

**Board of Education
Regular Meeting**

Minutes November 1, 2023

**ELMIRA HEIGHTS CENTRAL SCHOOL DISTRICT
ELMIRA HEIGHTS, NEW YORK**

Call to Order: The Regular Meeting of the Board of Education was called to order at 7:03 p.m. on November 1, 2023, by President Joseph Sullivan.

Members Present: Jody Buckley, Christopher Callas, John Cole, Terrance Day, Michael Lepak, Joseph Sullivan, Mikki Yesesky

Member Absent:

Others Present: Michael Gill, Martha Clark, Cheryl Hayes, Jenny Horigan, Jill Wood, Megan Molina, Brandon Foley

APPROVAL OF AGENDA/MINUTES

Agenda -

A motion was made by John Cole, seconded by Terrance Day, and carried 7-0 to approve the agenda for the November 1, 2023 Board of Education Regular meeting.

Minutes –

A motion was made by Mikki Yesesky, seconded Michael Lepak and carried 7-0 to approve the minutes of the following Board of Education Meetings: October 4, 2023 Board of Education Regular Meeting

Order of Business:

A motion was made by John Cole, seconded by Terrance Day and carried 7-0 to suspend the regular order of business to accommodate guests, special discussion topics and presentations in an order of business as deemed appropriate.

EXECUTIVE SESSION: *see end of meeting*

COMMENTS FROM THE PUBLIC AND STAFF

Michael Gill - Superintendent ♦ Tree removal happening on the southside of the TAE building, trees deemed unsafe. ♦ Friday is the first delivery for the new Food Bank pantry housed at TAE. ♦ Meeting with Solution Tree Consultant, Barb Phillips this week, commented on the positive impact of our staff's excitement during the workshops (virtual) ♦ Reviewing health insurance rates.

Cheryl Hayes, Jenny Horigan, Jill Wood, Megan Molina (Other Staff) – Solution Tree, Syracuse ♦ presented slides reviewing the key points and “takeaways” of the Solution Tree Professional Learning Community (PLC) workshops in Syracuse last week, one group entitled “TEAMS” and one on Special Education.

Brandon Foley, Middle School Administrator ♦ CMS Fun Day on Oct 6, Harvest Dance Oct 27, STEM Field Trip Nov 20 and Building wide Movie day Nov 21 ♦ “Zero Period” held from 7:45 to 8:23am for “recess” time. This is in an effort to approve attendance with fun activities. ♦ Measuring academics and iReady diagnostics to place students in appropriate “WIN” classes.

Martha Clark – Business Manager ♦ Received the last piece for the 22-23 state reports to clear it out. ♦ 24-25 Budget planning has begun. Timeline to be approved this meeting. ♦ Attending webinars on changes in financial reporting vs. actual expenses. ♦ Beginning stages of negotiations for both teacher and support contracts.

PERSONNEL:

A motion was made by Michael Lepak, seconded by John Cole and carried 7-0 to approve the following recommended personnel items F-1a through F-4a **with additions**, and being further resolved that upon receipt of final clearance from the State Education Department, any conditional appointments shall be changed to regular appointments, reflecting the effective date of said Board meeting.

F-1 Resignations/Terminations/Retirements

Resignation

- a. Arazely Sando, Class Advisor

The Board accepted the resignation of Arazely Sando as Sophomore Class Advisor. The stipend will be prorated to \$192.11 (for one month of service) reflecting her last day in this position on October 4, 2023.

F-2 Update to Prior Appointment

- a. The Board corrected the start date of the following employee previously appointed at the October 4, 2023 meeting:

Kali Dayton, Food Service Helper

Effective: October 10, 2023

Probationary Period: October 10, 2023 to October 9, 2024/Civil Service Regulations

The Board approved the student placement determinations from the October 12, 13, 16, 17, 24, 25, and 30, CSE/504 meeting(s) and the funds to support such recommendations.

K-2 CPSE Recommendations and Funding - approved

The Board approved the student placement determinations from the October 24, 2023 CPSE meeting(s) and the funds to support such recommendations.

K-3 District Comprehensive Improvement Plan (DCIP) - approved

The Board approved the 2023-24 District Comprehensive Improvement Plan (DCIP) as presented at the October 4, 2023 meeting.

K-4 Donation – Tops in Education - accepted

The Board accepted with thanks and appreciation, donations from the Tops in Education Program, received during the 2023-24 school year to be used for materials and supplies as specified by each donation for Thomas Edison High School, or Cohen Middle School, or Cohen Elementary School.

