

**Board of Education
Regular Meeting**

Minutes

June 5,2024

**ELMIRA HEIGHTS CENTRAL SCHOOL DISTRICT
ELMIRA HEIGHTS, NEW YORK**

Call to Order: The Regular Meeting of the Board of Education was called to order at 7:00 p.m. on June 5, 2024, by President Joseph Sullivan followed by the pledge of allegiance.

Members Present: Jody Buckley, John Cole, Terrance Day, Michael Lepak, Joseph Sullivan, Mikki Yesesky (7:08)

Members Absent: John Cole, Michael Lepak

Others Present: Michael Gill, Martha Clark, Megan Molina, Jen Thomas, Amy Scott, Paula Cole, SRO Dave Ruhmel, Cristi Kelley, Ed Pesco, Meghan Gunderson

APPROVAL OF AGENDA/MINUTES

Agenda -

A motion was made by Jody Buckley, seconded by Christopher Callas, and carried 4-0 to approve the agenda for the June 5, 2024 Board of Education Regular meeting.

Minutes –

A motion was made by Terrance Day, seconded Christopher Callas and carried 4-0 to approve the minutes of the following Board of Education Meetings: May 22, 2024 Board of Education Regular Meeting

Order of Business:

A motion was made by Christopher Callas, seconded by Jody Buckley and carried 4-0 to suspend the regular order of business to accommodate guests, special discussion topics and presentations in an order of business as deemed appropriate.

At this point in the meeting, the President jumped to Personnel section F-1 through F-3, followed by Discussion topic N-1.

PERSONNEL: - approved

A motion was made by Jody Buckley, seconded by Christopher Callas and carried 4-0 to approve the following recommended personnel items F-1 through F-3, and being further resolved that upon receipt of final clearance from the State Education Department, any conditional appointments shall be changed to regular appointments, reflecting the effective date of said Board meeting.

F-1 Resignation/Termination/Retirements

Resignations

- a. The Board accepted, with thanks for service and best wishes, the resignation of Andrea Dahl-Edgerton, her last day with the district will be June 30, 2024.
- b. The Board accepted, with thanks for service and best wishes, the resignation of Wendy Batherson (Thompson), her last day with the district will be June 30, 2024.

F-2 Appointments

The Board approved the following personnel. Be it further resolved that upon receipt of final clearance from the State Education Department, any conditional appointments shall be changed to regular appointments, reflecting the effective date of said Board meeting.

- a. Probationary appointment:

Cristi Kelley

Tenure Area: District Administrator

Effective: July 1, 2024

**Probationary Period: four (4) years effective July 1, 2024 thru June 30, 2028*

Certification: Initial School Building Leader expires August 31, 2028

Total Compensation per EHAC Contract: \$75,000

**To the extent required by the applicable provisions of Education law §§2509, 2573, 3212 and 3014, in order to be granted tenure the classroom teacher or building principal shall have received composite or overall annual professional performance review ratings pursuant to Education law §3012-c and/or 3012d of either effective or highly effective in at least three (3) of the four (4) preceding years. If the classroom teacher or building principal receives an ineffective composite or overall rating in the final year of the probationary period he or she shall not be eligible for tenure at that time. For purposed of this subdivision, classroom teacher and building principal mean a classroom teacher or building principal as such terms are defined in Sections 30-2.2 and 30-3.2 of this part.

- b. Tutoring

The Board approved the following as a tutor for the 2024-25 school year at a rate of \$30.00 per hour:
 Jen Jadoski

- c. The Board approved the following bus drivers, sub drivers and bus aides for the summer 2024 programs effective July 1, 2024:

Cindy Davis	\$31.30/hour	Summer Bus Driver	2024 Summer ESY
John Townson	\$22.98/hour	Summer Bus Driver	2024 Summer ESY
Lori Cook	\$22.16/hour	Summer Bus Aide	2024 Summer ESY
Julie Reese	\$22.21/hour	Summer Bus Aide	2024 Summer ESY
Tom Davidson	\$22.11/hour	Sub Driver/Aide	
Melissa Kelley	\$23.16/hour	Sub Driver/Aide	
Gloria Lalonde	\$24.97/hour	Sub Driver/Aide	

F-3 Change in Employment Status

- a. The Board acknowledged the permanent appointment of the following support staff as they have successfully completed their probationary period in accordance with Civil Service Regulations.

