

**Board of Education
Regular Meeting**

Minutes August 23, 2023

**ELMIRA HEIGHTS CENTRAL SCHOOL DISTRICT
ELMIRA HEIGHTS, NEW YORK**

Call to Order: The Regular Meeting of the Board of Education was called to order at 5:30 p.m. on August 23, 2023 by President Joseph Sullivan.

Members Present: Jody Buckley (5:34), Christopher Callas, John Cole (5:31), Terrance Day, Joseph Sullivan, Mikki Yesesky

Member Absent: Michael Lepak

Others Present: Michael Gill, Martha Clark, Zachary Pugh

APPROVAL OF AGENDA/MINUTES

Agenda -

A motion was made by Terrance Day, seconded by Christopher Callas and carried 4-0 to approve the agenda with additions and corrections to F-3 and discussion topic N-1 of the August 23, 2023 Board of Education Regular meeting session.

Minutes –

A motion was made by Christopher Callas, seconded Mikki Yesesky and carried 4-0 to approve the minutes of the following Board of Education Meetings: August 2, 2023 Board of Education Regular Meeting

Order of Business:

A motion was made by Terrance Day, seconded by Christopher Callas and carried 5-0 to suspend the regular order of business to accommodate guests, special discussion topics and presentations in an order of business as deemed appropriate.

COMMENTS FROM THE PUBLIC AND STAFF

Michael Gill - Superintendent ♦ Striping the track today! ♦ Signage update coming to Cohen soon ♦ Football team numbers are big. ♦ Tennis courts are getting patched.

Martha Clark – Business Manager ♦ Audit last week went well, meeting with them tomorrow.

Public Comment – Zachary Pugh ♦ shared information about active shooter trainings and provided opportunity to observe a training in surrounding districts on their September conference days.

PERSONNEL:

A motion was made by John Cole, seconded by Christopher Callas and carried 6-0 to approve the following recommended personnel items F-1a through F-4a, and being further resolved that upon receipt of final clearance from the State Education Department, any conditional appointments shall be changed to regular appointments, reflecting the effective date of said Board meeting.

F-1 Resignations/Terminations/Retirements

Resignation

a. Beverly Swartout/Teaching Assistant

The Board accepted, with thanks and best wishes, the resignation of Beverly Swartout as teaching assistant effective August 31, 2023.

b. Laurie Reimel/Teacher pending new tenure area appointment

The Board accepted the resignation of Laurie Reimel from the tenure area of Elementary Teacher to accept a new tenure area of Secondary English Language Arts, effective August 23, 2023. Ms. Reimel acknowledges she is voluntarily giving up her current tenure area to accept a position in a new tenure area.

F-2 Creation/Elimination of Positions

- | | | | |
|----|-------------------|---------------|---------|
| a. | Create (1) one | Teacher Aide | 8/24/23 |
| | Eliminate (1) one | Clerk Typist* | 9/1/23 |
| | Create (1) one | Secretary I* | 9/1/23 |

*approved at 8/8/23 Civil Service Commission meeting

F-3 Appointments

- a. The Board approved the following substitute(s) for the 2023-2024 school year:
Substitute Teacher: Morgan Williams Katie Nicholson
Substitute Support Staff: Jamie Dunbar Michelle Smith Lori Andrzejewski
- b. The Board approved the following provisional appointments:
Kayla Bergquist

Elementary Secretary
 Effective: August 24, 2023
 Probationary Period: *Future status of employment will be subject to civil service regulations and eligibility
 Compensation per EHESSA Contract \$16.29/hr (Step 1)

Jamie Dunbar
 High School Secretary
 Effective: September 1, 2023
 Probationary Period: *Future status of employment will be subject to civil service regulations and eligibility
 Compensation per EHESSA Contract \$16.29/hr (Step 1)

Michelle Smith
 CSE/Transportation Secretary
 Effective: September 5, 2023
 Probationary Period: *Future status of employment will be subject to civil service regulations and eligibility
 Compensation per Exempt Agreement: \$34,320 to be prorated for the 2023-24 school year

c. The Board approved the following probationary appointments:

