

**ELMIRA HEIGHTS CENTRAL SCHOOL DISTRICT
ELMIRA HEIGHTS, NEW YORK**

Due to the COVID-19 pandemic this meeting was attended both in-person and virtually and livestreamed

CALL TO ORDER: President Joseph Sullivan called The Board of Education of Education Meeting to order at 7:09 p.m. followed by the pledge of allegiance.

MEMBERS PRESENT Lisa Benedict (virtual), Christopher Callas, John Cole, Terrance Day, Michael Lepak, Joseph Sullivan, Andrew Willard

MEMBERS ABSENT

OTHERS PRESENT Michael Gill, Martha Clark, Any Lutz, Julie Lederman, Erin Furstoss, Mr. Martin Beebe, Ms. Lisa Cobb

APPROVAL OF AGENDA/MINUTES

Agenda:

A motion was made by John Cole, seconded by Andrew Willard, and carried 7-0 to approve the agenda **with additions** of the November 3,2021 Board of Education Regular Meeting.

Minutes:

A motion was made by Terrance Day, seconded by Christopher Callas, and carried 7-0 to approve the minutes of the following meetings:
October 6, 2021 Board of Education Regular Meeting

Order of Business:

A motion was made by John Cole, seconded by Michael Lepak, and carried 7-0 to suspend the regular order of business to accommodate guests, special discussion topics and presentations in an order of business as deemed appropriate.

FIRST EXECUTIVE SESSION :

At 7:11pm a motion was made by Terrance Day, seconded by Christopher Callas, and carried 7-0 to enter executive session to discuss personnel

ADJOURN FIRST EXECUTIVE SESSION:

At 7:18pm a motion was made by Andrew Willard, seconded by Michael Lepak, and carried 7-0 to adjourn executive session.

COMMENTS FROM THE PUBLIC AND STAFF

Michael Gill - Superintendent ♦ NYS Mandated weekly Covid testing of unvaccinated staff and students has begun. It is performed by BOCES and supplied by Chemung County Department of Health ♦ Another idea (still in early stages of development) "Test to Stay", where student that is asymptomatic and has been quarantined due to a close contact exposure, can be tested each morning of quarantine and if negative, can return to school that day

Principal Report – Andy Lutz, Cohen Elementary ♦ Cafeteria has been fitted with 120 desks to help with social distancing–thank you to Todd for the outreach to Elmira City SD to borrow these desks. ♦ Seeing student growth after first 6 weeks of school.

Martha Clark – Business Manager ♦ Busy with financial reporting, grant planning and federal funding. Budget planning is starting soon.

Public Comment – Mr. Martin Beebe spoke briefly regarding an experience he had at Planet Fitness making references to the "BLM" movement and "ANTIFA".

PERSONNEL

A motion was made by Andrew Willard, seconded by Michael Lepak, and carried 7-0 to approve consent personnel item(s) **with additions** F-1a through F-5a. Be it further resolved that upon receipt of final clearance from the State Education Department, any conditional appointments shall be changed to regular appointments, reflecting the effective date of said Board meeting.

F-1 Resignations / Terminations / Retirements

Termination

a. Dusty Brooks, Cleaner – termination

The Board terminated the probationary staff member identified in executive session (Employee ID Number 768) effective October 31, 2021 in accordance with the Chemung County Civil Service Rules Article XIV.

Resignation

- b. Cheryl Hurley, Bus Driver – resignation

The Board accepted with thanks for service the resignation of Cheryl Hurley as bus driver effective October 19, 2021. Ms. Hurley's last day with the district will be October 18, 2021.

F-2 Change in Appointment Status

- a. The Board approved tenure status for:

<u>Name</u>	<u>Effective Date</u>	<u>Tenure Area</u>
Katie Richardson	11/26/2021	School Psychologist

F-2 Appointments

- a. The Board approved the following list of substitutes for the 2021-22 school year:

Substitute Teacher: Sally Groene

Substitute Support Staff: Sally Groene Leanne Osborn Evelyn Truax Becky Swartwood* Annastasia Warfle*

*pending fingerprint clearance

- b. The Board approved the following probationary appointments:

Katrina Ungvarsky

Bus Driver

Effective: November 4, 2021

Probationary Period: November 4, 2021 through November 3, 2022/Civil Service Regulations

