

# AGENDA

Board of Education Regular Meeting  
Wednesday, April 18, 2012  
7:00pm

**Community Room: Thomas A. Edison High School**

**A. Call to Order**

**B. Roll Call**

**C. Approval of Agenda/Minutes**

C-1 a. Approve the agenda of the April 18, 2012 Regular Board of Education Meeting.

Motion\_\_\_\_\_ Second\_\_\_\_\_ VOTE\_\_\_\_\_

b. Recommendation to suspend the regular order of business to accommodate guests, special discussion topics and presentations in an order of business as deemed appropriate.

Motion\_\_\_\_\_ Second\_\_\_\_\_ VOTE\_\_\_\_\_

C-2 a. Approve the minutes from the April 2, 2012 Board of Education Meeting. SEE ATTACHED

Motion\_\_\_\_\_ Second\_\_\_\_\_ VOTE\_\_\_\_\_

**D. Executive Session**

If Needed

**E. Comments from the Public and Staff**

E-1 Superintendent

E-2 Elementary Principal

E-3 Middle School Principal/CSE Chair

E-4 High School Principal

E-4 Business Manager

E-5 Other Staff

E-6 Public Comments

**F. Personnel**

**At this point the Board will consider whether to proceed with personnel Items F-1a through F-1b**

Recommendation to approve the following consent items F-1a through F-1b

Motion \_\_\_\_\_ Second \_\_\_\_\_ VOTE \_\_\_\_\_

**F-1 Appointments**

Recommendation to approve the following personnel. Be it further resolved that upon receipt of final clearance from the State Education Department, any conditional appointments shall be changed to regular appointments, reflecting the effective date of said Board meeting.

**a.) Substitutes**

Recommendation to approve the following conditional substitute for the 2011-12 school year.

Substitute Teacher Alissa Faber

**b.) Poll Workers & Substitute Workers– for the May 15, 2012 Annual Meeting/Budget Vote**

Recommendation to approve the list of poll workers and substitute poll workers for the May 15, 2012 Annual Meeting. List Available at the meeting

**G. Financial**

**H. Facilities**

H-1 Capital Project Update

**I. Old Business**

**J. New Business**

**J-1 Proposition Number 1 – (Budget)**

Resolution with final amount will be available at the meeting

Motion \_\_\_\_\_ Second \_\_\_\_\_ VOTE \_\_\_\_\_

**J-2 Proposition Number 2 – (School Buses)**

Shall the following resolution be adopted, to wit:

BE IT RESOLVED, that the Board of Education of the Elmira Heights Central School District, Towns of Horseheads, Big Flats and Elmira, County of Chemung, is hereby authorized and directed to purchase two school buses; one 65 passenger bus and one 54 passenger bus and expend therefor a sum not to exceed \$230,000, which said total sum of \$230,000, or so much thereof as may be necessary shall be raised by tax on the taxable property of the School District to be collected in five annual installments, and to issue obligations of the District therefor in accordance with the Education Law and Local Finance Law.

Motion \_\_\_\_\_ Second \_\_\_\_\_ VOTE \_\_\_\_\_

**J-3 BOCES Administrative Budget**

Recommendation to approve the following resolution: SEE ATTACHED  
BE IT RESOLVED that the Elmira Heights Central School District Board of Education approve the 2012-2013 Schuyler-Steuben-Chemung Tioga-Allegany BOCES Board of Cooperative Educational Services Administrative Budget as proposed in the amount of \$6,801,374.

Motion\_\_\_\_\_ Second\_\_\_\_\_ VOTE\_\_\_\_\_

**J-4 BOCES Election of Board Members**

Recommendation to approve the following resolution:  
BE IT RESOLVED that the Elmira Heights Central School District Board of Education cast one ballot for each of the following candidates for membership on the Schuyler-Steuben-Chemung-Tioga-Allegany BOCES Board of Cooperative Educational Services: SEE ATTACHED (select up to five)

Motion\_\_\_\_\_ Second\_\_\_\_\_ VOTE\_\_\_\_\_

**K. Consent**

**At this point the Board will consider whether to precede with consent agenda items K-1 through K-2**

Motion\_\_\_\_\_ Second\_\_\_\_\_ VOTE\_\_\_\_\_

K-1 Recommendation to approve the student placement determinations from the March 30 and April 2, 2012 CSE meetings and the funds to support such recommendations. SEE ATTACHED

K-2 Cafeteria Supplies – Joint Bidding

Recommendation to approve the attached resolution for participation in the joint bidding of commodities for cafeteria supplies for the 2012-13 school year as authorized by General Municipal Law, Section 119-o, with the Greater Southern Tier BOCES as the lead agency representing us in these matters.

