

**ELMIRA HEIGHTS CENTRAL SCHOOL DISTRICT
ELMIRA HEIGHTS, NEW YORK
Due to the COVID-19 pandemic and State executive order
this meeting was held in person and livestreamed for public view**

CALL TO ORDER: President Harry Blish called The Board of Education of Education Meeting to order at 7:02 p.m. followed by the pledge of allegiance.

MEMBERS PRESENT Lisa Benedict, Harry Blish, Terrance Day, Michael Lepak, Joseph Sullivan, Andrew Willard

MEMBERS ABSENT Christopher Callas

OTHERS PRESENT Michael Gill, Martha Clark, Megan Zoerb, Julie Lederman, Erin Furstoss, Gretchen & Kevin Smith, Barb Day, Martin Beebe

APPROVAL OF AGENDA/MINUTES

Agenda:

A motion was made by Michael Lepak, seconded by Lisa Benedict, and carried 5-0 to approve the agenda of the June 2, 2021 Board of Education Regular Meeting.

Minutes:

A motion was made by Joseph Sullivan, seconded by Andrew Willard and carried 5-0 to approve the minutes of the following meetings:

May 5, 2021 Board of Education Regular Meeting

May 18, 2021 Budget Vote/Elections - A motion was made by Lisa Benedict, seconded by Andrew Willard and carried 5-0 to approve the minutes of the May 18, 2021 Budget Vote/Elections results.

Oath of Office:

Member elect, Terrance Day, to be serving the remainder of a vacant term, was administered the Oath of Office

Order of Business:

A motion was made by Terrance Day, seconded by Andrew Willard and carried 6-0 to suspend the regular order of business to accommodate guests, special discussion topics and presentations in an order of business as deemed appropriate.

AWARDS/HONORS/ACHIEVEMENT

Henry C. O'Neill Citizen of the Year - Gretchen Smith

Mr. Gill recognized Dean of Students, Gretchen Smith, who was honored by the EHPD as the Henry C. O'Neill Citizen of the Year. This award is given to an extraordinary community member. Mrs. Smith was presented a Certificate of Appreciation by the Superintendent for representing the district and community in such an outstanding way.

EXECUTIVE SESSION:

At 7:09pm a motion was made by Lisa Benedict, seconded by Andrew Willard, and carried 6-0 to enter executive session to discuss personnel

ADJOURN EXECUTIVE SESSION:

At 7:37pm a motion was made by Joseph Sullivan, seconded by Andrew Willard, and carried 6-0 to adjourn executive session.

COMMENTS FROM THE PUBLIC AND STAFF

Michael Gill - Superintendent ♦ Diversity, Equity, Inclusion (DEI) policies and regulations coming into play soon. The district created a sub-committee that has been meeting in preparation of policy creation. NYSSBA will be hosting an informational event. ♦ Sports Banquet has been rescheduled to June 19 to accommodate post season schedules. Presentations will be a hybrid model with only finalists and families of Athlete of the Year will be in-person ♦ Graduation will be held in auditorium, there are about 50 graduates ♦ Junior/Senior Prom was well attended and students had a great time (didn't leave early). ♦ Thank you to community for passing the budget! A few surveys completed that day had concerns that the bus purchases are for Horseheads CSD, but they are buses for Elmira Heights CSD, they are just housed at the bus garage

Principal Report – Megan Zoerb/CSE Chairperson ♦ Presentation on "TIES" program (Together Including Every Student) – that helps transition students to post-secondary world. 1st year, the program funds the district and provides training, resources and coordination for families. This program also promotes community awareness and employment readiness and would eligible to all special education students ages 8-21.

Martha Clark – Business Manager ♦ Beginning year end rollover business – reviewing payroll calendars, insurance plan years and purchase orders. ♦ BWB is conducting a preliminary audit (virtually) to prepare for year-end audit. ♦ Grant planning for federal funding. ♦ Continuing with Medicaid cost reporting and tax verifications.

