

AGENDA

Board of Education Regular Meeting
Monday, March 26, 2012
7:00 pm

Community Room: Thomas A. Edison High School

A. Call to Order

B. Roll Call

C. Approval of Agenda/Minutes

C-1 a. Approve the agenda of the March 26, 2012 Regular Board of Education Meeting.
Motion_____ Second_____ VOTE_____

b. Recommendation to suspend the regular order of business to accommodate guests, special discussion topics and presentations in an order of business as deemed appropriate.

Motion_____ Second_____ VOTE_____

C-2 a. Approve the minutes from the March 12, 2012 Board of Education Meeting.
SEE ATTACHED

Motion_____ Second_____ VOTE_____

b. Approve the minutes from the March 15, 2012 Board of Education Special Meeting. SEE ATTACHED

Motion_____ Second_____ VOTE_____

c. Approve the minutes from the March 19, 2012 Board of Education Budget Workshop. SEE ATTACHED

Motion_____ Second_____ VOTE_____

D. Executive Session

D-1 Personnel

D-2 Negotiations

E. Comments from the Public and Staff

E-1 Superintendent

E-2 Elementary Principal

E-3 Middle School Principal/CSE Chair

E-4 High School Principal

E-4 Business Manager

E-5 Other Staff

E-6 Public Comments

F. Personnel

At this point the Board will consider whether to proceed with personnel Items F-1a through F-2a

Recommendation to approve the following consent items F-1a through F-2a
Motion _____ Second _____ VOTE _____

F-1 Appointments

Recommendation to approve the following personnel. Be it further resolved that upon receipt of final clearance from the State Education Department, any conditional appointments shall be changed to regular appointments, reflecting the effective date of said Board meeting.

a.) Substitutes

Recommendation to approve the following substitutes for the 2011-12 school year.

Substitute Teachers Valerie Heywood Jessica Canfield
Substitute Support Staff Jessica Canfield

b.) Recommendation to approve the following individuals as volunteers to work with our athletic department for the 2011-12 school year.

Chris Coghlan - Baseball
Brian Cooper - Softball

F-2 Retirement Notification

- a. Recommendation to accept, with thanks and appreciation of service, the retirement notification of Ms. Andrea Paggio, effective June 30, 2012. Ms. Paggio shall be entitled to all retirement benefits as provided for in the current EHTA contract. We thank her for her dedication to the teaching profession and the numerous children she has taught during the past 21 years, as an elementary teacher at Cohen.

G. Financial

G-1 Recommendation to approve the attached resolution authorizing the Central Treasurer to open a new checking and savings account at Chemung Canal Trust Company, Elmira Heights Branch, to be named the Elmira Heights CSD, Extra-Curricular.

SEE ATTACHED

G-2 Recommendation to approve the attached resolution authorizing the Central Treasurer to close the Extra Curricular accounts at HSBC Bank, Elmira Heights Branch.

SEE ATTACHED

H. Facilities

H-1 Capital Project Update

I. Old Business

J. New Business

No report

K. Consent

At this point the Board will consider whether to precede with consent agenda items K-1 through K-7

Recommendation to approve the following consent items, K-1 through K-7

Motion _____ Second _____ VOTE _____

K-1 Recommendation to approve the student placement determinations from the March 6,12,13,15, 2012 CSE meetings and the funds to support such recommendations.

K-2 Recommendation to approve the student placement determinations from the March 13, 2012 CPSE meetings and the funds to support such recommendations.

K-3 Recommendation to accept the donation of \$479.00 from the Elmira Heights Teacher's Association, with thanks and appreciation. The funds shall be used to purchase binders to be utilized as their Core Curriculum binders. SEE ATTACHED

K-4 Recommendation to approve the attached resolution accepting a check in the amount of \$606.00 from Lifetouch National School Studios for school portraits commission. It is further recommended that this donation be used to purchase equipment, materials & supplies for the Cohen Elementary/Middle School Yearbook Committees' use. SEE ATTACHED

K-5 Recommendation to accept the first reading of revised Board of Education Policy 4212: Organizational Chart. SEE ATTACHED

K-6 Recommendation to approve enrollment in the OMNI Limited Preferred Provider Program (P3) and to add Lincoln Investments to our Provider list. SEE ATTACHED

K-7 Recommendation to approve the retirees Health Insurance changes Per Attached.

L. Awards/Honors/Achievements

L-1 Presidential Scholarship Award

M. Communications

N. Discussion Topic

N-1 Budget Review

O. Next Meeting

**Monday, April 2, 2012 Regular Board of Education Meeting
7pm Community Room**

P. Adjournment

Motion _____ Second _____ VOTE _____ Time _____

**ELMIRA HEIGHTS CENTRAL SCHOOL DISTRICT
ELMIRA HEIGHTS, NEW YORK**

C-2a

**Board of Education Meeting
March 12, 2012**

CALL TO ORDER: The Board of Education Meeting was called to order at 7:00 p.m. by President, Harry Blish, followed by the pledge of allegiance.

MEMBERS PRESENT Lisa Benedict, Harry Blish, William Brewer, Christopher Callas (7:04), Harvey Harris, Joseph Sullivan, Andrew Willard

OTHERS PRESENT Mary Beth Fiore, Debra Palmer, Dawn Hanrahan, Andy Lutz, Joe Robinson, Carol Sullivan, Barb Day, Colleen Dengler, numerous students, family, community members.

APPROVAL OF AGENDA/MINUTES

Agenda:

A motion was made by Lisa Benedict seconded by William Brewer and carried 6-0 to approve the March 12, 2012 agenda.

Order of Business:

A motion was made by Andrew Willard seconded by Joseph Sullivan and carried 6-0 to suspend the regular order of business to accommodate guests, special discussion topics and presentations in an order of business as deemed appropriate.

Minutes:

February 27, 2012 Regular Meeting- A motion was made by William Brewer seconded by Harvey Harris and carried 6-0 to approve the minutes of the February 27, 2012 Regular Meeting.

COMMENTS FROM THE PUBLIC AND STAFF

Mary Beth Fiore - Superintendent ♦Before moving on to the awards/recognition portion of the meeting Superintendent Fiore took a moment to address the audience that this year's budget process is very difficult and that the Governor's 2% tax cap is a misnomer. The formula is very complicated and 2% is not every districts' number.