<u>Name</u>	<u>Effective Date</u>	<u>Position</u>
Lori Andrzejewski	May 4, 2024	Food Service Helper

DISCUSSION:

N-1 Library Report

K-8 Librarian, Jen Thomas, TAE Librarian, Amy Scott, and Cohen Library TA, Paula Cole presented information on student library use, new activities, and their overall year in review and answered questions.

COMMENTS FROM THE PUBLIC AND STAFF

Other Staff – SRO Ruhmel ♦ Reviewed a presentation of this school years activity with calls for service and arrests, trainings, and goals for next year, with questions and answers.

Michael Gill - Superintendent ♦ Lots of field trips going on, 5th grade at CMOG today. Sports banquet, Ice Cream social, Senior Walk at Cohen. ♦ Closing full year of PLC initiative for professional development and curriculum development ♦ Education bills in Albany regarding heating/cooling in schools. Could be a negative impact financially on the district. ♦ anticipate a high graduation rate this year.

Megan Molina – Director of Student Services ♦ Reviewed 15-indicators districts are monitored, focusing on graduation rate and proportionality. ♦ 56% of 11/12 graders attend CTE. Trying to reach out to all students to utilize those work-base opportunities in school through a career building class. This will help special education students exit school with a CDOS credential. ♦Focus this year was least restrictive environments in grade 3-8 . Expectation is to exit the OSE Support Plan list in the winter of 2024 because of all the improvements and work with PLC and curriculum. ♦Food Bank program is supporting 21 families -148 people, planning to continue this program next year.

Martha Clark – Business Manager ♦ Busy in the District Office, changing over health insurance plan-lots of educational meetings with Chris Petrillose from Perry and Carroll and Rene Rouiller from MVP. Temporary cards should be out next week. ♦ Planning July 1 rollovers. ♦ Audit should stary in July.

FINANCIAL

G-1 Reports - acknowledged

A motion was made by Terrance Day, seconded by Jody Buckley, and carried 5-0 to acknowledge the following consent financial reports G1a thru G1f.

- a. Budget Status Report as of May 29, 2024
- b. Revenue Status Report as of May 29, 2024
- c. Budget Transfer Report as of May 29, 2024
- d. Treasurer’s Report for April 2024
- e. Claims Auditor Report for April 2024
- f. Extra Classroom Report for April 2024

G-2 Bus Bond Resolution

A motion was made by Christopher Callas, seconded by Mikki Yesesky, and carried 5-0 to approve the attached bond resolution and legal notice for the purpose of financing the purchase of school buses: BOND RESOLUTION DATED JUNE 5, 2024 OF THE BOARD OF EDUCATION OF THE ELMIRA HEIGHTS CENTRAL SCHOOL DISTRICT AUTHORIZING GENERAL OBLIGATION BONDS TO FINANCE THE ACQUISITION OF SCHOOL BUSES, AUTHORIZING BOND ANTICIPATION NOTES IN CONTEMPLATION THEREOF,

THE LEVY OF TAXES IN ANNUAL INSTALLMENTS IN PAYMENT THEREOF, THE EXPENDITURE OF SUCH SUMS FOR SUCH PURPOSE, AND DETERMINING OTHER MATTERS IN CONNECTION THEREWITH.

WHEREAS, the qualified voters of the Elmira Heights Central School District, New York, at the annual meeting of such voters duly held on May 21, 2024, duly approved a proposition authorizing the levy of taxes to be collected in installments, in the manner provided by the Education Law, for the class of objects or purposes hereinafter described; now therefore

BE IT RESOLVED BY THIS BOARD OF EDUCATION AS FOLLOWS:

Section 1. The Elmira Heights Central School District has undertaken or shall undertake certain capital expenditures, as more particularly described in Section 3 hereof.

Section 2. The Elmira Heights Central School District is hereby authorized to issue its General Obligation Serial Bonds in the aggregate principal amount of not to exceed \$328,451, pursuant to the Local Finance Law of New York, in order to finance the class of objects or purposes described herein, and such amount is hereby appropriated therefor.

