

**ELMIRA HEIGHTS CENTRAL SCHOOL DISTRICT
ELMIRA HEIGHTS, NEW YORK**

Due to the COVID-19 pandemic this meeting was attended both in-person, via video call, and livestreamed at 7:02 pm in the TAE High School Auditorium

CALL TO ORDER: President Joseph Sullivan called The Board of Education Meeting to order at 7:02 p.m. followed by the pledge of allegiance.

MEMBERS PRESENT Christopher Callas (Zoom), Terrance Day, Michael Lepak, Joseph Sullivan, Andrew Willard

MEMBERS ABSENT John Cole

OTHERS PRESENT Michael Gill, Martha Clark, Megan Molina, Julie Lederman, Kristen Williams, Jody Buckley, Dave Bauman, Adrienne Strawn

APPROVAL OF AGENDA/MINUTES

Agenda:

A motion was made by Andrew Willard, seconded by Terrance Day, and carried 5-0 to approve the agenda of the February 2, 2022 Board of Education Regular Meeting.

Minutes:

A motion was made by Andrew Willard, seconded by Terrance Day, and carried 5-0 to approve the minutes of the following meetings:
January 5, 2022 Board of Education Regular Meeting

Order of Business:

A motion was made by Michael Lepak, seconded by Andrew Willard, and carried 5-0 to suspend the regular order of business to accommodate guests, special discussion topics and presentations in an order of business as deemed appropriate.

EXECUTIVE SESSION

See end of meeting.

COMMENTS FROM THE PUBLIC AND STAFF

Michael Gill - Superintendent ♦ Want to thank all staff and substitutes for working so hard to allow us to stay open through countless quarantines
♦ Thanks to Elmira Heights Village for helping clear piles of snow in the parking lots. ♦ Conference days last week featured some DEI resources from the former Heights teacher, now Corning Inc. consultant, Debbie Fishbeck and the Equity Team. ♦ TAE started brand new classes this week for second semester (block schedule). ♦ PFO is accepting donations through Amazon Smile. ♦ Moving BOE Meeting back to the Community Room for March.

Principal Report – Megan Molina, Student Services ♦ Special Education teachers have been working with group called Regional Partnership Center that work with NYSED and school districts to focus on areas of Special Education. On the conference day, teachers focused on IEP development, parent and student voices, transitions, and preparing students for after graduation. Since working with RPC, the district has seen significant growth in many goal areas.

Martha Clark – Business Manager ♦ Budget is the main focus, waiting to hear from the state, building multiple budget plan scenarios ♦ Still working on Medicaid cost reporting, transparency reports and grants ♦

Public Comments ♦ Three (3) community members: Jody Buckley, Adrienne Strawn, Kristen Williams; spoke for two minutes each about their concerns regarding the current situation with masking requirements and the learning obstacles it may be creating for students.

PERSONNEL

A motion was made by Terrance Day, seconded by Andrew Willard, and carried 5-0 to approve consent personnel item(s) F-1a through F-5a. Be it further resolved that upon receipt of final clearance from the State Education Department, any conditional appointments shall be changed to regular appointments, reflecting the effective date of said Board meeting.

F-1 Resignation / Terminations / Retirement

Retirement

a. **Cleaner**

Bobbi Wandell

The Board accepted the resignation for the purposes of retirement, of Ms. Bobbi Wandell as a cleaner, effective January 31, 2022, with thanks and appreciation of 23 years of service to the Elmira Heights CSD. Ms. Wandell shall receive retirement benefits that she is eligible for as outlined in the current EHESSA contract.

Resignations

b. **Administrative Aide**

Nancy Humphrey

The Board accepted the resignation of Nancy Humphrey as Administrative Aide in the District Office effective January 28, 2022. Ms. Humphrey's last day with the district was January 27, 2022.

c. **Cook**

Amy McNeely

The Board accepted the resignation of Amy McNeely as food service helper effective January 6, 2022, to honor her appointment as Cook at the January 5, 2022 board meeting.

d. **Coach – JV Softball**

Patrick Mofe

The Board accepted with thanks for service the resignation of Patrick Mofe as JV Softball Coach for the 21-22 school year.

