

**Board of Education  
Reorganization/Regular Meeting**

**ELMIRA HEIGHTS CENTRAL SCHOOL DISTRICT  
ELMIRA HEIGHTS, NEW YORK**

**Call to Order:** The Reorganization Meeting of the Board of Education was called to order at 7:00 p.m. on July 2, 2024 by Superintendent Michael Gill.

**Members Present:** Jody Buckley, Christopher Callas, John Cole, Joseph Sullivan,

**Member Elect Present:** Dominic Lucarelli, Terry Day

**Member Absent:** Mikki Yesesky

**Others Present:** Michael Gill, Martha Clark, Brandon Foley, Kirsten Southard-Twihell

**Temporary Chairman:** Motion was made by John Cole, seconded by Christopher Callas and carried 4-0 to appoint Michael Gill as the Temporary Chairman of the Reorganization Meeting.

**Oath of Office**

▪ **Superintendent** - The Oath of Office was administered to Superintendent **Michael Gill**.

**Oath of Office**

Oath of Office was administered to the following:

▪ **Elected School Board Members:**

Dominic Lucarelli	Term expires June 30, 2028
Terrance Day	Term expires June 30, 2027

▪ **School Board Members** reaffirmation to their position as School Board Members:

**Jody Buckley, John Cole, Christopher Callas, Terrance Day, Joseph Sullivan**

**Election of Officers** for 2024-25 school year:

**President:** Nominee: Joseph Sullivan Motion by Terrance Day, Second by Christopher Callas  
Call for Vote Being no other nominations, Superintendent Gill called for a vote.

**Results:** 6-0 in favor of **Joseph Sullivan** as President

**Oath of Office**

▪ **President, Board of Education** – Oath of Office was administered to President elect Joseph Sullivan

**President Sullivan presided over the remainder of the meeting.**

**Vice President** Nominee: Terrance Day Motion by Joseph Sullivan Second by Dominic Lucarelli  
Christopher Callas Motion by Jody Buckley Second by John Cole  
Call for Vote Being no other nominations, Mr. Sullivan called for a vote.

**Results:** TIE VOTE 3-3 / 3 in favor of **Terrance Day** (JS, DL, TD) and 3- in favor of **Christopher Callas** (JB, JC, CC) –

**President Sullivan** TABLED

**2024-2025 Appointments**

Motion was made by Terrance Day, seconded by Christopher Callas and carried 6-0 to make the following appointments for the 2024-2025 school year.

District Clerk – Erin Furstoss  
District Treasurer — Jennie Adriaansen  
Deputy Treasurer – Jennifer Morris  
Tax Collector – Jason Batrowny  
Assistant Tax Collector – Sue Stuart  
District Claims Auditor/BOCES inv only – Echo Beach  
Claims Auditor – Brendon Dick/Alt: GSTBOCES CBO  
Chief Faculty Counselor, Extracurricular Funds – Tom Boyanowski  
Central Treasurer, Extracurricular Funds – Kelly Buckley  
\$3,000,000. Blanket bond/loss

Records Access Officer – Martha Clark  
Records Management Officer – Martha Clark  
Asbestos Compliance Designee – Richard VanHouten  
Purchasing Agent – Teresa Goldthwait/Alt: GST BOCES CBO  
Legal Counsel – Ferrara Fiorenza PC (retainer \$10,800)  
District Auditor Insero & Co. CPAS LLP  
Secretary to Superintendent/BOE – Erin Furstoss  
Athletic Director (\$13,000 Stipend) – Michael Bennett  
Director of Physical Education – Michael Gill

**Committee on Special Education (CSE) Members**

Megan Molina	Chairperson
Lori Andreine	Alternate Chairperson
Michelle Smith	CSE Secretary
Lori Andreine	School Psychologist
Katie Richardson	School Psychologist
Alyssa Hoobler	School Counselor
Amanda Perry	School Counselor
Sarah Baker	School Counselor
Molly Maloney	School Counselor
Connie Lucia	Occupational Therapist (BOCES)
Patrick Thomas	Physical Therapist (BOCES)
Kaitlyn Osburn	Speech Therapist (BOCES)
Rachel Saylor	Speech Therapist (BOCES)
Kristie Pound	School Social Worker (BOCES)
Jennifer Grasmeyer	School Social Worker (BOCES)
Special Ed. Teachers	All Special Ed. Teachers
General Ed. Teachers	All General Education Teachers
Terri Pierce	Parent Representative

**Sub-committee on Special Education (CSE) Members**

Megan Molina	Chairperson/District Administrator
Lori Andreine	Chairperson
Tom Boyanowski	Alternate Chairperson/High School Principal
Brandon Foley	Alternate Chairperson/Middle School Principal
Krissy McNamara	Alternate Chairperson/Elementary School Principal
Michelle Smith	CSE Secretary
Lori Andreine	School Psychologist
Katie Richardson	School Psychologist
Alyssa Hoobler	School Counselor
Amanda Perry	School Counselor
Sarah Baker	School Counselor
Molly Maloney	School Counselor
Connie Lucia	Occupational Therapist (BOCES)
Patrick Thomas	Physical Therapist (BOCES)
Kaitlyn Osburn	Speech Therapist (BOCES)
Rachel Saylor	Speech Therapist (BOCES)
Kristie Pound	School Social Worker (BOCES)
Jennifer Grasmeyer	School Social Worker (BOCES)
Special Ed. Teachers	All Special Ed. Teachers
General Ed. Teachers	All General Education Teachers
Terri Pierce	Parent Representative

