

**Board of Education
Regular Meeting/Retreat**

Minutes August 28, 2024

**ELMIRA HEIGHTS CENTRAL SCHOOL DISTRICT
ELMIRA HEIGHTS, NEW YORK**

Call to Order: In the absence of President Sullivan, a motion was made by Terrance Day, seconded by Christopher Callas and carried 5-0 to appoint Superintendent Gill as chairman of the meeting. The Regular Meeting of the Board of Education was called to order at 5:08 p.m. on August 28, 2024 by Superintendent Michael Gill, followed by the pledge of allegiance.

Members Present: Jody Buckley, Christopher Callas, Terry Day, John Cole, Mikki Yesesky

Member Absent: Dominic Lucarelli, Joseph Sullivan

Others Present: Michael Gill, Martha Clark

APPROVAL OF AGENDA/MINUTES

Agenda -

A motion was made by John Cole, seconded by Mikki Yesesky and carried 5-0 to approve the agenda **with additions/updates** of the August 28, 2024 Board of Education Regular meeting.

Minutes –

A motion was made by Christopher Callas, seconded Jody Buckley and carried 5-0 to approve the minutes of the following Board of Education Meetings: August 7, 2024 Board of Education Regular Meeting

Order of Business:

A motion was made by Terrance Day, seconded by Mikki Yesesky, and carried 5-0 to suspend the regular order of business to accommodate guests, special discussion topics and presentations in an order of business as deemed appropriate.

PERSONNEL:

A motion was made by John Cole, seconded by Jody Buckley and carried 5-0 to approve the following recommended personnel items F-1 through F-3 including additions F-4 and F-5, and being further resolved that upon receipt of final clearance from the State Education Department, any conditional appointments shall be changed to regular appointments, reflecting the effective date of said Board meeting.

F-1 Resignation/Termination/Retirements

Resignations

- a. Melissa Mager as Food Service Helper effective August 14, 2024.
- b. Travis Kuhns as Teaching Assistant effective August 31, 2024.

F-2 Appointments - approved

Be it further resolved that upon receipt of final clearance from the State Education Department, any conditional appointments shall be changed to regular appointments, reflecting the effective date of said Board meeting.

- a. Substitute(s) for the 2024-2025 school year:
Substitute Teacher: Ryan McDonough Linda Madala Gretchen Smith Sarah Kurcoba
Substitute Support: Olivia LeBaron Sarah Kurcoba
- b. Probationary appointments:
 Melissa Bower
 Food Service Helper
 Effective: August 29, 2024
 Probationary Period: August 29, 2024 through August 28, 2025
 Total Compensation per EHESSA Contract: \$15.94 per hour (Step 1)
- c. Volunteers
 Volunteers to work with the 2024-25 athletic programs:
 Alyssa Hoobler – soccer Steve Weber – soccer Michelle Woychak - volleyball
- d. APEX Site Coordinator
 Recommendation to approve the following Site Coordinators for the APEX grant:

Tom Boyanowski 2024-25 TAE HS APEX Site Coordinator \$7,483.00 school year stipend
 Jason Howe 2024-25 CMS APEX Site Coordinator \$7,483.00 school year stipend

e. APEX Tutoring/Activity

Duties, as part of the APEX grant program at Cohen Middle School or Thomas A Edison High School as noted, for the 2024-25 school year: Tutor \$30.00/hour, TA Tutor \$22.50/hour, Activity Coordinator \$25.00/hour, Program Assistant \$16.00/hour

Lori Andreine	Andrew Kraeger	James Nierstedt	Ellen Bankaitis
Cole Barber	Baily Mack	Shawn Nugent	Brittany Pesesky
Jaclyn Bennett	Molly Maloney	Amanda Perry	Connor Thorpe
Dan Crandall	Sherry Moore	Bobby Roe	Mike Bennett
Jessica Delaney	Laurie Reimel	Amy Scott	Callie Black
Shane Devlin	Andi Rice	Maria Shernesky	Samantha Butts
Steve Edgerton	Meagan Rice	Kirsten Southard-Twicheil	Scott Cole
Stephanie Eichenlaub	Sheena Sadler	Chris Suwak	Kournie Evans
Carter Frame	Tim Sharp	Emily Thresher	Tammy Farley
Jennifer Horigan	Lenny Smith	Jed Twicheil	Katie Goetz
Jason Howe	Justine Terry	Carolyn Valpey	Tracey Hayes
Levi Howe	Robin Testone	Kevin Weber	Kate Herzig
Jillian Johnson	Jennifer Thomas	Jill Whitney	Olivia LeBaron
Kerry Johnson	Leslie Tremblay	Steve Winston	Arazely Sando (Prog. Asst)
Jared Kennedy	Donald Wainwright	Jen Woodworth	Julie Lederman (Activity)
Christine Klee	Kristal Walker	Brenda Baker	
Michele Knott	Jill Wood	Sarah Baker	

f. Tutoring/Detention

List of employees from Cohen Middle School and Thomas Edison for tutoring at \$30.00 per hour and detention duties at \$18.50 per hour as recommended.

