

**ELMIRA HEIGHTS CENTRAL SCHOOL DISTRICT
ELMIRA HEIGHTS, NEW YORK**

Due to the COVID-19 pandemic this meeting was held in person and livestreamed

CALL TO ORDER: President Joseph Sullivan called the Board of Education Meeting to order at 7:00 p.m. followed by the pledge of allegiance.

MEMBERS PRESENT Christopher Callas, John Cole, Terrance Day, Michael Lepak, Joseph Sullivan, Andrew Willard

MEMBERS ABSENT

OTHERS PRESENT Michael Gill, Martha Clark, Andy Lutz, Julie Lederman

APPROVAL OF AGENDA/MINUTES

Agenda:

A motion was made by Andrew Willard, seconded by John Cole, and carried 6-0 to approve the agenda of the February 16, 2022 Board of Education Regular Meeting **with additional personnel appointment.**

Minutes:

A motion was made by Terrance Day, seconded by Christopher Callas, and carried 6-0 to approve the minutes of the following meetings:
February 2, 2022 Board of Education Regular Meeting

Order of Business:

A motion was made by Christopher Callas, seconded by John Cole, and carried 6-0 to suspend the regular order of business to accommodate guests, special discussion topics and presentations in an order of business as deemed appropriate.

EXECUTIVE SESSION

See end of meeting

COMMENTS FROM THE PUBLIC AND STAFF

Michael Gill - Superintendent ♦ Covid Antigen test kits to be distributed to all students before February break per Gov. Hochul. ♦ Seen a downturn of covid cases in students, Gov. Hochul will review NYS covid data in early March, hoping for clear direction with new guidelines
♦ 2022-23 BOCES calendar to be approved ♦ Admin team is working on plans for a robust summer program ♦ District will host a performance celebrating Hispanic culture called "La Serpiente".

Principal Report – Andy Lutz, Elementary School ♦ Mini-plays and performances are back on! ♦ Small field trip today for select students to participate in the walk-out ceremony, for retiring Elmira Heights Police Sergeant Steve Pickering (EH alum). ♦ Planning for various programs to increase student-teacher contact time to "close the learning gap" created by covid to include expanding grade 3-5 tutoring, increase teacher/students for summer school, create learning loss program for one to one or two tutoring.

Martha Clark – Business Manager ♦ Preliminary budget to discuss later, a lot of things reviewed when building 2022-23 budget: health insurance usage, general liability insurance, BOCES program/Cost Methodology changes, equipment & vehicles, STAC reimbursements, and other special services.

PERSONNEL

A motion was made by Andrew Willard, seconded by John Cole, and carried 6-0 to approve consent personnel item(s) F-1a through F-3a **(including personnel addition under F-2)**. Be it further resolved that upon receipt of final clearance from the State Education Department, any conditional appointments shall be changed to regular appointments, reflecting the effective date of said Board meeting.

F-1 Resignations / Terminations / Retirements

Resignations

- a. Annastasia Warfle, Food Service Helper – resignation
The Board accepted the resignation of Annastasia Warfle as Food Service Helper effective February 16, 2022. Mrs. Warfle's last day with the district will be February 15, 2022.
- b. Kristen Southard-Twichell, Varsity Girls Track & Field Coach – resignation
The Board accepted the resignation of Kirsten Southard-Twiche

F-2 Appointments - approved

- a. The Board approved the following probationary appointments:

John (Mike) Putney (reachable, scored top 3 on exam)
Custodian (Civil Service Commission established list February 1, 2022)
Effective: February 4, 2022
Probationary Period: February 4, 2022 through February 3, 2023
Compensation per EHSSA Contract: no change.

Kathryn Howe

Administrative Aide
Effective: February 28, 2022 (*pending fingerprint clearance and proof of physical*)
Probationary Period: February 28, 2022, through February 27, 2023/Civil Service Regulations
Compensation per Exempt Agreement: \$39,672 to be prorated for 2021-22 school year

- b. Coaching

The Board approved the following coaches to work with our athletic program for the 2021-22 school year.

<u>Sport</u>	<u>Coach</u>	<u>Level</u>	<u>Year</u>	<u>Stipend</u>
Varsity Girls Track	Jed Twichell	2	3	\$ 4,583.33

- c. Tutoring

The Board approved the following tutor for the Cohen Elementary School after school tutoring program at a rate of \$30.00 per hour:
Cameron Margeson

F-3 Parental Leave - approved

- a. Levi Howe, Physical Education Teacher

The Board approved the parental leave of Levi Howe effective on or about March 9, 2022, with an anticipated return on or about April 11, 2022.

FACILITIES

H-1 2022 Capital Outlay / Annual Project Update – Bid awards were accepted at the February 2, 2022 meeting and contract with Elmira Structures was signed so materials for the project could be ordered. Schedule has been established with the hope of starting over spring break.

H-2 Capital Project 2021 / Energy Performance Contract (EPC) Update – School attorney was able to review the legalese in the contract (previously tabled) and it is being recommended under “Old Business”. SED submission timeline for March 2.

OLD BUSINESS

I-1 Day Automation Contract - approved

A motion was made by Terrance Day, seconded by Michael Lepak, and carried 6-0 to approve the Energy Services Performance Contract with Day Automation.

CONSENT

A motion was made by Christopher Callas, seconded by Andrew Willard, and carried 6-0 to approve the following consent agenda items K-1 through K-3:

K-1 Chemung Country PreK contract – approved

The Board of Education approved the contract with Chemung County for PreK evaluation services.