**Committee on Preschool Special Education (CPSE) Members**

Megan Molina	CPSE Chairperson
Lori Andreine	Alternate CPSE Chairperson
Katie Richardson	School Psychologist
Michelle Smith	CPSE Secretary
Christy Harmer	County Representative
Great Expectations	Service Provider
Leaps and Bounds	Service Provider
Children's Therapy Network	Service Provider
Elmira Heights CSD	Evaluator
Becky Sherwood	Independent Service Provider
Cathy Thornton	Independent Service Provider
Christa Wagner	Independent Service Provider
Heather Early	Independent Service Provider
Rachael Saylor	Independent Service Provider
Raymond Youngman	Independent Service Provider
Garrett Hall	Independent Service Provider
Carrie Welty	Independent Service Provider
Amber Benjamin	Independent Service Provider
Mary Kate Hamilton	Independent Service Provider
Kim Benton	Independent Service Provider
Terri Pierce	Parent Representative
General Ed. Teachers	All General Education Teachers

**Section 504 Accommodation Plan Members**

Krissy McNamara	Elementary School Principal
Tom Boyanowski	High School Principal
Brandon Foley	Middle School Principal
Megan Molina	District Administrator/CSE
Lori Andreine	School Psychologist
Katie Richardson	School Psychologist
Alyssa Hoobler	School Counselor
Amanda Perry	School Counselor
Sarah Baker	School Counselor
Molly Maloney	School Counselor
Connie Lucia	Occupational Therapist (BOCES)
Patrick Thomas	Physical Therapist (BOCES)
Kaitlyn Osburn	Speech Therapist (BOCES)
Rachel Saylor	Speech Therapist (BOCES)
Kristie Pound	School Social Worker (BOCES)
Jennifer Grasmeyer	School Social Worker (BOCES)
Special Ed. Teachers	All Special Ed. Teachers (K-5)
General Ed. Teachers	All General Education Teachers

**2024-25 Audit Committee**

Jody Buckley - Christopher Callas – John Cole – Terrance Day – Dominic Lucarelli – Joseph Sullivan – Mikki Yesesky  
 Title IX Compliance Officer – Megan Molina  
 Section 504/ADA Compliance Officer – Megan Molina  
 Liaison for Homeless Children and Youth – Tom Boyanowski  
 Foster Car Liaison – Megan Molina  
 Neglected/Delinquent/Migrant Students Liaison – Tom Boyanowski  
 Grants Coordinator – Megan Molina  
 TCI Coordinator – Megan Molina  
 Census Coordinator – Megan Molina  
 Code of Conduct Officer – Tom Boyanowski  
 School Improvement Coordinator – Brandon Foley  
 TSI Coordinator – Brandon Foley  
 Designee for Homeless Determinations – Krissy McNamara  
 Chemical Hygiene Officer – Richard VanHouten  
 Sexual Harassment Complaint Officers – Megan Molina, Brandon Foley  
 Substance Use Related Services Provider Info. Coordinator – Amanda Perry  
 Technology Coordinator – Julie Lederman  
 Attendance Officer – Brandon Foley  
 COVID-19 Coordinator – Megan Molina  
 Faculty Auditor (w/ stipend \$641.20) – Marcia Ashton  
 Public Information Officer (w/stipend of \$3,941) – Erin Furstoss  
 School Physician (with contract of \$33,705.42) – Marc Immerman, M.D.  
 Data Protection Officer – Megan Molina  
 District Dignity Act Coordinator - Cristi Pesco  
 Designee for Residency Determinations – Krissy McNamara

**Oaths of Office**

Oath of Office –

Administered - District Clerk – Erin Furstoss

To Be Administered to the following appointees at earliest convenience

Tax Collector – Jason Batrowny  
Assistant Tax Collector – Sue Stuart  
Claims Auditor – Brendon Dick  
Central Treasurer, Extra-Curricular Funds – Kelly Buckley  
District Treasurer – Jennie Adriaansen  
Deputy Treasurer – Jennifer Morris

**Resolutions: 2024-25**

A motion was made by John Cole, seconded by Terrance Day, and carried 6-0 to adopt the following resolutions 8a-8r for the 2024-2025 year:

- a. RESOLVED, that the Board of Education authorize the payroll plan with one bank transfer for the net amount of each payroll being paid to the consolidated Net Payroll Account, by the District Treasurer.
- b. RESOLVED, that any member of the Board of Education, Superintendent and other authorized personnel shall be reimbursed for expenses incurred in the interest of the district, the amount to be decided by the Board of Education as reasonable; that all bills duly itemized, signed and submitted monthly, or as otherwise provided for by the Board of Education.
- c. RESOLVED, that the Star-Gazette be designated as the official newspaper of the District.
- d. RESOLVED, the Chemung Canal Trust Company, Elmira Heights Branch; NYCLASS (New York Cooperative Liquid Assets Securities System), and JP Morgan Chase Bank; be designated as the official depositories for all funds; and that the Treasurer of the District be authorized to sign checks and drafts of the District.
- e. RESOLVED, that the establishment of Petty Cash Funds be authorized as follows:
  - District Office \$100.00 made to Kelly Buckley
  - School Lunch Fund \$100.00 made to Paulette Roush
  - Athletic Director \$100.00 made to Mike Bennett
  - Maintenance \$ 50.00 made to Richard VanHouten
  - Transportation \$ 50.00 made to Richard VanHouten
- f. RESOLVED, that the conferences for the teaching and non-teaching personnel be authorized by the Superintendent and/or other designated personnel, and that the costs be limited to designated budget amounts.
- g. RESOLVED, that the District Treasurer be authorize to invest monies in all accounts to secure maximum interest rates under legal authority within limits.
- h. RESOLVED, that the Chief School Administrator or designees be authorized to make necessary budget transfers in accordance with section 170.2 of the Commissioner's Regulations.
- i. RESOLVED, that the Treasurer is authorized to wire transfer State Aid monies to Chemung Canal Trust Company and JP Morgan Chase Bank.
- j. RESOLVED, that all persons and positions required by law or regulation are bonded.
- k. RESOLVED, that the Board readopts all policies and Code of Ethics in effect last year in accordance with all current policies and regulations.
- l. RESOLVED, that the Board establish the mileage reimbursement rate at the IRS rate.
- m. RESOLVED, that the Chief School Administrator be designated to authorize payrolls.
- n. RESOLVED, that the Treasurer be designated for signature on checks.
- o. RESOLVED, that the Superintendent be authorized to apply for Grants in Aid.
- p. RESOLVED, that the Regular Meetings of the Board of Education take place at 7pm, unless advertised differently per the below schedule:

