

**Board of Education
Regular Meeting**

Minutes January 8, 2025

**ELMIRA HEIGHTS CENTRAL SCHOOL DISTRICT
ELMIRA HEIGHTS, NEW YORK**

Call to Order: The Regular Meeting of the Board of Education was called to order at 7:00 p.m. on January 8, 2025 by Vice President Terry Day followed by the pledge of allegiance.

Members Present: Jody Buckley, Christopher Callas, John Cole, Terry Day, Dominic Lucarelli, Mikki Yesesky

Member Absent: Joseph Sullivan

Others Present: Michael Gill, Martha Clark, Cristi Pesco, Katie Goetz, Kailey Ripley, Maycie Bennett, Lillian Cowulich, Ryah Cook

APPROVAL OF AGENDA/MINUTES

Agenda - A motion was made by Jody Buckley, seconded by John Cole and carried 6-0 to approve the agenda **with additions** of the January 8, 2025 Board of Education Regular meeting.

Minutes – A motion was made by Mikki Yesesky, seconded John Cole and carried 6-0 to approve the minutes of the following Board of Education Meetings: December 4, 2024 Board of Education Regular Meeting

Order of Business

A motion was made by Christopher Callas, seconded by Dominic Lucarelli, and carried 6-0 to suspend the regular order of business to accommodate guests, special discussion topics and presentations in an order of business as deemed appropriate.

At this time, Vice President Terry Day moved to Discussion items N-2, then J-2, and then N-1.

EXECUTIVE SESSION

At 7:05pm a motion was made by John Cole, seconded by Mikki Yesesky and carried 6-0 to enter executive session to discuss particular personnel employment histories and negotiations.

ADJOURN EXECUTIVE SESSION

At 7:13pm a motion was made by John Cole, seconded by Christopher Callas, and carried 6-0 to adjourn executive session.

DISCUSSION TOPICS

N-2 Junior Rotarian Presentation – Junior Rotarian Advisor (and TAE ELA Teacher) Mrs. Katie Goetz, had students spearheading their own projects/events to receive ACE credits, they will present on what they learned.

- Attack Cancer Volleyball – presented by Kailey Ripley and Maycie Bennett
- Women’s Shelter Drive – presented by Lillian Cowulich
- Trunk or Treat – presented by Ryah Cook

J-2 NYC Trip - Hamilton

After a brief discussion, Mrs. Goetz explained how she and her co-teacher, Callie Black, applied for a grant to take 30 students to this show. Apparently, the awarded school dropped out and TAE was notified that the grant had been awarded to them this week and need to act fast to accept. A motion was made by Jody Buckley, seconded by Christopher Callas, and carried 6-0 to approve the ACE US History/Honors English 11 class trip to see the Broadway Show, *Hamilton*, in New York City on February 26, 2025.

N-1 Food Service Program – Regional Food Service Director Joe Kilmer and Food Service Manager Paulette Roush presented on school meals, balancing needs, Farm-2-School, sustainability, NY Menu day, and staffing changes.

At this time, Vice President Terry Day resumed to regular order:

COMMENTS FROM THE PUBLIC AND STAFF

Michael Gill - Superintendent ♦ Back to school! TAE has 2 weeks and then Regents. ♦ Small projects completed over break. Hung new athletic team banners in gym. ♦ Brainstorming utilizing Capital Reserve funds for roofs and window projects working with HUNT to iron out details ♦ Schedule photo opportunity when breaking ground at the transportation site.

Brandon Foley – Middle School Principal ♦ Presented on activities at Cohen Middle School during the last 12 days of school before break, called “Spartamas 2024”. ♦ Reviewed Professional Learning Teams (PLT) for grade level and content area—identifying essential standards and next steps. ♦Tiers of Learning at CMS.

Martha Clark – Business Manager ♦ Budget planning underway, budget labs with staff completed this week. Setting up projections, having teachers enter budget requests for supplies for next year. State of the State address will be next Tuesday.

PERSONNEL

A motion was made by John Cole, seconded by Mikki Yesesky and carried 6-0 to approve the following recommended personnel items F-1 through F-3 with additions, and being further resolved that upon receipt of final clearance from the State Education Department, any conditional appointments shall be changed to regular appointments, reflecting the effective date of said Board meeting.