Section 3. The class of objects or purposes to be financed pursuant to this resolution (hereinafter referred to as "purpose") is the acquisition of two (2) 65-passenger school buses, at an estimated maximum aggregate cost of \$328,451.

Section 4. It is hereby determined and declared that (a) the maximum aggregate cost of said purpose, as estimated by the Board of Education, is \$328,451, (b) the Elmira Heights Central School District plans to finance the cost of said purpose entirely from funds raised by the issuance of said Bonds and the Bond Anticipation Notes hereinafter referred to, and (c) no money has heretofore been authorized to be applied to the payment of the cost of said purpose.

Section 5. It is hereby determined that the purpose is one of the class of objects or purposes described in Subdivision 29 of Paragraph a of Section 11.00 of the Local Finance Law, and that the period of probable usefulness of said purpose is five (5) years.

Section 6. The Elmira Heights Central School District is hereby authorized to issue its Bond Anticipation Notes in the aggregate principal amount of not to exceed \$328,451, and is hereby authorized to issue renewals thereof, pursuant to the Local Finance Law of New York in order to finance the purpose in anticipation of the issuance of the above described Bonds.

Section 7. It is hereby determined and declared that (a) there are presently no outstanding Bond Anticipation Notes issued in anticipating of the sale of said Bonds, (b) the Bond Anticipation Notes authorized hereby are not issued in anticipation for Bonds for an assessable improvement.

Section 8. It is hereby determined and declared that the Elmira Heights Central School District reasonably expects to reimburse the general fund, or such other fund utilized, not to exceed the maximum amount authorized herein, from the proceeds of the obligations authorized hereby for expenditures, if any, from such fund that may be made for the purpose prior to the date of issuance of such obligations. This is a declaration of official intent under Treasury Regulation §1.150-2.

Section 9. The faith and credit of the Elmira Heights Central School District, New York, are hereby irrevocably pledged for the payment of the principal of and interest on such Bonds and Bond Anticipation Notes as the same respectively become due and payable. And annual appropriation shall be made in each year sufficient to pay the principal of and interest on such obligations becoming due and payable in such year. There shall annually be levied on all taxable real property of said School District, a tax sufficient to pay the principal of and interest on such obligations as the same become due and payable.

Section 10. The power to further authorize the issuance of said Bonds and Bond Anticipation Notes and to prescribe the terms, form and contents of said Bonds and Bond Anticipation Notes, subject to the provisions of this resolution and the Local Finance Law of New York, including without limitation, the consolidation with other issues, the determination to issue Bonds with substantially level or declining annual debt service, whether to authorize the receipt of bids in an electronic format, and to sell and deliver said Bonds and Bond Anticipation Notes, is hereby delegated to the President of the Board of Education or to the Vice President of the Board in the event of the absence or unavailability of the President. The President of the Board of Education and the District Clerk are hereby authorized to sign by manual or facsimile signature any Bonds and Bond Anticipation Notes issued pursuant to this resolution, and are hereby authorized to affix to such Bonds and Bond Anticipation Notes the corporate seal of the School District and to attest the same.

Section 11. This resolution, or a summary hereof, shall be published in full by the District Clerk of the School District together with a notice in substantially the form prescribed by Section 81.00 of said Local Finance Law, and such publication shall be in each official newspaper of the School District. The validity of said Bonds and Bond Anticipation Notes may be contested only if such obligations are authorized for an object or purpose for which said School District is not authorized to expend money, or the provisions of

law which should be complied with, and an action, suit or proceeding contesting such validity, is commenced within twenty (20) days after the date of such publication; or if said obligations are authorized in violation of the provisions of the Constitution.

Section 12. This resolution shall take effect immediately upon its adoption.