**Board of Education 2024-2025 Calendar**

Meetings are generally held on 1st Wednesday of Month/ 3rd Wednesday (if needed)

<u>Date</u>	<u>Meeting</u>	<u>Location</u>
* July 2	* Reorganization Meeting/Regular BOE Meeting	Community Room
July 17	Regular BOE Meeting (if needed)	Community Room
August 7	Regular BOE Meeting	Community Room
August 21	Regular BOE Meeting (if needed)	Community Room
August 28	Annual Inspection / Regular BOE Meeting (if needed) / etreat	Community Room
September 4	Regular BOE Meeting	Community Room
September 18	Regular BOE Meeting (if needed)	Community Room
October 2	Regular BOE Meeting	Community Room

October 16	Regular BOE Meeting (if needed)	Community Room
<b>October 20-22</b>	<b>NYSSBA Conference</b>	<b>NYC</b>
November 6	Regular BOE Meeting	Community Room
November 20	Regular BOE Meeting (if needed)	Community Room
December 4	Regular BOE Meeting	Community Room
December 18	Regular BOE Meeting (if needed)	Community Room
<b>January 8</b>	<b>Regular BOE Meeting</b>	<b>Community Room</b>
<b>January 22</b>	<b>Regular BOE Meeting (if needed)</b>	<b>Community Room</b>
February 5	Regular BOE Meeting	Community Room
<b>February 26</b>	<b>Regular BOE Meeting (if needed)</b>	<b>Community Room</b>
March 5	Regular BOE Meeting	Community Room
<b>March 12</b>	<b>Regular BOE Meeting (if needed)</b>	<b>Community Room</b>
March 19	Regular BOE Meeting (Final Budget Review)	Community Room
<b>March 26</b>	<b>Regular BOE Meeting (Final Budget Adoption if completed)</b>	<b>Community Room</b>
April 2	Regular BOE Meeting (Final Budget Adoption if not completed)	Community Room
<b>April 8 (Tues)</b>	<b>BOCES Annual Meeting</b>	<b>Coopers Educational Center</b>
<b>April 23</b>	<b>Regular BOE Meeting/BOCES Administrative Budget Vote</b>	<b>Community Room</b>
May 7	Regular Budget Meeting/Public Presentation	Community Room
<b>May 20 (Tues)</b>	<b>Budget VOTE &amp; BOE Member Elections</b>	<b>TAE Gym</b>
May 21	Regular BOE meeting (if needed)	Community Room
June 4	Regular BOE Meeting	Community Room
June 18	Regular BOE Meeting (if needed)	Community Room
<b>June 27 (Friday)</b>	<b>GRADUATION</b>	

RED indicates atypical meeting week or special event.

- q. RESOLVED, that the District will use the specified list for Impartial Hearing Officers (IHO) as Maintained by the New York State Impartial Hearing Reporting System (IHRS). The Board President shall be designated to appoint a Hearing Officer when needed in a timely manner subject to ratification by the Board at the next scheduled meeting.
- r. Resolved that the Board of Education President sign and execute all contracts approved by legal counsel associated with approved capital construction bids approved by the Board of Education

**9. At this point, the board continued to the regular business section of the meeting**

**Regular Business**

**APPROVAL OF AGENDA/MINUTES**

**Agenda -**

A motion was made by John Cole, seconded by Jody Buckley and carried 6-0 to approve the agenda **with additions/updates** of the July 2, 2024 Board of Education Regular meeting session.

**Minutes –**

A motion was made by Christopher Callas, seconded Terrance Day and carried 6-0 to approve the minutes of the following Board of Education Meetings: June 5, 2024 – Board of Education Regular Meeting

**Order of Business:**

A motion was made by Jody Buckley, seconded by Terrance Day, and carried 6-0 to suspend the regular order of business to accommodate guests, special discussion topics and presentations in an order of business as deemed appropriate.

President moved to Discussion Topic: N-1 C.A.P. Presentation by Kirsten Southard-Twichehll, TAE Health Teacher  
Mrs. Southard-Twichehll presented data and NYSED guidance on a Condom Availability Program and the steps to implement it if the Board decides to move forward with questions and answers.

**COMMENTS FROM THE PUBLIC AND STAFF**

Michael Gill - Superintendent ♦ Great end to the school year ♦ All building offices are working out of TAE main office, so great having everyone together ♦ PLC, RTI, Leadership workshops and trainings this summer ♦ APPR scores are changing, more decisions coming from local focus. ♦ Expanding Soccer this year for Varsity girls.