F-1 Resignation/Termination/Retirements

Resignations

- a. Beth Ruggiero as Bus Driver, her last day with the district was December 31, 2024.

F-2 Appointments - approved

Be it further resolved that upon receipt of final clearance from the State Education Department, any conditional appointments shall be changed to regular appointments, reflecting the effective date of said Board meeting.

- a. Substitute(s) for the 2024-2025 school year:
Substitute Teacher: Sophia Mirando
Substitute Support Staff: Paula Edelmann Sophia Mirando Stevie Vargeson

- b. Probationary appointments:
 Colleen LaLonde
 Position: Food Service Helper
 Effective: January 9, 2025
 Probationary Period: one (1) year January 9, 2025 through January 8, 2026 /Civil Service Regulations
 Total Compensation per EHESSA Contract: \$15.94/hr (Step 1)

- c. Game Help/Supervision
 Supervision/game help positions for the 2024-25 school year. All supervisors will hold current CPR/AED Certification.
 Gary Swartwood

- d. Conditional* appointment (add on):
 Marcello Perfetti
 Tenure Area: Physical Education and Health Education
 Effective: January 9, 2025
 **Probationary Period: four (4) years effective January 9, 2025 – January 8, 2029
 Certification: Initial Physical Education expires January 31, 2030
 Total Compensation per EHTA Contract: \$48,817 (Step 1 with 30 credits)

*Conditional appointment contingent on proof of a valid New York State certification in Health Education (K-12) no later than January 8, 2029.

**To the extent required by the applicable provisions of Education law §§2509, 2573, 3212 and 3014, in order to be granted tenure the classroom teacher or building principal shall have received composite or overall annual professional performance review ratings pursuant to Education law §3012-c and/or 3012d of either effective or highly effective in at least three (3) of the four (4) preceding years. If the classroom teacher or building principal receives an ineffective composite or overall rating in the final year of the probationary period he or she shall not be eligible for tenure at that time. For purposes of this subdivision, classroom teacher and building principal mean a classroom teacher or building principal as such terms are defined in Sections 30-2.2 and 30-3.2 of this part.

F-3 Change in Employment Status

- a. Tenure status of the following staff that have successfully completed their probationary period.

<u>Name</u>	<u>Effective Date</u>	<u>Tenure Area</u>
Bobby Roe	January 13, 2025	Art Education

FINANCIAL

G-1 Reports - acknowledged

A motion was made by John Cole, seconded by Mikki Yesesky, and carried 6-0 to acknowledge the following consent financial reports G1a thru G1g.

- a. Budget Status Report as of January 1, 2025
- b. Revenue Status Report as of January 1, 2025
- c. Budget Transfer Report as of January 1, 2025
- d. Treasurer’s Report for November 2024
- e. Claims Auditor Report for November 2024
- f. Extra Classroom Report for November 2024
- g. Treasurer’s Reports (add on)
 - Revised September 2024

- Revised October 2024

FACILITIES

The updates below were reviewed by Superintendent Gill.

H-1 Capital Project 2021 / Energy Performance Contract (EPC) Update – Epoxy floor looks great in boiler room. Patio sets are installed.

H-2 Capital Project 2024 - Transportation Facility Update – no updates. Bidding in January. Site work will start after bids are accepted. Structural builds will start in the fall.

H-3 2025 Capital Outlay Update – Security upgrades for video service through state contracts.

NEW BUSINESS

J-1 Standard Form of Agreement – HUNT Architects and Engineers

A motion was made by John Cole, seconded by Christopher Callas, and carried 6-0 the Standard Form of Agreement between the Elmira Heights CSD and Hunt Architects and Engineers for the March 12, 2024 Referendum Projects.

J-2 NYC Trip - Hamilton

See earlier in meeting.

CONSENT

A motion was made by John Cole, seconded by Mikki Yesesky, and carried 6-0 to approve the following consent agenda items K-1 through K-6.

K-1 CSE Recommendations – approved

The Board approved the student placement determinations from the December 2, 3, 4, 6, 9, 10, 11, 16, 17, 18, 2024 and January 7, 2025, CSE/504 meeting(s) and the funds to support such recommendations.

K-2 CPSE Recommendations – approved

The Board approved the student placement determinations from the December 3 and 17, 2024, CPSE meeting(s) and the funds to support such recommendations.

