

**Board of Education
Regular Meeting**

Minutes

February 7, 2024

**ELMIRA HEIGHTS CENTRAL SCHOOL DISTRICT
ELMIRA HEIGHTS, NEW YORK**

Call to Order: The Regular Meeting of the Board of Education was called to order at 7:04 p.m. on February 7, 2024, by President Joseph Sullivan followed by the pledge of allegiance.

Members Present: Jody Buckley, Christopher Callas, John Cole, Terrance Day, Michael Lepak, Joseph Sullivan, Mikki Yesesky

Member Absent:

Others Present: Michael Gill, Martha Clark, Alisha Jack, Andy Billotte (Welliver), Jeff Robbins (HUNT)

APPROVAL OF AGENDA/MINUTES

Agenda -

A motion was made by Christopher Callas, seconded by Michael Lepak, and carried 7-0 to approve the agenda for the February 7, 2024 Board of Education Regular meeting.

Minutes –

A motion was made by Terrance Day, seconded John Cole and carried 7-0 to approve the minutes of the following Board of Education Meetings: January 17, 2024 Board of Education Regular Meeting

Order of Business:

A motion was made by Christopher Callas, seconded by Mikki Yesesky and carried 7-0 to suspend the regular order of business to accommodate guests, special discussion topics and presentations in an order of business as deemed appropriate.

1st EXECUTIVE SESSION:

At 7:05pm a motion was made by Christopher Callas, seconded by Terrance Day, and carried 7-0 to enter executive session for Title IX discussions.

ADJOURN 1st EXECUTIVE SESSION:

At 9:41pm a motion was made by Mikki Yesesky, seconded by Christopher Callas, and carried 7-0 to adjourn executive session.

At this time the Board President moved to New Business item:

J-1 Building Condition Survey (BCS) presented by Jeff Robbins of HUNT Engineers/Architects with power point presentation. He reviewed several “Key Recommendations” for each district building regarding site, architectural, mechanical, electrical and technology upgrades.

A motion was made by Terrance Day, seconded by Michael Lepak and carried 7-0 to accept the Building Condition Survey (BCS) as presented by HUNT Engineers/Architects.

COMMENTS FROM THE PUBLIC AND STAFF

Michael Gill - Superintendent ♦ Gov. Hochul presented a new calculation for aid and our district is looking good and it seems to be finally being “made whole” from 2008. Many districts that were not affected in 2008, are affected by the calculations now. ♦ CMS office staff is moving to the “old DO” location when construction starts ♦ Wrapping up winter season sports. ♦ Many district concerned about Solar Eclipse changing to early dismissal/half day schedule.

Alisha Jack, Assistant Principal, Cohen Elem ♦ PLC at Work sessions on the conference day focused on Math Essentials. ♦ Lots of fun activities at Cohen Elementary including Special Person Dance and March Mini Plays.

Martha Clark – Business Manager ♦ saving comments for preliminary budget presentation.

PERSONNEL - approved

A motion was made by John Cole, seconded by Mikki Yesesky and carried 7-0 to approve the following recommended personnel items F-1a through F-3a, and being further resolved that upon receipt of final clearance from the State Education Department, any conditional appointments shall be changed to regular appointments, reflecting the effective date of said Board meeting.

F-1 Creation/Elimination of Positions

- a. Eliminate (1) one Teacher Aide (part time) effective January 5, 2024

F-2 Resignation/Termination/Retirements

Resignation

- a. Kelsey Matthews
Teaching Assistant, last day with the district was January 16, 2024.

F-3 Change in Employment Status

- a. The Board approved the permanent appointment of the following support staff as they have successfully completed their probationary period in accordance with current Civil Service Regulations.

<u>Name</u>	<u>Effective Date</u>	<u>Position</u>
Bobby King	February 1, 2024	Cleaner

FINANCIAL

G-1 Reports - acknowledged

A motion was made by Terrance Day, seconded by Michael Lepak, and carried 7-0 to acknowledge the following consent financial reports G1a thru G1f.

- a. Budget Status Report as of January 31, 2024
- b. Revenue Status Report as of January 31, 2024
- c. Budget Transfer Report as of January 31, 2024
- d. Treasurer’s Report for December 2023
- e. Claims Auditor Report for December 2023
- f. Extra Classroom Report for December 2023

FACILITIES

The following updates were reviewed by Andy Billotte (Welliver) with questions and answers.