Brandon Foley – Middle School Principal ♦Consistently making announcements and hosting a soccer camp to draw up interest ♦ This is the first year that Alegbra and Living Environment regents and Foreign Language credits achieved before entering High School. ♦ Lots of fun end of the year activities: June Fun and Field Day, Spring Concert was very impressive. Big kickball tournament.

Martha Clark – Business Manager ♦Preliminary audit and internal audit are underway and scheduled. ♦ Getting old year closed out and rolling over to new year.

Public Comment - Zac Pugh, Safety Emergency Labeling system – Door numbers may be labeled inconsistently on TAE and Cohen.

**PERSONNEL:**

A motion was made by John Cole, seconded by Terrance Day and carried 6-0 to approve the following recommended personnel items F-1a through F-3e including updates/corrections to F-3b and F-3e, and being further resolved that upon receipt of final clearance from the State Education Department, any conditional appointments shall be changed to regular appointments, reflecting the effective date of said Board meeting.

**F-1 Creation/Elimination of Positions - approved**

Recommendation to create the following positions beginning in the 2024-25 school year:

- a. Eliminate (1) one Teacher Aide effective July 1, 2024
- b. Create (1) one Teaching Assistant effective July 1, 2024

**F-2 Resignations / Terminations / Retirements - approved**

**Resignation**

- a. Resignation of Faith Broome as Teacher Aide, her last day with the district was June 26, 2024.
- b. Resignation of Elizabeth Reed as Elementary teacher, with thanks for 11 years of service to the district, her last day with the district was June 27, 2024.
- c. Resignation of Cameron Margeson as Special Education teacher, with thanks for 5 years of service to the district, his last day with the district was June 27, 2024.
- d. Resignation of Kristina Bednar as Social Studies Teacher, her last day with the district was June 30, 2024.
- e. Resignation, pending approval of appointment below, of Jeremy Sager as Special Education teacher, to accept position in the elementary education tenure area effective July 3, 2024.

**F-3 Appointments - approved**

Recommendation to approve the following personnel. Be it further resolved that upon receipt of final clearance from the State Education Department, any conditional appointments shall be changed to regular appointments, reflecting the effective date of said Board meeting.

- a. Substitute(s) for the 2024-25 school year.

*Substitute Teacher:*

Scott Becker	Richard Edwards	Tina Klein	Anita Scata
Brooks Bellinger	Timothy Gallagher	Andrew Lutz	Christine Skinkle
Richard Berg	Jose Gomez	Maren Lutz	Izabella Smith
Sharon Burdick	Judith Hamma	Taylor Malone	Yuki Torita-Schillo
Lisa Cobb	Patrick Hoose-Saukas	Michele Mitchell	Jeffrey Tubby
Barbara Day	Janice Jackson	Madison Pelchar	Rusten Webster
Paula Edelmann	Alison Klee	Margaret Ridosh	Francis Whitford

*Substitute Support Staff:*

Brooks Bellinger	Judith Hamma	Joseph Miller	Yuki Torita-Schillo
Sharon Burdick	Phyllis Hatfield	Madison Pelchar	John Townson
Lisa Cobb	Brittney Hidalgo	Margaret Ridosh	Evelyn Truax
Barbara Day	Melissa Kelley	Christine Skinkle	Rusten Webster
Rena Difasi	Alison Klee	Izabella Smith	Francis Whitford
Karen Hannon	Maren Lutz	Scott Stanton	Kathleen Willis
Jose Gomez	Taylor Malone	Melissa Thiel	

- b. Probationary appointments:

Olivia LeBaron

Tenure Area: Teaching Assistant\*

Effective: July 3, 2024

\*\*Probationary Period: four (4) years effective July 3, 2024 through July 2, 2028

Certification: \*Pending Teaching Assistant Level 1

Total Compensation per EHESSA Contract: \$18.76/hr (Step 1)

Jeremy Sager

Tenure Area: Elementary Education

Effective: July 3, 2024

\*\*Probationary Period: three (3) years effective July 3, 2024 through July 2, 2027

Certification: Permanent PreK, K, 1-6

Total Compensation per EHTA Contract: \$69,749.86 (Off step with 36 credits)

Colin O'Neil

Tenure Area: Elementary Education

Effective: July 3, 2024

\*\*Probationary Period: four (4) years effective July 3, 2024 through July 2, 2028

Certification: Initial Childhood Education 1-6 expires August 31, 2029

Total Compensation per EHTA Contract: \$46,597 (Step 1 with 0 credits)

Brady Harrington

Tenure Area: Physical Education

Effective: July 3, 2024

\*\*Probationary Period: four (4) years effective July 3, 2024 through July 2, 2028

Certification Area: Initial Physical Education K-12 expires August 31, 2027

Total Compensation per EHTA Contract: \$48,817 (Step 1 with 30 credits )

Emily Thresher

Tenure Area: Special Education

Effective: July 3, 2024

\*\* Probationary Period: four (4) years effective July 3, 2024 through July 2, 2028

Certification: Initial Special Education expires August 31, 2029

Total Compensation per EHTA Contract: \$53,430 (Step 2 with 86 Credits )

Beverly Swartout

Tenure Area: Special Education

Effective: July 3, 2024

\*\*Probationary Period: four (4) years effective July 3, 2024 through July 2, 2028

Certification: Initial Students with Disabilities 1-6 expires August 31, 2029

Total Compensation per EHTA Contract: \$46,597 (Step 1 with 0 credits)

\*\*To the extent required by the applicable provisions of Education law §§2509, 2573, 3212 and 3014, in order to be granted tenure the classroom teacher or building principal shall have received composite or overall annual professional performance review ratings pursuant to Education law §3012-c and/or 3012d of either effective or highly effective in at least three (3) of the four (4) preceding years. If the classroom teacher or building principal receives an ineffective composite or overall rating in the final year of the probationary period he or she shall not be eligible for tenure at that time. For purposes of this subdivision, classroom teacher and building principal mean a classroom teacher or building principal as such terms are defined in Sections 30-2.2 and 30-3.2 of this part.

c. Coaching

List of coaches for the 2024-25 school year pending all certification requirements.