**L. Awards/Honors/Achievements**

**M. Communications**

**N. Discussion Topic**

N-1 2012-2013 Proposed School Calendar

**O. Next Meeting**

**Monday May 7, 2012 Public Hearing & Regular Board of Education Meeting  
7pm TAE Community Room**

**P. Adjournment**

Motion\_\_\_\_\_ Second\_\_\_\_\_ VOTE\_\_\_\_\_ Time\_\_\_\_\_

ELMIRA HEIGHTS CENTRAL SCHOOL DISTRICT  
ELMIRA HEIGHTS, NEW YORK

C-2

Board of Education Meeting  
April 2, 2012

**CALL TO ORDER:** The Board of Education Meeting was called to order at 7:00 p.m. by President, Harry Blish, followed by the pledge of allegiance.

**MEMBERS PRESENT** Lisa Benedict, Harry Blish, William Brewer, Harvey Harris, Andrew Willard

**OTHERS PRESENT** Mary Beth Fiore, Debra Palmer, Dawn Hanrahan, Andy Lutz, Joe Robinson, Carol Cady, Barb Day, Joe Melville-WENY, Stephanie Eichenlaub, Stephanie Seelye, Kelly Sanford, Katy Rayne, Christian Pelchar, 8 other attendees, Colleen Dengler

**APPROVAL OF AGENDA/MINUTES**

**Agenda:**

A motion was made by Andrew Willard seconded by Harvey Harris and carried 5-0 to approve the April, 2012 agenda.

**Order of Business:**

A motion was made by Lisa Benedict seconded by Harvey Harris and carried 5-0 to suspend the regular order of business to accommodate guests, special discussion topics and presentations in an order of business as deemed appropriate.

**Minutes:**

March 26, 2012 Regular Meeting- A motion was made by William Brewer seconded by Andrew Willard and carried 5-0 to approve the minutes of the March 26, 2012 Regular Meeting.

**EXECUTIVE SESSION:**

At 7:03pm a motion was made by Lisa Benedict, seconded by Andrew Willard and carried 5-0 to enter executive session to discuss personnel and negotiations.

**ADJOURN EXECUTIVE SESSION:**

At 7:06pm a motion was made by Andrew Willard, seconded by Lisa Benedict and carried 5-0 to adjourn executive session

**COMMENTS FROM THE PUBLIC AND STAFF**

Mary Beth Fiore - Superintendent ♦State has adopted their budget ♦Food Service has an excess fund balance of about \$700 that will be used to purchase sneeze bars for the cafeteria

Andy Lutz -Elementary School Principal ♦Spring Mini-Plays are great ♦Thank you to Rotary for read-a-loud time ♦Thank you to the Clemens family for donating funds to support family literacy night – 50 students and their families attended ♦Employee Fitness Challenge complete – results forthcoming ♦NYS testing starts Tuesday after break

Dawn Hanrahan - Middle School Principal/CSE/CPSE Chair ♦Medieval Festival tickets are on sale ♦Assembly last week – addressed dress code- respect in classroom and reporting of bullying instances ♦Test Prep Rally coming up ♦Training occurring for ELA and Special Education teachers ♦ ♦ ♦ ♦

Joe Robinson – High School Principal ♦4<sup>th</sup> marking period has begun ♦43 students honored at the recent Jackals event

Debra Palmer – Business Manager ♦Received \$2000. Teacher Center Grant for Reading First professional development ♦Bond Refunding – savings are anticipated at \$149,000 over 5 years ♦\$50,000 –of general operating support to be dispersed – grant from Senator O'Mara

**AWARDS / HONORS / ACHIEVEMENTS**

- ♦ **Middle School Citizenship Awards** - congratulations  
8<sup>th</sup> grade – Tyler Barrett      7<sup>th</sup> grade –Madison Seelye      6<sup>th</sup> grade – Jordan Sanford & Samantha Goodwin
- ♦ Presidential Scholarship Award Coming Community College  
Alexis Rozell - congratulations

**PERSONNEL**

A motion was made by Harvey Harris seconded by Andrew Willard and carried 5-0 to approve the following recommended personnel items F-1a through F-2c as presented, and being further resolved that upon receipt of final clearance from the State Education Department, any conditional appointments shall be changed to regular appointments, reflecting the effective date of said Board meeting.

