

**Board of Education
Regular Meeting**

Minutes August 7, 2024

**ELMIRA HEIGHTS CENTRAL SCHOOL DISTRICT
ELMIRA HEIGHTS, NEW YORK**

Call to Order: The Regular Meeting of the Board of Education was called to order at 7:00 p.m. on August 7, 2024 by Superintendent Michael Gill.

Members Present: Jody Buckley, Christopher Callas, Dominic Lucarelli, Terry Day, John Cole, Joseph Sullivan,

Member Absent: Mikki Yesesky

Others Present: Michael Gill, Martha Clark, Brandon Foley, Andy Billotte (Welliver), The Kirby Family

APPROVAL OF AGENDA/MINUTES

Agenda -

A motion was made by John Cole, seconded by Terrance Day and carried 6-0 to approve the agenda **with additions/updates** of the August 7, 2024 Board of Education Regular meeting session.

Minutes –

A motion was made by Christopher Callas, seconded Jody Buckley and carried 6-0 to approve the minutes of the following Board of Education Meetings: July 2, 2024 – Board of Education Reorganizational/Regular Meeting

Order of Business:

A motion was made by Terrance Day, seconded by Christopher Callas, and carried 6-0 to suspend the regular order of business to accommodate guests, special discussion topics and presentations in an order of business as deemed appropriate.

EXECUTIVE SESSION:

At 7:04pm a motion was made by Jody Buckley, seconded by Christopher Callas and carried 6-0 to enter executive session to discuss particular personnel matter and evaluation.

ADJOURN EXECUTIVE SESSION:

At 7:15pm a motion was made by Jody Buckley, seconded by John Cole, and carried 6-0 to adjourn executive session.

President moved to Awards: L-1 Reach New Heights Award – Eli Kirby
Middle School Principal, Brandon Foley presented a Reach New Heights Award to middle school student, Eli Kirby for being the first of Mr. Howe's students to score a 100 on the Living Environment Regents exam.

COMMENTS FROM THE PUBLIC AND STAFF

Michael Gill - Superintendent ♦ Summer is moving fast ♦ Admin and Teacher teams attending PLC, RTI, Leadership workshops and trainings ♦ Buildings and Grounds working so hard especially with the hurdles of construction, ESY, Summer Cohesion, some rooms will need to be addressed over breaks (waxing floors) ♦ Topics from NYSED – cell phone ban, more local control the better. Blue Ribbon Commission – identify/recommend pathways to graduation; challenge for small districts – staff to support many pathways, finite supply of resources, cuts on foundation aide, regionalization – sharing among districts. ♦ Virtual School – State Ed is researching how to do this and piloting a state program with incarcerated students. State of PA already has this and the student can graduate with diploma.

Brandon Foley – Middle School Principal ♦ Changes to Career and Technical Education teacher – reviewed CTE programming options at the middle levels. ♦ Reviewed School Comprehensive Education Plan for 2024-25, explaining commitments and strategies to implement this plan to meet academic needs. Start day with “Advisory” period of 30 minutes of review/reteach, also WIN period focus on Math/ELA. ♦ Inside master schedule, there will be room for grade level meetings, grade level PLT and content level PLT. ♦ Student/Staff survey results with just above half percent felt learning capabilities were met. ♦ Lots of options for CTE teacher at CMS, moving forward to Family and Consumer Science hire.

Martha Clark – Business Manager ♦ Audit begins next week.

PERSONNEL:

A motion was made by John Cole, seconded by Jody Buckley and carried 6-0 to approve the following recommended personnel items F-1 through F-2 including updates/corrections to F-2c, and being further resolved that upon receipt of final clearance from the State Education Department, any conditional appointments shall be changed to regular appointments, reflecting the effective date of said Board meeting.

F-1 Resignation/Termination/Retirements

Resignations

- a. Resignation, pending approval of appointment below, of Gina Margeson as Elementary teacher, to accept position in the Special Education tenure area effective August 8, 2024. Ms. Margeson acknowledges she will be voluntarily giving up her current tenure area to accept a position in a new tenure area if appointed below.
- b. Resignation, pending approval of appointment below, of Meagan Rice from her position of Teacher Aide (Cafeteria), effective August 7, 2024, to accept a new position of Teaching Assistant. Ms. Rice acknowledges that she is voluntarily giving up her current probationary position to accept a position in a tenure area.

