutz, Todd VanHouten, Mike Bennett, Carol Cady, Barb Day, Carol Sullivan, Christian Pelcher, Colleen Dengler

APPROVAL OF AGENDA/MINUTES

Agenda:

A motion was made by Joseph Sullivan, seconded by Andrew Willard and carried 6-0 to approve the January 14, 2013 agenda.

Minutes:

December 10, 2012 Regular Meeting- A motion was made by Harvey Harris, seconded by Christopher Callas and carried 6-0 to approve the minutes of the December 10, 2012 Regular Meeting.

December 20, 2012 Special Meeting- A motion was made by Christopher Callas, seconded by Andrew Willard and carried 6-0 to approve the minutes of the December 20, 2012 Special Meeting.

COMMENTS FROM THE PUBLIC AND STAFF

Mary Beth Fiore - Superintendent ♦Happy New Year ♦Later in the meeting - all information presented for the budget discussion is preliminary

Andy Lutz –Elementary School Principal ♦Good transition back from vacation ♦Number of new enrollments has brought our class sizes up to 27 in kindergarten and other grades are increasing ♦Dental Program – this is our third year of participation ♦POOH Day is 1/18 ♦Flu – no outbreaks here yet – everyone is being extra cautious

Dawn Hanrahan - Middle School Principal/CSE/CPSE Chair ♦SPCA drive – this is in conjunction with the elementary school - ♦Knight Club – (part of PBIS) has started – it is based on academics and behavior. Students that attended, seem to be enjoying the privilege ♦Special Education – new regulations relative to electronic accessibility

Tom Boyanowski – High School Principal ♦new physical education teacher is doing well ♦Regents for some students next week ♦behavior is in check – will be using some of the unused detention money for additional tutoring ♦Winter sports are underway

Debra Palmer – Business Manager ♦Risk Management – NYSSR – 1 collision claim outstanding-received notice of claim ♦December Medicaid reporting has been postponed to 2/15 ♦Internal Audit of Purchasing is complete, will bring report to the board soon ♦Clubs & Classes – Ms. Palmer and Mrs. Sheets are meeting with groups to train on required procedures and paperwork

PERSONNEL

A motion was made by Joseph Sullivan seconded by Andrew Willard and carried 6-0 to approve the following recommended personnel items F-1a through F-1f as presented, and being further resolved that upon receipt of final clearance from the State Education Department, any conditional appointments shall be changed to regular appointments, reflecting the effective date of said Board meeting.

F-1 Appointments

a. Food Service Helper

Ingrid Sullivan

The Board of Education approved the recommendation to appoint Ms. Ingrid Sullivan as a probationary food service helper for 3-hours per day, effective January 16, 2013. In accordance with Civil Service Regulation, Ms. Sullivan shall serve up to a 52 week probationary period, effective January 16, 2013. Ms. Sullivan shall be placed on Step 1 of the current EHESA contract at a pay rate of \$9.74 per hour.

b. Coach - approved

Approved the following coach to work with our athletic program for the 2013-14 school year

Michael Bennett Head Varsity Football Year 1 Level 1 Stipend \$3,868.79

c Student Teacher - acknowledged

Amy Augustine

Acknowledged the student teaching assignment of Mansfield University student Amy Augustine for the Spring Semester. Ms. Augustine shall be mentored by Ms. Jill Wood in the area of Special Education.

d. Volunteers – athletic - approved

The following volunteer was approved to work with our athletic program for the 2012-13 school year:

Joe DiPetta Basketball

e. Volunteers – drama - approved

The following volunteers were approved to work with our drama program for the 2012-13 school year:

Cathy Bogle Katie O'Herron Adrienne Summers Melissa Neufer

f. Teacher – Secondary Spanish

Elizabeth Robertson

The Board of Education approved the recommendation to appoint Ms. Elizabeth Robertson as a Secondary Spanish Teacher, effective January 15, 2013. Ms. Robertson shall serve a three year probationary period, effective January 15, 2013. Ms. Robertson shall be placed on step 1 of the current EHTA contract with no additional credit hours at a salary of \$35,955. Such salary shall be pro-rated for the balance of the school year, based on an effective start date of January 15, 2013.