Lori Andreine	Jared Kennedy	Robin Testone	Chris Suwak	Callie Black
Cole Barber	Christine Klee	Jennifer Thomas	Emily Thresher	Samantha Butts
Jaclyn Bennett	Michele Knott	Leslie Tremblay	Jed Twicheil	Scott Cole
Dan Crandall	Andrew Kraeger	Donald Wainwright	Carolyn Valpey	Kournie Evans
Jessica Delaney	Baily Mack	Kristal Walker	Kevin Weber	Tammy Farley
Shane Devlin	Molly Maloney	Jill Wood	Jill Whitney	Katie Goetz
Steve Edgerton	Sherry Moore	James Nierstedt	Steve Winston	Tracey Hayes
Stephanie Eichenlaub	Laurie Reimel	Shawn Nugent	Jen Woodworth	Kate Herzig
Carter Frame	Andi Rice	Amanda Perry	Brenda Baker	Olivia LeBaron
Jennifer Horigan	Meagan Rice	Bobby Roe	Sarah Baker	Meagan Aber(boces)
Jason Howe	Sheena Sadler	Amy Scott	Ellen Bankaitis	Kara Lorden(boces)
Levi Howe	Tim Sharp	Maria Shernesky	Brittany Pesesky	
Jillian Johnson	Lenny Smith	Kirsten Southard-	Connor Thorpe	
Kerry Johnson	Justine Terry	Twicheil	Mike Bennett	

g. Extracurricular Advisors

Position	Appointee	Level	Year	Stipend
8th Grade Advisor	Jill Wood	3	12	\$ 2,050.27
MS Builders Club	Christine Klee	4	28	\$ 2,236.66
MS NJ Honor Society	Jill Wood	3	12	\$ 1,304.72
MS Student Council	Molly Maloney	2	2	\$ 2,003.67
MS Yearbook Advisor	Jill Wood	3	13	\$ 1,304.72

F-3 Change in Employment Status

Permanent appointment of the following support staff as they have successfully completed their probationary period in accordance with Civil Service Regulations.

Name	Effective Date	Position
Robert Russell	August 24, 2024	Teacher Aide
Brian Clinton	September 7, 2024	Cleaner

F-4 Creation/Elimination of Positions

- a. Create (1) one Teacher Aide effective August 29, 2024

F-5 Appointments (conditional)

Probationary appointment pending fingerprint clearance and proof of physical:

Chyanne Crawn

Position: Teacher Aide

Effective: *(pending fingerprint clearance)* anticipated August 29, 2024

Probationary Period: anticipated August 29, 2024 thru August 28, 2025/Civil Service Regulations

Total Compensation per EHTA Contract: \$15.94 per hour (Step 1)

NEW BUSINESS

J-1 EHTA Final Agreement

A motion was made by Terrance Day, seconded by John Cole, and carried 5-0 to approve the final agreement between the Superintendent of Schools of the Elmira Heights Central School District and the Elmira Heights Teachers Association, effective July 1, 2024 through June 30, 2027.

J-2 EHTA MOA – Unpaid Leave of Absence

A motion was made by Christopher Callas, seconded by John Cole, and carried 5-0 to approve the Memorandum of Agreement between the Superintendent of Schools of Elmira Heights Central School District and the Elmira Heights Teachers Association granting an unpaid leave of absence for Patricia Berman: January 1, 2025 through June 30, 2025.

J-3 EHESSA Final Agreement

A motion was made by John Cole, seconded by Terrance Day, and carried 5-0 approve the final agreement between the Superintendent of Schools of the Elmira Heights Central School District and the Elmira Heights Educational Support Staff Association, effective July 1, 2024 through June 30, 2027.

CONSENT

A motion was made by John Cole, seconded by Jody Buckley, and carried 5-0 to approve the following consent agenda items K-1 through K-4.

K-1 CSE Recommendations and Funding - approved

The Board of Education approved the student placement determinations from the August 13, 2024, CSE meetings and the funds to support such recommendations.

K-2 2024-25 CMS SCEP - approved

The Board approved the CMS School Comprehensive Education Plan 2024-25 as presented at the August 7, 2024 Board of Education meeting.

K-3 Revised Policies - approved

The Board approved approve the following revised Board of Education Policies as presented at the July 2, 2024 Board of Education meeting

5410 Purchasing Competitive Bidding and Offering

5411 Procurement of Goods and Services

8260 Family Engagement

K-4 Donations (in kind) - Elmira Heights PFO - approved

The Board approved the service agreement between the Elmira Heights Central School District and the Arnot Health System for a period of August 19, 2024 to June 25, 2025 to cover athletic training needs at Thomas Edison High School.

- Up to \$500 for the purchase of Laminate for Cohen Elementary School
- 1 Coffee pot for shared Teacher’s Lounge at Cohen approximate value of \$115.00
- 15 T-shirts for new hires at Cohen Elementary approximate value of \$150.00
- 25 chapter books (Fish in a Tree) for 4th grade classrooms approximate value of \$150.00
- Welcome Back Staff Luncheon on September 4th approximate value TBD

NEXT MEETING

Wednesday August 28, 2024	Board Retreat	6:00 pm	Harbor Hotel
Wednesday September 4, 2024	Regular BOE Meeting	7:00 pm	Comm Rm

ADJOURNMENT – At 5:16pm motion was made by Jody Buckley, seconded by Christopher Callas, and carried 5-0 to adjourn the meeting and head to the Harbor Hotel in Watkins Glen for the Board Retreat for presentations by BPD (Financial Advisor) on an overview of school finances, long-term project planning, and budget impact, and HUNT (Architects) on upcoming project review, design updates, and timeline for Transportation Facility completion.

Clerk