K-5 Donation – PFO - accepted

The Board accepted with thanks and appreciation, the following donations in kind from Elmira Heights PFO:

- Bandages and disinfectant for Nurses’ Offices approximate value of \$132.00
- Pencil Sharpener for Mrs. Cartwright’s 1st grade classroom approximate value of \$72.00
- Toys/Prizes for Mr. Warner’s 2nd grade classroom approximate value of \$50.00

K-6 Donation in kind – Generator/\$300.00 - accepted

The Board accepted the following donation in kind of a used Coleman Powermate 2800 generator with an estimated value of \$300 from Andrew Lutz. This generator will be used by the technology classes at the high tunnel to run necessary power tools and potential water pump for irrigation.

K-7 23-24 School Budget Timetable - approved

The Board approved the 2023-24 School Budget Timetable.

DISCUSSION TOPICS

N-1 Reserve Plan 23-24

Business Manager reviewed plan and answered questions.

NEXT MEETING

Wednesday	November 15, 2023	Regular BOE Meeting (if needed)	7:00 pm	TAE Aud
Wednesday	December 6, 2023	Regular BOE Meeting	7:00 pm	TAE Aud
Wednesday	December 20, 2023	Regular BOE Meeting (if needed)	7:00 pm	TAE Aud

EXECUTIVE SESSION:

At 7:56pm a motion was made by Michael Lepak, seconded by Mikki Yesesky, and carried 7-0 to enter executive session to discuss employment history of a particular persons and real estate strategies (future bus garage location).

ADJOURN EXECUTIVE SESSION:

At 8:26pm a motion was made by Christopher Callas, seconded by Jody Buckley, and carried 7-0 to adjourn executive session.

ADJOURNMENT – At 8:28 pm motion was made by Terrance Day, seconded by Mikki Yesesky, and carried 7-0 to adjourn the meeting.

Clerk

PLT's

Professional Learning Teams



PLT's

Must have's...

60 minutes per week minimum.
Cannot be used for anything
else.

Essential Standards need to be
done before other work can be
completed.



PLT's

Mindset:

Teachers look at what **they** need to do, **not** what the kids need to do.

If too many kids are struggling, it is an instructional issue. **What are you going to do to fix it?**



PLT's

Data is the key. Without data our mindset goes to grouping and labeling kids based off preconceived notions.

Never accept that a student is not doing well because they are who they are.



PLT's

Teachers To do List:

- ❖ Bring evidence of student learning from the last 5 days
- ❖ Analyze the data
- ❖ Make a plan
- ❖ Start with strengths. What did you do that made kids successful?
- ❖ End with interventions that are going to be put in place to help students that did not achieve



PLT's

Planning Interventions:

Intervention starts with core instruction. Initial teaching is Tier 1 intervention.

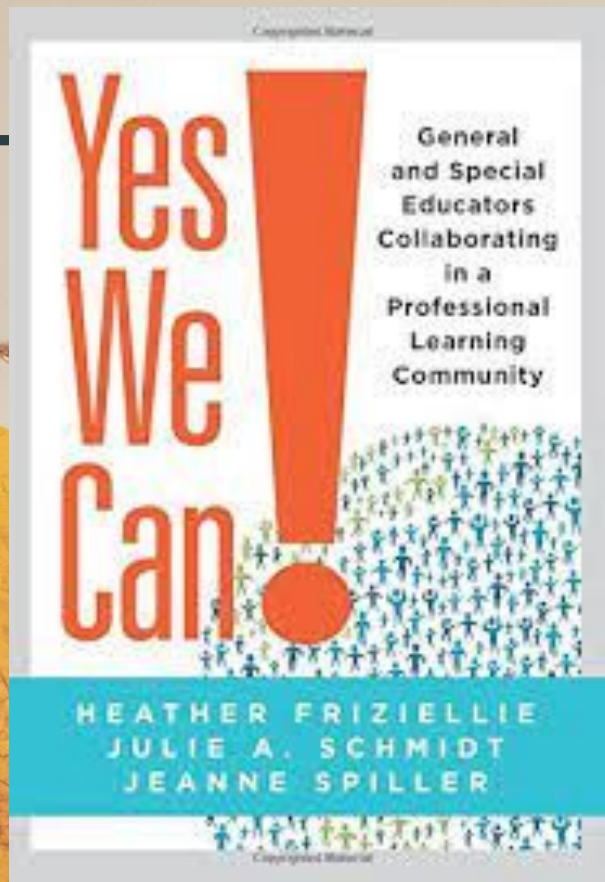
Tier 2 intervention also happens within the classroom. If you are using a Tier 2 intervention and it works, move it to your Tier 1.



