

**Board of Education
Regular Meeting**

Minutes

June 16, 2021

**ELMIRA HEIGHTS CENTRAL SCHOOL DISTRICT
ELMIRA HEIGHTS, NEW YORK
Due to the COVID-19 pandemic and State executive order
this meeting was held in person and livestreamed for public view**

CALL TO ORDER: President Harry Blish called the Board of Education Meeting to order at 7:00 p.m. followed by the pledge of allegiance.

MEMBERS PRESENT Harry Blish, Christopher Callas, John Cole, Terrance Day, Michael Lepak, Joseph Sullivan (left at 8:05), Andrew Willard

MEMBERS ABSENT Lisa Benedict

OTHERS PRESENT Michael Gill, Martha Clark, Andy Lutz, Tom Boyanowski, Brandon Foley, Megan Zoerb, Julie Lederman, Todd VanHouten, Barb Day, Mike Cady,

APPROVAL OF AGENDA/MINUTES

Agenda:

A motion was made by Christopher Callas, seconded by Terrance Day, and carried 6-0 to approve the agenda of the June 16, 2021 Board of Education Regular Meeting.

Minutes:

A motion was made by Joseph Sullivan, seconded by Andrew Willard and carried 6-0 to approve the minutes of the following meetings: June 2, 2021 Board of Education Regular Meeting

Order of Business:

A motion was made by Andrew Willard, seconded by Michael Lepak and carried 6-0 to suspend the regular order of business to accommodate guests, special discussion topics and presentations in an order of business as deemed appropriate.

COMMENTS FROM THE PUBLIC AND STAFF

Michael Gill - Superintendent ♦ Wrapping up the school year, one week and Elem/Middle School will be done ♦ Congratulations to all staff for getting us here: buildings/grounds, support staff, food service, leadership teams, and office staff. ♦ CDC guidelines were lifted for community but not for schools—still need to wear masks. ♦ Protesters showed up last week (across the street) over the mix up with communications over mask-wearing in schools. ♦ Looking forward to summer – planning for a “normal” year next year. ♦ Invite sent out this week to update Mission/Vision work over the summer -July19&20.

**short break to honor/surprise President Harry Blish with cupcakes and his family at his last Board of Education after 20 years of service on the Board. Stories were shared and he was presented with a plaque for appreciation of service.

Principal Report –

Brandon Foley, Cohen Middle ♦ Changing up science curriculum next year to all physical sciences ♦ Transition day coming up where 5th graders get to meet middle school teachers/staff. ♦ 8th grade celebration on June 23 ♦ Robust summer “academy”, 25 students at each level

Tom Boyanowski, Thomas Edison ♦ Prom at Eldridge Park, Sports Banquet, Mark Twain Scholars events were successful ♦ Edison had 2 half days for community days where students were cleaning up at 8 different sites in the community. ♦ Had a fun Class day luncheon/ice cream social outdoors and Seniors go on class trip to Hershey park tomorrow. ♦ Upcoming National Honor Society on June 21. ♦ Graduation on June 25 in auditorium, will be livestreamed; 49 will graduate.

Andy Lutz, Cohen Elementary ♦ Students were tested to see “where” they are, teachers will evaluate data over the summer to assess the gaps of what was missed. Target interventions will narrow the focus on catching up. ♦ Field Day with bouncy houses for kids, PFO has been huge help this year, wonderful support. ♦ Biggest summer school we’ve ever had with more than 60 students. ♦ PreK graduation is 6/17 and 5th grade graduation 6/23

Martha Clark – Business Manager ♦ Office is busy with end of year paperwork – intent to return letters, insurance rollovers and flexible spending account enrollments. ♦ Interim Audit with BWB coming up, and Internal Audit/Risk Assessment started up. Medicaid cost reporting, transparency and MOE section 611 & 619 deadlines are coming up next month.