<u>Sport</u>	<u>Coach</u>	<u>Level</u>	<u>Year</u>	<u>Stipend</u>
Varsity Football	Kyle Erickson	3	7	\$6,430.39
Assistant Football	John Nolan	2	5	\$3,587.97
Modified Football	Don Wainwright	2	3	\$2,469.64
Varsity Cross Country	Jed Twichell	2	4	\$3,168.60
Modified Cross Country	Emily Thresher	2	3	\$1,910.48
Varsity Volleyball	Alyssa Covas	2	3	\$4,939.28
JV Volleyball	Olivia Thresher	2	2	\$3,168.60
Fall Cheerleading	Jessica Smith	4	21	\$3,168.60
Varsity Girls Soccer	Kevin Weber	1	1	\$4,613.10
Modified Boys Soccer	Shawn Nugent	2	2	\$2,469.64
Modified Girls Soccer	Shane Devlin	1	1	\$2,423.04
Varsity Boys Basketball	Lenny Smith	4	21	\$6,896.36
Varsity Girls Basketball	Chris Mallette	3	8	\$6,430.39
Winter Cheerleading	Jessica Smith	4	21	\$3,168.60
Bowling	Eric Gunderson	4	17	\$3,168.60
7th Grade Girls Basketball	Sheena Sadler	2	3	\$2,469.64
8th Grade Girls Basketball	Nick Hart	2	6	\$2,469.64
7th Grade Boys Basketball	Levi Howe	2	3	\$2,469.64
8th Grade Boys Basketball	Levi Howe	2	3	\$2,469.64
7th Grade Volleyball	Katelyn Warren	2	3	\$2,469.64
8th Grade Volleyball	Alyssa Covas	2	3	\$2,469.64
Varsity Wrestling	Kevin Weber	3	12	\$6,430.39
Varsity Baseball	Chris Bennett	2	3	\$4,939.28
JV Baseball	Jared Slaven	2	5	\$3,168.60

Varsity Softball	Elizabeth Warren	3	8	\$5,125.67
JV Softball	Don Wainwright	2	4	\$3,168.60
Varsity Boys Track	Shane Devlin	3	7	\$5,125.67
Assistant Boys Track	Shawn Nugent	4	15	\$3,261.79
Varsity Girls Track	Lenny Smith	2	2	\$4,939.28
Modified Track	Sheena Sadler	2	3	\$2,469.64
Varsity Tennis	George Pesesky	2	2	\$3,168.60
Modified Tennis	Mike Cady	3	9	\$2,050.27

d. Supervision/Game Help

Supervision/game help positions for the 2024-25 school year. All supervisors will hold current CPR/AED Certification.

Jen Woodworth	Carol Cady	Dawn Call
Chris Bennett	Paul Richmond	Lori Andreine
Kyle Erickson	Lenny Smith	Marcia Ashton
Mike Cady	Andy Berg	Tammy Farley
Shawn Nugent	Jen Johnson	Nancy Monks
Carol Sullivan	Sherry Moore	Melissa Kelley
Kirstin Southard-Twichell	Andi Rice	Alyssa Hoobler
Jedediah Twichell	Missy Lutz	Fran Whitford
Connie Gleason	Mike Bennett	Liz Reed
Chris Klee	Elizabeth Warren	Levi Howe
James Nierstedt	Shane Devlin	

e. Extracurricular Advisors

Extracurricular appointments for the 2024-2025 school year:

<u>Position</u>	<u>Advisor</u>	<u>Level</u>	<u>Year</u>	<u>Stipend</u>
Sophomore Class Co-Advisor	Kourtne Evans	2	2	\$ 1001.84
Sophomore Class Co-Advisor	Emily Thresher	2	2	\$ 1001.84
Junior Class Advisor	Amanda Perry	1	1	\$3,541.37
Senior Class Advisor	Mike Bennett	2	3	\$ 3587.97
TAE Yearbook Photography	Mike Cady	4	18	\$ 3075.40
Yearbook Co- Advisor	Amanda Perry	1	1	\$ 2026.97
Yearbook Co-Advisor	Maria Shernesky	1	1	\$ 2026.97
Yearbook Financial Advisor	Callie Black	2	2	\$ 1258.12
Drama Advisor 1	Brittany Pesesky	2	3	\$ 2003.67
Drama Advisor 2	Carolyn Valpey	2	2	\$ 2003.67
TAE Student Council Co- Advisor	Callie Black	3	10	\$ 1397.91
TAE Student Council Co-Advisor	James Nierstedt	2	3	\$ 1374.61
TAE National Honor Society Advisor	Tammy Farley	3	6	\$ 1304.72
Weightlifting Club Advisor	Jen Woodworth	3	6	\$ 2050.27
TAE Key Club Advisor	Ellen Bankaitis	3	6	\$ 2050.27
Jr. Rotarian Advisor	Kathryn Goetz	1	1	\$ 1957.07
Coffee Club	Tracey Hayes	3	11	non-stipend
Technology Club	Julie Lederman		7	non-stipend

**FINANCIAL**

**G-1 Reports - acknowledged**

A motion was made by Christopher Callas, seconded by Jody Buckley, and carried 6-0 to acknowledge the following consent financial reports G1a thru G1f.