Compensation per EHESSA Contract: \$19.05 per hour (Step 3)

Barbara Adam

Cleaner

Effective: November 4, 2021

Probationary Period: November 4, 2021 through November 3, 2022/Civil Service Regulations

Compensation per EHESSA Contract: \$12.79 per hour (Step 1)

Courtney Grant

Food Service Helper

Effective: November 4, 2021

Probationary Period: November 4, 2021 through November 3, 2022/Civil Service Regulations

Compensation per EHESSA Contract: \$12.79 per hour (Step 1)

Jessica Prezeau

Food Service Helper

Effective: November 4, 2021

Probationary Period: November 4, 2021 through November 3, 2022/Civil Service Regulations

Compensation per EHESSA Contract: \$12.79 per hour (Step 1)

Sheena Sadler

Tenure Area: Secondary Science

Effective: November 18, 2021

**Probationary Period: three (3) years effective November 18, 2021 thru November 17, 2024

Certification: Professional Biology and General Science 7-12

Total Compensation per EHTA Contract: \$59,486 (Step 16 with 36 credit hours) to be prorated

**To the extent required by the applicable provisions of Education law §§2509, 2573, 3212 and 3014, in order to be granted tenure the classroom teacher or building principal shall have received composite or overall annual professional performance review ratings pursuant to Education law §3012-c and/or 3012d of either effective or highly effective in at least three (3) of the four (4) preceding years. If the classroom teacher or building principal receives an ineffective composite or overall rating in the final year of the probationary period he or she shall not be eligible for tenure at that time. For purposes of this subdivision, classroom teacher and building principal mean a classroom teacher or building principal as such terms are defined in Sections 30-2.2 and 30-3.2 of this part.

- c. Supervision/Game Help

The Board approved the following for supervision/game help positions for the 2021-22 school year at a rate of \$18.50 per hour. All supervisors will hold current CPR/AED certification.

Levi Howe

Angelica Morgan

- d. Tutoring

The Board approved the following as tutors for the Cohen Elementary School after school tutoring program on at a rate of \$30.00 per hour:

Anita Scata

Wendy Thompson

e. Volunteers

The Board approved the following volunteers to work with our athletic program for the 2021-22 school year.

Bill Reilly – basketball	Jared Slaven – basketball	Steve Weber - wrestling
Jesse Ferris – basketball	Aries Sanchez – cheer	

F-4 Creation/Elimination of Positions

a. The Board created and eliminated the following positions in the District Office:

Eliminate (1) one	1.0 FTE	Secretary I	effective November 17, 2021
Create (1) one	1.0 FTE	Administrative Assistant	effective November 17, 2021

F-5 Provisional Appointment

a. The Board approved the following provisional appointment:

Trisha Rude

Provisional Administrative Assistant – due to nonbinding eligible list

Effective: November 17, 2021 (*pending fingerprint clearance and physical*)

Probationary Period: status of employment will be subject to civil service regulations and eligibility

Compensation per Exempt Agreement: \$38,000 pro-rated for the 2021-22 school year

FINANCIAL

G-1 Reports - acknowledged

A motion was made by Christopher Callas, seconded by Terrance Day, and carried 7-0 to acknowledge the following consent financial reports:

- a. Budget Status Report as of October 27, 2021
- b. Revenue Status Report as of October 27, 2021
- c. Budget Transfer Report as of October 27, 2021
- d. Treasurer's Report for September 2021
- e. Claims Auditor Report for September 2021
- f. Extra Classroom Report for September 2021

FACILITIES

H-1 2021 Capital Outlay / Annual Project Update – All work is completed, should be filed in December.

H-2 2022 Capital Outlay / Annual Project Update – Superintendent Gill described target areas for this project to include TAE roof, gym ceiling, and bus loop doors.

H-3 Capital Project 2021/ Energy Performance Contract (EPC) Update – Superintendent Gill gave a review of the proposed Capital Project that will be up for a community vote on December 14.

NEW BUSINESS

J-1 ARP – Capital Project

A motion was made by John Cole, seconded by Michael Lepak, and carried 7-0 to approve the below resolution that authorizes the upgrades to the HVAC systems at the Cohen Elementary/Middle School and installation 15 District wide notification display monitors at Cohen Middle and Thomas Edison High School with an estimated cost of \$1,185,015.00 funded by the American Recovery Plan Act.