K-3 Donation – Elmira Heights PFO

The Board accepted accept the following donations from the Elmira Heights PFO:

- Up to \$1,500 to provide January Conference Day Staff Luncheon.
- 2 Cameras, 2 SD cards, and 2 Cases to be used by Cohen Elementary and Middle School yearbook committees, valued at \$359.77.

K-4 Disposition of assets – Auctions International

The Board approved the disposition of the following assets from Cohen Cafeteria through Auctions International:

- 2 True Manufacturing 16 crate milk coolers, Model number TMC-58-HC
- 1 Hobart Deli slicer with attachments, Model number 1712

K-5 Donation – ABLE 2

The Board accepted the donation in kind from ABLE 2 of one (1) Baldwin Acrosonic 1945 Piano & Bench, Carved Walnut piano with an approximate value of \$883.00 to be used in the Elmira Heights CSD Music department.

K-6 Standard Work Day

The Board approved the District Safety Plan presented at the December 4, 2024 meeting.

DISCUSSION TOPICS - See earlier in meeting

NEXT MEETING

Wednesday	January 22, 2025	Regular BOE Meeting (if needed)	7:00 pm	Comm Rm
Wednesday	February 5, 2025	Regular BOE Meeting	7:00 pm	Comm Rm
Wednesday	February 26, 2025	Regular BOE Meeting (if needed)	7:00 pm	Comm Rm

2nd EXECUTIVE SESSION:

At 8:27pm a motion was made by Dominic Lucarelli, seconded by Mikki Yesesky and carried 6-0 to enter executive session to discuss particular personnel employment histories and negotiations.

ADJOURN 2nd EXECUTIVE SESSION:

At 8:51pm a motion was made by John Cole, seconded by Christopher Callas, and carried 6-0 to adjourn executive session.

ADJOURNMENT – At 8:53pm motion was made by Dominic Lucarelli, seconded by Jody Buckley, and carried 6-0 to adjourn the meeting.

Clerk



Attack Cancer

Kailey Ripley and
Maycie Bennett



Our Steps



Contacting
Elmira
College

Finding
a Date

Obtaining
Sponsors

Getting
Raffles

Publicizing
the Event

Finding
Volunteers

The
Camp

The
Tournament

Challenges

- Finding Teams and Campers
- Getting Sponsors
- Trying to advertise our event to the community
- Figuring out all of the extra things we needed like shirts, food, and raffles



Things we learned

How much a community can come together

The amount of work it takes to put on a big event

Going out into the public is very important

Be flexible if things go wrong



VOLUNTEERS





Amount Raised

\$5,699

People Attended

452

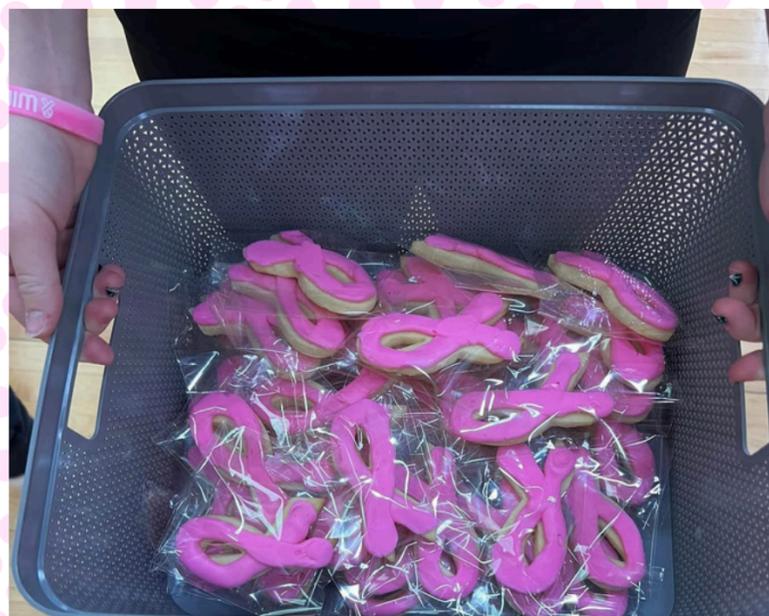
Outcome

We raised \$5,699 for local breast cancer patients through WINK while teaching younger kids how to play volleyball.