Andy Lutz -Elementary School Principal ♦Fri Mar 16 is conference day – will be working on common core curriculum ♦2nd benchmarks complete ♦Marzano training – evaluation process ♦Rotary Reads is March 27 & 28 ♦March 29 is Family Literary night ♦Spring Mini Plays are being rehearsed ♦Employee Fitness Challenge is going strong

Dawn Hanrahan - Middle School Principal/CSE/CPSSE Chair ♦Talent Show was a huge success and a great time for all – Winners 1st Noah Ward, 2nd Cassie Goff, Hannah Goff, Valerie Shaw, 3rd Savannah Rae ♦Medieval Festival is May 29 – we have received a grant to support this event ♦Educational Support Services are set

Joe Robinson – High School Principal ♦Wizard of Oz was Awesome ♦Character education – Feb 29 Mike D'Aloisio spoke about character and his biography of Joel Stephens ♦March 1 Christine Baze performed a wonderful program ♦Paint It Yellow Week was Feb 29 – March 10 as proclaimed by the Village of Elmira Heights in recognition of cervical cancer recognition ♦Faculty & Staff working on academic best practices

Debra Palmer – Business Manager ♦Internal control audit starts this week ♦Copiers – leases are up for some of them so looking at some more economical options ♦Medicaid training is Friday ♦Mandate reform – report to come out soon

PERSONNEL

A motion was made by Harvey Harris seconded by Andrew Willard and carried 7-0 to approve the following recommended personnel items F-1a through F-2a as presented, and being further resolved that upon receipt of final clearance from the State Education Department, any conditional appointments shall be changed to regular appointments, reflecting the effective date of said Board meeting.

F-1 Appointments

a. Substitutes – for the 2011-12 school - approved

Substitute Support Staff Michael Bennett Sr.

b. Coach - approved

Approved the following coach to work with our athletic program for the 2011-12 school year

Kurt Warner Modified Tennis Year 1 Level 1 Stipend \$1,402.25

c. Volunteer - approved

Approved the following volunteer to work with our athletic program for the 2011-12 school year:

Abel Menechella Tennis

F-2 Resignations - approved

a. Modified Tennis Coach

Kevin Sauer

Due to an injury, the Board accepted with wishes for a speedy recovery, the resignation of Kevin Sauer as Modified Tennis Coach, effective March 13, 2012

FINANCIAL

G-1 Budget Status Report as of March 5, 2012- acknowledged

A motion was made by Lisa Benedict, seconded by Christopher Callas, and carried 7-0 to acknowledge the budget status as of March 5, 2012

G-2 Treasurer's Report (January 2012) - acknowledged

A motion was made by Andrew Willard seconded by Joseph Sullivan and carried 7-0 to accept the Treasurer's report for January 2012.

G-3 Investment Report

No Report

G-4 Claims Auditor Report (January 2012) - acknowledged

A motion was made by William Brewer seconded by Harvey Harris and carried 7-0 to accept the Claims Auditor Report for January 2012.

G-5 Extra-Classroom Report (January 2012) - acknowledged

A motion was made by Lisa Benedict seconded by Andrew Willard and carried 7-0 to accept the Extra-Classroom Report for January 2012.

G-6 Bus Bond Anticipation Note - \$330,024.00 - approved

A motion was made by Harvey Harris seconded by William Brewer and carried 7-0 to approve the following Bus Bond Anticipation Note in the amount of \$- \$330,024.00.

BOND RESOLUTION DATED MARCH 12, 2012

WHEREAS, at an annual meeting of the qualified voters of the Elmira Heights Central School District, held May 17, 2011, a proposition was duly adopted authorizing the purchase of three school bus at a cost not to exceed \$332,000.00 and further authorizing the levy of a tax therefore to be collected in five annual installments and, to issue obligations of the District thereof in accordance with the Education Law and Local Finance Law.

WHEREAS, it is now desired to provide for the financing of the purchase of three school buses pursuant to the aforesaid proposition;

THEREFORE, BE IT RESOLVED, that the total cost of the aforesaid items is \$330,024 and the plan for the financing thereof consist of the issuance of \$330,024 in serial bonds of said School District hereby authorized to be issued pursuant to the Local Finance Law.

FACILITIES

Capital Project – continue to closeout project paperwork

OLD BUSINESS

No Items

NEW BUSINESS

No Items

CONSENT

A motion was made by Christopher Callas seconded by Harry Blish and carried 7-0 to approve the following consent agenda items K-1 through K-6.

K-1 CSE Recommendations and Funding - approved

Approved recommendations and funds to support placements for determinations made at the February 24, 27, 28, 29 and March 1, 2012 CSE meetings.

K-2 CPSE Recommendations and Funding - approved

Approved recommendations and funds to support placements for determinations made at the February 27, 2012 CPSE meetings.

K-3 School Lunch Prices - approved

Approved the following school lunch rates for the 2012-13 school year in accordance with the Healthy, Hunger Free Kids Acts
Elementary \$1.30 Middle School \$1.50 High School \$1.50

The Cost for Breakfast will remain unchanged at \$1.00

K-4 Comprehensive Education Plan (CEP) - adopted

Approved the recommendation to adopt the Comprehensive Education Plan (CEP) as presented at the February 27, 2012 Board of Education Meeting.

K-5 Health & Welfare Services – Elmira City School District - approved

Recommendation to approve the Health and Welfare Services contract with the Elmira City School District, to provide services to twenty-one (21) Elmira Heights students attending non-public schools located in the Elmira City School District, at a rate of \$354.76 per student for the 2011-12 school year, at a cost of \$7,449.96.

K-6 Health & Welfare Services – Horseheads Central School District - approved

Recommendation to approve the Health and Welfare Services contract with the Horseheads Central School District, to provide services to eleven (11) Elmira Heights students attending non-public schools located in the Horseheads Central School District, at a rate of \$289.48 per student for the 2011-12 school year, at a cost of \$3,184.28.

AWARDS / HONORS / ACHIEVEMENTS

Congratulations were expressed and certificates distributed for the following achievements:

◆ **Middle School Caring Awards**

8th grade McKenzie Slaven 7th grade –Rana Elliott 6th grade – Rachel Becker

◆ **Paint It Yellow Week – February 29, 2012 - March 10, 2012**

Proclamation by Mayor Margaret Smith of the Village of Elmira Heights declaring February 29- March 10, 2012 "Paint It Yellow Week" in an effort to support the Yellow Umbrella Organization as they hold awareness raising events during this time.

