



K-7

May 23, 2012

Ms. Debra Palmer
ELMIRA HEIGHTS CENTRAL SCHOOL DISTRICT
2083 College Ave
Elmira Heights, NY 14903

Dear Ms. Palmer:

Thank you for the opportunity to continue providing our administrative services to your organization.

Rather than provide a whole new agreement, you will find enclosed the changes to our current contract in the form of Amendment No. 3 to the Administrative Service Agreement between ELMIRA HEIGHTS CENTRAL SCHOOL DISTRICT and SIEBA, LTD. For your convenience, we have enclosed two signed originals of the Amendment.

Please have the Amendment signed by the appropriate person, retain one copy for your files and return the second in the enclosed envelope. Kindly contact me should you have any questions.

We appreciate your trust and wish you and your business much success.

Very truly yours,

Donnalynn Prikazsky
Benefits Manager

DLP:bfc
Enclosures

**ELMIRA HEIGHTS CENTRAL SCHOOL DISTRICT
Flexible Benefit Plan
Administrative Service Agreement**

AMENDMENT NO. 3

The Service Agreement between the **ELMIRA HEIGHTS CENTRAL SCHOOL DISTRICT** and **SIEBA, LTD.** dated August 25, 2009, shall be amended as follows:

Article 4 – Term of Agreement

The term of this agreement shall commence as of September 1, 2012 and shall continue until August 31, 2014.

Article 5 – Compensation of SIEBA

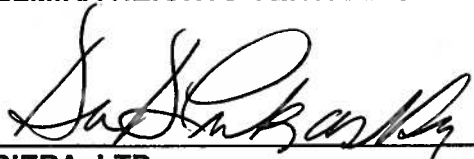
- a) There will be an annual administrative fee of \$150.00 billable at the beginning of each subsequent year.
- b) The **Contract Holder** shall pay to **SIEBA** the amounts described below per covered participant unit per month for the services provided by SIEBA as claims administrator with a minimum monthly administration fee of \$75.00.

September 1, 2012 - August 31, 2014 \$ 4.60 per participant per month

All other aspects of the agreement remain in effect as acknowledged in the September 1, 2009 contract.

IN WITNESS WHEREOF, the parties have duly executed this agreement on _____, 2012.

ELMIRA HEIGHTS CENTRAL SCHOOL DISTRICT



SIEBA, LTD.