- H-1 2024 Capital Outlay Project – Security card readers, April break – start basketball suspension work
- H-2 Capital Project 2021 / Energy Performance Contract (EPC) Update – TAE Auditorium sound system, waiting on couple pieces, will be finished before play performances. Weatherization process to continue over Feb. break. Windows in the science wing are done.

NEW BUSINESS

J-1 Building Conditions Survey - see after 1st executive session.

J-2 Cost Allocation Methodology – approved

A motion was made by Jody Buckley, seconded by Mikki Yesesky, and carried 7-0 to approve the Cost Allocation Methodology for COSERS to be offered by the GST BOCES for the 2024-25 school year.

CONSENT

A motion was made by Michael Lepak, seconded by Jody Buckley and carried 7-0 to approve the following consent agenda item K-1 through K-6.

K-1 CSE Recommendations and Funding - approved

The Board approved the student placement determinations from the January 12, 16, 17, 18, 22, 23, 24, 25, and 31, 2024, CSE/504 meeting(s) and the funds to support such recommendations.

K-2 CPSE Recommendations and Funding - approved

The Board approved the student placement determinations from the January 16, 19, 23, and 24, 2024, CPSE meeting(s) and the funds to support such recommendations.

K-3 Donation in kind – PHIT America – Various program equipment - accepted

The Board accepted, with thanks and appreciation, the donation in kind of various physical education equipment from PHIT America’s AMPED Running/Walking program, Play Tennis program, Play Golf program, and their Play Pickleball program, valued at approximately \$4,000.00.

K-4 Donation in kind – Guitar Center Music Foundation - Accepted

The Board accepted, with thanks and appreciation, the donation in kind of 20 drumsticks from the Guitar Center Music Foundation to Cohen’s Physical Education department to be used for “Cardio Drumming,” with an approximate value of \$100.00.

K-5 Donation in kind – Sophia Mirando - accepted

The Board accepted, with thanks and appreciation, the donation in kind of a bell set and stand to the Thomas A Edison music department, with an approximate value of \$130.00.

K-6 Donation \$5,190 – Hansen Family Foundation - accepted

The Board accepted, with thanks and appreciation, the grant donation from the Hansen Family Foundation of \$5,190.00 to purchase 4 trumpets and 4 alto saxophones from Sides Music for the Cohen Elementary and Middle Schools.

DISCUSSION TOPICS

N-1 BOCES Board Member Nominations

The Board members were given information on how the process will work to nominate a potential board member at the next meeting if necessary.

N-2 2024-25 Preliminary Budget Information

Superintendent Gill and Business Manager Martha Clark reviewed a slide show presentation with preliminary goals and costs with questions and answers.

NEXT MEETING

Wednesday	February 28, 2024	BOE Workshop/Retreat	TBD	Comm Rm
Wednesday	March 6, 2024	Regular BOE Meeting	TBD	Comm Rm

2nd EXECUTIVE SESSION:

At 9:01pm a motion was made by Terrance Day, seconded by Jody Buckley, and carried 7-0 to enter executive session to discuss the Superintendent’s agreement and evaluation.

ADJOURN 2nd EXECUTIVE SESSION:

At 9:41pm a motion was made by John Cole, seconded by Terrance Day, and carried 7-0 to adjourn executive session.

ADJOURNMENT – At 9:43pm motion was made by Michael Lepak, seconded by Mikki Yesesky, and carried 7-0 to adjourn the meeting.

Clerk




Elmira Heights Central School District


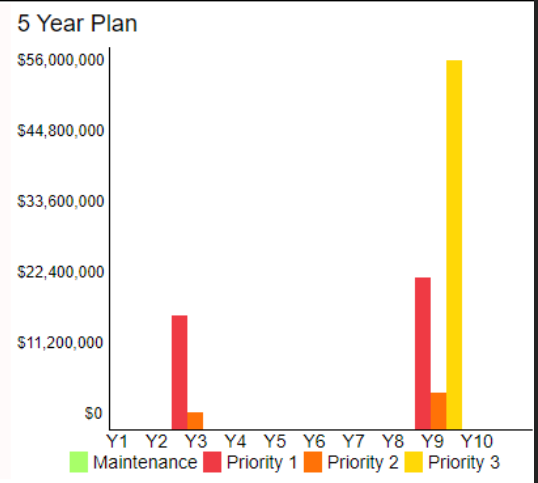
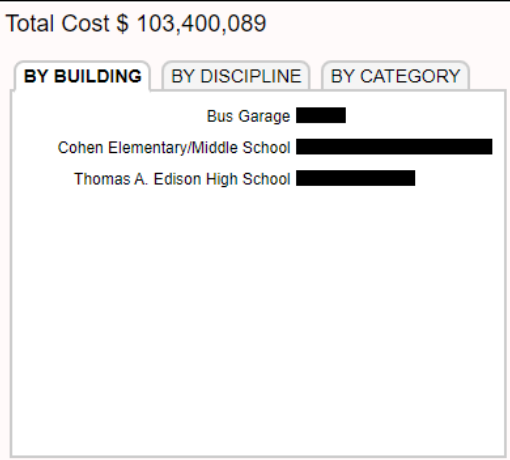
2023 Building Condition Survey