Laurie Reimel
 Tenure Area: Secondary English Language Arts
 Effective: August 24, 2023
 **Probationary Period: three (3) years effective August 24, 2023, thru August 23, 2026
 Certification Area: ELA 7-12 Professional
 Total Compensation per EHTA Contract: \$55,671.00 (Step 13 with 40 credit hour: \$2,844.00)

Robert Russell
 Teacher Aide
 Effective: August 24, 2023
 Probationary Period: one (1) year effective August 24, 2023, thru August 23, 2024
 Total Compensation per EHESSA Contract: \$15.55 (Step 1)

Megan Rice
 Food Service Helper
 Effective: September 5, 2023
 Probationary Period: one (1) year effective September 5, 2023 thru September 4, 2024/Civil Service Regulations
 Compensation per EHESSA Contract: \$15.60/hr (step 2)

**To the extent required by the applicable provisions of Education law §§2509, 2573, 3212 and 3014, in order to be granted tenure the classroom teacher or building principal shall have received composite or overall annual professional performance review ratings pursuant to Education law §3012-c and/or 3012d of either effective or highly effective in at least three (3) of the four (4) preceding years. If the classroom teacher or building principal receives an ineffective composite or overall rating in the final year of the probationary period he or she shall not be eligible for tenure at that time. For purposes of this subdivision, classroom teacher and building principal mean a classroom teacher or building principal as such terms are defined in Sections 30-2.2 and 30-3.2 of this part.

d. Extracurricular Advisors

The Board approved the following extracurricular appointments for the 2023-24 school year:

Position	Appointee	Level	Year	Stipend
Sophomore Class Advisor	Arazely Sando	2	2	\$1,921.11
Junior Class Advisor	Mike Bennett	2	2	\$3,440.13
Senior Class Advisor	Amy Scott	2	4	\$3,440.13
TAE Yearbook Photography Advisor	Mike Cady	4	17	\$2,948.68
TAE Yearbook Advisor	Bobby Roe	2	2	\$3,931.58
TAE Yearbook Financial Advisor	Callie Black	1	1	\$1,161.60
Drama Co-Advisor	Carolyn Valpey	2	2	\$1,317.97
Drama Co-Advisor	Brittany Bala	2	2	\$1,317.97
TAE Student Council Co-Advisor	Callie Black	3	9	\$1,340.31
TAE Student Council Co-Advisor	James Nierstedt	2	2	\$1,317.97
TAE National Honor Society Advisor	Tammy Farley	2	5	\$1,206.28
Weightlifting Club Advisor	Jennifer Woodworth	2	5	\$1,921.11
TAE Key Club Advisor	Ellen Bankaitis	2	5	\$1,921.11
Junior Rotarian Club Advisor	Lori Andreine	3	8	\$1,965.79
Parade Marching Band	Brittany Bala	2	2	\$500/parade

TAE Coffee Club	Tracey Hayes	N/A	10	Non-Stipend
8th Grade Advisor	Jill Wood	3	11	\$1,965.79
MS Builders Club	Christine Klee	4	27	\$2,144.50
MS NJ Honor Society	Jill Wood	3	11	\$1,250.96
MS Student Council	Molly Maloney	1	1	\$1,875.43
MS Yearbook Advisory	Jill Wood	3	12	\$1,250.96

e. APEX Site Coordinator

Recommendation to approve the following Site Coordinators for the APEX grant:

Tom Boyanowski	2023-24 TAE HS APEX Site Coordinator	\$7,195.00 school year stipend
Jason Howe	2023-24 CMS APEX Site Coordinator	\$7,195.00 school year stipend

f. APEX Tutoring/Activity

Recommendation to approve the ATTACHED lists of staff for duties, as part of the APEX grant program at Cohen Middle School or Thomas A Edison High School as noted, for the 2023-24 school year.