PLT's

This is supposed to be a support net for teachers. It allows for teachers to work collaboratively to better their teaching and have more students see success. In the long run it will make their teaching easier and more effective.





Yes We Can!

Syracuse, NY 10/18 - 10/19

Cheryl Hayes and Jenny Horigan

All Means ALL

3 Big Ideas of PLC

Focus on Learning - both students and teachers

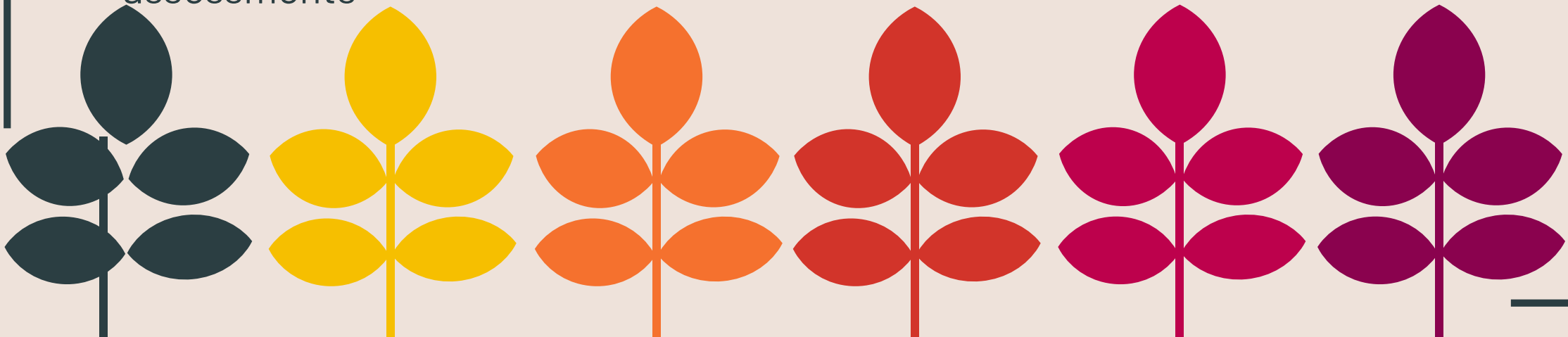
Collaborative Culture - no one person can meet every need

Results Oriented - purposeful, frequent assessments

Focus on the controllable

Productive Struggle - increase independence

Labeling



All Means ALL

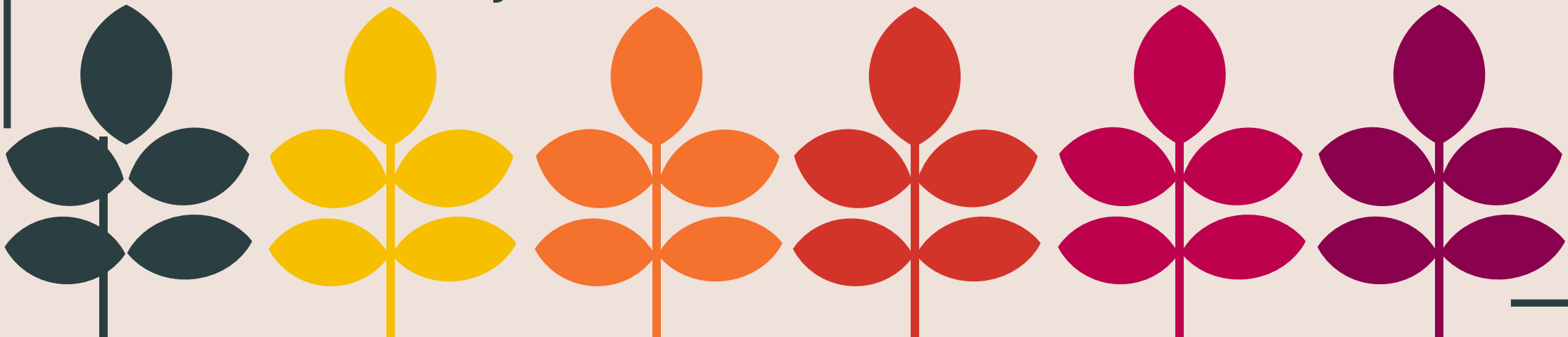
Prioritized Standards - proactive learning

- special education teachers are included in strategic pre-instruction conversations and data action planning (not just interventions)

Interdependent team - every person is needed to reach the goal

Accommodations vs. Modifications

- access to guaranteed and viable curriculum for all students
- Modifications change the playing field
- Accommodations level the playing field