- a. Budget Status Report as of June 26, 2024
- b. Revenue Status Report as of June 26, 2024
- c. Budget Transfer Report as of June 26, 2024
- d. Treasurer's Reports
  1. May 2024
  2. Revised April 2024
- e. Claims Auditor Report for May 2024
- f. Extra Classroom Report for May 2024

**FACILITIES**

The following updates were reviewed in the attached Construction report provided by Wellliver.  
 H-1 2024 Capital Outlay Project Update – DONE! Concrete work is finished.

- H-2 Capital Project 2021 / Energy Performance Contract (EPC) Update – Office updates are scheduled to be done in August. Cohen Site will be closed during the day for construction and paving.
- H-3 Capital Project 2024 Update - Transportation Facility Update – official address is 3059 Lake Rd, town of Horseheads.

**OLD BUSINESS** - No items

**NEW BUSINESS**

**J-1 Policy - First Reading**

A motion was made by John Cole, seconded by Terrance Day, and carried 6-0 to acknowledge the 1<sup>st</sup> reading of the following revised policies:

- 5410 Purchasing Competitive Bidding and Offering**
- 5411 Procurement of Goods and Services**
- 8260 Family Engagement**

**CONSENT**

A motion was made by Christopher Callas, seconded by Jody Buckley, and carried 6-0 to approve the following consent agenda items K-1 through K-17.

**K-1 CSE Recommendations and Funding - approved**

The Board of Education approved the student placement determinations from the May 29, 30, 31 and June 3, 4, 5, 7, 10, 11, 12, 14, 17, 21, 25, and 27, 2024, CSE meetings and the funds to support such recommendations.

**K-2 CPSE Recommendations and Funding - approved**

The Board of Education approved the student placement determinations from the June 4, 7, 12, 14, 25, and 27, 2024 CPSE meetings and the funds to support such recommendations.

**K-3 NYSSBA Annual Conference – approved**

The Board authorized the Board of Education members and Superintendent to attend the NYSSBA Fall Conference in New York City, NY for the 2024-25 school year, with expenses to be paid through regular budgetary process.

**K-4 NYSCOSS Conferences, House of Delegates & Legislative Committee Meetings - authorized**

The Board authorized the Superintendent to attend fall, winter and spring NYSCOSS, Legislative and other committee functions for the 2024-25 school year, with related expenses paid through the regular budgetary process.

**K-5 Legal Services – Ferrara Fiorenza PC - approved**

The Board approved the 2024-25 retainer fee of \$10,800 for Ferrara Fiorenza PC as legal counsel.

**K-6 Physician Services – Marc Immerman, MD – Director School Health Services - approved**

The Board approved the Contract for Services for Marc Immerman, M.D. as Director of School Health Services for the 2024-25 school year at a salary of \$33,705.42.

**K-7 School Related Group – Elmira Heights PFO – recognized**

The Board recognized the Elmira Heights PFO as a school-related group for the 2024-25 school year.

**K-10 Day Automation Service Contract - approved**

The Board approved the Day Service Contract with Day Automation for the period of July 1, 2024 through June 30, 2025.

**K-11 Postler & Jaeckle Corp – Maintenance Agreement - approved**

The Board approved the Maintenance Agreement for Building Environmental Systems for Cohen Elementary/Middle School and Thomas A Edison High School with Postler & Jaeckle Corp. for the period of July 1, 2024 through June 30, 2025.

**K-12 OMNI 403b Services Agreement - approved**

The Board approved the Services Agreement Reinstatement for continuation of services by the Omni Group as Plan Administrator for the District’s 403(b) plan under the Omni-Preferred Provider Program in the amount of \$1,608.00 for the 2024-25 year.

**K-13 COBRA Admin Services/MVP – approved**

The Board approved the Large Group Cobra Administrative Fee Proposal and Administrative Service Agreement with MVP Select Care, Inc. for the purpose of COBRA administration for the 2024-25 year.

**K-14 BOCES Final Contract Services - approved**

The Board adopted the attached AS-7 resolution approving the final contract for services with the Schuyler-Steuben-Chemung-Tioga-Allegany County Board of Cooperative Educational Services for the 2024-25 school year.

**K-15 Grant Donation – Blackbaud Giving Fund/\$450.00**

The Board accepted the grant donation from the Blackbaud Giving Fund on behalf of Corning Incorporated Foundation and its donors of \$450.00 to cover transportation costs associated with the Choices Program.

**K-16 Donation – Clarinets (2)**

The Board accepted the following donations in kind to the Cohen Middle School music department:

- One Selmer CL300 Bb Clarinet estimated value of \$200.00 from the Difasi Family
- One King Tempo Bb Clarinet estimated value of \$100.00 from Mr. Scott Becker

**K-17 Board Policy: 7132 Non-Resident Students - approved**

The Board approved the following revised Board of Education Policies as presented at the June 5, 2024 Board of Education meeting: *7132 Non-Resident Students*



**Awards/Honors/Achievements-** no items

**Communications-** no items

**Discussion Topics**

N-1 C.A.P. Presentation – Kirsten Southard-Twichell (*moved to beginning of meeting*)

N-2 NYSSBA – School Board Conference Oct 20-22, 2024 NYC – 1 member discussed attending this year with Superintendent

**NEXT MEETING**

Wednesday	July 17, 2024	Regular BOE Meeting (if needed)	7:00 pm	Community Room
Wednesday	August 7, 2024	Regular BOE Meeting	7:00 pm	Community Room
Wednesday	August 21, 2024	Regular BOE Meeting (if needed)	7:00 pm	Community Room
Wednesday	August 28, 2024	Annual Inspection/Regular BOE Meeting (if needed)	TBD	Community Room
Wednesday	August 28, 2024	BOE Retreat (following annual inspection)	TBD	Harbor Hotel

**EXECUTIVE SESSION:**

At 8:30pm a motion was made by Jody Buckley, seconded by Terrance Day and carried 6-0 to enter executive session to discuss particular personnel matters.