◆ **WENY "Every Day Heroes Award"**

Award Recipients – Sarah Bryant Cheyenne Seymour Chelsea Storch Ryan Willard Tori Woodard

Additional Nominees: Alexis Briggs, Madison Bussmann, Megan Cook, Mary Cornell, Ben Davis, Pebbles Ellsworth, Maria Forte, Kassie Gleason, Amanda Green, Makia Hall, Anna Hoyt, Allena Jamison, Jillian Johnson, Gabe Kick, Molleigh Malanoski, Brendan Morgan, Bridget Murphy, Dana Paul, Aly Pine, Ryan Roberti, Sam Sauer, Jack Sheridan, Adam Shumacker, Kevin Snyder, Tyler Troccia, Tyler Ungerland, Elizabeth Warren, Katelyn Warren, Connor White, Kevin Yusko

◆ **Jackals Senior Honors Program**

This is an upcoming program

◆ **Parent Internet Safety Class**

Student Facilitators

Alexis DiBucci Kendall Lucarelli Helena Melendez Cheyenne Seymour Jack Sheridan

COMMUNICATIONS

- ◆ none

DISCUSSION

◆ Health Care Plan - Option -

Analysis of health care claims indicates that thousands of dollars could be saved by switching the retirees on the PO7 plan to the P61 and converting the Medicare option 1 participants to option 3. This takes into consideration that the district reimburse for balance billed amounts for option 3. The Board will have to review and pass a resolution

◆ Budget Development

Difficult year for budgeting. Figures from the State change daily. The Board will have to make some difficult decisions now that they have the latest figures and possible options.,

EXECUTIVE SESSION:

At 8:48pm a motion was made by Christopher Callas seconded by Andrew Willard and carried 7-0 to enter executive session to discuss personnel and negotiations.

ADJOURN EXECUTIVE SESSION:

At 10:04pm a motion was made by [redacted] seconded by Andrew Willard and carried 7-0 to adjourn executive session

NEXT MEETING

Mon	March 19, 2012	7:00 pm -Budget Workshop	TAE Community Room
Mon	March 26, 2012	7:00 pm -Regular Meeting	TAE Community Room

ADJOURNMENT – At 10:08pm a motion was made Harvey Harris seconded by Andrew Willard and carried 7-0 to adjourn the meeting.

Clerk

Draft for 3/26 BOE Approval

ELMIRA HEIGHTS CENTRAL SCHOOL DISTRICT
ELMIRA HEIGHTS, NEW YORK

C-2b

Board of Education
Special Meeting
March 15, 2012

CALL TO ORDER: The Board of Education Meeting was called to order at 7:30 a.m. by President, Harry Blish, followed by the pledge of allegiance.

MEMBERS PRESENT Lisa Benedict, Harry Blish, Christopher Callas, Harvey Harris, Joseph Sullivan

OTHERS PRESENT Mary Beth Fiore, Colleen Dengler

APPROVAL OF AGENDA/MINUTES

Agenda:

A motion was made by Christopher Callas seconded by Lisa Benedict and carried 5-0 to approve the March 15, 2012 Special Meeting agenda.

PERSONNEL

A motion was made by Joseph Sullivan seconded by Christopher Callas and carried 5-0 to approve the following recommended personnel items F-1a through F-1b as presented, and being further resolved that upon receipt of final clearance from the State Education Department, any conditional appointments shall be changed to regular appointments, reflecting the effective date of said Board meeting.

F-1 Appointments

a. Coach - approved

Chris Mallette Temporary Golf Coach Year 1 Step 1 pro-rated stipend

Approved Chris Mallette as the temporary golf coach from March 15 through April 12, 2012. Mr. Mallette shall receive a pro-rated stipend as a year 1, step 1 golf coach, in accordance with the EHTA negotiated rate of pay.

b. Volunteer - approved

Approved the following volunteer to work with our athletic department for the 2011-12 school year:

Mary Beth Fiore Golf

NEXT MEETING

Mon Monday March 19, 2011 7:00 pm -Budget Workshop TAE Community Room

ADJOURNMENT – At 7:34am a motion was made Lisa Benedict, seconded by Harvey Harris and carried 5-0 to adjourn the meeting.

Clerk

ELMIRA HEIGHTS CENTRAL SCHOOL DISTRICT
ELMIRA HEIGHTS, NEW YORK

C-2c

Board of Education Meeting
Budget Workshop
March 19, 2012

CALL TO ORDER: The Board of Education Meeting was called to order at 7:00 p.m. by President, Harry Blish, followed by the pledge of allegiance.

MEMBERS PRESENT Lisa Benedict, Harry Blish, Christopher Callas, Harvey Harris, Joseph Sullivan, Andrew Willard

MEMBERS ABSENT William Brewer

OTHERS PRESENT Mary Beth Fiore, Debra Palmer, Dawn Hanrahan, Andy Lutz, Joe Robinson, Carol Sady, Chris Pelcher

APPROVAL OF AGENDA/MINUTES

Agenda:

A motion was made by Lisa Benedict seconded by Andrew Willard and carried 6-0 to approve the March 19, 2012 Budget Workshop agenda.

DISCUSSION

◆ **Budget Development**

Board members are looking at the level 2 cuts, keeping the levy around the allowable tax cap and using reserves for the difference.

NEXT MEETING

Mon March 26, 2012

7:00 pm -Regular Meeting

TAE Community Room

ADJOURNMENT – At 8:55pm a motion was made Joseph Sullivan, seconded by Christopher Callas, and carried 6-0 to adjourn the meeting.

Clerk

Draft of 3/26 BOE Approval

Recommendation: that the Board approves the following resolution:

WHEREAS, the Board of Education of the Elmira Heights Central School District desires to maintain a savings and checking account for the Extra Curricular Activity Clubs of the school district and,

WHEREAS, the current financial institution where the checking and savings accounts are maintained, HSBC, has been purchased by Five Star Bank and since they will not be acquiring the balances for the municipal accounts held at HSBC

NOW, THEREFORE, be it

RESOLVED, that the Board of Education of the Elmira Heights Central School District authorizes the Central Treasurer to open a new checking and savings account at Chemung Canal Trust Company, Elmira Heights Branch to be named Elmira Heights CSD, Extra Curricular.