PICTURES



Teams	Scores	Wins	Losses
FBGM	25-20 27-25 25-25 25-22 25-14 25-16		
OGHP	25-25 25-22 20-25 22-25 21-25 16-25		
Thanos	25-25 20-25 25-20 25-25 25-27 14-25		
Teams	Scores	Wins	Losses
Avengers	25-19 25-10 23-25 13-25 25-20 25-21		
Pink Out	20-20 16-25 10-20 16-25 20-25 20-14		
Braack	25-20 23-25 25-16 21-25 24-26		
PixiePink	25-22 25-20 14-25 25-16 20-25 13-24		





The End

Thank you for listening



**ATTACK
CANCER**

Women's Shelter Drive

By: Lillian Cowulich
Junior Rotarians

DONATE

TO THE WOMEN'S SHELTER

ITEMS NEEDED



FEMININE HYGIENE
PRODUCTS



BABY WIPES
AND DIAPERS



CLOTHING OF
ALL SIZES

MOST DESIRED ITEMS:

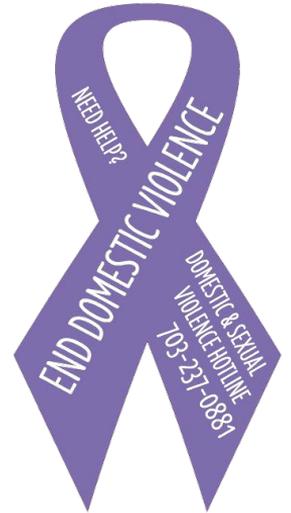
- CHILDREN AND WOMEN'S PAJAMAS
- SWEATPANTS AND SWEATSHIRTS
- LEGGINGS
- BABY WIPES
- LARGER SIZED DIAPERS

**DRIVE BIN IS LOCATED IN THE MAIN
OFFICE**

12/2/2024-12/13/2024

Project Goals

- I wanted to do this project because I wanted domestic violence survivors to feel cared for during the holiday season.
- This project was important because domestic violence survivors are not given enough support.



Processes and Steps

1. Obtaining permissions from the office
2. Contacting the women's shelter
3. Creating flyers
4. Handling items
5. Bringing the items to the shelter

Community Outcomes

We were able to raise a lot of donations!

We donated...

- Two boxes full of clothes
- A bag full of a variety of hygiene products
- 3 packages of diapers and 2 wipes
- Pajamas and blankets
- Sweatpants, leggings, and other pants

Delivery



Things I Learned From This Project

I learned that even a small donation can make a huge difference. When I brought in the donations, they were very appreciative and they could not believe that we had raised so much!

The Rawr-tastic Project



Facts About The Project

- We handed out candy to over a 1,000 kids!
- We won a \$100 gift card from moonies for most creative booth!
- We put around 12-24 hours into this project!
- We had around 12 volunteers help out!





Why Was This So Important To Me?

This was important to me because Halloween is my favorite holiday! I remember going out with friends and family and having the best night of the year on halloween. I wanted other kids to experience this in a safe environment as we all know times have changed when it comes to trick or treating on Halloween night!



The Setup!



What I Have Learned From This

The most important thing I learned is how much work planning a community project can be. I also learned just how meaningful and important it is to get involved with your community.

Finished Product!





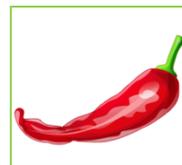
Thank You!

Elmira Heights Food Services



About School Meals

- Prepared by your friends and neighbors who are often parents and grandparents
- School Meals are not part of the local school budget