Tutor rate \$30.00/hour TA Tutor Rate \$22.50/hour Activity Coordinator rate \$25.00/hour
 Program Assistant rate \$16.00/hour

g. Tutoring/Detention

Recommendation to approve the ATTACHED list of employees from Cohen Middle School and Thomas Edison for tutoring at \$30.00 per hour and detention duties at \$18.50 per hour as recommended.

F-4 Update to Prior Appointment

a. Alisha Jack

Tenure Area: District Administrator

Effective: 8/28/2023 (from 9/5/2023 – released from employer sooner than originally anticipated)

**Probationary Period: four (4) years effective August 28, 2023, through August 27, 2027

**To the extent required by the applicable provisions of Education law §§2509, 2573, 3212 and 3014, in order to be granted tenure the classroom teacher or building principal shall have received composite or overall annual professional performance review ratings pursuant to Education law §3012-c and/or 3012d of either effective or highly effective in at least three (3) of the four (4) preceding years. If the classroom teacher or building principal receives an ineffective composite or overall rating in the final year of the probationary period he or she shall not be eligible for tenure at that time. For purposes of this subdivision, classroom teacher and building principal mean a classroom teacher or building principal as such terms are defined in Sections 30-2.2 and 30-3.2 of this part.

FINANCIAL

G-1 Tax Warrant 2023-24 - \$8,435,523 approved

A motion was made by John Cole, seconded by Jody Buckley, and carried 6-0 to approve the 2023-2024 tax warrant, authorizing the collection of \$8,435,523, with the town by town tax rates per \$1000.00 being:

Big Flats \$19.749324	Elmira \$25.431890	Horseheads \$18.752378
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FACILITIES

Nothing new to report on the following items:

- H-1 2023 Capital Outlay
- H-2 2024 Capital Outlay Project
- H-3 Capital Project 2021 / Energy Performance Contract (EPC) Update

CONSENT

A motion was made by Terrance Day, seconded by John Cole and carried 6-0 to approve the following consent agenda item K-1 through K-3.

K-1 The Board approved the following district plans as presented at the August 2, 2023 Board of Education meeting:

- 2023-25 Special Education Plan
- 2023-25 CR 154 Plan
- 2023-24 Attendance Plan
- 2023-24 PDP
- 2023-25 RTI AIS Plan

K-2 The Board recognized TAE Booster Club as a school-related group for the 2023-24 school year.

K-3 The Board acknowledged the proposal from Day Automation to furnish and install (17) camera views as part of the 2023-24 NY SAFE Act Expenditures not to \$35,000.

DISCUSSION TOPICS

N-1 2023-24 Code of Conduct – plan changes were reviewed, which were mainly formatting and organizing prohibited student conduct into clear categories.

NEXT MEETING

Wednesday August 30, 2023	Annual Visual Inspection	6:00 pm	District Wide/Cohen Start
Wednesday September 6, 2023	Audit Committee BOE Meeting	6:30 pm	Cohen
Wednesday September 6, 2023	Board of Education Meeting	7:00 pm	Cohen
Wednesday September 20, 2023	Board of Education Meeting (if needed)	7:00pm	Cohen

ADJOURNMENT – At 6:00 pm motion was made by Christopher Callas, seconded by Terrance Day, and carried 6-0 to adjourn the regular business meeting.

Board Retreat held following the meeting at the Corning Radisson Hotel for the following trainings/activities:

6:30pm BOE Retreat at **The Radisson, Corning New York**

Dinner and meeting space provided by Welliver

6:45pm Dinner and Conversations with our partners:

Welliver: Construction Managers
Bernard P. Donegan, Inc: Financial Advisors
Hunt: Architects

7:30pm Presentation by Bernard P. Donegan, Inc

- Long-range financial planning

8:15pm Presentation by Hunt/Welliver

- Forthcoming Transportation Center Project

8:45pm Board Discussion

9:00pm Conclusion of Retreat

Clerk