Adopted by BOE: _____

Recommendation; that the Board accept the following resolution:

WHEREAS, the Board of Education of the Elmira Heights Central School District desires to maintain a checking and savings account for the Extra-curricular activities fund and,

WHEREAS, the current financial institution where the checking and savings accounts are maintained, HSBC, has been purchased by Five Star Bank and since they will not be acquiring the balances for the municipal accounts held at HSBC

NOW, THEREFORE, be it

RESOLVED, that the Board of Education of the Elmira Heights Central School District authorizes the Central Treasurer to close the Extra Curricular accounts at HSBC Bank, Elmira Heights Branch.

Adopted by BOE: _____



Elmira Heights Teachers Association

TO: Deb Palmer
Elmira Heights Central School District

FROM: Carol Cady, President
Elmira Heights Teachers Association

DATE: March 13, 2012

RE: Donation

The Elmira Heights Teacher's Association is donating \$479 for the purchase of 3 ring binders to be utilized for all teachers in the union as their Core Curriculum Binders.

Sincerely,

Carol Cady

EHTA President

K-4

RESOLUTION FOR THE 2011-2012 BUDGET

RESOLVED,

That a check in the amount of \$606.00 be accepted from Lifetouch National School Studios for school portraits commission. It is recommended that this donation be used to purchase equipment, materials & supplies for the Cohen Elementary/Middle School Yearbook Committees' use. Be it,

FURTHER RESOLVED,

That budget line A2110-450-3-11 be increased by	\$606.00
And Revenue code A980-2705 be increased by	\$606.00

Approved by BOE: _____



(800) 852-0674, office
(607) 797-6834 fax

Nathan T. Cohen Elementary School

February 20, 2012

Andy Lutz
Cohen Elementary School
100 Robinwood Avenue
Elmira Heights, NY 14903

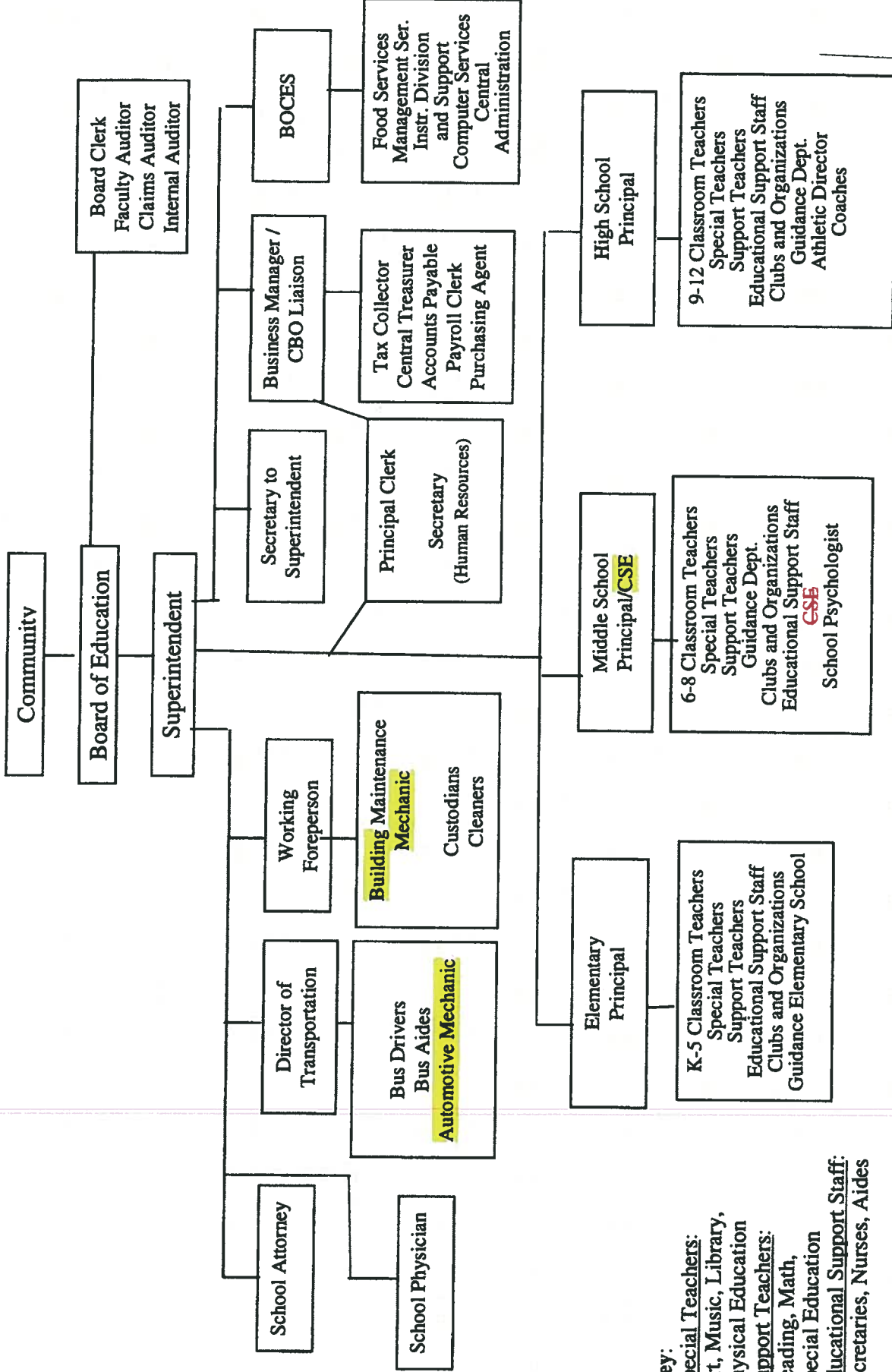
Dear Andy :

Thank you for choosing Lifetouch. We hope that you were pleased with our photography as well as the way in which we handled the operation. Enclosed is a commission check for the portraits. If you have any questions please do not hesitate to call me at (800) 852-0674, ext 111.