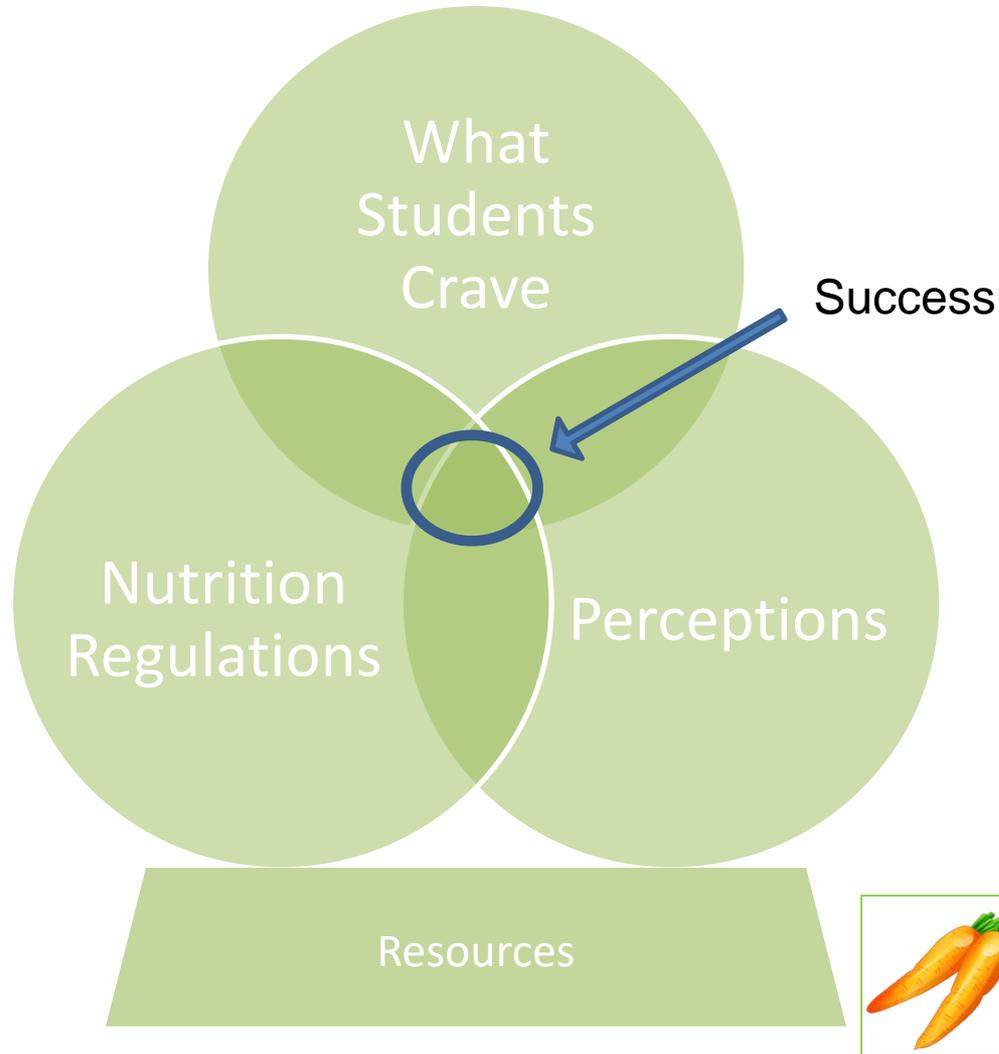


About School Meals

- **School Meals are funded based on participation**
 - We depend on students/families choosing to eat our meals
- **Regulated by the USDA**
 - Most recently changed through the 2010 Healthy Hunger Free Kids Act
- **Member of Community**
 - We quietly serve a vital role through our free meal program