K-2 Internal Audit – Accounting and Reporting – adopted

The Board of Education approved the internal audit topic for 2021-22 to focus on Accounting and Reporting as previously discussed at the January 5, 2022 meeting.

K-3 Donation – “The Vivienne Finch Magical Mysteries” five (5) book series - accepted

The Board of Education accepted a donation in kind of the books series: “The Vivienne Finch Magical Mysteries” consisting of five (5) books, written by local author, J.D. Shaw, rated for grades 6 and up to the Thomas A Edison High School Library with an estimated value of \$75.00.

DISCUSSION

N-1 BOCES Board Member Nominations

If there is anyone you wish to nominate, please advise for the March 2 meeting agenda.

N-2 Preliminary Budget 2022-23

Business Manager, Martha Clark gave a PowerPoint presentation with discussion of Budget Assumptions for 2022-23

NEXT MEETINGS

Wednesday	March	2, 2022	Regular Board Meeting	7:00pm	Community Room
Wednesday	March	9, 2022	Regular Board Meeting (if needed)	7:00pm	Community Room
Wednesday	March	16, 2022	Regular Board Meeting (Budget Review)	7:00pm	Community Room
Wednesday	March	23, 2022	Regular Board Meeting (if needed)	7:00pm	Community Room

EXECUTIVE SESSION :

At 7:59pm a motion was made by Andrew Willard, seconded by Michael Lepak and carried 6-0 to enter executive session to discuss personnel and negotiations.

ADJOURN EXECUTIVE SESSION:

At 9:01pm a motion was made by Andrew Willard, seconded by Michael Lepak, and carried 6-0 to adjourn executive session.

ADJOURNMENT – At 9:02pm a motion was made by Christopher Callas, seconded by Terrance Day, and carried 6-0 to adjourn the meeting.

Clerk

2022-2023

BUDGET PROPOSAL
OVERVIEW & ASSUMPTIONS



February 16, 2022

BUDGET ASSUMPTIONS

- Expenditures and Revenues must equal
 - Support current level of instructional programming
 - Maintain staffing levels – addition on Music Teacher & S.R.O.
 - Maintain School Bus Replacement Schedule
 - Continue to implement Technology Plan with concentration on one-to-one devices
 - Restart District vehicle and equipment replacement plan
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BUDGET ASSUMPTIONS - CONT'D

- ERS Employer Contribution will be lowered from 16.2% to 11.6% of payroll. This savings will be offset by the increased contribution due increased salaries
 - TRS Employer Contribution rate will increase from 9.8% to estimated 10.29% of salaries
 - Health Insurance – preliminary rate increase of 15.5%
 - GST BOCES – Initial Service Request will increase by 3.8% concentrated in data processing services, CTE, and business administration.
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EXECUTIVE BUDGET HIGHLIGHTS

- Foundation Aid phase-in
 - Building and Transportation Aid penalty forgiveness
 - Electric School Bus mandate
 - Temporary change to income cap for retired employees
 - Fully fund expense-based aids
 - No funding for pay down prior year adjustments
 - Proposal to move Child Nutrition Program out of SED and into Dept. of Agriculture & Markets
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FOUNDATION AID

Total Foundation Aid	\$	10,892,395
21-22 Foundation Aid Base	\$	(8,429,854)
Under Funded	\$	2,462,541
50% Phase In	X	.50
Foundation Aid Increase 22-23	\$	1,231,271
Balance due 23-24	\$	1,231,271

PRELIMINARY TAX CAP CALCULATION

Elmira Heights Central School District	
Tax Levy Limit Determination (Chapter 97 of the Laws of 2011)	
2022-2023 Fiscal Year	
Tax Levy Cap - Calculations and Totals	
Tax Levy Limit (Cap) Before Exclusions	
Tax Levy Fiscal Year Ending (FYE) 06/30/2022	\$8,124,805
Total Tax Cap Reserve Amount from FYE 06/30/2022	\$0
Tax Base Growth Factor**	1.0032
PILOTS receivable FYE 06/30/2022	\$81,873
Capital Tax Levy for FYE 06/30/2022	360,884
Allowable levy growth factor***	1.0200
PILOTS receivable FYE 06/30/2023	\$82,985
Available Carryover from FYE 06/30/2022	\$0
Total Levy Limit Before Exclusions	\$7,885,631
** As determined by the NYS Office of Real Property Tax Services (ORPTS)	
*** As determined by the NYS Office of the State Comptroller	

PRELIMINARY TAX CAP CALCULATION –CONT'D

Exclusions	
Tax levy necessary for expenditures resulting from tort orders/judgments over 5% FYE 06/30/2022 tax levy	\$0
Capital Tax Levy for FYE 06/30/2023	\$345,389
Tax levy necessary for pension contribution expenditures caused by growth in the system average actuarial contribution rate (ERS) or normal contribution rate (TRS) in excess of 2 percentage points:	
ERS	\$0
TRS	\$0
Total Exclusions	\$ 345,389
Tax Levy Limit, Plus Exclusions	\$ 8,231,020
Tax Levy Limit, Plus Exclusions %	1.31%
Proposed Levy for FYE 06/30/2023	\$8,124,805
Difference Between Tax Levy Limit Plus Exclusions and Proposed Levy	(\$106,215)
Do you plan to override the cap in 2023?	<input type="radio"/> Yes <input checked="" type="radio"/> No

EXPENDITURE IMPACT OF PROPOSED BUDGET

- 2021-2022 Adopted Budget \$23,771,485
 - 2022-2023 Preliminary Proposed Budget \$24,501,917
 - 2022-2023 Projected Expenditure Increase \$ 730,432
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