Sincerely,

Robert Locke

**ELMIRA HEIGHTS CENTRAL SCHOOL DISTRICT
ORGANIZATIONAL CHART**



Key:
Special Teachers:
 Art, Music, Library,
 Physical Education
Support Teachers:
 Reading, Math,
 Special Education
Educational Support Staff:
 Secretaries, Nurses, Aides

Adopted 8/9/04
 Revised 05/22/06
 Revised 11/09/09
 Revised 04/28/10
 Revised 03/26/12



District Off K-6
2083 College Av
Elmira Heights, NY 1
Mary Beth Fiore, Superintendent

Phone: (607) 734-7114
Fax: (607) 734-7134
CSE: (607) 733-8039
Transportation: (607) 739-1358
www.heightschools.com

To: Mary Beth Fiore
Board of Education
From: Deb Palmer *Deb Palmer*
Date: March 16, 2012
Subject: OMNI Preferred Provider Program (P3) Enrollment

Attached please find the P3 program enrollment form. OMNI is our 3rd party administrator for our 403(b) program. Since extensive IRS rule changes became effective 1/1/2009, we have contracted with OMNI to act on the Districts behalf for all forms, remittances and compliance issues.

The OMNI P3 program is the result of an initiative that brought together an advisory committee of plan sponsors throughout NYS. This program will save the District money by lowering the flat charge from OMNI from \$3,700 to \$1,500. In addition the District will have to pay an annual fee of \$36 for each account with a non P3 provider. Currently we have three (3) non P3 providers that employees invest with (American Fund/Capital Guardian, T Rowe Price and Vanguard) and a total of 16 employee accounts with those providers so our total fee will be \$2,076. This is a savings of 1,624.

From a customer service stance the P3 program highlights those providers who have met a set of criteria deemed of paramount importance to both providers and participants (employees).

At this time I would also like to add Lincoln Investment to our list of providers. Lincoln is an "aggregator". This means Lincoln invests in many funds for participants. If an employee currently invests with a non P3 provider on our list they can move their contributions to Lincoln who will then send their contributions to their current non P3 service provider. I am still investigating as to whether the employee will incur any additional fees by moving but the employee will not have to move their current investment accounts. We will work individually with these employees to see if they want to move to Lincoln (or Legend Group who is also an aggregator) but in the meantime they will be grandfathered with their current providers.

Although this is a new concept I believe after working with OMNI and attending a webinar on P3 it will be a good program for both the District and its employees by providing employees with a 403(b) program that meets the highest industry standards. I would recommend that you approve this new Limited Preferred Provider Agreement with OMNI.

Enter with high expectations – leave with confidence and pride.



Preferred Provider Program (P3) Enrollment Form Elmira Heights Central School District

Select A, B or C below by marking the appropriate box and return by mail to Omni by April 15, 2012. A \$1,500.00 yearly administrative fee applies for either the Limited or Exclusive Preferred Provider Program. If enrolling in P3, please make checks payable to The Omni Group and send with the completed enrollment form.

- A. Enroll Elmira Heights Central School District in Omni's **LIMITED** Preferred Provider Program.
- New 403(b) accounts to be established with P3 service providers
 - Contributions may continue to existing accounts with non-P3 service providers
 - Employer is billed directly for *non-P3* accounts
 - P3 service provider is billed directly for P3 accounts
- B. Enroll Elmira Heights Central School District in Omni's **EXCLUSIVE** Preferred Provider Program.
- All current and future 403(b) contributions to be directed to P3 service providers
- C. Employer does not wish to enroll in Omni's Preferred Provider Program.
- Employer continues to pay for Omni's services in accordance with Employer's Services Agreement with Omni

If enrolling in P3 (selecting A or B above), complete the rest of this two page form.

Employer's 403(b) service provider list will be modified effective July 1, 2012 at which time, billing of P3 service providers will commence. If Employer prefers to modify its 403(b) service provider list before that time, please provide the preferred date: _____.

Current P3 service providers shall remain on an Employer's list after enrollment and additional P3 service providers may be added at any time. If Employer wishes to add additional P3 service providers at this time, please indicate below. Please note Employer must complete any implementation process with the selected service provider(s).

- | | |
|--|---|
| <input type="checkbox"/> American Century | <input type="checkbox"/> MetLife |
| <input type="checkbox"/> Ameriprise/Riversource Life Insurance Co. | <input type="checkbox"/> Mutual Inc. |
| <input type="checkbox"/> Aspire | <input type="checkbox"/> New York Life |
| <input type="checkbox"/> AXA | <input type="checkbox"/> Oldham Resource Group |
| <input type="checkbox"/> Faculty Services Corp. | <input type="checkbox"/> Oppenheimer |
| <input type="checkbox"/> First Investors | <input type="checkbox"/> PlanMember Services |
| <input type="checkbox"/> FTJ Fundchoice | <input type="checkbox"/> Security Benefit Life |
| <input type="checkbox"/> GWN | <input type="checkbox"/> Sgroi Financial |
| <input type="checkbox"/> Horace Mann Life | <input type="checkbox"/> TEG Fed CU/TSA Contributions |
| <input type="checkbox"/> ING | <input type="checkbox"/> Thrivent Financial for Lutherans |
| <input type="checkbox"/> Legend Group/Adserv | <input type="checkbox"/> TIAA-CREF |
| <input checked="" type="checkbox"/> Lincoln Investment | <input type="checkbox"/> VALIC |
| <input type="checkbox"/> Mass Mutual | <input type="checkbox"/> Waddell & Reed |



February 24, 2012

Dear Business Official,

We are pleased to provide you with the enclosed Preferred Provider Program (P3) Enrollment Form and billing estimate for the upcoming fiscal year July 1, 2012 – June 30, 2013. The enclosed billing estimate shows your estimated costs through either Omni's standard billing or the P3 Limited or Exclusive programs as you consider whether to enroll in P3, a new optional program offered by us.

P3 is an opportunity to reduce the fees you pay to Omni for administration of your 403(b) plan and choose service providers that have undergone review by an independent committee of 403(b) plan sponsors.

Omni has obtained agreements with the selected service providers that provide for payment of Omni's fees on behalf of our clients at the annual rate of \$36 per contributing participant. Omni clients have the opportunity to benefit from these agreements by entering into the P3 program.

Upon enrolling in P3, a plan sponsor limits any new accounts under their 403(b) plan to P3 service providers. A plan sponsor is free to select among the twenty-six (26) service providers participating in P3. These service providers are already participating in many employers' 403(b) plans and currently maintain accounts for approximately 80% of all contributing participants in New York.

Omni clients can enroll in one of two P3 levels – Limited P3 or Exclusive P3. Limited P3 permits contributions to continue to existing accounts with non-P3 service providers. The Employer pays Omni's fees related to these contributions. In Exclusive P3, all contributions are made to the Employer's selected P3 service providers. An annual \$1,500 administration fee applies for participation in either level of P3.