F-2 Appointments

Recommendation to approve the following personnel. Be it further resolved that upon receipt of final clearance from the State Education Department, any conditional appointments shall be changed to regular appointments, reflecting the effective date of said Board meeting.

- a. Recommendation to add the personnel appointments to the July 2, 2024 Reorganization Meeting for the 2024-25 school year:
 - ss. District Dignity Act Coordinator Cristi Pesco
 - tt. Designee for Residency Determinations Krissy McNamara
- b. Recommendation to approve the following substitute(s) for the 2024-2025 school year:
 - Substitute Teacher:** Cole Barber Katelyn Holden
 - Substitute Support:** Katelyn Holden Christine Pesesky
- c. Recommendation to approve the following probationary appointments:

Gina Margeson

*Tenure Area: Special Education

Effective: August 8, 2024

**Probationary Period: three (3) years effective August 8, 2024 through August 7, 2027

Certification: Professional Special Education B-2

Total Compensation per EHTA Contract: No change for the current school year

*Mrs. Margeson acknowledges she is voluntarily giving up her current tenure area to accept a position in a new tenure area.

Justine Terry

Tenure Area: Family and Consumer Sciences

Effective: August 8, 2024

**Probationary Period: four (4) years effective August 8, 2024 through August 7, 2028

Certification: Initial Family and Consumer Sciences (CTE) expires August 31, 2029

Total Compensation per EHTA Contract: \$48,225 (Step 1 with 22 credits)

Jessie Martin

Tenure Area: Elementary Education

Effective: August 8, 2024

**Probationary Period: four (4) years effective August 8, 2024 through August 7, 2028

Certification Area: Initial Childhood Education B-2 expires August 31, 2029

Total Compensation per EHTA Contract: \$47,707 (Step 1 with 15 credits)

Meagan Rice

Teaching Assistant

Effective: August 8, 2024

**Probationary Period: four (4) years effective August 8, 2024 through August 7, 2028

Certification: Teaching Assistant Level I expires August 31, 2027

Total Compensation per EHESSA Contract: \$18.76/hr (Step 1)

Connor Thorpe

Tenure Area: Secondary Social Studies

Effective: August 8, 2024

****Probationary Period:** four (4) years effective August 8, 2024 - August 7, 2028
Certification: Initial Social Studies 7-12 expires August 31, 2029
Total Compensation per EHTA Contract: \$48,225 (Step 1 with 22 credits)

****To the extent required by the applicable provisions of Education law §§2509, 2573, 3212 and 3014, in order to be granted tenure the classroom teacher or building principal shall have received composite or overall annual professional performance review ratings pursuant to Education law §3012-c and/or 3012d of either effective or highly effective in at least three (3) of the four (4) preceding years. If the classroom teacher or building principal receives an ineffective composite or overall rating in the final year of the probationary period he or she shall not be eligible for tenure at that time. For purposed of this subdivision, classroom teacher and building principal mean a classroom teacher or building principal as such terms are defined in Sections 30-2.2 and 30-3.2 of this part.**

d. Extracurricular

The Board appointed the following list of Extracurricular appointments for the 2024-2025 school year:

<u>Position</u>	<u>Appointee</u>	<u>Level</u>	<u>Year</u>	<u>Stipend</u>
Freshman Class Co-Advisor	Rachel Baumgardner	1	1	\$978.54
Freshman Class Co-Advisor	Kathryn Shilling	1	1	\$978.54

e. Coaching

The Board appointed the following list of coaches for the 2024-25 school year pending all certification requirements.

<u>Sport</u>	<u>Coach</u>	<u>Level</u>	<u>Year</u>	<u>Stipend</u>
Modified Football	Kieran Goodwin	1	1	\$2,423.04

FINANCIAL

G-1 Reports - acknowledged

A motion was made by Terrance Day, seconded by Jody Buckley, and carried 6-0 to acknowledge the following consent financial reports G1a thru G1f.