Balancing Needs

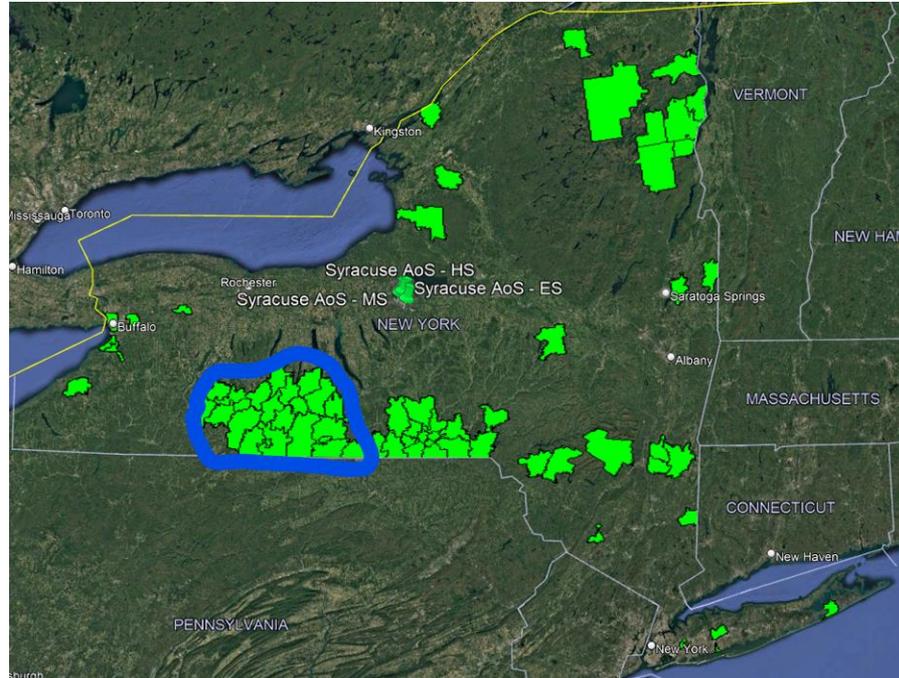


Farm-2-School

- Schools have always purchased local
- Now we are tracking it



NY 30 Farm-2-School



73 out of over 700 Districts in NY
Elmira Heights is 1 of 73
GST is 20 out of the 73

Farm-2-School

Healthy Kid Eats – GST School Meal Program

NY Farm to School Partnership Award



Farm-2-School

About the Award

4 Focus Areas

Transferability

Impact

Innovation

Sustainability



Farm-2-School

About the Award

Transferability

- Serving Pk-12
- Wide Variety of school sizes



Farm-2-School

About the Award

Impact

- Across six counties
- 20 school districts
- About 28,000 students
- Five years
- ~\$250k at The Heights
 - \$81k last year

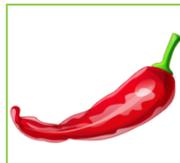


Farm-2-School

About the Award

Innovation

- Beyond Milk, Cheese, and Apples
- Chicken – Super bowl
- Upscaling the nutrition
- And much more



Farm-2-School

About the Award

Sustainability

- Operated through Covid
- Successful in districts with k-12 enrollment of less than 300 and over 5,000
- Impact of over \$6.5 million
 - A low of \$690k per year to up to \$2.1 million last year



Farm-2-School



Locally grown food,
from the farm to your tray.

September NY Menu Day

~See Monthly Menu for Date~

Hot NY Roast Beef Sandwich

Sliced Roast Beef | Slate Foods | New York State

NY Bartlett Pears

Applevue Farm | Clinton, NY

NY Broccoli Salad

Kludt Farm | Kendall, NY

NY Apples & Apple Cider

Craig Wager Farms | Penn Yan, NY

The Apple Farm | Victor, NY

Red Jacket Orchards | Geneva, NY

NY Welch's Grape Juice

Westfield Maid Cooperative | Westfield, NY

Ice Cold Milk

Upstate Niagara Cooperative, Inc. | Buffalo, NY



Locally grown food,
from the farm to your tray.

October NY Menu Day

~See Monthly Menu for Date~

Quesadilla with NY Cheddar Cheese

Great Lakes Cheese | Adams, NY

NY Kale and Apple Salad

Eden Valley Growers | Eden, NY

NY Concord Grapes

Shirk Farms | Penn Yan, NY

NY Apples & Apple Cider

Craig Wager Farms | Penn Yan, NY

The Apple Farm | Victor, NY

Red Jacket Orchards | Geneva, NY

NY Grape Juice

Westfield Maid Cooperative | Westfield, NY

Ice Cold Milk

Upstate Niagara Cooperative, Inc. | Buffalo, NY



Farm-2-School



Locally grown food,
from the farm to your tray.

November NY Menu Day

-See Monthly Menu for Date-

NY Mac and Cheese

Great Lakes Cheese | Adams, NY

NY Roasted Brussel Sprouts

Root Brothers Farms | Albion, NY

NY Blueberry Crisp

Headwater Food Hub | Ontario, NY

NY Apples & Apple Cider

Craig Wager Farms | Penn Yan, NY

The Apple Farm | Victor, NY

Red Jacket Orchards | Geneva, NY

NY Grape Juice

Westfield Maid Cooperative | Westfield, NY

Ice Cold Milk

Upstate Niagara Cooperative, Inc. | Buffalo, NY



Locally grown food,
from the farm to your tray.