F-2 Change in Appointment Status

a. The Board approved the following changes:

<u>Name</u>	<u>Position</u>	<u>Effective 2/3/22</u>
Kathryn Shilling	Food Service Helper	3.25hr/day to 3.5hr/day

b. The Board approved tenure status for:

<u>Name</u>	<u>Effective Date</u>	<u>Tenure Area</u>
Samantha Butts	3/11/22	English Language Arts

F-3 Creation/Elimination of Positions

a. The Board approved the creation and elimination the following position effective February 3, 2022 to work within the APEX Grant:

Create (1) one	APEX Grant Program Assistant	\$16.00/hour
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F-4 Appointments

a. The Board approved the following list of substitutes for the 2021-22 school year:

Substitute Teacher: Tina Klein

Substitute Support Staff: Tina Klein Meagan Rice Elena Stone Andrew Warfle Annastasia Warfle Beth Ruggiero

b. The Board approved the following probationary appointments:

Cheryl Hall

Food Service Helper

Effective: February 3, 2022

Probationary Period: February 3, 2022 through February 2, 2023/Civil Service Regulations

Compensation per EHESSA Contract: \$13.20* per hour (Step 1) *adhere to NYS minimum wage change 12/31/21

Cecil Jayne Jr

Cleaner

Effective: February 3, 2022

Probationary Period: February 3, 2022 through February 2, 2023/Civil Service Regulations

Compensation per EHESSA Contract: \$13.20* per hour (Step 1) *adhere to NYS minimum wage change 12/31/21

Amy Young

Cleaner

Effective: February 7, 2022

Probationary Period: February 7, 2022 through February 6, 2023/Civil Service Regulations

Compensation per EHESSA Contract: \$13.20* per hour (Step 1) *adhere to NYS minimum wage change 12/31/21

c. **Coaching**

The Board approved the following coaches to work with our athletic program for the 2021-22 school year.

<u>Sport</u>	<u>Coach</u>	<u>Level</u>	<u>Year</u>	<u>Stipend</u>
JV Softball	Donald Wainwright	1	1	\$ 2,897.01

d. **Tutoring**

The Board approved the following as tutors for the Cohen Elementary School after school tutoring program on at a rate of \$30.00 per hour:

Jennifer Jadoski	Liz Warren	Dawn Call
Tracie Mayotte	Monica Forte	Allison Williams
Melanie Beach	Cheryl Hayes	Wendy Jurusik

F-5 Parental Leavea. Jessica Prezeau

The Board approved the parental leave of Jessica Prezeau effective on or about March 4, 2022 with an anticipated return on or about April 25, 2022

FINANCIAL**G-1 Reports - acknowledged**

A motion was made by Michael Lepak, seconded by Andrew Willard, and carried 5-0 to acknowledge the following consent financial reports:

- a. Budget Status Report as of January 26, 2022
- b. Revenue Status Report as of January 26, 2022
- c. Budget Transfer Report as of January 26, 2022
- d. Treasurer's Report for December 2021
- e. Claims Auditor Report for December 2021
- f. Extra Classroom Report for December 2021

G-2 Bond Resolution

A motion was made by Andrew Willard, seconded by Michael Lepak, and carried 5-0 to re-approve the following bond resolution for school building capital project financing due to lack of two-thirds (2/3) voting strength in attendance at the January 5, 2022 meeting:

BOND RESOLUTION DATED FEBRUARY 2, 2022 OF THE BOARD OF EDUCATION OF THE ELMIRA HEIGHTS CENTRAL SCHOOL DISTRICT AUTHORIZING GENERAL OBLIGATION BONDS TO FINANCE CERTAIN CAPITAL IMPROVEMENTS CONSISTING OF CONSTRUCTION AND RECONSTRUCTION OF SCHOOL BUILDINGS AND FACILITIES, AUTHORIZING THE ISSUANCE OF BOND ANTICIPATION NOTES IN CONTEMPLATION THEREOF, THE LEVY OF TAXES IN ANNUAL INSTALLMENTS IN PAYMENT THEREOF, THE EXPENDITURE OF SUCH SUMS FOR SUCH PURPOSE, AND DETERMINING OTHER MATTERS IN CONNECTION THEREWITH.

WHEREAS, the qualified voters of the Elmira Heights Central School District, New York, at a special meeting of such voters duly held on December 14, 2021, duly approved a proposition authorizing the levy of taxes to be collected in installments, in the manner provided by the Education Law, for the class of objects or purposes hereinafter described; and

WHEREAS, the Board of Education has, on October 6, 2021, duly determined that the purpose hereinafter described constitutes a type II action under the State Environmental Quality Review Act of the State of New York and the applicable regulations thereunder ("SEQRA") which will not have a significant impact on the environment and such purpose is not subject to any further environmental review under SEQRA;

NOW THEREFORE, BE IT RESOLVED by the favorable vote of not less than two-thirds of all of the members of such Board of Education, as follows:

Section 1. The Elmira Heights Central School District shall undertake certain capital improvements to the School District's existing school buildings and facilities, as more particularly described in Section 3 hereof, and as generally outlined to and considered by the voters of the School District at a special voter meeting on December 14, 2021.

Section 2. The Elmira Heights Central School District is hereby authorized to issue its General Obligation Serial Bonds in the aggregate principal amount of not to exceed \$9,375,000, pursuant to the Local Finance Law of New York, in order to finance the class of objects or purposes described herein, and such amount is hereby appropriated therefor.