Public Comments – Martin Beebe – asked about teachers/staff returning in the fall and expressed concerns for the future of the education system. The Superintendent stated that all teachers/staff have been instructing in-person and it is the NYS Governor’s decision on what next years’ reopening plan looks like for students.

PERSONNEL

A motion was made by Andrew Willard, seconded by Terrance Day, and carried 6-0 to approve consent personnel item(s) F-1a through F-2g. Be it further resolved that upon receipt of final clearance from the State Education Department, any conditional appointments shall be changed to regular appointments, reflecting the effective date of said Board meeting.

F-1 Resignations / Terminations / Retirements

JV Baseball coach – Resignation – accepted

Eugene Barber

The Board of Education accepted the resignation of Eugene Barber effective May 10, 2021. Mr. Barber’s coaching stipend will be prorated to reflect actual days worked from April 19 through May 10 for a total of 21 days at \$48.27/day will be \$1,013.04.

F-2 Appointments – approved

a. Substitutes for the 2020-21 school year:

Substitute Teacher: Domini Lagonegro

Substitute Support Staff: Gerald Tuttle III Domini Lagonegro

b. Coach for 2020-21 school year (prorated season):

<u>Sport</u>	<u>Coach</u>	<u># of days</u>	<u>Stipend</u>
JV Baseball	Jared Slaven	32 @ \$46.87/day	\$1,499.84 (prorated)

c. Probationary appointment:

Christopher Bixby

Cleaner

Effective: June 3, 2021

Probationary Period: June 3, 2021 through June 2, 2022/Civil Service Regulations

Compensation per EHESSA Contract: \$12.68 per hour (Step 2)

d. Summer Transportation appointments for Summer 2021 programs effective July 1, 2021:

Cindy Davis	\$27.53/hour	Bus Driver	2021 Summer ESY Program
Gloria Lalonde	\$21.68/hour	Bus Driver	2021 Summer ESY Program
John Townson	\$20.60/hour	Bus Aide	2021 Summer ESY Program
Peggy Webber	\$16.25/hour	Bus Aide	2021 Summer ESY Program
Tom Davidson	\$19.05/hour	Bus Driver	2021 Summer School Program
Lori Cook	\$19.10/hour	Bus Driver	2021 Summer School Program
Cheryl Hurley	\$19.20/hour	Bus Driver	2021 Summer School Program
Melissa Kelley	\$19.55/hour	Sub Bus Driver	2021 Summer School & ESY Programs

e. 2021 Elementary summer school program appointments, effective July 6 through July 29, 2021, 4 hours/day for 16 days:

Jeremy Sager	Teacher	\$30.00 / hour
Liz Reed	Teacher	\$30.00 / hour
Wendy Thompson	Teacher	\$30.00 / hour
Nancy Kennison	Teacher	\$30.00 / hour
Kim Ruhmel	Teacher	\$30.00 / hour
Jennifer Jadoski	Teacher	\$30.00 / hour
Nicole Rosno	Per Diem Sub	\$30.00 / hour
Judith Hamma	Per Diem Sub	\$14.67 / hour

f. 2021 Cohen Middle School summer school program appointments, effective July 6 through July 29, 2021, 4 hours/day for 16 days:

Lenny Smith	Teacher	\$30.00 / hour
Kerry Johnson	Teacher	\$30.00 / hour
Jessica Delaney	Teacher	\$30.00 / hour
Lesley Tremblay	Teacher	\$30.00 / hour
Amy Scott	Teacher	\$30.00 / hour
Carolyn Valpey	Teacher	\$30.00 / hour
Shane Devlin	Teacher	\$30.00 / hour
Katie Nicholson	Teaching Assistant	\$16.75 / hour
Alyssa Hoobler	Per Diem Sub	\$30.00 / hour

g. Student Teacher

Danielle Dille

The Board of Education approved Ms. Danielle Dille as a student teacher under the supervision of Mr. Joseph Condame, teacher in the tenure area of Physical Education at Cohen Elementary School, for the period of September 7 through December 17, 2021.