February NY Menu Day

-See Monthly Menu for Date-

NY Buffalo Chicken Dip

Chicken | Morning Star Poultry | Fort Plain, NY

Cheddar Cheese | Great Lakes | Adams, NY

Cottage Cheese | Upstate Niagara Cooperative, Inc. | Buffalo, NY

Sour Cream | Upstate Niagara Cooperative, Inc. | Buffalo, NY

Roasted NY Potatoes

Delyzer Farms | Marion, NY

NY Yogurt Dip

Yogurt | Upstate Niagara Cooperative, Inc. | Buffalo, NY

NY Apples & Apple Cider

Craig Wager Farms | Penn Yan, NY

The Apple Farm | Victor, NY

Red Jacket Orchards | Geneva, NY

NY Welch's Grape Juice

Westfield Maid Cooperative | Westfield, NY

Ice Cold Milk

Upstate Niagara Cooperative, Inc. | Buffalo, NY



Farm-2-School



Locally grown food, from the farm to your tray.

Week of

December 12th-16th

NY Pasta Bake OR

Pasta w/NY Meatsauce and Cheese

Ground Beef | Smith Packing | Utica, NY
Mozzarella Cheese | Upstate Farms | Cuba, NY
Cottage Cheese | Upstate Farms | Cuba, NY

Fresh NY Mixed Salad Greens

Lakeshore Hydroponic | Ripley, NY

NY Apples & Apple Cider

Craig Wager Farms | Penn Yan, NY
The Apple Farm | Victor, NY
Red Jacket Orchards | Geneva, NY

NY Welch's Grape Juice

Westfield Maid Cooperative | Westfield, NY

Ice Cold Milk

Upstate Niagara Cooperative, Inc. | Buffalo, NY



Locally grown food, from the farm to your tray.

Week of

January 16th-20th

NY Beef Chili

Ground Beef | Smith Packing | Utica, NY
Cheddar Cheese | Upstate Farms | Cuba, NY
Sour Cream | Upstate Farms | Cuba, NY

Roasted NY Potatoes

Delizer Farms | Marion, NY

NY Apples & Apple Cider

Craig Wager Farms | Penn Yan, NY
The Apple Farm | Victor, NY
Red Jacket Orchards | Geneva, NY

NY Welch's Grape Juice

Westfield Maid Cooperative | Westfield, NY

Ice Cold Milk

Upstate Niagara Cooperative, Inc. | Buffalo, NY



NY Food-2-School

Area Farms who Supply Our Cafeteria Seasonally

<u>Name</u>	<u>Area/Town</u>	<u>Typical Crop(s)</u>
Red Jacket Orchard	Geneva, NY	Apples, Peaches, Pears
Wagers Cider Mill	Penn Yan, NY	Apples, Peaches, Pears, Grapes
Root Brothers	Albion, NY	Cucumbers, Tomatoes
Tassone Farms	Cicero, NY	Peppers, Cucumbers, Tomatoes
Eden Valley Growers	Eden, NY	Broccoli, Peppers, Cucumbers, etc.
Intergrow Greenhouses	Albion, NY	Greenhouse Tomatoes
Quinta Produce	Wolcott, NY	Apples

NY Food-2-School

Area Producers who Supply Our Cafeteria

<u>Name</u>	<u>Area/Town</u>	<u>Typical Crop(s)</u>
Upstate Farms	Campbell, NY	String Cheese
Upstate Farms	Many	Yogurt, Milk
Father Sam's	Near Buffalo	Tortillas
Barilla	Avon, NY	Whole Grain Pasta
Smith Packing	Utica, NY	All Beef NY Hotdog
Great Lakes Cheese	Cuba, NY	Mozzarella & Cheddar Cheese
Motts	Ontario, NY	Applesauce

Staffing Changes

Primary Tasks	Current Hours	Proposed	Notes
Cook	7	7.5	Adjusted to meet meal schedule
Float	3.5	3.75	General coverage for staffing
Lunch Cashier	3.5	3.75	Adjusted to meet meal schedule
Brkfst. Serve/cash	3.5	3.75	Adjusted to support food prep
Fruit/Veg Prep	3.5	3.75	Breakfast volume/Garden Bar
Dish	3.5	3.75	Adjusted for MS meal schedule
Am Prep	3.5	0	Removed due to 6.5hr
El. Lunch Serve	3.5	3.75	Adjusted to support food prep
Ms. Lunch Serve	3.5	3.75	Adjusted for MS meal schedule
El. Brkfst. PK Prep	3.5	3.75	Elm breakfast needs
Dish	3.5	3.75	Adjusted for MS meal schedule
FSH – Kitchen	3.5	6.5	To meet breakfast volume
Elm. Cashier	3.25	3.25	Employee conflict/adjust later
Total	48.75	51	

Thank You

Questions?