- a. Budget Status Report as of July 31, 2024
- b. Revenue Status Report as of July 31, 2024
- c. Budget Transfer Report as of July 31, 2024
- d. Treasurer’s Report for June 2024
- e. Claims Auditor Report for June 2024
- f. Extra Classroom Report for June 2024

G-2 Tax Warrant 2024-25

A motion was made by John Cole, seconded by Christopher Callas, and carried 6-0 to approve the 2024-2025 tax warrant, authorizing the collection of \$8,562,056, with the town tax rates per \$1000.00 being:

Big Flats \$19.963635 Elmira \$ 24.517652 Horseheads \$ 19.398044

FACILITIES

The updates below were reviewed in the attached Construction report provided by Andy Billotte from Wellliver.

- H-1 Capital Project 2021 / Energy Performance Contract (EPC)
- H-2 Capital Project 2024 Update - Transportation Facility

OLD BUSINESS - No items

NEW BUSINESS

J-1 EHTA MOA – Dean of Students Stipend Spring 2024

A motion was made by Terrance Day, seconded by John Cole, and carried 6-0 to the Memorandum of Agreement between the Superintendent of Schools of Elmira Heights Central School District and the Elmira Heights Teachers Association appointing teacher, Nicole Rosno as interim Dean of Students at Cohen Elementary during the months of May and June 2024.

CONSENT

A motion was made by Dominic Lucarelli, seconded by Christopher Callas, and carried 6-0 to approve the following consent agenda items K-1 through K-4.

K-1 School Related Group – Project Graduation – recognized

The Board recognized the Project Graduation as a school-related group for the 2024-25 school year.

K-2 2024-25 MOU EOP - approved

The Board approved the Memorandum of Understanding between the Elmira Heights CSD and E.O.P. Birth-5 School Readiness Program for preschool children special education services, effective July 1, 2024 through June 30, 2025.

K-3 NYCLASS - approved

The Board approved the NYCLASS (New York Cooperative Liquid Assets Securities System) be added as one of the designated official depositories for all funds; and that the Treasurer of the District be authorized to sign checks and drafts of the District.

K-4 Athletic Training Services Agreement - approved

The Board approved the service agreement between the Elmira Heights Central School District and the Arnot Health System for a period of August 19, 2024 to June 25, 2025 to cover athletic training needs at Thomas Edison High School.

AWARDS

L-1 Reach New Heights Award – Eli Kirby (presented at beginning of meeting)

Communications- no items

Discussion Topics

N-1 Board of Education Vice President – the board reviewed options of not having a VP and appoint chairperson for meetings when President is not in attendance. After brief discussion, the board agreed to have a Vice President and take another vote at September meeting when the full board is in attendance.

N-2 Professional Learning Community (PLC) Initiative Update – Superintendent Gill reviewed a slideshow presentation on the “Big Ideas” on what the staff have been working on in the Professional Learning Community trainings and workshops through SolutionTree cohort. “It’s a process, not a program”.

N-3 CMS School Comprehensive Education Plan 2024-25 – Mr. Foley reviewed during Administrator Report

N-4 Career and Technical Education (CTE) update – Mr. Foley reviewed during Administrator Report

NEXT MEETING

Wednesday	August 21, 2024	Regular BOE Meeting (if needed)	7:00 pm	Comm Rm
Wednesday	August 28, 2024	Annual Inspection/BOE Mtg (if needed)	TBD	District
Wednesday	August 28, 2024	Board Retreat (<i>following Annual Inspection</i>)		
Wednesday	September 4, 2024	Regular BOE Meeting	7:00 pm	Comm Rm

2nd EXECUTIVE SESSION:

At 9:30pm a motion was made by Christopher Callas, seconded by Dominic Lucarelli and carried 6-0 to enter executive session to discuss negotiations and superintendent evaluation.

ADJOURN 2nd EXECUTIVE SESSION:

At 10:12pm a motion was made by Terrance Day, seconded by John Cole, and carried 6-0 to adjourn executive session.

ADJOURNMENT – At 10:14pm motion was made by Jody Buckley, seconded by Terrance Day, and carried 6-0 to adjourn the meeting.

Clerk