G-3 Capital Reserve Transfer

A motion was made by Jody Buckley, seconded by Terrance Day, and carried 5-0 to the following resolution: RESOLVED, that the Board of Education hereby authorizes transfer of \$2,580,000 from the Capital Reserve Fund to the Capital Fund in accordance with the voter proposition which passed, effective March 12, 2024 to undertake certain capital improvements consisting of construction and reconstruction of existing school buildings and facilities, site improvements and the acquisition of certain original furnishings, equipment, and apparatus and other incidental improvements required in connection therewith for such construction and school use, all at an estimated maximum aggregate cost of \$17,875,000; and to appropriate and expend from the existing Capital Reserve Fund \$2,580,000 for such cost.

G-4 Fund Balance Transfers – 2024 Capital Reserve

A motion was made by Christopher Callas, seconded by Mikki Yesesky, and carried 5-0 to approve the transfer of up to \$1,750,000 into the Capital Reserve Fund, approved by voters on May 21, 2024, from unassigned fund balance for fiscal year ending June 30, 2024.

G-5 Fund Balance Transfers – Unemployment Insurance

A motion was made by Terrance Day, seconded by Mikki Yesesky, and carried 5-0 to approve the transfer of up to \$100,000 to Unemployment Insurance Reserve, up to \$100,000 to the Reserve for Repairs, up to \$50,000 to the Reserve for Tax Certiorari, and up to \$150,000 to the TRS Contribution Reserve Sub-Fund from unassigned fund balance in the fiscal year ending June 30, 2024.

FACILITIES

The following updates were reviewed by Superintendent Gill with questions and answers.

- H-1 2024 Capital Outlay Project Update –Nurse’s door replacement is installed and concrete work was complete. Still tweaking door.
- H-2 Capital Project 2021 / Energy Performance Contract (EPC) Update – EPC is wrapped up, CMS toilet rooms will have bigger partitions, moving into heavy construction soon.
- H-3 Capital Project 2024 - Transportation Facility Update – Welliver and Hunt are going back to and forth with designs and supplies. Design meeting next week. Plans will go to the state for review.

NEW BUSINESS

J-1 First Reading – Policy 7132 Non-Resident Students

A motion was made by Mikki Yesesky, seconded by Jody Buckley, and carried 5-0 to acknowledge the first reading of the following revised Board of Education Policy:
7132 Non-Resident Students update with revision.

J-2 Senior Class Trip

A motion was made by Terrance Day, seconded by Mikki Yesesky, and carried 5-0 to approve the Senior Class trip to Kalahari Resort in the Poconos on June 12-14, 2024 for various activities.

CONSENT

A motion was made by Christopher Callas, seconded by Jody Buckley and carried 5-0 to approve the following consent agenda item K-1 through K-6.

K-1 CSE Recommendations and Funding - approved

The Board approved the student placement determinations from the May 7, 8, 9, 10, 13, 14, 15, 17, 20, 21, 22, and 23, 2024, CSE/504 meeting(s) and the funds to support such recommendations.

K-2 CPSE Recommendations and Funding - approved

The Board approved the student placement determinations from May 10 and 14, 2024, CPSE meeting(s) and the funds to support such recommendations.

K-3 Donation – Dalrymple Gravel - \$75 - accepted

The Board accepted, with thanks and appreciation, the donation in kind of 4.09 tons of crushed stone valued at \$95.91, to be used at the greenhouse.

K-4 Library Media Reports - acknowledged

The Board acknowledged the 2023-24 school year Library Media Reports for the following schools: Cohen Elementary School, Cohen Middle School, Thomas A Edison High School

K-5 Chemung County Dept of Mental Health, Children’s Integrated Services agreement

The Board approved the agreement between the Chemung County Department of Mental Hygiene, Children’s Integrated Services and the Elmira Heights Central School District for a therapeutic school-based mental health program between January 1, 2024 through December 31, 2024.