**ADJOURN EXECUTIVE SESSION:**

At 8:47pm a motion was made by John Cole, seconded by Jody Buckley, and carried 6-0 to adjourn executive session.

**ADJOURNMENT** – At 8:48 pm motion was made by Terrance Day, seconded by Christopher Callas, and carried 6-0 to adjourn the meeting.

\_\_\_\_\_  
Clerk



***Condom  
Availability  
Proposal***

# About me

- Kirsten Southard-Twichell
- 2006 graduate from EH CSD
- Employed at EH CSD since 2012
- Passionate advocate of student needs





***Curriculum  
Regulations***

# Overview

- As stated in **Commissioner's Regulations §135.3 (c) (2-ii)** boards of education or trustees may make condoms available to students as part of a district's **AIDS instruction program** .
- In addition to **AIDS instruction** , our district has supported a **comprehensive sex education curriculum** .

# *Comprehensive Curriculum*

- Abstinence
- Consent
- Sexual Assault
- Contraceptives
- Conception/Birth
- Parenting

## *My Classroom Goal:*

*Students will receive a comprehensive sex education that increases their likelihood of making health literate decisions*

- Goal Setting/Values
- Boundaries
- Healthy/Abusive Relationships
- Puberty
- Self-Esteem
- Emergency Contraception
- Community Agencies Programs
- Gender/Intersex/Transgender
- Sexuality

*NYS Standards:* [Click Here](#)

# *Knowledge + Application*

- While our curriculum is comprehensive, we lack in providing students with the resources necessary to apply these skills.
- Today's presentation will outline the need for a ***CAP program*** and how they align with our exit outcomes.

## ***Graduates of the Elmira Heights Central School District should be able to:***

- Apply knowledge ✓
- Demonstrate global awareness
- Adapt and initiate change
- Utilize life skills ✓

# *Evidence*

Condom Availability Programs

*CAPS*



# *Introduction to CAP Programs*

- ***Condom availability programs (CAPs)*** began in the early 1990s and are one way schools can help prevent HIV, STD, and pregnancy among teens.
- ***Their Goal:*** To provide resources and education to reduce the risk of infections and early pregnancy.
- ***Reasoning:***
  - *Studies show that condom use has declined among teens*
  - *Teens represent the highest rates of new infections*
  - *Condoms are the most effective way to reduce infections*

# What Does The Research Say?

## *Myth*

**CAPS in schools increase sexual behavior**

## *Reality*

Research has shown that **CAPs** in high schools **do not** increase sexual activity among teens and **can increase** condom use among sexually active students and students at **high risk**

*Source:* [CDC Condom Availability Programs](#)

# What Does The Research Say?

## **Myth**

**Teens aren't sexually active**

## **Reality**

**Young people** in the United States have markedly **high rates of** sexually transmitted diseases (STD), new HIV infections, and unintended pregnancy

**Source:** [CDC Condom Availability Programs](#)

# What Does The Research Say?

## *Myth*

**Students don't need access  
to condoms in schools**

## *Reality*

**Adolescents** at **greater risk** who started having sex at a younger age, had sex frequently, and had more sex partners were all more likely to have used a condom from a **CAP** than students with **fewer risk behaviors** .

**Source:** CDC Condom Availability Programs



***Needs***  
***Elmira Heights CSD***

# Limitations- Part #1

- According to the 2022-2023 Beds Day Data **57%** of our school population is **economically disadvantaged** , placing our student population at a **“greater risk”** .
- Currently, the **only** location students can receive access to **free** reproductive health care is at **Planned Parenthood** on **Church Street** .
- Lack of access to reliable transportation and financial means makes this option not feasible for many students.

Source: NYSED

# Limitations- Part #2

- **Think about it...** If a student is faced with walking one hour to Planned Parenthood or having sex without a condom, what choice will they likely make?
  - **Data shows that** →43% of High School students reported not using a condom the last time they had sex!
- As much as I would love for students to have these conversations at home, this not the reality. Most of my students learn about sex education for the first time when they enter my room.
- Talking about sex has been a taboo topic for generations. By the time they take health class, they've already subjected themselves to risky behaviors.

# *Student View*

- Research shows that **CAPs** are widely accepted among students, and teens say **CAPs** are needed.
- From my **12** years of experience in the classroom, I can confirm that our students share a similar point of view.
- Throughout my career, I've had countless students ask for condoms which I have had to turn down due to our policy.
- I've also encountered teens who've choose to parent or get an abortion.