## **F-1 Appointments**

### **b. Substitutes – for the 2011-12 school year pending fingerprint clearance - approved**

Substitute Support Staff Teuta Hoxha

## **F-2 Retirement Notifications - Teachers - approved**

### **a. Patricia Sauer**

The Board accepted with thanks and appreciation of service the retirement notification of Ms. Patricia Sauer, effective June 30, 2012. Ms. Sauer shall be entitled to all retirement benefits as provided for in the current EHTA contract. We thank her for her dedication to the teaching profession and the numerous children she has taught during the past twenty-five (25) years, as a teacher at Cohen.

### **b. Terry Allison –**

The Board accepted with thanks and appreciation of service the retirement notification of Ms. Terry Allison, effective June 30, 2012. Ms. Allison shall be entitled to all retirement benefits as provided for in the current EHTA contract. We thank her for her dedication to the teaching profession and the numerous children she has taught during the past thirty-one (31) years, as a teacher at Cohen.

### **c. Linda Buice –**

The Board accepted with thanks and appreciation of service the retirement notification of Ms. Linda Buice, effective June 30, 2012. Ms. Buice shall be entitled to all retirement benefits as provided for in the current EHTA contract. We thank her for her dedication to the teaching profession and the numerous children she has taught during the past twenty-six (26) years, as a teacher at Cohen.

## **FINANCIAL**

### **G-1 Budget Status Report dated March 26, 2012- acknowledged**

A motion was made by Lisa Benedict, seconded by Andrew Willard and carried 5-0 to acknowledge the budget status report dated March 26, 2012.

### **G-2 Treasurer's Report (February 2012) - acknowledged**

A motion was made by Harvey Harris, seconded by William Brewer and carried 5-0 to accept the Treasurer's report for February 2012.

### **G-3 Investment Report**

No Report

### **G-4 Claims Auditor Report (February 2012) - acknowledged**

A motion was made by Lisa Benedict, seconded by Andrew Willard and carried 5-0 to accept the Claims Auditor Report for February 2012.

### **G-5 Extra-Classroom Report (February 2012) - acknowledged**

A motion was made by Harvey Harris, seconded by Andrew Willard and carried 5-0 to accept the Extra-Classroom Report for February 2012.

## **FACILITIES**

### **Capital Project –**

◆Continue to close out documents – final report in the near future

## **NEW BUSINESS**

### **Tentative Agreement – Teachers Association – ratified**

A motion was made by Lisa Benedict, seconded by Harvey Harris to ratify the tentative agreement between the Superintendent of Schools of the Elmira Heights Central School District and the Elmira Heights Teachers Association (EHTA), effective July 1, 2012 through June 30, 2015

### **Tentative Agreement – Support Staff Association - ratified**

A motion was made by Harvey Harris, seconded by William Brewer and carried 5-0 to ratify the tentative agreement between the Superintendent of Schools of the Elmira Heights Central School District and the Elmira Heights Educational Support Staff Association (EHSSA), effective July 1, 2012 through June 30, 2015.

## **CONSENT**

A motion was made by Andrew Willard seconded by Lisa Benedict and carried 5-0 to approve the following consent agenda items K-1 through K-3.

### **K-1 CSE Recommendations and Funding - approved**

Approved recommendations and funds to support placements for determinations made at the March 22, 23, 2012 CSE meetings.

**K-2 Policy 4212: Organizational Chart accepted**

Accepted revised Board of Education Policy 4212: Organizational Chart as presented at the March 27, 2012 Board of Education Meeting.

**K-3 Agreement – Cerebral Palsy Handicapped Children' Association - approved**

Approved the agreement between the Elmira Heights CSD and the Cerebral Palsy Handicapped Children's Association of Chemung County, effective September 1, 2011 through August 31, 2012. The total budgeted amount for the agreement is \$3,818 for Section 611 and \$1,1011 for Section 619.