FINANCIAL

G-1 Reports - acknowledged

A motion was made by Andrew Willard, seconded by Joseph Sullivan, and carried 6-0 to acknowledge the following consent financial reports:

- a. Budget Status Report as of May 27, 2021
- b. Revenue Status Report as of May 27, 2021
- c. Budget Transfer Report as of May 27, 2021
- d. Treasurer's Report for April 2021
- e. Claims Auditor Report for April 2021
- f. Extra Classroom Report for April 2021

G-2 Bus Bond Resolution - approved

A motion was made by Lisa Benedict, seconded by Michael Lepak and carried 6-0 to approve the following bond resolution for the purpose of financing the purchase of school busses:

BOND RESOLUTION DATED JUNE 2, 2021 OF THE BOARD OF EDUCATION OF EDUCATION OF THE ELMIRA HEIGHTS CENTRAL SCHOOL DISTRICT AUTHORIZING GENERAL OBLIGATION BONDS TO FINANCE THE ACQUISITION OF SCHOOL BUSES, AUTHORIZING BOND ANTICIPATION NOTES IN CONTEMPLATION THEREOF, THE LEVY OF TAXES IN ANNUAL INSTALLMENTS IN PAYMENT THEREOF, THE EXPENDITURE OF SUCH SUMS FOR SUCH PURPOSE, AND DETERMINING OTHER MATTERS IN CONNECTION THEREWITH.

WHEREAS, the qualified voters of the Elmira Heights Central School District, New York, at the annual meeting of such voters duly held on May 18, 2021, duly approved a proposition authorizing the levy of taxes to be collected in installments, in the manner provided by the Education Law, for the specific object or purpose hereinafter described; now therefore

BE IT RESOLVED BY THIS BOARD OF EDUCATION AS FOLLOWS:

Section 1. The Elmira Heights Central School District has undertaken or shall undertake certain capital expenditures, as more particularly described in Section 3 hereof.

Section 2. The Elmira Heights Central School District is hereby authorized to issue its General Obligation Serial Bonds in the aggregate principal amount of not to exceed \$275,000, pursuant to the Local Finance Law of New York, in order to finance 2

the specific object or purpose described herein, and such amount is hereby appropriated therefor.

Section 3. The specific object or purpose to be financed pursuant to this resolution (hereinafter referred to as "purpose") is the acquisition of one (1) 65-passenger school bus at an estimated maximum cost of \$125,000, and one (1) 54-passenger, three wheelchair school bus at an estimated maximum cost of \$150,000.

Section 4. It is hereby determined and declared that (a) the maximum aggregate cost of said purpose, as estimated by The Board of Education of Education, is \$275,000, (b) the Elmira Heights Central School District plans to finance the cost of said purpose entirely from funds raised by the issuance of said Bonds and the Bond Anticipation Notes hereinafter referred to, and (c) no money has heretofore been authorized to be applied to the payment of the cost of said purpose.

Section 5. It is hereby determined that the purpose is one of the class of objects or purposes described in Subdivision 29 of Paragraph a of Section 11.00 of the Local Finance Law, and that the period of probable usefulness of said purpose is five (5) years.

Section 6. The Elmira Heights Central School District is hereby authorized to issue its Bond Anticipation Notes in the aggregate principal amount of not to exceed \$275,000, and is hereby authorized to issue renewals thereof, pursuant to the Local Finance Law of New York in order to finance the purpose in anticipation of the issuance of the above described Bonds.

Section 7. It is hereby determined and declared that (a) there are presently no outstanding Bond Anticipation Notes issued in anticipating of the sale of said Bonds, (b) the Bond Anticipation Notes authorized hereby are not issued in anticipation for Bonds for an assessable improvement.

