

**ELMIRA HEIGHTS CENTRAL SCHOOL DISTRICT  
ELMIRA HEIGHTS, NEW YORK**

**Due to the COVID-19 pandemic this meeting was attended both in-person and livestreamed after the Public Presentation held at 6:00pm in the Cohen Auditorium**

**CALL TO ORDER:** President Joseph Sullivan called The Board of Education of Education Meeting to order at 7:01 p.m.

**MEMBERS PRESENT** Christopher Callas, Terrance Day, Michael Lepak, Joseph Sullivan, Andrew Willard (7:10)

**MEMBERS ABSENT** John Cole

**OTHERS PRESENT** Michael Gill, Martha Clark, Brandon Foley, Julie Lederman, Erin Furstoss, Andy Billote & Mike Ginalski (Welliver), Ms. Kristen Williams, Ms. Adrienne Harnas.

**APPROVAL OF AGENDA/MINUTES**

**Agenda:**

A motion was made by Terrance Day, seconded by Christopher Callas, and carried 4-0 to approve the agenda **with additions** of the December 1, 2021 Board of Education Regular Meeting.

**Minutes:**

A motion was made by Christopher Callas, seconded by Michael Lepak, and carried 4-0 to approve the minutes of the following meetings:  
November 3, 2021 Board of Education Regular Meeting

**Order of Business:**

A motion was made by Terrance Day, seconded by Christopher Callas, and carried 4-0 to suspend the regular order of business to accommodate guests, special discussion topics and presentations in an order of business as deemed appropriate.

**COMMENTS FROM THE PUBLIC AND STAFF**

Michael Gill - Superintendent ♦ Public Presentation tonight, reviewed Capital Project scope of work that is up for community vote on December 14, 2021 ♦ Budget Development is underway ♦ Looking for options to further support staff ♦ District administrators had a retreat in Brockport recently concentrating on student focus, positive energy and team building.

Principal Report – Brandon Foley, Cohen Middle ♦ Had many career presenters over the half days before Thanksgiving break including local EHPD and FD, BOCES, WETM, IBEW to name a few, introducing students to the many careers in our area. ♦ Will start “12 days of Spartum”, take on “Fun Fashion Fridays”, really has a positive impact on students social and emotional needs. ♦ Student assembly gave out awards for Respect & Behavior, Civic Honor Roll, and Fall and Winter Sports. ♦

Martha Clark – Business Manager ♦ Budget season is here. Busy with financial meetings to review programs available through BOCES, American Rescue Plan, writing grant applications. ♦ Working on necessary payroll changes with the upcoming minimum wage increase.

**Public Comment**

Ms. Kristen Williams presented a binder with notes from students from statewide act: “Operation Shoe Drop” on November 18, 2021 in efforts to stop the mandates.

Ms. Adrienne Harnas spoke about her concerns with the NYS mandates for masks and vaccinations relating to the Covid-19 virus.

**PERSONNEL**

A motion was made by Michael Lepak, seconded by Christopher Callas, and carried 5-0 to approve consent personnel item(s) **with additions** F-1a through F-5a. Be it further resolved that upon receipt of final clearance from the State Education Department, any conditional appointments shall be changed to regular appointments, reflecting the effective date of said Board meeting.

**F-1 Resignations / Terminations / Retirements**

***Termination***

a. John Rader, Custodian – termination

The Board terminated the probationary staff member identified in executive session (Employee ID Number 764) effective December 1, 2021 in accordance with the Chemung County Civil Service Rules Article XIV.

Emma Rader, Cleaner – termination

The Board terminated the probationary staff member identified in executive session (Employee ID Number 785) effective December 1, 2021 in accordance with the Chemung County Civil Service Rules Article XIV.

**Resignation**

- b. Beth Loesch, Cook – resignation

The Board accepted with thanks for service the resignation of Beth Loesch as Cook effective November 27, 2021. Mrs. Loesch's last day with the district will be November 26, 2021.

- c. Cristin Johnson, Art Teacher – resignation

The Board accepted with thanks for service the resignation of Cristin Johnson as Art teacher effective December 17, 2022. Mrs. Johnson's last day with the district will be December 16, 2021.

**F-2 Rescind Prior Appointment**

- a. The Board rescinded the provisional appointment of Trisha Rude as Administrative Assistant from the November 3, 2021 meeting due to the appointee not meeting the condition of receiving fingerprint clearance and rescinding their acceptance of the offer to work in the District Office.

**F-2 Appointments**

- a. The Board approved the following list of substitutes for the 2021-22 school year:

Substitute Teacher: Jeff Tubby Laura Storms Ryleigh Carson

Substitute Support Staff: Kathryn Shilling Jeff Tubby Laura Storms Ryleigh Carson Cheryl Hall \* Rae Ann Kain  
\*pending fingerprint clearance

- b. The Board approved the following probationary appointments:

Victoria Brown

Food Service Helper

Effective: December 6, 2021

Probationary Period: December 6, 2021 through December 5, 2022/Civil Service Regulations

Compensation per EHESSA Contract: \$12.79 per hour (Step 1)

- c. Drama Volunteers

The Board approved the following volunteers to work with our drama program for the 2021-22 school year.

Mike Kenna

Jean Coons

Katie O'Herron

Gidget Amberg

- d. Sports Volunteer

The Board approved the following volunteer to work with our athletic program for the 2021-22 school year.