PERSONNEL

A motion was made by Christopher Callas, seconded by Andrew Willard, and carried 5-0 to approve the consent personnel item(s) F-1 through F-4d. Be it further resolved that upon receipt of final clearance from the State Education Department, any conditional appointments shall be changed to regular appointments, reflecting the effective date of said Board meeting.

F-1 Creation/Elimination of Positions - approved

Eliminate (1) one 0.4 FTE Business teacher effective July 1, 2021

Create (1) one 1.0 FTE Business teacher effective July 1, 2021

F-2 Appointments - approved

a. The Board approved the following personnel appointments for the 2020-21 school year:

Substitute Support Staff: Renee Sabin

b. The Board approved the following personnel appointments for the 2021-22 school year:

Substitute Teacher: Judith Hamma Micayla Monks Jeremy Sager Sandra Griffin

Substitute Support Staff: Renee Sabin Emma Rader Micayla Monks Joe Miller Sandra Griffin Judith Hamma
Shannon Pelrah John Townson Gerald Tuttle

c. The Board approved the following probationary appointments:

Maryanne Hitchcock

Bus Aide

Effective: July 1, 2021

Probationary Period: July 1, 2021 through June 30, 2022/Civil Service Regulations

Andrea Dahl-Edgerton

Tenure Area: Business Education

Effective: July 1, 2021

**Probationary Period: four (4) years effective July 1, 2021 through June 30, 2025

Certification: Professional Business and Marketing

Total Compensation per EHTA Contract: \$ 47,146 (Step 5 with 44 graduate hours)

**To the extent required by the applicable provisions of Education law §§2509, 2573, 3212 and 3014, in order to be granted tenure the classroom teacher or building principal shall have received composite or overall annual professional performance review ratings pursuant to Education law §3012-c and/or 3012d of either effective or highly effective in at least three (3) of the four (4) preceding years. If the classroom teacher or building principal receives an ineffective composite or overall rating in the final year of the probationary period he or she shall not be eligible for tenure at that time. For purposes of this subdivision, classroom teacher and building principal mean a classroom teacher or building principal as such terms are defined in Sections 30-2.2 and 30-3.2 of this part.

d. The Board approved the following to work with our 2021 Elementary summer school program, July 6 through July 29, 2021, four hours per day for sixteen days:

| | | |
|------------------|-------------------|----------------|
| Bobbi Roote | Teacher Assistant | \$20.45/ hour |
| Shanna Glover | Teacher Assistant | \$17.50 / hour |
| Micayla Monks | Teacher Assistant | \$12.75 / hour |
| Nancy Monks | Per Diem Sub | \$30.00 / hour |
| Jennifer Johnson | Per Diem Sub | \$30.00 / hour |

e. The Board approved the following to work with our 2021 Cohen Middle School summer school program, July 6 through July 29, 2021, four hours per day for sixteen days:

| | | |
|----------------|--------------|----------------|
| Scott Becker | Per Diem Sub | \$30.00 / hour |
| Sherry Moore | Per Diem Sub | \$30.00 / hour |
| Sandra Griffin | Per Diem Sub | \$13.33 / hour |

F-3 Change in Employment Status – approved

The Board approved the permanent appointment of Justina Kohler as food service helper - 3.5hr/day, effective August 23, 2021. Ms. Kohler has successfully completed her probationary period according to the current Civil Service Regulations.

F-4 Resignations / Retirements

Mary Rae Bahantka – Teacher Assistant

The Board accepted with best wishes, and thanks for over 15 years of service, the resignation for purposes of retirement of Mary Rae Bahantka as teacher assistant, effective June 30, 2021.

Mark Fivie - Bus Driver

The Board accepted with best wishes and thanks for 8 years of additional service post retirement, the resignation of Mark Fivie as bus driver effective June 24, 2021.

Michael Lattimer- Cleaner

The Board accepted with best wishes and thanks for 13 years of service, the resignation of Michael Lattimer as cleaner. Mr. Lattimer's last day with the district is June 30, 2021.