Please return a completed enrollment form by April 15, 2012 regardless of whether you are enrolling. This information will enable us to provide you with the appropriate renewal services agreement in May and billing statement in June reflecting either standard or P3 billing. If enrolling in P3, please enclose a check made payable to The Omni Group for the annual P3 administration fee of \$1,500.

Further information concerning P3 may be obtained by visiting our website at www.omni403b.com. If you have any questions regarding your estimate or P3, please feel free to call us.

The Omni Group

Preferred Provider Program (P3) Terms and Conditions

1. Employers enrolling in the Limited Preferred Provider Program must revise their 403(b) participating service provider list to allow for the establishment of new accounts exclusively with P3 service providers.
2. Employers enrolling in the Limited Preferred Provider Program may allow contributions to accounts with non-P3 service providers that were receiving contributions as of the date of enrollment. Employer shall pay Fees for these accounts in accordance with the terms of Employer's Services Agreement with Omni.
3. Employers enrolling in the Exclusive Preferred Provider Program must revise their 403(b) participating provider list to allow contributions exclusively to P3 service providers.
4. The list of P3 service providers can be found on Omni's website at www.omni403b.com. These providers applied to become a part of the Preferred Provider Program; provided information in response to a Request For Information (RFI) issued by an independent committee of 403(b) plan sponsors; were selected by the Committee as meeting certain criteria, and have entered into an agreement with The Omni Group to pay plan administration expenses on behalf of P3 enrollees at the yearly rate of \$36/contributing participant. Only service providers that entered into a fee agreement with the Omni Group are included in P3. A service provider's status as a preferred provider is not nor shall be in any manner construed as a recommendation, certification, approval, or endorsement of any such service provider by Omni.
5. The Employer remains responsible for the establishment and maintenance of any legal or contractual relationship(s) between the Employer and its selected Participating Service Providers, including but not limited to the review, understanding, interpretation, and execution of any related documents that may or do require a Signer as defined in Employer's Services Agreement with Omni.
6. In the event a service provider fails to pay as agreed, service provider shall be removed from the preferred provider list. Employers may retain that service provider for contributions through enrollment in the Limited Preferred Provider Program. Employers shall remain responsible for payment of Omni's fees in regards to contributions made to these providers.
7. Employers enrolling in either the Limited or Exclusive Preferred Provider Program will be charged a yearly \$1,500.00 administrative fee.
8. These Terms and Conditions of Omni's Preferred Provider Program shall be incorporated into and made a part of Employer's Services Agreement with Omni.

Employer hereby directs Omni to modify Employer's 403(b) participating provider list and services agreement with Omni in accordance with the above instructions.

EMPLOYER: Elmira Heights Central School District

By: _____

Print Name: Mary Beth Fiore

Print Title: Superintendent

Date: _____



Omni's 2012 - 2013 Billing Estimate
with Preferred Provider Program (P3) Options
Elmira Heights Central School District



06-Mar-12 781

Participant Count *	Non P3 Participant Count	P3 Participant Count	P3 Percentage	Standard Billing Rate	Standard Billing Estimate	Limited P3 ** Estimated	Exclusive P3 *** Cost
55	16	40	71%	Minimum \$3,700.00	\$3,700.00	\$2,076.00	\$1,500.00

SERVICE PROVIDERS:

P3 PROVIDERS: 14

Non P3 PROVIDERS: 10

American Century Services LLC	1	Yes
American Fund/Capital Guardian	13	No
AXA Equitable Life Insurance Compa	1	Yes
Fidelity Management Trust	0	No
First Investors Corporation	1	Yes
ING Life Insurance and Annuity Co.	1	Yes
MetLife	2	Yes

MetLife of CT (Travelers)	1	Yes
NY Life Ins. & Annuity Corp.	3	Yes
Oppenheimer Shareholder Svcs.	2	Yes
RiverSource Life Insurance Co of NY	0	Yes
T. Rowe Price Trust Company	1	No
The Legend Group/ADSERV	28	Yes
Vanguard Fiduciary Trust Co.	2	No

no longer any participants

NOTES: Data from July 1, 2011 through Dec 31, 2011. Estimate includes services for 457, Roth, and Non Elective contributions.

* Participant Count may be different than the sum of the Non P3 Count + P3 Count due to participants with more than one service provider.

** Limited P3 Estimate: Administration fee of \$1500.00 + (Number of Non P3 Participants X \$36.00) ; All new accounts with P3 service providers ONLY.

*** Exclusive P3 Cost: Administration fee of \$1,500.00; ALL employee contributions with P3 companies ONLY.

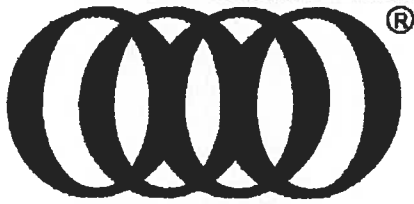
Elmira Heights Central School

THE OMNI GROUP

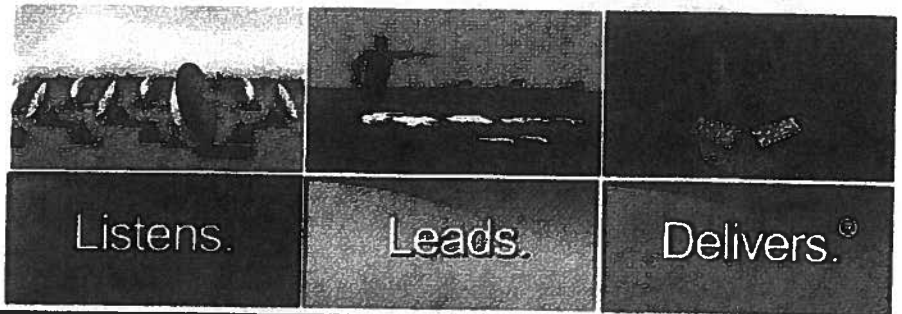
Listens. Leads. Delivers.