Board of Education Meeting: February 7, 2024

Building Condition Survey Dashboard



Elmira Heights Central School District
 2083 College Avenue
 607-734-7114
<https://www.heightsschools.com/>
 Project: 2568.026



Building Condition Survey Recommendations

HUNT E I A S



DASHBOARD **RECOMMENDATIONS** SYSTEMS MAP DRAWINGS DOCUMENTS SETTINGS LOGOUT

Elmira Heights Central School District

Hunt Owner



Project Total (adjusted) \$ 103,400,089

FILTER

Bld	Discipline	Category	Proj	Yr	Priority	Item	Recommendation	Amt
BG	Architectural	ASN	Y	2	1	BG-A1	Bus Garage and Site Development - New Site Development	\$6,920,000
BG	Architectural	ASN	Y	2	1	BG-A2	Site Clearing - Demolition of Building	\$500,000
BG	Architectural	ASN	Y	2	1	BG-A3	Additional Cost - Site Remediation	\$1,190,782
EM	Architectural	ADA	Y	8	3	EM-A1	Sink to be Handicap Accessible	\$2,950
EM	Architectural	ADA	Y	8	1	EM-A2	Vertical Grab Bars	\$9,971
EM	Architectural	HS	Y	8	1	EM-A3	Elementary School Bleachers	\$177,000
EM	Architectural	ASN	Y	8	3	EM-A4	Music Classroom and Practice Rooms	\$800,000
EM	Architectural	ASN	Y	8	3	EM-A5	Science Rooms/Labs	\$900,000
EM	Architectural	ASN	Y	8	3	EM-A6	Fitness Center	\$480,000
EM	Architectural	ASN	Y	8	3	EM-A7	Outside Toilet Room Building	\$375,000
EM	Architectural	ASN	Y	8	3	EM-A8	Increase Kindergarten Rooms	\$1,393,500
EM	Architectural	GBI	Y	8	3	EM-A9	Interior Wall	\$7,525
EM	Architectural	GBI	Y	8	1	EM-A10	Renovate Middle School Gym	\$496,367
EM	Architectural	GBI	Y	1	1	EM-A11	Toilet Stalls	\$3,540
EM	Architectural	GBI	Y	8	3	EM-A12	Storage Room 222 - Painting Ceiling	\$3,475
EM	Architectural	GBI	Y	8	3	EM-A13	Vinyl Composition Tile Replacement	\$11,800
EM	Architectural	GBI	Y	8	3	EM-A14	Painting Storage Room 322	\$3,363
EM	Architectural	GBI	Y	8	3	EM-A15	Replace Middle School Lockers and Renovate	\$840,000
EM	Architectural	GBI	Y	8	3	EM-A16	Gate Pocket	\$1,525
EM	Architectural	GBI	Y	8	1	EM-A17	Storage Room 108 - Water Penetration Issue	\$30,090
EM	Architectural	GBI	Y	2	2	EM-A18	Elementary Gym 113-Floor Replacement and Acoustics	\$252,460
EM	Architectural	GBE	Y	8	1	EM-A19	Water Penetration through Foundation Wall Service Corridor	\$175,760
EM	Architectural	HS	Y	8	1	EM-A20	Wire Glass In Door Glazing	\$36,344
EM	Architectural	HS	Y	8	1	EM-A21	Safety Glazing	\$2,950
EM	Architectural	HS	Y	8	1	EM-A22	Adaptive Phys Ed. 107	\$61,360
EM	Architectural	HS	Y	8	1	EM-A23	Fire Rated Partitions Extensions	\$8,850
EM	Architectural	GBI	Y	8	1	EM-A24	Tech 143 & 144 Renovation	\$625,000
EM	Architectural	GBI	Y	8	3	EM-A25	F.A.C.S 154 Renovations	\$425,000
EM	Architectural	GBI	Y	8	1	EM-A26	Wall Cracking	\$1,830
EM	Architectural	GBE	Y	3	1	EM-A27	West Canopy Steel - Paint - capital outlay 2025/26	\$4,130
EM	Architectural	GBE	Y	2	1	EM-A28	Column base	\$7,080
EM	Architectural	GBE	Y	8	1	EM-A29	Exterior Lintels	\$70,800
EM	Architectural	GBI	Y	8	1	EM-A30	AIS Testing 109A Finishes	\$16,086
EM	Architectural	ADA	Y	8	3	EM-A31	Door Knobs to Levers	\$4,720
EM	Architectural	GBI	Y	8	3	EM-A32	BOCES & 6th Grade Wing Casework	\$206,500
EM	Architectural	GBI	Y	8	3	EM-A33	Corridor C101 Finishes	\$90,270
EM	Architectural	GBI	Y	8	3	EM-A34	Corridor C102 Finishes	\$64,192
EM	Architectural	ADA	Y	8	3	EM-A35	Stage ADA Access	\$20,886
EM	Architectural	GBI	Y	1	M	EM-A36	Elevator Door Jambs	\$885
EM	Architectural	GBE	Y	2	1	EM-A37	Window Replacement (Original Building)	\$615,960
EM	Architectural	GBE	Y	8	1	EM-A38	Window Replacement (1990s Wing)	\$410,640
EM	Architectural	GBI	Y	8	3	EM-A39	Corridor C201 Renovations	\$30,900
EM	Architectural	GBI	Y	8	3	EM-A40	Corridor C204 Renovations	\$18,054
EM	Architectural	GBI	Y	8	3	EM-A41	Corridor C203 Renovations	\$59,177
EM	Architectural	GBI	Y	8	3	EM-A42	Corridor C202 Renovation	\$14,644
EM	Architectural	GBI	Y	8	3	EM-A43	2nd Grade Wing Renovations	\$1,250,000
EM	Architectural	ADA	Y	8	1	EM-A44	2nd Grade Sink Bases	\$17,700
EM	Architectural	GBI	Y	8	1	EM-A45	Distance Learning and Computer Room	\$425,000