Maryanne Hitchcock – Teacher Aide

The Board accepted the resignation of Maryanne Hitchcock as teacher aide pending her appointment above as bus aide effective July 1, 2021.

FINANCIAL

a. G-1 Revised Management Letter Response & Corrective Action Plan- Extraclassroom 2019-20 - approved

A motion was made by Andrew Willard, seconded by Terry Day, and carried 5-0 to approve the revised Corrective Action Plan for the management letter dated October 7, 2020 concerning the basic financial statement for the year ended June 30, 2020.

FACILITIES

H-1 2021 Capital Outlay/Annual Project Update

Concrete poured. Front doors on back order, delivery in question.

H-2 Capital Project 2021

Kick off meeting and Energy Audit happening soon.

OLD BUSINESS

No items

CONSENT

A motion was made by Andrew Willard, seconded by Christopher Callas, and carried 5-0 to approve the following consent agenda item K-1 through K-4

K-1 CSE Recommendations and Funding - approved

The Board of Education approved the student placement determinations from the June 3, 9, 11, and 16, 2021 CSE meeting(s) and the funds to support such recommendations.

K-2 CPSE Recommendations and Funding - approved

The Board of Education approved the student placement determinations from the June 3 and 9, 2021 CPSE meeting(s) and the funds to support such recommendations.

K-3 Contract for BOCES Services - 2019-20 AS-7 Resolution – adopted

The Board of Education adopted the attached AS-7 resolution approving the final contract for services with the Schuyler-Steuben-Chemung-Tioga-Allegany County Board of Cooperative Educational Services for the 2021-22 school year.

Resolution

THIS AGREEMENT made this 1st day of July 2021 by and between the GREATER SOUTHERN TIER BOCES, party of the first part, and ELMIRA HEIGHTS CSD, party of the second part.

WITNESSETH, that whereas party of the first part has been duly authorized to provide the approved Services below and has been authorized to enter into agreements with boards of education and school trustees, under the provisions of sections 1950-51 of the Education Law.

NOW THEREFORE, the said party of the first part hereby agrees to provide to the party of the second part the following Services during the 2021-22 school year at the indicated cost on the attached contract for services.

K-4 Donations – Corning Inc. Foundation – accepted

The Board of Education accepted with thanks and appreciation the donation of \$150 from Corning Inc. Foundation, Employee Matching Gifts Program.

AWARDS/HONORS/ACHIEVEMENT

No items

COMMUNICATIONS

No items

DISCUSSION

N-1 District Safety Plan 2021-22 - no update to plan, only minor edit work.

N-2 BOE Retreat – discussion was held relative to member availability for certain dates. The purpose of the retreat is review BOE operations and goal setting.

N-3 NYSDOH Guidelines Update – in office setting, it is ok to transition to no masks. Board of Education meetings can be opened up, Board decided to continue livestreaming.

N-4 End of Year Events – see principal reports above.

N-5 Federal Stimulus Planning - CRRSA application deadline moved to 6/30/21. No guidance on ARP Planning. Transportation for summer only during grant periods.

EXECUTIVE SESSION:

At 8:28pm a motion was made by Andrew Willard, seconded by Terry Day and carried 5-0 to enter executive session to discuss a personnel.

ADJOURN EXECUTIVE SESSION:

At 8:41pm a motion was made by Andrew Willard, seconded by Michael Lepak and carried 5-0 to adjourn executive session.

NEXT MEETING

| | | | |
|-------------------------|--------------------------------------|--------|--------------|
| Wednesday July 7, 2021 | Reorganization/Regular Board Meeting | 7:00pm | Community Rm |
| Wednesday July 21, 2021 | Regular Board Meeting (if needed) | 7:00pm | Community Rm |

ADJOURNMENT – At 8:42pm a motion was made by Terrance Day, seconded by Andrew Willard and carried 5-0 to adjourn the meeting.

Clerk