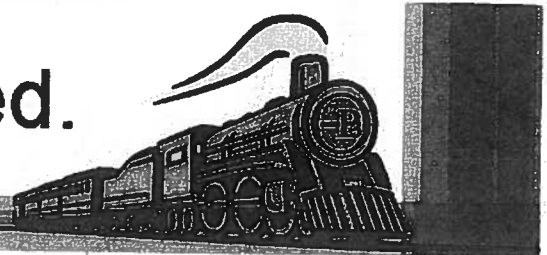
1099 Jay Street, Bldg F, Rochester, NY 14611 877-544-6664



403b Retirement Savings Plan Administration and Compliance Monitoring for Governmental and Non-profit Employers



Preferred Provider Program



Updated February 27th, 2012

Since its initial unveiling in 2011, interest in OMNI's Preferred Provider Program (P3) has been truly exceptional. As many school districts across New York State begin the enrollment process, we would like to take this opportunity to provide more detailed information concerning the structure of the program. Click on the links within the description below to view documents used by the P3 Advisory Committee in organizing key aspects of this exciting new service model that is revolutionizing the relationship between employers and their 403(b) providers.

P3 is the result of an **initiative** that brought together an **advisory committee** of plan sponsors throughout New York State. The committee operated independently of OMNI and was chaired by Barbara A. Healy, Consultant. Barbara holds an MBA degree in finance; a CFP® designation; a Certified Funds Specialist designation; a Chartered Mutual Fund Specialist designation; a Certified Retirement Administrator designation; and a Master Retirement Plan Administrator designation. Barbara is a well known advocate for employees and plan sponsors in the 403(b) industry having over 30 years of experience in her role as a consultant and in her past service as Vice President at Great West Life & Annuity and Nationwide Retirement Solutions.

The committee identified key criteria for service providers that were of paramount importance to both plan sponsors and participants before issuing a **Request for Information (RFI)** to all service providers that submitted a completed **application**. Every service provider receiving contributions from OMNI's New York clients was given an opportunity to be considered for selection. The responses to each RFI were then **evaluated** to determine the 403(b) service providers that met or exceeded the committee's criteria.

A variety of information was evaluated by the Committee as part of the selection

American Century

Ameriprise/Riversource Life Insurance Co.

Aspire

AXA

Faculty Services Corp.

First Investors

FTJ Fundchoice

GWN

Horace Mann Life

ING

Legend Group/Adserv

Lincoln Investment

Mass Mutual

MetLife

Mutual Inc.

process, including the applicant's number of K-12 clients; total assets; errors and omissions insurance coverage; recent or unresolved litigation; licenses and credit ratings; client references; willingness to assume costs associated with plan administration; results of quality control audits; transaction turn around times; website security; correction procedures; recordkeeping practices; federal security law compliance; marketing and education efforts for participants; number of agents, agent training and complaint resolution; investment options offered; loan features; live administrative support for participants; phone services for non-English speaking and hearing-impaired participants; disaster recovery procedures and security protocols; client satisfaction surveys and complaint resolution; systems maintenance and remittance and compliance procedures.

Twenty-five (25) Service Providers have met the Committee's criteria and have entered into an agreement with OMNI to share plan administration expenses for employers enrolling in P3. These service providers were issued **acceptance letters** and are identified in the P3 service provider list. Initially, OMNI will be offering P3 to New York employers before launching the program in other states. OMNI will continue to publish further information concerning P3 in the future so please continue to check our website for the latest news and updates. Employers seeking further information may also contact their designated Compliance Specialist at OMNI.

New York Life

Oldham Resource Group

Oppenheimer

PlanMember Services

Security Benefit

Sgroi Financial

**TEG Fed CU/TSA
Contributions**

**Thrivent Financial for
Lutherans**

TIAA-CREF

VALIC

Waddell & Reed

THE OMNI GROUP

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P3 - What it means to me

Early this month, OMNI announced the Preferred Provider Program (P3), a first of its kind initiative to help 403(b) plan sponsors pinpoint Service Providers who best meet their needs. While P3 concerns mainly your employer, you might notice a few changes to your vendor list in 2012 as a result of P3.

In keeping with our belief that "knowledge is power," we wanted to take this opportunity to answer some of the most frequently asked questions concerning P3.

What is P3?

In its simplest form, P3 is a means of highlighting specific Service Providers which meet certain key standards which have been deemed highly desirable by an independent committee of 403(b) plan sponsors.

Where did P3 Come From?

P3 had its genesis as an initiative that brought together an advisory committee of plan sponsor from across New York State. The committee identified key criteria for service providers that were of paramount importance to both plan sponsors and participants. A Request For Information (RFI) was issued to all Service Providers with an Information Sharing Agreement (ISA) in place with OMNI. The responses to each RFI enabled committee members to pinpoint specific 403(b) service providers that met or exceeded their criteria.

What Criteria Were Used?

A myriad of criteria were evaluated by the committee, including the size of the provider, total assets, pending litigation, client references, willingness to assume costs associated with plan administration, transaction turn around time, web site security, complaint resolution, agent training, and many many more.

Where can I see a list of P3 providers?

The most up-to-date list can be found on OMNI's web site at www.omni403b.com.



My current Service Provider is not part of the P3 program - does this mean that I cannot contribute to them?

Not necessarily. Employers will be choosing to opt in to P3 on an individual basis. If your employer chooses to participate in the program, "non-P3" accounts may be grandfathered to allow for ongoing contributions at the employers option.

It is also important to note that vendors may request to be (re)evaluated for participation in the program at any time.

Does this mean that OMNI is no longer an independent TPA?

No. P3 is designed to highlight vendors selected by the independent advisory committee of plan sponsors, using criteria they defined. The committee itself was chaired by Barbara A. Healy, Consultant. Barbara holds an MBA degree in finance; a CFP® designation; a Certified Funds Specialist designation; a Chartered Mutual Fund Specialist designation; a Certified Retirement Administrator designation; and a Master Retirement Plan Administrator designation. Barbara is a well known advocate for employees and plan sponsors in the 403(b) industry having over 30 years of experience in her role as a consultant and in her past service as Vice President at Great West Life & Annuity and Nationwide Retirement Solutions.

What can I do to find out more about P3?

As we move into 2012, employers will begin deciding whether to opt in to the program. For the most up to date information, visit OMNI's web site at www.omni403b.com or contact our Customer Care Team at 877-544-6664.



Moving Money: Transfers, Rollovers, Exchanges and Distributions

The odds are good that at some point in your career, you will want (or need) to move money to, from, or out of your 403(b) plan. The destination may vary depending on your exact circumstances: you might be moving funds to the 403(b) of a new employer, to your own personal IRA, or even to an entirely new investment vehicle.

former employer's plan to their new plan; a transaction known as a Transfer. Like an exchange, funds that are rolled to a new plan are not typically subject to any taxation.