SPARTAMAS 2024!



December Fun Fashion:
12 Days of Spartamas

12/5- Color Wars! 6th - Red 7th - Orange 8th - Blue Staff - BLACK	12/6- Cozy Sweatshirt Day	12/9- Crazy Hair Day
12/10- Spartan Day	12/11- Hat Day	12/12- Favorite Music Day
12/13- PJ Day	12/16- Grinch Day- wear GREEN	12/17- Santa Day- wear RED
12/18- Red & Green Day	12/19- Ugly Sweater Day	12/20- Holiday Festive Day



Elmira Heights CSD is a Professional Learning Community

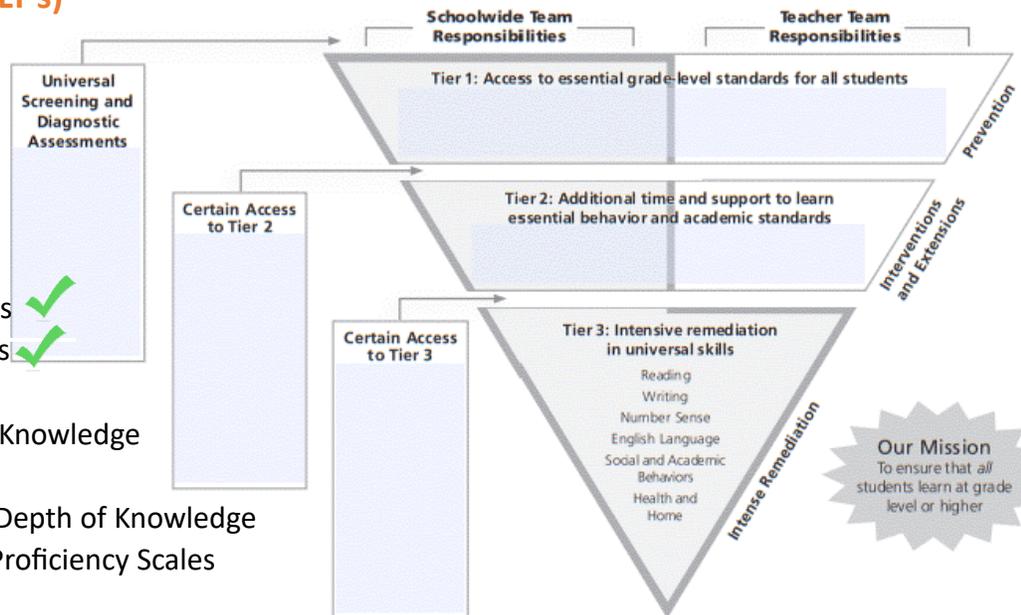
Professional Learning Teams (PLT's)

CMS has two forms of PLT's

1. Grade Level PLT's ✓
2. Content Area PLT's ✓

Content Area PLT's Charge

1. Identifying Essential Standards ✓
2. Unpacking Essential Standards ✓
 - a. The standards
 - b. Prerequisite & Future Knowledge
 - c. Nouns and Verbs
 - d. Level of Thinking and Depth of Knowledge
 - e. Learning Targets and Proficiency Scales
3. Next Steps
 - a. Completing Unit Maps
 - i. Time Frame & Pacing. 🎯
 - ii. What Essential Standards are Addressed?
 - iii. Common Formative Assessments (CFA's).
 - iv. Summative Assessment Success!



Our Mission
To ensure that all students learn at grade level or higher

The Tiers of Learning @ CMS

- Tier 1 – All students learning essential grade level standards (normal classes).
- Tier 2 – “Advisory”. Five Day Rotation of ELA, Math, Science, Social Studies & 2nd Step.
- Tier 3 – “WIN”. Universal Skill Support in ELA and Math.