**COMMUNICATIONS**

- ◆ None

**DISCUSSION**

- ◆ Grade 8 End of Year Trip  
Washington DC – stops at the museums – zoo and Baltimore Orioles game – gone 24 hours
- ◆ Teacher/Principal Evaluation Assessment Rubrics and Evidence Binders –  
Kudos to all involved on implementing – lots of hard work and thanks to Deb Palmer for finalizing required RTTT paperwork
- ◆ Final Budget Review  
After much discussion the Board would like to present a budget with a 3.88% levy increase

**NEXT MEETING**

Wednesday April 18, 2012                      7:00 pm -Regular Meeting                      TAE Community Room

**ADJOURNMENT** – At 8:54pm a motion was made Andrew Willard, seconded by Lisa Benedict and carried 5-0 to adjourn the meeting.

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Clerk

**CERTIFICATION**

**I, Colleen Dengler, District Clerk of the Elmira Heights Central School District, do hereby certify that at a public meeting held on April 18, 2012, the Board of Education of the Elmira Heights Central School District adopted a resolution casting its vote or votes in the annual election of members of the Board of Cooperative Educational Services for the person or persons indicated on the ballot below.**

\_\_\_\_\_  
**District Clerk (Signature)**

**BALLOT FOR ELECTION TO THE BOARD  
OF COOPERATIVE EDUCATIONAL SERVICES**

**There are five (5) vacancies on the Board of Cooperative Educational Services to be filled at the annual election to be held on April 18, 2012; one (1) is a one (1) year term (July 1, 2012-June 30, 2013) and four (4) are three (3) year terms (July 1, 2012-June 30, 2015). The trustees or board of education of each component school district, by resolution, may cast one vote for each vacancy to be filled, provided that no more than one vote may be cast for any candidate. No more than one person residing in a particular component school district may be elected to serve on the Board of Cooperative Educational Services at one time, except as provided in Education Law Section 1950(2-a). The district clerk or other officer authorized to certify that a board resolution has been adopted, shall complete the ballot by placing an "X" next to the name of each candidate for whom a vote has been cast, and by completing the attached certification. Candidates are listed in alphabetical order, with their address and school district of residence:**

- 1. **William Peoples, Jr.** \_\_\_\_\_
  - 2. **Addison Central School District**  
**Gary Scott** \_\_\_\_\_
  - 3. **Campbell-Savona Central School District**  
**Neil Bulklev** \_\_\_\_\_
  - 4. **Corning City School District**  
**Alice Learn** \_\_\_\_\_
  - 5. **Odessa-Montour Central School District**  
**Robert Everett** \_\_\_\_\_
- Watkins Glen Central School District**

**RESOLUTION OF BOARD OF EDUCATION**

**FOR ALL CAFETERIA SUPPLY BIDS**

**SCHOOL YEAR 2012-2013 inc. Milk, Ice Cream and Bread for following year**

**WHEREAS,**

It is a plan of a number of public school districts in the Greater Southern Tier (GST) BOCES Area in New York, to bid jointly, Cafeteria Supplies including the following items on the following dates:

**Meat and Grocery** – July 11, 2012, September 5, 2012, November 28, 2012, January 30, 2013, April 3, 2013 and April 3, 2013

**Equipment** – February 20, 2013

**Produce** – weekly throughout the school year

**Paper** – July 11, 2012, October 31, 2012, February 27, 2013

**Ice Cream** – May 1, 2013

**Milk** – May 1, 2013

**Bread** – June 5, 2013

**WHEREAS,**

The School District named below is desirous of participating with other districts in the GST BOCES area in the joint bidding of the commodities mentioned above as authorized by General Municipal Law, Section 119-o, and

**WHEREAS,**

The School District named below wishes to appoint a committee made up of participating schools to assume responsibility for drafting of specifications, advertising for bids, accepting and opening bids, tabulating bids, awarding bids to the lowest bidder who meets the specifications and reporting the results to the schools; therefore;

**BE IT RESOLVED,**

That the Board of Education of the School District listed below hereby appoints the GST BOCES to represent it in all matters relating above, and

**BE IT FURTHER RESOLVED,**

That the Board of Education of the School District listed below authorizes the above committee to represent it in all matters leading up to the entering into a contract for the purchase of the above mentioned commodities, and,

**BE IT FURTHER RESOLVED,**

That the Board of Education of the School District listed below agrees to (1) assume its equitable share of the costs of Cooperative Bidding; (2) abide by majority decisions of the participating districts on quality standards; (3) that it will award contracts according to the recommendation of the committee.