Similar to a transfer, a Rollover Contribution follows almost exactly the same process, except that the assets are coming in to your current employer's 403(b) plan from an



District (

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2083 Colle

Elmira Heights, NY 14903

Mary Beth Flore, Superintendent

Phone: (607) 734-7114

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CSE: (607) 733-8039

Transportation: (607) 739-1358

www.heightsschools.com

To: Board of Education
From: Deb Palmer *Deb Palmer*
Date: March 14, 2012
Subject: Retiree Health Insurance Cost Savings Projections

As recently presented by Nancy Zito and I, there are multiple layers of cost savings that can be achieved by our recommendations.

1. The first recommendation, **moving all retirees that are over 65 from Option I to Option III has cost savings for both the District and the retirees who contribute towards their premium**
 - Option I is a coordination of benefits approach. *The Plan will pay covered charges in excess of the amount paid by Medicare as primary. The Plan will reimburse Medicare participants for the annual Medicare deductible upon the appropriate documentation provided by Medicare.*
 - Option III is the Supplemental approach with prescription drug program. *The Plan will pay the covered charges for expenses allowed by Medicare Part A & B not to exceed the Medicare Part A & B deductible and coinsurance amounts. Expenses not covered by Medicare or in excess of the amount allowable by Medicare are not covered under this option.*

Savings for retirees - Because Option III is a supplemental approach it has a lower premium. The savings for retirees depends on the percent of their contribution and whether they have single or family coverage. Chart 1 show the savings based on the plan and contribution and ranges from \$160.80 to \$477.00 per year in 2012-13.

Switching from Option I to Option III will have little if no effect on a retirees out of pocket expense for co-pays and uncovered services. When factoring in the premium savings there may be significant savings for the retiree.

Savings for the District - Chart 2, based on the number of contracts and the retiree contribution the District is projected to save \$43,807 in 2012-13 based on the March 2012 census.

2. Our second recommendation is **moving the remaining retirees in the P07 plan to either the P61 or P80 Plan**. The only difference between the P07 and P61 Plans are the prescription co-pays. The difference between the P07 and P80 Plans in addition to the prescription co-pays is the “wellness” benefits and the step therapy requirement.

The retirees in the P07 retired under an EHESSA contract which allows them to remain in the Plan that was in effect at the time of their retirement. In addition most contribute \$0 towards their premiums (2 contribute a flat dollar amount) so there is little incentive for them to change plans. This is very problematic for the District. Therefore, what is proposed is to have the District reimburse retirees for any out of pocket expenses they may incur under the P61 or P80 they would not have incurred under the P07. Chart 3 shows the savings projected under both options. Due to the lower cost of the P80 Plan and the “wellness” aspect of the P80, that would be the preferred switch.

The projections for potential cost of prescription co-pays were made using actual data for the retirees in the P07 Plan from 7/1/2009-6/30/2009, 7/1/2010-6/30/2011 & 7/1/11-12/31/11 (1/2 year). This is the worst case scenario and actually includes more retirees in the data than will be there are now as 4 of them switched voluntarily to the P80 Plan on 7/1/11. There will also possibly be additional savings after Nancy works with them to move maintenance drugs being purchased at retail over to mail order. The co-pays are then charged on a 90-day supply instead of a 30-day supply.

I hope that you will consider this change as an opportunity for savings for both some retirees and the District. It is our hope that in working with retirees on a group and individual basis we can continue to help them achieve savings for themselves and the District.

Additionally, in 2018 under Federal health insurance reforms any health insurance plans with annual premiums over \$27,500 will be assessed 40% of the premium. As a school district we are not exempt from this. Thus, if we are not able pass this additional cost on to the retiree the District will be responsible for paying the assessment. Since the P07 Under 65 family premium is currently over \$26,000 this could become reality!

Enter with high expectations – leave with confidence and pride.

Chart A

Individual Retiree Savings for Moving from P80-Option I to P80-Option III*

	<u>Monthly</u>		<u>Annual</u>	
Single				
10% Contribution	\$	13.60	\$	163.20
15% Contribution	\$	20.40	\$	244.80
Family				
10% Contribution	\$	26.50	\$	318.00
15% Contribution	\$	39.75	\$	477.00
1 Under 1 Over 65				
10% Contribution	\$	13.40	\$	160.80
15% Contribution	\$	20.10	\$	241.20

Chart B

Projected District Savings for Moving Retirees from P80-Option I to P80-Option III

<u>District pays</u>	<u># of Contracts**</u>	<u>Annual Savings</u>	
100%	6	\$	12,864
90%	7	\$	14,440
85%	10	\$	16,504
	23	\$	<u>43,807</u>

Chart C

Projected District Savings for Moving Retirees from P07 to P61

<u># of Contracts**</u>	<u>Annual Savings</u>	
9	\$	22,678.00 (net of retiree contributions)
		(\$9,410) Potential cost of RX co-pays***
	\$	<u>13,268.00 Net savings</u>

OR

Projected District Savings for Moving Retirees from P07 to P80

<u># of Contracts**</u>	<u>Annual Savings</u>	
9	\$	48,778.00 (net of retiree contributions)
		(\$22,542) Potential cost of RX co-pays***
	\$	<u>26,236.00 Net savings</u>

* No savings for retirees that switch to P61 because they either have a \$0 contribution or flat \$ contribution

** As of 2/2012

***Worst case scenario based on plan experience & ability to move maintenance based retail to mail order and/or preferred/generic drugs from non-preferred

March 12, 2012



Mary Beth Fiore, Superintendent
Thomas Edison High School
2083 College Avenue
Elmira Heights, NY 14903

Dear Ms. Fiore:

Corning Community College recently recognized high school students who are concurrently enrolled in their ACE (Accelerated College Education) program at the Radisson on February 23rd, 2012. Over 100 students and their parents attended from 27 of our area high schools. In addition, Dr. Kate Douglas presented 20 seniors with a Presidential Scholarship to attend CCC in the fall semester.

I would like to acknowledge the students who attended from your district and were recognized that evening. I would also like to commend your district for offering this wonderful opportunity to your students.

Very truly yours,



Kim Perkins
Director of Academic Outreach

cc: Joseph Robinson
Heather Washburn