

AGENDA

Board of Education Audit Committee Meeting/Regular Meeting
Monday June 11, 2012
6:30 pm AUDIT COMMITTEE
Regular BOE Meeting to follow
Community Room: Thomas A. Edison High School

A. Call to Order

B. Roll Call

C. Approval of Agenda/Minutes

- C-1 a. Approve the agenda of the June 11, 2012 Regular Board of Education Meeting
Motion_____ Second_____ VOTE_____
- C-2 a. Approve the minutes from the May 7, 2012 Board of Education Meeting. SEE ATTACHED
Motion_____ Second_____ VOTE_____
- b. Approve the minutes from the May 15, 2012 Board of Education Annual Meeting and Elections SEE ATTACHED
- C-3 Recommendation to suspend the regular order of business to accommodate guests, special discussion topics and presentations in an order of business as deemed appropriate.
Motion_____ Second_____ VOTE_____

D. Executive Session

If Needed

E. Comments from the Public and Staff

E-1 Superintendent

E-2 Elementary Principal

E-3 Middle School Principal/CSE Chair

E-4 High School Principal

E-4 Business Manager

E-5 Other Staff

E-6 Public Comments

F. Personnel

At this point the Board will consider whether to proceed with personnel Items F-1a through F-4a

Recommendation to approve the following consent items F-1a through F-4a

Motion _____ **Second** _____ **VOTE** _____

F-1 Appointments

Recommendation to approve the following personnel. Be it further resolved that upon receipt of final clearance from the State Education Department, any conditional appointments shall be changed to regular appointments, reflecting the effective date of said Board meeting.

a. **Substitute**

Recommendation to approve the following substitute for the 2011-12 school year:
Support Staff Substitute - Andy Shultz

b. **Conditional Substitute**

Recommendation to approve the following conditional substitute for the 2011-12 school year. Support Staff Substitute – Kathryn Rupert

F-2 Tenure Recommendations

- a. Recommendation to approve tenure status to Ms. Lisa Morley, in the tenure area of Elementary Education, effective July 7, 2012.
- b. Recommendation to approve tenure status to Ms. Courtney Perez, in the tenure area of Special Education, effective September 1, 2012.
- c. Recommendation to approve tenure status to Ms. Mary Ann Sheets, in the tenure area of Library Media Specialist, effective September 1, 2012.
- d. Recommendation to approve tenure status to Ms. Gretchen Smith, as Dean of Students, effective July 1, 2012.

F-3 Resignation

- a. Recommendation to accept the resignation of Mr. Timothy Shaffer as a cleaner, with thanks, appreciation and best wishes. Mr. Shaffer shall resign his position, effective June 8, 2012 after fourteen years of service to the Elmira Heights CSD.
- b. Recommendation to accept the resignation of Ms. Tiffany Vesey as a Health teacher, effective July 1, 2012, with thanks, appreciation and best wishes.
- c. Recommendation to accept the resignation of Ms. Jaime Deming as an Elementary teacher, effective July 1, 2012, with thanks, appreciation and best wishes.

F-4 Salary

- a. Recommendation to set the salary of the Working Foreperson, Michael Coghlan, at \$75,000 for the 2012-2-13 school year, pending approval of the shared facilities director services agreement with Horseheads Central School District.

G. Financial

G-1 Budget Status Report

Recommendation to acknowledge the Budget Status Report as of June 4, 2012
SEE ATTACHED

Motion_____ **Second** _____ **VOTE** _____

G-2 Treasurer’s Report

Recommendation to acknowledge the Treasurer’s Report for the month of April 2012 SEE ATTACHED

Motion_____ **Second** _____ **VOTE** _____

G-3 Investment Report

No Investment Report

G-4 Claims Auditor Report

Recommendation to acknowledge the Claims Auditor Report for the month of April 2012. SEE ATTACHED

Motion_____ **Second** _____ **VOTE** _____

G-5 Extra Classroom Report

Recommendation to acknowledge the Extra-classroom Report for the month of April 2012. SEE ATTACHED

Motion_____ **Second** _____ **VOTE** _____

H. Facilities

- H-1 Facilities Update: Michael Coghlan

I. Old Business

J. New Business

J-1 Recommendation to certify Lead Evaluators under the current 3012-c laws as follows:

Superintendent Mary Beth Fiore: Lead Evaluator of Administrators and Teachers

Principal Andy Lutz: Lead Evaluator of Teachers

Principal Dawn Hanrahan: Lead Evaluator of Teachers

Principal Joe Robinson: Lead Evaluator of Teachers

All lead evaluators have participated in on-going professional development through a variety of conferences, workshops, webinars and administrative work sessions.