**CERTIFICATION OF DISTRICT CLERK**

I, \_\_\_\_\_, District Clerk of the

\_\_\_\_\_ School District Board of Education hereby certifies that the above resolution was adopted by the required majority vote of the Board of Education at its meeting held on \_\_\_\_\_.

\_\_\_\_\_  
Signature of District Clerk

\_\_\_\_\_  
Date

**Please Return 1 copy to GST BOCES Food Services and keep 1 copy for your records.**



# ELMIRA HEIGHTS CENTRAL SCHOOL DISTRICT

## SCHOOL CALENDAR

### 2012-2013

**September 2012**

S	M	T	W	T	F	S
						1
2	3	4	5	6	7	8
9	10	11	12	13	14	15
16	17	18	19	20	21	22
23	24	25	26	27	28	29
30						

**October 2012**

S	M	T	W	T	F	S
	1	2	3	4	5	6
7	8	9	10	11	12	13
14	15	16	17	18	19	20
21	22	23	24	25	26	27
28	29	30	31			

**November 2012**

S	M	T	W	T	F	S
				1	2	3
4	5	6	7	8	9	10
11	12	13	14	15	16	17
18	19	20	21	22	23	24
25	26	27	28	29	30	

**December 2012**

S	M	T	W	T	F	S
						1
2	3	4	5	6	7	8
9	10	11	12	13	14	15
16	17	18	19	20	21	22
23	24	25	26	27	28	29
30	31					

**January 2013**

S	M	T	W	T	F	S
			1	2	3	4
5	6	7	8	9	10	11
12	13	14	15	16	17	18
19	20	21	22	23	24	25
26	27	28	29	30	31	

**February 2013**

S	M	T	W	T	F	S
						1
2	3	4	5	6	7	8
9	10	11	12	13	14	15
16	17	18	19	20	21	22
23	24	25	26	27	28	

**March 2013**

S	M	T	W	T	F	S
						1
2	3	4	5	6	7	8
9	10	11	12	13	14	15
16	17	18	19	20	21	22
23	24	25	26	27	28	29
30	31					

**April 2013**

S	M	T	W	T	F	S
	1	2	3	4	5	6
7	8	9	10	11	12	13
14	15	16	17	18	19	20
21	22	23	24	25	26	27
28	29	30				

**May 2013**

S	M	T	W	T	F	S
						1
2	3	4	5	6	7	8
9	10	11	12	13	14	15
16	17	18	19	20	21	22
23	24	25	26	27	28	29
30	31					

**June 2013**

S	M	T	W	T	F	S
						1
2	3	4	5	6	7	8
9	10	11	12	13	14	15
16	17	18	19	20	21	22
23	24	25	26	27	28	29
30						

**No school**

Labor Day	09/03/12
Columbus Day	10/08/12
Veterans' Day	11/12/12
Thanksgiving Recess	11/21-23/12
Winter Recess	12/24-1/4/13
Martin Luther King Day	1/21/13
Presidents' Day	2/18/13
Good Friday	3/29/13
Spring Recess	4/1-5/13
Memorial Day	5/27/13

**Number of Days School is in Session**

Sept.	18 + 1	Feb.	19
Oct.	22	March	20
Nov.	18	April	16 + 1
Dec.	15	May	21 + 1
Jan.	17 + 1	June	15
90 + 2		91 + 2	
Total number of days: 181 + 4 = 185			

**Early Release Days**

10/3/12	K-12 Early Dismissal
11/16/12	K-12 Early Dismissal
01/17/13	K-12 Early Dismissal
04/17/13	K-12 Early Dismissal
06/19/13	K-12 Early Dismissal

**Holiday**

Conference Day
First Day of School for Students
TAE Students Last Day of Regular Classes 6/10/13
UPK-8 Last Day of School: Early Dismissal 6/19/13
REGENTS & FINALS ( No classes ) 6/11- 6/21

**Make up Days for Local Requirements**

6/20 Half Day, 4/5, 4/4, 4/3, 4/2, 4/1
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Oct 19 : Emergency Release Drill: Students will be released 15 minutes early

\*\*Grade 3-8 Testing/Scoring dates are not yet confirmed may impact 4/29 & 5/6 Conference Days