*Source:* [CDC Condom Availability Programs](#)





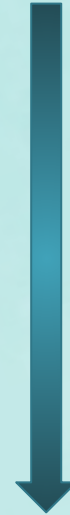
# ***Next Steps***

## ***Funding, Vision & Concerns***

# Next Steps

## ***Program Webinar:***

- Interested districts can learn more about the program through their webinar posted below.
- This initiative is supported by:
  - **NYS Department of Education**
  - **NY Department of Health AIDS Institute**
  - **NYS Center for School Health**



***Webinar:*** [Link & Info](#)

# Assessment Rubric

- Schools must be in compliance with the commissioner's regulations
- Staff must be trained
- Students must be educated

(04:00 / 05:07)

## NYSED CAP Assessment Rubric

New York State Education Department (NYSED)  
Commissioner's Regulations §130.3 (2) (i) – Health Education  
Assessment Rubric for Review of LEA's CAP

Recommended for LEA to Complete First Four Rubric Columns  
Send Completed Rubric with LEA CAP to NYSED

Section (a)	Critera	Yes	No	Found On Page	NYSED's Recommendations
LEA's BOE making condoms available to students as part of the district's HIV/AIDS instruction program what (i) outline a condom distribution policy to the advisory council parents, school board members, appropriate school personnel and community representative including representation from a religious organization for appropriate recommendations. Recommended to include:					
1. Evidence of Advisory Council and BOE approval of CAP		<input type="checkbox"/>	<input type="checkbox"/>		
2. Includes CAP coordination and integration into the HIV/AIDS curriculum and related areas where appropriate (i.e. health agencies, health education, community agencies)		<input type="checkbox"/>	<input type="checkbox"/>		
3. Includes CAP alignment with federal, state and local requirements, NYSED/CR regulations and community norms		<input type="checkbox"/>	<input type="checkbox"/>		
4. Includes appropriate strategies to ensure compliance with district policies, and principals/agencies to ensure compliance with appropriate school policies		<input type="checkbox"/>	<input type="checkbox"/>		
5. Indicates the process for ongoing review and evaluation, with annual update of the CAP		<input type="checkbox"/>	<input type="checkbox"/>		
Section (b)					
LEA's BOE making condoms available to students as part of the district's HIV/AIDS instruction program what (ii) make condoms available only to students who participate in an appropriate HIV/AIDS instruction program as defined in this section. Recommended to include:					
1. District approval process for verification that student (a) already participated in HIV/AIDS instruction program		<input type="checkbox"/>	<input type="checkbox"/>		
2. District process for parent/guardian approval of the CAP		<input type="checkbox"/>	<input type="checkbox"/>		
3. Describe parental approval process clearly, if common terminology and uses frequency of use often used by parent		<input type="checkbox"/>	<input type="checkbox"/>		
4. Includes parent/guardian, and community responsibilities to be written in a language level average consumer will understand (i.e., Spanish, with various language translations available if indicated by community needs)		<input type="checkbox"/>	<input type="checkbox"/>		
5. Includes notification to staff to track student/ students whose parents have opted them out of the CAP		<input type="checkbox"/>	<input type="checkbox"/>		
6. Indicates the CAP is available to all students under Title I of the Americans with Disabilities Act of 1990 unless parent has opted student out		<input type="checkbox"/>	<input type="checkbox"/>		
Section (c)					
NYSED CR §130.3 (a) (ii) Condom Availability in Secondary Schools					
LEA's BOE making condoms available to students as part of the district's HIV/AIDS instruction program what (iii) provide condoms with accurate, complete personal health guidance as to risks of disease that may result from use of such product, which takes into account the student's age. Recommended to include:					

- Used to prepare and write your CAP so it is in compliance with Commissioners Regulations
- A plan for training school personnel who will provide personal health guidance to students must meet the requirements in the rubric

# Creating a CAP Program

## Steps for Success:

- An oversight committee (*Administration*)
- Trained condom distributors (*Health Class, Nurses Office, Counselors*)
- A designated program lead to order and store condoms and informational material (*Me!*)
- Promotion materials or activities (*Health Class*)
- Procedures for appropriate parental/caregiver notification (*Administration*)
- Ensuring condoms are available in a private and confidential setting where students are comfortable accessing or obtaining them (*Administration*)
- Coordination with a school-based health clinic on campus or other school programs (*next steps!*)

# ***My Vision***

## *Students looking to gain access will . . .*

- ***See a coordinator of their choice***
  - One limiting factor is making students feel comfortable
  - We must have several trained coordinators and safe spaces to provide resources
  - Confidentiality and a judgement free zone is crucial!
  
- ***Be directed to a private area to grab the items they need***
  - This can be a in classroom, bathroom or office for HS aged students
  - **Optional:** Vending machine (with education)
  
- ***Will be given a simple, but informative, brochure along with their items***
  - Education must be a priority
  - They need to know how to use each item effectively

# *Addressing Community Concerns*

- It's important the community to know what we **support** their **values/beliefs** .
- Despite our best efforts, some teens will still go against their families wishes. Especially, teens who are lacking protective factors.
- The goal of a **CAP Program** is **not** to undermine family values, but to provide a safety net for our **high risk students** .

# *Addressing Influences*

- In addition, we need to be mindful of the influences teens face.
- Teenagers are being constantly bombarded with messages, overt or subliminal, through social media and a variety of other sources.
- Health class instructs teenagers on how analyze these risks but often this information comes too late in their education and risks already have been or are even currently being taken.
- Instead of ***“hoping for the best”*** , we need to take action!

# Conclusion



**Wellness is all inclusive-**  
**We already invest in every other dimension of students health**  
**Let's tackle the next dimension!**

**\*This initiative is supported by the NYS Education Department, NY Department of Health AIDS Institute & NYS Center for School Health \***

**Source:** National Library of Medicine



The background is an abstract watercolor composition in shades of teal, light blue, and dark blue. It features soft, blended edges and some darker, more saturated areas. Overlaid on this are several thin, white, hand-drawn lines that form loops and curves, resembling calligraphic flourishes or decorative elements. The overall aesthetic is artistic and modern.

# *Questions*

**JUNE FUN**  
**@ CMS**



**Spring Concert**  
**Field Day**  
**8th Grade**  
**Celebration**