K-6 Rates for 2024-25

The Board approved the following rates as presented at the May 8, 2024 Board of Education Meeting for the 2024-25 school year:

Substitute Teacher Rates – daily

\$145.00 per diem Retired District Certified Teacher
 \$140.00 per diem Certified Teacher
 \$130.00 per diem Bachelor’s Degree
 \$120.00 per diem High School Diploma

Substitute Support Staff – hourly

\$15.64 Aides
 \$22.22 Building Maintenance Mechanic
 \$21.07 Bus Driver
 \$15.64 Cafeteria
 \$15.64 Cleaner
 \$16.20 Clerk Typist
 \$16.92 Cook
 \$21.74 Custodian
 \$19.68 LPN
 \$17.91 Maintenance
 \$23.87 RN
 \$16.40 Secretary
 \$18.46 Teaching Assistant - Certified
 \$15.64 Teaching Assistant - Non-Certified

Additional Services Rates

\$30.00/hr Tutors
 \$25.00/hr Curriculum Development
 \$18.50/hr Detention
 \$25.00/hr APEX Grant Activities Director
 \$30.00/hr APEX Grant Teacher Tutor
 \$22.50/hr APEX Grant Teacher Assistant Tutor (under supervision of teacher)
 \$7,483.00 APEX Grant 2024-25 Annual Stipend for each Site Coordinator
 \$18.50/hr Game Help/Supervisor Rates
 \$18.50/hr Concert Supervision

Tuition Rates 2024-2025 school year

\$2,500/year grades K through 5
 \$2,900/year grades 6 through 12

Facilities Usage Rates – no increase

DISCUSSION TOPICS

N-1 Library Presentations

See earlier in the meeting.

N-2 NYSSBA Annual Convention - Sunday, October 20 – Wednesday, October 22

Board members will let district clerk know by July meeting if they will attend.

N-3 Summer Board Retreat

Superintendent Gill proposed August 28 and Board members agreed, main retreat will take place at Harbor Hotel in Watkins from 6-9 with dinner and presentation, put on by Welliver.

NEXT MEETING

Wednesday	June 26, 2024	Regular BOE Meeting (if needed)	7:00 pm	Comm Rm
Tuesday	July 2, 2024	Reorganization/Regular BOE Meeting	7:00 pm	Comm Rm

EXECUTIVE SESSION:

At 8:35pm a motion was made by Jody Buckley, seconded by Terrance Day, and carried 5-0 to enter executive session for discussions on an individual personnel matter.

ADJOURN EXECUTIVE SESSION:

At 9:14pm a motion was made by Christopher Callas, seconded by Mikki Yesesky, and carried 5-0 to adjourn executive session.

ADJOURNMENT – At 9:17pm motion was made by Terrance Day, seconded by Jody Buckley, and carried 5-0 to adjourn the meeting.

Clerk

2023-2024 SRO REVIEW



CALLS FOR SERVICE 2023-2024

- Total of 105 calls for service.
- 4 Juvenile Arrest
- 1 Adult Arrest
- Mental health transports
- 2 School Threats – Investigated & Unfounded
- Attended various school functions and meetings.
- Types of Calls for Service
- Harassment
- Assault
- Criminal Mischief
- Disturbance / Disorderly
- Trespass
- Larceny
- Suspicious Condition

SRO TRAINING & CONTINUED LEARNING



SRO OFFICE AT EDISON

- Enhancing School Safety using Behavioral Threat Assessment (Virtual) .
- Preventing Mass Attacks in our Communities (Virtual).
- Lesson learned from critical incident review of the Uvalde Shooting. Key take away for Law Enforcement (Virtual).
- Improving School Safety through Bystanders Reports (Virtual).

NEW SAFETY EQUIPMENT FOR 2023-2024 & BEYOND



- This year we implemented a new **VISTOR MANAGEMENT** system in the district from Raptor Technologies.
- Four stations throughout the district.
- Scans for Sex Offender from all 50 states.
- Prints badge with photo and location of visit.
- Tracks who is in our buildings.

NEW SAFETY EQUIPMENT FOR 2023-2024 & BEYOND CONT...

- A new way for our student body to make a report, instead of coming to the office.
- Will start at the beginning of Sept.
- This poster will be in the halls for students.
- The form can be anonymous, or a name can be left.
- Report is then sent to Administer, Dean, Counselors, Psychologist, and SRO for follow up.
- Help with school threat assessment.



NEW SAFETY EQUIPMENT FOR 2023-2024 & BEYOND CONT...



- In the works to get district staff trained on "Stop the Bleed" procedures.
- Four station cabinets around the district containing, Stop the Bleed equipment. Like an AED station already in our schools.
- Critical equipment in the event of an emergency.