Keagan Mawhir - Wrestling

- e. Poll Workers - Capital Project Vote

The Board approved the following poll workers for the December 14, 2021 Capital Project Vote:

Chairman: R. Todd VanHouten

Chief Inspector: Kris Manns

Inspectors/Clerks/Alternates:

Lisa Cobb

Kate Shilling

Beverly Spencer

Barb Day

Connie Warren

Bonnie Perry

Connie Gleason

Mary Moore

Mary Rae Bahantka

Sharon Burdick

Liz Warren

Maria Turic

Lisa Rice

Peggy Ridosh

Tammy Farley

Carol Sullivan

**F-4 Provisional Appointment**

- a. The Board approved the following provisional appointment:

John (Mike) Putney

Provisional Custodian – due to nonbinding eligible list

Effective: December 2, 2021

Probationary Period: status of employment will be subject to civil service regulations and eligibility

Compensation per Exempt Agreement: \$19.90 per hour (Step 1)

**F-5 Resignation pending appointment**

- a. John (Mike) Putney, Cleaner – resignation pending appointment as Custodian (above)

The Board accepted the resignation of John (Mike) Putney as cleaner now that he has been appointed as Provisional Custodian effective December 2, 2021.

**FINANCIAL**

**G-1 Reports - acknowledged**

A motion was made by Andrew Willard, seconded by Christopher Callas, and carried 5-0 to acknowledge the following consent financial reports:

- a. Budget Status Report as of November 24, 2021
- b. Revenue Status Report as of November 24, 2021
- c. Budget Transfer Report as of November 24, 2021
- d. Treasurer's Report for October 2021
- e. Claims Auditor Report for October 2021
- f. Extra Classroom Report for October 2021

**G-2 Affidavit of Unpaid School Taxes**

A motion was made by Terrance Day, seconded by Christopher Callas, and carried 5-0 to acknowledge the Affidavit of Unpaid 2021 School Taxes in the amount of \$491,878.95 to be re-levied by the Chemung County Treasurer.

**FACILITIES**

**H-1 2021 Capital Outlay / Annual Project Update** – Superintendent Gill reported that all work is completed, should be filed this month.

**H-2 2022 Capital Outlay / Annual Project Update** – Superintendent Gill reported that the district received technical approval for the plans, still waiting on NYS approval.

**H-3 Capital Project 2021/ Energy Performance Contract (EPC) Update** – Superintendent Gill gave a review of the proposed Capital Project that will be up for a community vote on December 14.

**NEW BUSINESS**

**J-1 Board Member Resignation – Benedict - acknowledged**

A motion was made by Michael Lepak, seconded by Andrew Willard and carried 5-0 to acknowledge with thanks and appreciation for 17 year of service, the resignation of Board Member Lisa Benedict effective November 30, 2021.

**CONSENT**

A motion was made by Andrew Willard, seconded by Terrance Day, and carried 5-0 to approve the following consent agenda items K-1 through K-7:

**K-1 CSE/504 Recommendations and funding - approved**

The Board approved the student placement determinations from the on November 4, 5, 9, 15, 16, 19, and 23, 2021 CSE/504 meeting(s) and the funds to support such recommendations.

**K-2 CPSE Recommendations and Funding – approved**

The Board approved the student placement determinations from the November 19 and 29, 2021 CPSE meeting(s) and the funds to support such recommendations.

**K-3 Drama Production Agreement - approved**

The Board approve the Performance Agreement with Concord Theatricals for the Drama production of *"You're A Good Man, Charlie Brown (Original)"* to be performed on March 11 & 12, 2021.

**K-4 Donation – Elmira Heights PFO – whiteboards - accepted**

The Board accepted with thanks and appreciation a donation from Elmira Heights PFO of 25 double sided 9 x 12-inch dry erase white boards to the second-grade class of Mrs. Strong at Cohen Elementary School with a value of \$43.19.

**K-5 Donation – Tops in Education Program - accepted**

The Board of Education accepts with thanks and appreciation, donations from the Tops in Education Program, received during the 2021-22 school year to be used for materials and supplies as specified by each donation for Thomas Edison High School, or Cohen Middle School or Cohen Elementary School

**K-6 BOCES Initial Request for Services 2021-22 - approved**

The Board of Education approved the BOCES initial request for services for the 2021-22 school year.

**K-7 Health & Welfare Services Contract – Corning Painted Post School District - approved**

The Board approved the Health and Welfare Services contract with the Corning Painted Post District, to provide services to three (3) Elmira Heights students attending non-public schools located in the Corning Painted Post School District, at a rate of \$710.87 per student for the 2021-22 school year, at a cost of \$2,132.61.

**DISCUSSION**

**N-1 2022-23 School Budget Timetable – Deadlines and Actions**

Martha Clark, Business Manager reviewed the calendar for budget development.

**N-2 Construction Management Services**

Superintendent Gill reviewed options for moving forward; go through RFP (request for proposal) process or name management service.

**NEXT MEETINGS**

Tuesday	December 14, 2021	Capital Project Vote	7:00pm	TAE Gym
Wednesday	December 15, 2021	Regular Board Meeting (if needed)	7:00pm	TAE Auditorium
Wednesday	January 5, 2022	Regular Board Meeting	7:00pm	TAE Auditorium

**EXECUTIVE SESSION :**

At 7:42pm a motion was made by Michael Lepak, seconded by Andrew Willard, and carried 5-0 to enter executive session to discuss personnel.

**ADJOURN EXECUTIVE SESSION:**

At 8:42pm a motion was made by Christopher Callas, seconded by Terrance Day, and carried 5-0 to adjourn executive session.

**ADJOURNMENT** – At 8:43pm a motion was made by Andrew Willard, seconded by Michael Lepak, and carried 5-0 to adjourn the meeting.

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Clerk