All Means ALL

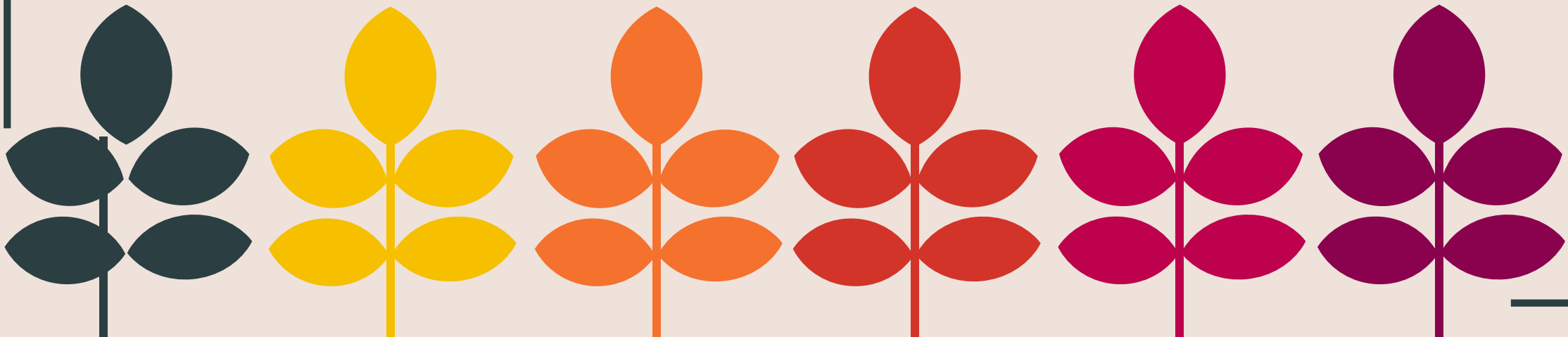
Scheduling - consider the complexities first then build schedule around it

Collaborative learning - kids learning and using academic language

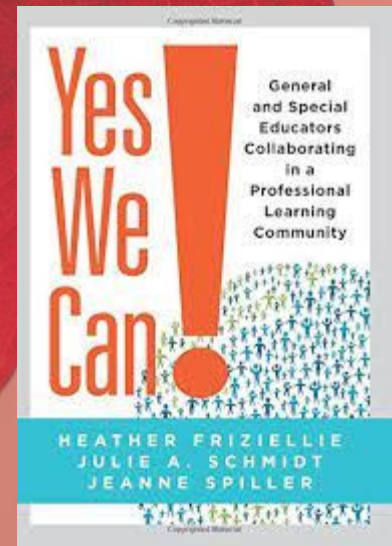
“Can you learn a foreign language by just hearing it?”

Instructional Strategies

- scaffolding strategies, thinking maps (when and how to introduce), gradual release, strategic use of questions, prompts and cues
- ACTUAL TAKEAWAYS!!!



High Expectations for **ALL STUDENTS!**
Thank you for the opportunity!



What's Been Happening @ CMS?

Fun Day! October 6th



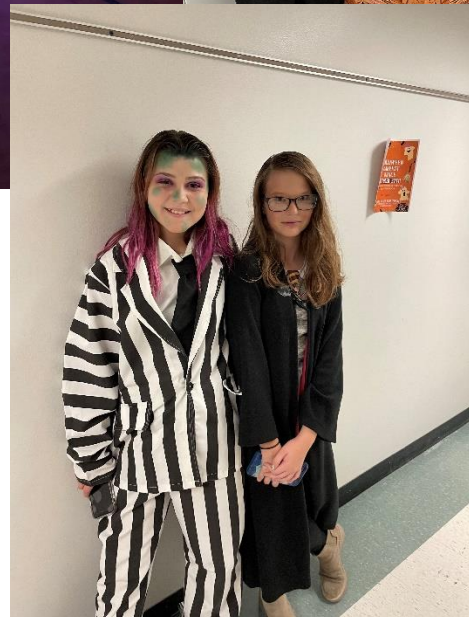
Harvest Dance!

October 27th



What's Next @ CMS?

- Completion of i-Ready diagnostics
- November ½ days:
 - 11/20 = STEM & Trips
 - 11/21 = Building Wide Movie
- Marking Period 1 ends November 9th!



Elmira Heights Central School District

Construction Report

11/01/23

Joseph Sullivan Sr., President

Michael Lepak, Vice President

Jody Buckley, Christopher Callas, John Cole, Terry Day

and Mikki Yesesky



Michael F. Gill, Superintendent

Martha Clark, School Business Executive

Todd VanHouten Director of Facilities & Transportation Supervisor



Confidence built on performance.