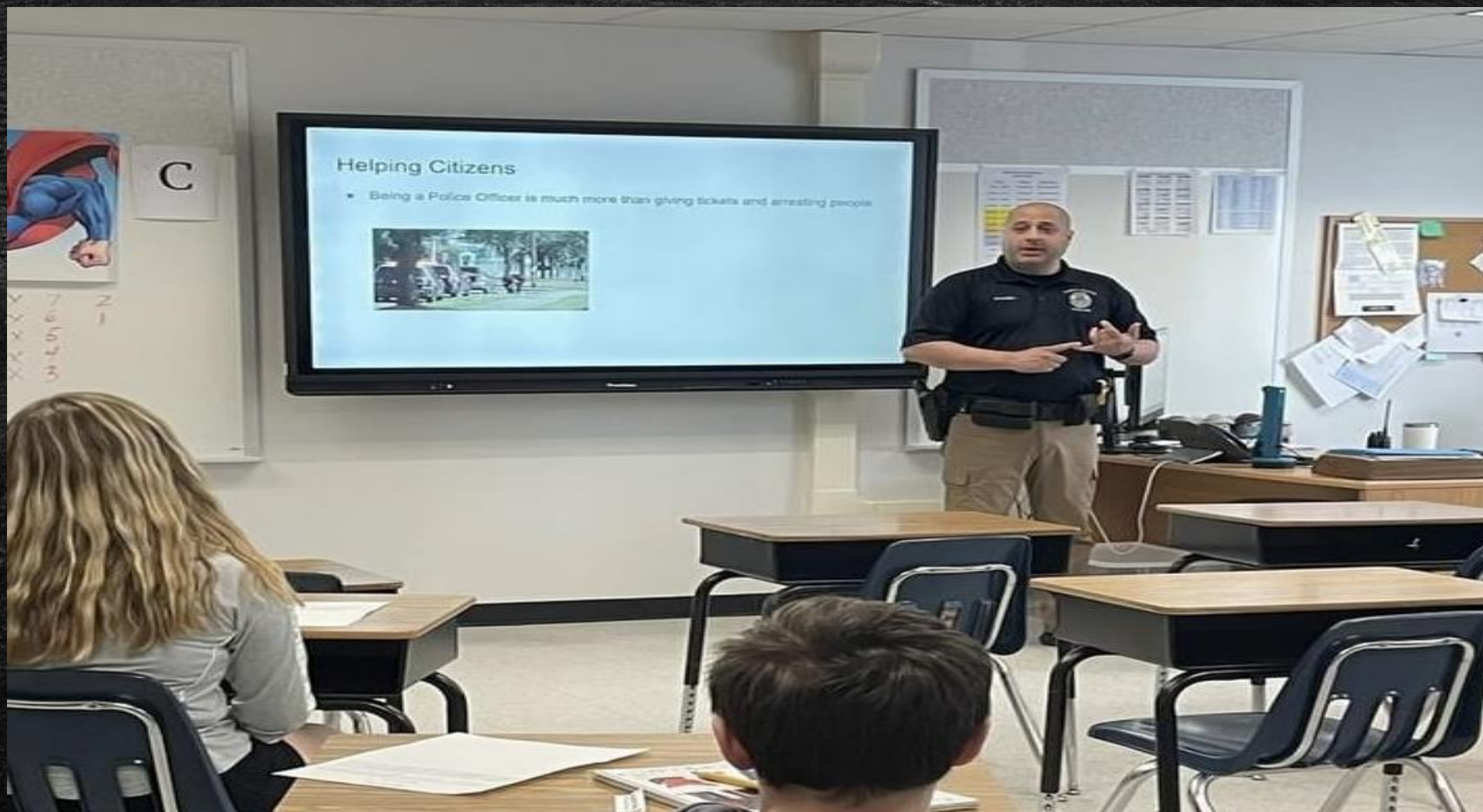
EDISON CAREER DAY



COHEN ELEMENTARY CAREER DAY



COHEN MIDDLE CAREER DAY



ANY QUESTIONS?

Mrs. Ruhmel 1st grade class