FINANCIAL

G-1 Budget Status Report as of January 7, 2013- acknowledged

A motion was made by Andrew Willard, seconded by Christopher Callas and carried 6-0 to acknowledge the budget status report as of January 7, 2013.

G-2 Treasurer's Report (November 2012) - acknowledged

A motion was made by William Brewer, seconded by Harvey Harris and carried 6-0 to accept the Treasurer's report for November 2012.

G-3 Investment Report

No Report

G-4 Claims Auditor Report (November 2012) - acknowledged

A motion was made by Joseph Sullivan, seconded by Harry Blish and carried 6-0 to accept the Claims Auditor Report for November 2012.

G-5 Extra-Classroom Report (November 2012) - acknowledged

A motion was made by William Brewer, seconded by Andrew Willard and carried 6-0 to accept the Extra-Classroom Report for November 2012.

FACILITIES

No report

OLD BUSINESS

None

NEW BUSINESS

Certification of Lead Evaluator – Thomas Boyanowski

A motion was made by Andrew Willard, seconded by Joseph Sullivan, and carried 6-0 to certify Thomas Boyanowski as a Lead Evaluator of Teachers for the 2012-13 school year as he has completed all training requirements as prescribed in 8 NYCRR §30-2.9b.

CONSENT

A motion was made by Harry Blish, seconded by Harvey Harris and carried 6-0 to approve the following consent agenda items K-1 through K-4.

K-1 Partnership Agreement – Girls on the Run - approved

The Board of Education approved the Organization Partnership Agreement between the Elmira Heights Central School District and the Steuben Rural Health Network effective 2013-17 for the purpose of continuing the Girls on the Run of the Southern Tier Program.

K-2 Project EXPLORE 21st Century

The Board of Education approved the Project EXPLORE 21st Century Community Learning Center Partnership Agreement for the 2013-14 school year

K-3 CPSE Recommendations and Funding - approved

Approved recommendations and funds to support placements for determinations made at the December 17, 2012 CPSE meetings.

K-4 CSE Recommendations and Funding - approved

Approved recommendations and funds to support placements for determinations made at the December 4, 7, 10, 11, 13, 18,, 2012 CSE meetings.

AWARDS / HONORS / ACHIEVEMENTS**◆ Board Achievement Awards -**

The following Board Members received certificates from NYSSBA for Professional Development Hours completed:

Andrew Willard 75 hours

Lisa Benedict 150 hours

William Brewer 150 hours

Harry Blish 150 hours

Christopher Callas 150 hours

Joseph Sullivan, Sr. 150 hours

COMMUNICATIONS**◆ none****DISCUSSION****◆ Transportation Limitation Study: Todd VanHouten**

Mr. VanHouten presented his findings relative to two options in changing the transportation limits. There are a number of state regulations that needed to be factored into the plans such as roads without sidewalks, railroad crossings, adequate shoulders, intersections etc. Both options would save the District money. This is an exploration of options at this time.

◆ Budget Development

2013-14 Budget Proposal Overview and Assumptions

This is going to be a tough process. A lot of hard decisions will have to be made to finalize a budget.

EXECUTIVE SESSION:

At 8:43pm a motion was made by Christopher Callas, seconded by William Brewer and carried 6-0 to enter executive session to discuss personnel.

ADJOURN EXECUTIVE SESSION:

At 9:14pm a motion was made by Joseph Sullivan, seconded by Andrew Willard and carried 6-0 to adjourn executive session

NEXT MEETING

Mon January 28, 2013

7:00 pm -Regular Meeting

TAE Community Room

ADJOURNMENT – At 9:15pm a motion was made Harvey Harris, seconded by Christopher Callas and carried 6-0 to adjourn the meeting.

Clerk