BE IT RESOLVED, that upon the recommendation of the Superintendent of Schools, that the Board of Education of the Elmira Heights Central School District does and hereby authorizes the upgrades to the HVAC systems at the Cohen Elementary/Middle School through installation of new unit ventilators, a chiller, electrical controls, related piping, insulation with all associated work and installation of wiring, hanging hardware, and network connectivity and associated work for 15 District wide notification display monitors at Cohen Middle and Thomas Edison High School with an estimated cost of \$1,185,015.00 funded by the American Recovery Plan Act

J-2 Amendment to Superintendent Agreement

A motion was made by Andrew Willard, seconded by Lisa Benedict, and carried 7-0 to approve the amendment to the contract between the Elmira Heights Board of Education and the Superintendent of Schools, extending the terms of employment through December 31, 2024, with 3% additional monetary changes.

J-3 Seneca Beverage Corp. Settlement Resolution

A motion was made by Christopher Callas, seconded by Michael Lepak, and after a brief discussion on the history of the settlement, its impact on the district's tax revenue, and the district's plan to remedy the sudden loss in revenue, carried 7-0 to approve the following resolution:

Upon the recommendation of the School District's attorneys and having had an opportunity to consider the proposed settlement in the Matter of Seneca Beverage Corp. v. Town of Horseheads, Respondents, County of Chemung, New York, Index No. 2021-5759, it is RESOLVED that the above settlement is approved and that the President of the Board of Education, the Superintendent of Schools and the School District's attorneys are each separately authorized to sign any documents necessary to complete the settlement.

CONSENT

A motion was made by Andrew Willard, seconded by Michael Lepak, and carried 7-0 to approve the following consent agenda items K-1 through K-8:

K-1 CSE/504 Recommendations and funding - approved

The Board approved the student placement determinations from the on October 12, 14, 15, 18, 19, 21, 22, 26, 29, and November 2, 2021 CSE/504 meeting(s) and the funds to support such recommendations.

K-2 CPSE Recommendations and Funding – approved

The Board approved the student placement determinations from the October 12 and 22, 2021 CPSE meeting(s) and the funds to support such recommendations.

K-3 2021-23 Special Education Plan - approved

The Board approved 2021-2023 Special Education Plan as presented at the October 6, 2021 Board of Education meeting.

K-4 2021-2023 CR Part 154 Plan

The Board approved the 2021-2023 CR Part 154 Plan as presented at the October 6, 2021 Board of Education meeting.

K-5 HRA Plan – SIEBA LTD – approved

The Board approved the HRA plan document and administrative service agreement between the Elmira Heights CSD and SIEBA, LTD for the purpose of administering the benefits provided by the Flexible Benefit Plan and Health Reimbursement Arrangement, effective July 1, 2021 through June 30, 2022.

K-6 Donation – Ladies Ancient Order of Hibernians – \$110.00 – accepted

The Board accepted with thanks and appreciation a donation from the Ladies Ancient Order of Hibernians of \$110.00 to Cohen Elementary School for school supplies or clothing to students in need.

DISCUSSION

N-1 Graduation Gown Color

The Board discussed several options for gown colors with the determination that graduating students would choose their own color gown (blue/white) to be worn instead of traditionally assigning color by gender (males in blue, females in white).

NEXT MEETINGS

Wednesday	November 17, 2021	Regular Board Meeting (if needed)	7:00pm	TAE Auditorium
Wednesday	December 1, 2021	Public Presentation / Capital Project	6:00pm	Cohen Auditorium
Wednesday	December 1, 2021	Regular Board Meeting	7:00pm	Cohen Auditorium

2ND EXECUTIVE SESSION :

At 8:15PM a motion was made by Christopher Callas, seconded by Terrance Day, and carried 7-0 to enter executive session to discuss personnel.

ADJOURN 2ND EXECUTIVE SESSION:

At 9:09pm a motion was made by Andrew Willard, seconded by Christopher Callas, and carried 7-0 to adjourn executive session.

ADJOURNMENT – At 9:10pm a motion was made by Michael Lepak, seconded by John Cole, and carried 6-0 to adjourn the meeting.

Clerk