Key Recommendations



Thomas A. Edison High School Building

Key Site Recommendations

- Replace Asphalt Parking Lots
- Replace/Upgrade Sidewalks
- Fencing Replacements & Improvements
- Main Scoreboard Replacement
- Stadium Sound System Replacement



Key Architectural Recommendations

- Select Classroom Renovations
- Masonry Restorations
- Library & Computer Room Renovations
- Window, EFIS, & Roof Replacements
- Creation of New STEAM Program/Space
- New Bus Garage Facility
- Locker Room Renovations
- Golf Pavilion Renovation/Enclosure
- Relocation of Fitness Room For Public Access
- Auditorium Renovations



Key Mechanical Recommendations

- Replacement of Cafeteria Unit Ventilators
- Provide Air Conditioning Building Wide
- Replacement of Gymnasium Air Handling Unit
- Replacement of Classroom Unit Ventilators
- Replacement of Auditorium Air Handling Unit
- Replacement/Improvement Ventilation in Locker Rooms



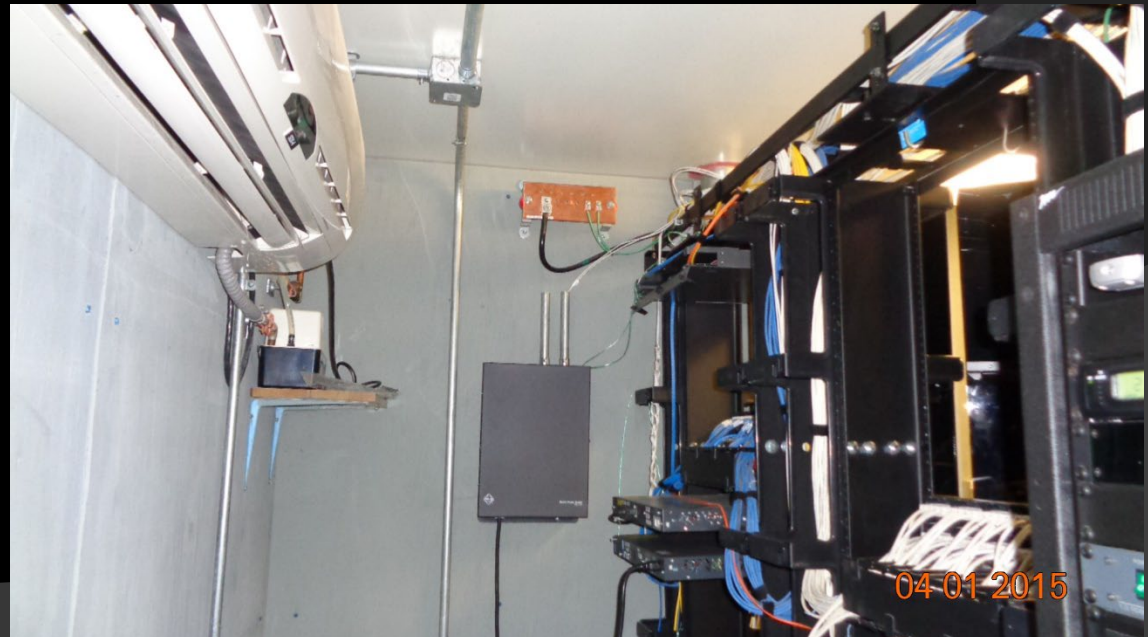
Key Electrical & Technology Recommendations