Section 3. The class of objects or purposes to be financed pursuant to this resolution (hereinafter referred to as "purpose") is certain capital improvements consisting of construction and reconstruction of school buildings and facilities within the School District (each such building being a class "A" (fireproof and certain fire resistant) building as defined in Subdivision 11 of Paragraph a of Section 11.00 of said Local Finance Law), site improvements, and the acquisition of certain original furnishings, equipment, and apparatus and other incidental improvements required in connection therewith for such construction and school use.

Section 4. It is hereby determined and declared that (a) the aggregate maximum cost of said purpose, as estimated by the Board of Education, is \$10,475,000; and (b) the Elmira Heights Central School District's plan to finance the cost of said purpose is (i) to provide \$1,100,000 from the existing capital reserve fund for such costs; and (ii) to provide up to \$9,375,000 from funds raised by the issuance of said Bonds and the Bond Anticipation Notes hereinafter referred to; and (c) no money has heretofore been authorized to be applied to the payment of the cost of said purpose.

Section 5. It is hereby determined that the purpose is one of the class of objects or purposes described in Subdivision 97 of Paragraph a of Section 11.00 of the Local Finance Law, and that the period of probable usefulness of said purpose is thirty (30) years.

Section 6. The Elmira Heights Central School District is hereby authorized to issue its Bond Anticipation Notes in the aggregate principal amount of not to exceed \$9,375,000, and is hereby authorized to issue renewals thereof, pursuant to the Local Finance Law of New York in order to finance the purpose in anticipation of the issuance of the above described Bonds.

Section 7. It is hereby determined and declared that (a) there are presently no outstanding Bond Anticipation Notes issued in anticipation of the sale of said Bonds, (b) the Bond Anticipation Notes authorized hereby shall mature within one year of the date of issuance thereof or such longer term as may be desired in accordance with the provisions of the Local Finance Law, (c) the Bond Anticipation Notes authorized hereby

are not issued in anticipation for Bonds for an assessable improvement, and (d) current funds will be provided prior to the issuance of the Bonds or Bond Anticipation Notes herein authorized, to the extent, if any, required by Section 107.00 of the Local Finance Law.

Section 8. It is hereby determined and declared that the Elmira Heights Central School District reasonably expects to reimburse the general fund, or such other fund as may be utilized, not to exceed the maximum amount authorized herein, from the proceeds of the obligations authorized hereby for expenditures, if any, from such fund that may be made for the purpose prior to the date of issuance of such obligations. This is a declaration of official intent under Treasury Regulation §1.150-2.

Section 9. The faith and credit of the Elmira Heights Central School District, New York, are hereby irrevocably pledged for the payment of the principal of and interest on such Bonds and Bond Anticipation Notes as the same respectively become due and payable. An annual appropriation shall be made in each year sufficient to pay the principal of and interest on such obligations becoming due and payable in such year. There shall annually be levied on all taxable real property of said School District, a tax sufficient to pay the principal of and interest on such obligations as the same become due and payable.

Section 10. The power to further authorize the sale and issuance of said Bonds and Bond Anticipation Notes and to prescribe the terms, form and contents of said Bonds and Bond Anticipation Notes, subject to the provisions of this resolution and the Local Finance Law of New York, including without limitation, the authority to determine whether to accept bids electronically to the extent allowed by the Local Finance Law, the consolidation with other issues, the determination to issue Bonds with substantially level or declining annual debt service, all contracts for, and determinations with respect to credit or liquidity enhancements, if any, and to sell, issue and deliver said Bonds and Bond Anticipation Notes, subject to the provisions of this resolution and Local Finance Law, is hereby delegated to the President of the Board of Education or to the Vice President of the Board in the event of the absence or unavailability of the President. The President of the Board of Education, Vice President and the District Clerk are hereby authorized to sign by manual or facsimile signature any Bonds and Bond Anticipation Notes issued pursuant to this resolution, and are hereby authorized to affix to such Bonds and Bond Anticipation Notes the corporate seal of the School District and to attest the same. The President of the Board of Education is additionally authorized (but not required) to execute and deliver a financing agreement with the Dormitory Authority of the State of New York and any other agreements and documents necessary to accomplish a financing, all as may be determined in the discretion of the President of the Board of Education.

Section 11. This resolution, or a summary hereof, shall be published in full by the District Clerk of the School District together with a notice in substantially the form prescribed by Section 81.00 of said Local Finance Law, and such publication shall be in each official newspaper of the School District. The validity of said Bonds and Bond Anticipation Notes issued in anticipation of the sale of said Bonds may be contested only if such obligations are authorized for an object or purpose for which said School District is not authorized to expend money, or the provisions of law which should be complied with, at the date of publication of this resolution are not substantially complied with, and an action, suit or proceeding contesting such validity, is commenced within twenty (20) days after the date of such publication; or if said obligations are authorized in violation of the provisions of the Constitution.