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SECTION 1

CAPITAL PROJECTS STATUS REPORT

EHCS D Board Meeting
11/01/23

1. PROJECT UPDATES

a. 23-24 Outlay – Contractors have received comments on submitted scopes of work. One of the two Contractors have revised their proposal and we are waiting on the second proposal to release both purchase orders.

b. Capital and Federal Funding – Work is continuing on the first and second floor North Cohen toilet rooms. The second floor slab was successfully poured over Columbus day. The first floor slab was poured October 20th the conference day. On the second floor new wall framing has been completed allowing for the Electrical, Heating and Plumbing Contractors to complete in wall rough in work. On the second floor gypsum wall board is currently being installed. Ceramic tile work will begin the week of 11/6. On the first floor framing has begun and will be followed by in wall rough ins. Work will continue on both the first and second floor toilet rooms until completion. We are closely tracking the new toilet partitions. Without the toilet partitions the turnover of the new toilet rooms over the winter recess would be delayed. When a delivery date is confirmed we will update the Board. The Cohen edge of dock lift has arrived and is now being installed. It is anticipated that the new lift be operational by end of week of 11/3. Looking ahead work will begin in the Cohen Auditorium practice rooms. This work will continue until completion. All work on the Edison locker room roof has been substantially completed including edge metals. A revised delivery date for the two new boiler pumps was received but we do not yet have confirmation that the pumps are in transit. Exterior masonry restoration and sealant work has been completed for this season. Restoration work will pick back up in the spring when the weather allows. Work in the community room is continuing. In wall blocking and electrical rough in has been completed. Patching of the walls has commenced and will be followed by finishing and painting. The specialty Sub Contractor that will be completing the technology improvements will begin their scope of work 11/6. Edison Auditorium work is anticipated to begin 12/1. Work will continue in the Auditorium until completion. New windows are scheduled to ship 11/10. When the windows arrive they will be stored in storage containers onsite. Window and door work will commence in the Edison science wing. Windows will be completed in sections, with coordination with school activities and will continue until all windows are completed. The Edison cafeteria window work will be completed summer of 24'. At both the baseball and softball fields the existing scoreboards have been removed from the existing steel structure. Prep and painting of the existing steel will occur this fall when the weather allows. New scoreboards will be installed prior to the spring sports season.

c. Energy Performance Contract – Building weatherization is still on schedule to begin the middle of November and be completed by the end of November. On demand ventilation work will be completed this Fall.

ID	Task Name	Duration	Start	Finish	2024										
					Mar	May	Jul	Sep	Nov	Jan	Mar	May	Jul	Sep	Nov
1	Elmira Heights Capital Project	695 days	Mon 5/2/22	Fri 12/27/24	[Gantt bar from May 2022 to Dec 2024]										
2															
3															
4	Capital Project \$10.475 + Federal Funding	455 days	Mon 4/3/23	Fri 12/27/24	[Gantt bar from Apr 2023 to Dec 2024]										
5	Construction	375 days	Mon 4/3/23	Fri 9/6/24	[Gantt bar from Apr 2023 to Sep 2024]										
6	Edison	315 days	Mon 6/5/23	Fri 8/16/24	[Gantt bar from Jun 2023 to Aug 2024]										
7	Community Room Technology	65 days	Mon 10/2/23	Fri 12/29/23	[Gantt bar from Oct 2023 to Dec 2023]										
8	Masonry Restoration	315 days	Mon 6/5/23	Fri 8/16/24	[Gantt bar from Jun 2023 to Aug 2024]										
9	Loading Dock & Seating Area	105 days	Mon 7/10/23	Fri 12/1/23	[Gantt bar from Jul 2023 to Dec 2023]										
10	Auditorium	140 days	Mon 8/7/23	Fri 2/16/24	[Gantt bar from Aug 2023 to Feb 2024]										

Project: Heights Pre Ref 622-21
Date: Fri 10/27/23

Task		Inactive Task		Start-only	
Split		Inactive Milestone		Finish-only	
Milestone		Inactive Summary		Deadline	
Summary		Manual Task		Progress	
Project Summary		Duration-only		Manual Progress	
External Tasks		Manual Summary Rollup			
External Milestone		Manual Summary			







PRECISION Concrete Pumping Inc.

MACK

23382-SM

PRECISION Concrete Pumping Inc.

800-498-PUMP

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ESI
ELMIRA STRUCTURES, INC.
GENERAL CONTRACTORS

TECH





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