Electrical Recommendations

- Electrical Panel Replacements
- Exit Light Upgrade to LED Lights
- Electrical Outlet Replacement at Cafeteria/Music Corridor

Technology Recommendations

- Network Closet Improvements
- Classroom Assistant Listening & Interactive Board Improvements/Replacements
- PA System Replacement



Key Recommendations



Cohen Elementary/Middle School Building

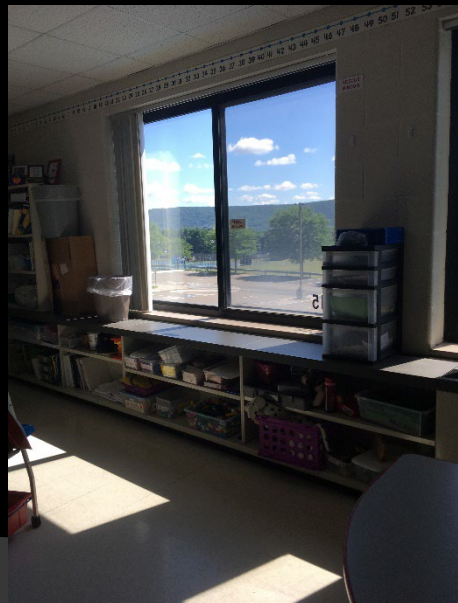
Key Site Recommendations

- Replace/Upgrade Sidewalks
- Softball Fencing and Dugout Replacements
- Tennis Court Lights and Pavement Replacement
- Batting Cage Improvement/Replacement
- Select Asphalt Replacement – Adjacent to Pre-K and Tennis Courts
- Enlargement of Playground Area
- Playground Replacement/Surfacing Improvements



Key Architectural Recommendations

- Middle School & Elementary Gymnasium Renovations
- Creation of New STEAM Program/Space
- Select Classroom & Corridor Renovations
- Window & Door Replacements
- Locker Room Renovations
- Masonry Restorations
- Elevator Modernizations
- Toilet Room Renovation for ADA Compliance
- Security Improvements at Elementary Office Entrance



Key Mechanical Recommendations

- Sink Replacements
- Air Condition First & Second Floors
- Classroom Unit Ventilator Replacements
- Drinking Fountain Replacements
- Boiler Replacements & Hydronic Pump Replacements
- Ventilation Improvements



Key Electrical & Technology Recommendations

Electrical Recommendations

- Select Electrical Power Panel Replacements
- Tennis Court Light Replacements/Upgrade to LED
- GFCI Electrical Outlet Replacements

Technology Recommendations

- Network Closet Improvements
- Classroom Assistant Listening & Interactive Board Improvements/Replacements
- PA System Replacement





Proposed Timeline

Timeframe	Action Description	Status
July – August 2023	BCS Field work/Visual Inspection by all Disciplines at all district buildings & sites (Architecture, Mechanical, Plumbing, Electrical, Technology, Structural & Site)	Complete
January 2024	BOE BCS Presentation	In Progress
February 2024	State Education BCS Forms Submission	



Questions?