Section 12. This resolution shall take effect immediately upon its adoption.

G-3 Tax Roll Reduction 2021

A motion was made by Terrance Day, seconded by Andrew Willard, and carried 5-0 to accept the tax bill for the 2021 assessment roll for Ernest Parker for property designated as Tax Map No. 69.14-5-46 at 3104 Lake Rd., Town of Horseheads, be decreased by \$952.71, from \$2,781.14 to \$1,828.43 and that any amount already paid in excess of the corrected tax bill be refunded. This reflects a reduction in the assessed valuation from \$115,600 to \$76,000 as described by Chemung County Real Property Tax office for correction to assessment applied to incorrect parcel by assessor on January 13, 2022.

FACILITIES

H-1 2022 Capital Outlay / Annual Project Update – Original bid was extended through 1/14/22, all bids came in over budget due to the sound system prices. Reopened the bids until 1/27/22 (Auditorium sound system scope removed), recommendation under New Business.

H-2 Capital Project 2021/ Energy Performance Contract (EPC) Update – Had meetings to go over logistics and school attorney is still reviewing EPC contract with Day Automation (will need to table item J-4)

NEW BUSINESS

J-1 Cost Allocation Methodology – approved

A motion was made by Michael Lepak, seconded by Christopher Callas (Zoom), and carried 5-0 to approve the Cost Allocation Methodology for COSERS to be offered by the GST BOCES for the 2022-23 school year

J-2 SEQRA – 2022-23 Capital Outlay Project

A motion was made by Terrance Day, seconded by Michael Lepak, and carried 5-0 to approve designating the Elmira Heights Central School District Board of Education acting as lead agency for purposes of the State Environmental Quality Review Act and Regulations hereby determines that the 2022-23 Capital Outlay Project is a Type II action which will not have a significant impact on the environment and is not subject to further review under the State Environmental Quality Review Act.

J-3 Bid Award – 2021-22 Capital Outlay & Annual Project

A motion was made by Andrew Willard, seconded by Michael Lepak, and carried 5-0 to award Elmira Structures Inc. as the successful contract bidder for the Elmira Heights Central School District 2021-22 Capital Outlay & Annual Project for a base bid amount of \$124,000 plus alternate of \$90,800 for a total bid cost of \$214,800 and to authorize the Board President to sign and execute the contract after approval by the District's legal counsel.

J-4 Day Automation Contract – TABLED

CONSENT

A motion was made by Joseph Sullivan, seconded by Michael Lepak, and carried 5-0 to approve the following consent agenda items K-1 through K-4:

K-1 CSE/504 Recommendations and funding - approved

The Board approved the student placement determinations from the on January 4, 6, 7, 10, 13, 14, 24, 25, and 27, 2022 CSE/504 meeting(s) and the funds to support such recommendations.

K-2 CPSE Recommendations and Funding – approved

The Board approved the student placement determinations from the January 24 and 27, 2022, CPSE meeting(s) and the funds to support such recommendations.

K-3 Health & Welfare Services contract - Horseheads – approved

The Board approved the Health and Welfare Services contract with the Horseheads Central School District, to provide services to twenty-five (25) Elmira Heights students attending non-public schools located in the Horseheads Central School District, at a rate of \$358.94 per student for the 2021-22 school year, at a cost of \$8,973.50.

K-4 2021-22 Reserve Plan – approved

The Board approved 2021-22 Reserve Plan as presented at the January 6, 2022 Board of Education meeting.

DISCUSSION

N-1 Health & Safety Guidelines

Superintendent Gill discussed the latest updates from NYSED and Chemung County DOH. Contact tracing will now be handled by the county, shifting responsibility to the individual. There is a form to complete on the DOH website, that will generate the forms needed for quarantining. Masking guidelines are on hold and will be reviewed by the governor in early March.

NEXT MEETINGS

Wednesday	February 16, 2022	Regular Board Meeting (if needed)	7:00pm	Community Room
Wednesday	March 2, 2022	Regular Board Meeting	7:00pm	Community Room

EXECUTIVE SESSION:

At 7:49pm a motion was made by Terrance Day, seconded by Christopher Callas (zoom), and carried 5-0 to enter executive session to discuss personnel and negotiations.

ADJOURN EXECUTIVE SESSION:

At 9:11pm a motion was made by Andrew Willard, seconded by Michael Lepak, and carried 5-0 to adjourn executive session.

ADJOURNMENT – At 9:12pm a motion was made by Terrance Day, seconded by Michael Lepak, and carried 5-0 to adjourn the meeting.

Clerk