These professional development activities have been provided by the New York State Education Department, New York State Council of School Superintendents,

GST BOCES, Marzano Rubric application and I-Observation. Professional

Training

J-2 Recommendation to approve the Employment Conditions and Benefits of the Exempt employees, effective July 1, 2012. The increase in salary for the 2012-13 school year shall reflect an increase of 2.7% of the employee base salary, effective July 1, 2012..

K. Consent

At this point the Board will consider whether to precede with consent agenda items

K-1 through K-15

Motion _____ **Second** _____ **VOTE** _____

- K-1 Recommendation to approve the student placement determinations from the April 30, March 14, 2012 CPSE meetings and the funds to support such recommendations.
- K-2 Recommendation to approve the student placement determinations from the May 1,7,15,22,31, June 1, 2012 CSE meetings and the funds to support such recommendations.
- K-3 Recommendation to approve the District Safety Plan for the 2012-13 school year, as presented at the May 7, 2012 Board of Education Meeting.
- K-4 Recommendation to approve the Plan for Participation for the 2012-13 school year, as presented at the May 7, 2012 Board of Education Meeting.
- K-5 Recommendation to approve the Academic Intervention/Response to Intervention (AIS/RTI) Plan for the 2012-13 school year, as presented at the May 7, 2012 Board of Education Meeting.
- K-6 Recommendation to approve the Services Agreement for the 2012-13 school year with The OMNI Group, for a total of \$2,076.00. SEE ATTACHED
- K-7 Recommendation to approve Amendment 3 to the Administrative Service Agreement between the Elmira Heights CSD and SIEBA Ltd, effective September 1, 2012 through August 31, 2014. SEE ATTACHED
- K-8 Recommendation to approve the Lease agreement between the Horseheads CSD and the Elmira Heights CSD for the lease of Transportation Garage Facilities, effective July, 1, 2012 through June 30, 2013 in the amount of \$20,616.80 per year or \$2,061.68 per month. SEE ATTACHED
- K-9 Recommendation to approve the agreement between the Horseheads CSD and the Elmira Heights CSD for the provision of shared Facilities Director Services, effective July 1, 2012 through June 30, 2013. Horseheads CSD shall receive 2 ½ days of services per week and shall compensate the Elmira Heights CSD for services rendered Fifty-Seven Thousand Two Hundred Seventy-three and 00/100ths Dollars (\$57,273.00). SEE ATTACHED
- K-10 Recommendation to acknowledge the Annual Public School Fire Safety Reports. SEE ATTACHED

K-11 Recommendation to accept the first reading of Board of Education Policy 7552: Dignity for All Students Act. SEE ATTACHED

K-12 Recommendation to accept the revised Policy 3410: Code of Conduct on School Property. SEE ATTACHED

K-13 Recommendation to approve the 2012-13 cooperative purchasing resolution and the 2012-13 generic resolution with the Delaware-Chenango-Madison-Otsego (DCMO) BOCES for equipment, supplies and contract items for the 2012-13 school year. SEE ATTACHED

K14 Recommendation to accept with thanks and appreciation an anonymous donation of \$50.00 to be used to offset meal expenses for the May 23, 2012 Spring College Fair.

K-15 Recommendation to approve the service agreement with CiNTAS to provide uniform services for the bus garage for 2012-13 as per the attached schedule. SEE ATTACHED

L. Awards/Honors/Achievements

- L-1 Congressional Art Competition Recipient
- L-2 US Dept. of Education Leadership Summit
- L-3 NYSIR Report

M. Communications

- M-1 Congressional Art Competition
- M-2 New York State School Boards Association

N. Discussion Topic

- N-1 Board of Education Meeting Calendar 2012-13 & Budget Calendar 2013
- N-2 Code of Conduct
- N-3 Comprehensive Attendance Plan
- N-4 Professional Development Plan (Work in Progress)
- N-5 APPR Plan (Work in Progress)
- N-6 School Report Card Presentation
- N-7 Board of Education Self-Evaluation/Goal Setting Retreat Report
- N-8 NYSSBA Convention: October 25-27, 2012
- N-9 Adjustment 2011-12 Calendar: Add Final Exam Day at TAE on June 12
2012-13 Calendar: Change ½ Early Release Day from
April 17, 2013 to April 19, 2013
Add Local High School Exam Day June 10, 2013

O. Next Meeting

Monday, June 25, 2012

**Regular Board of Education Meeting
7:00pm TAE Community Room**

P. Adjournment

Motion _____ Second _____ VOTE _____ Time _____