Preliminary Budget Information

February 7, 2024



Budget Assumptions

- Maintain current academic and extracurricular programming
- Maintain current staffing levels
- On-going Professional Development
- Continue to implement Technology Plan
- School Bus Replacement Schedule
Purchase of Two - Type C - 65 Passenger Buses
- Equipment replacement schedule

Budget Assumptions

- Contractual Salary increase – ??
- Health Insurance – preliminary increase of 12%
- GST BOCES – Initial proposal increase of 7.82%
Budget meeting scheduled for 2/29/24
- TRS Employer Contribution Rate – increase from 9.76% to 10.02%
- ERS Employer Contribution Rate – increase from 13.1% to 15.2%

Executive Budget Proposals

- **Foundation Aid**

Inflation Factor – a reduction in the inflation factor used to update to formula each year. Under current law the adjustment would be 4.1% and Governor’s proposal to reduce to 2.4% using multi-year average

Elimination of the Save Harmless –For decades NYS guaranteed District would continue to receive as much operating aid as previous year. Executive proposal eliminates protection and instead institutes a “transition adjustment”

- **Expense-based Aid**

No consolidation or reductions to any of the expense -based aid categories

- **Prior Year Adjustments**

Fourth year in a row, Executive Budget provides no funding of prior year adjustments



2024-25 Executive Budget School Aid Proposal

District: ELMIRA HEIGHTS CSD

County: Chemung

Aid Categories	2023-24	2024-25	Change	% Change
Foundation Aid	12,836,657	14,315,518	1,478,861	11.5%
Charter School Transition Aid	-	-	-	NA
High Tax Aid	-	-	-	NA
Summer Transportation Aid	-	-	-	NA
Transportation Aid w/o Summer	678,321	750,412	72,091	10.6%
Building Aid	1,893,907	1,299,985	(593,922)	-31.4%
Building Reorganization Aid	-	-	-	NA
Operating Reorganization Incentive Aid	-	-	-	NA
Non-BOCES Computer Administration Aid	-	-	-	NA
Non-BOCES Career Education Aid	-	-	-	NA
Non-BOCES Academic Improvement Aid	-	-	-	NA
BOCES AID	2,124,739	2,670,323	545,584	25.7%
Public Excess Cost High Cost Aid	406,743	337,055	(69,688)	-17.1%
Private Excess Cost Aid	-	-	-	NA
Software Aid	6,543	16,313	9,770	149.3%
Library Materials Aid	6,525	6,806	281	4.3%
Textbook Aid	32,380	62,968	30,588	94.5%
Hardware and Technology Aid	20,894	21,820	926	4.4%
Full-Day Kindergarten Conversion Aid	-	-	-	NA
Universal Prekindergarten Aid	340,155	340,155	-	0.0%
Supplemental Public Excess Cost Aid	-	-	-	NA
Academic Enhancement Aid	-	-	-	NA
Total Aid	18,346,864	19,821,355	1,474,491	8.0%
Total Aid excluding Building Aids	16,452,957	18,521,370	2,068,413	12.6%

SOURCE: Compiled by NYSCOSS from New York State Education Department School Aid data

Preliminary Tax Cap

Elmira Heights Central School District	
Tax Levy Limit Determination (Chapter 97 of the Laws of 2011)	
2024-2025 Fiscal Year	
Tax Levy Cap - Calculations and Totals	
Tax Levy Limit (Cap) Before Exclusions	
Tax Levy Fiscal Year Ending (FYE) 06/30/2024	\$8,435,523
Total Tax Cap Reserve Amount from FYE 06/30/2024	\$0
Tax Base Growth Factor**	1.0085
PILOTS receivable FYE 06/30/2024	\$76,782
Capital Tax Levy for FYE 06/30/2024	295,634
Allowable levy growth factor***	1.0200
PILOTS receivable FYE 06/30/2025	\$99,463
Available Carryover from FYE 06/30/2024	\$0
Total Levy Limit Before Exclusions	\$8,354,677
** As determined by the NYS Office of Real Property Tax Services (ORPTS)	
*** As determined by the NYS Office of the State Comptroller	

Preliminary Tax Cap

Exclusions	
Tax levy necessary for expenditures resulting from tort orders/judgments over 5% FYE 06/30/2024 tax levy	\$0
Capital Tax Levy for FYE 06/30/2025	\$231,910
Tax levy necessary for pension contribution expenditures caused by growth in ERS	\$1,636
TRS	\$0
Total Exclusions	\$ 233,546
Tax Levy Limit, Plus Exclusions	\$ 8,588,223
Tax Levy Limit, Plus Exclusions %	1.81%
Proposed Levy for FYE 06/30/2025	\$8,588,223
Difference Between Tax Levy Limit Plus Exclusions and Proposed Levy	(\$0)
Do you plan to override the cap in 2024?	<input type="radio"/> Yes <input checked="" type="radio"/> No

Questions?