Section 8. It is hereby determined and declared that the Elmira Heights Central School District reasonably expects to reimburse the general fund, or such other fund utilized, not to exceed the maximum amount authorized herein, from the proceeds of the obligations authorized hereby for expenditures, if any, from such fund that may be made for the purpose prior to the date of issuance of such obligations. This is a declaration of official intent under Treasury Regulation §1.150-2.

Section 9. The faith and credit of the Elmira Heights Central School District, New York, are hereby irrevocably pledged for the payment of the principal of and interest on such Bonds and Bond Anticipation Notes as the same respectively become due and payable. And annual appropriation shall be made in each year sufficient to pay the principal of and interest on such obligations becoming due and payable in such year. There shall annually be levied on all taxable real property of said School District, a tax sufficient to pay the principal of and interest on such obligations as the same become due and payable. 3

Section 10. The power to further authorize the issuance of said Bonds and Bond Anticipation Notes and to prescribe the terms, form and contents of said Bonds and Bond Anticipation Notes, subject to the provisions of this resolution and the Local Finance Law of New York, including without limitation, the consolidation with other issues, the determination to issue Bonds with substantially level or declining annual debt service, whether to authorize the receipt of bids in an electronic format, and to sell and deliver said Bonds and Bond Anticipation Notes, is hereby delegated to the President of The Board of Education of Education or to the Vice President of The Board of Education in the event of the absence or unavailability of the President. The President of The Board of Education of Education and the District Clerk are hereby authorized to sign by manual or facsimile signature any Bonds and Bond Anticipation Notes issued pursuant to this resolution, and are hereby authorized to affix to such Bonds and Bond Anticipation Notes the corporate seal of the School District and to attest the same.

Section 11. This resolution, or a summary hereof, shall be published in full by the District Clerk of the School District together with a notice in substantially the form prescribed by Section 81.00 of said Local Finance Law, and such publication shall be in each official newspaper of the School District. The validity of said Bonds and Bond Anticipation Notes may be contested only if such obligations are authorized for an object or purpose for which said School District is not authorized to expend money, or the provisions of law which should be complied with, and an action, suit or proceeding contesting such validity, is commenced within twenty (20) days after the date of such publication; or if said obligations are authorized in violation of the provisions of the Constitution.

Section 12. This resolution shall take effect immediately upon its adoption.

FACILITIES

H-1 2021 Capital Outlay/Annual Project Update

Work is on schedule, but there is a delivery delay with the glass for the front doors.

H-2 Capital Project 2021 / Energy Performance Contract (EPC)

Next step is the Energy Audit to be performed by Day Automation (only respondent from RFP).

NEW BUSINESS

J-1 Senior Class Trip – Hershey Park – approved

A motion was made by Michael Lepak, seconded by Lisa Benedict, and carried 6-0 to approve the Senior Class Trip to Hershey Park area for various activities June 17, 2021.

J-2 EHTA Final Agreement - approved

A motion was made by Terrance Day, seconded by Joseph Sullivan, and carried 6-0 to approve the final agreement between the Superintendent of Schools of the Elmira Heights Central School District and the Elmira Heights Teachers Association, effective July 1, 2021 through June 30, 2024

J-3 2021-2022 Capital Outlay & Annual Project Proposal - approved

A motion was made by Andrew Willard, seconded by Lisa Benedict, and carried 6-0 to approve the proposal from Hunt Engineers and Architects for the 2021-22 Thomas A Edison High School Capital Outlay & Annual Project

J-4 Energy Audit – Day Automation

A motion was made by Andrew Willard, seconded by Terrance Day, and carried 6-0 to approve moving forward with the energy audit with Day Automation as part of the proposal for the Energy Performance Contract.

CONSENT

A motion was made by Joseph Sullivan, seconded by Andrew Willard, and carried 6-0 to approve the following consent agenda items K-1 through K-8:

K-1 CSE Recommendations and Funding – approved

The Board of Education approved the student placement determinations from the May 12, 17, 18, 26, and June 1, 2021 CSE meeting(s) and the funds to support such recommendations.

K-2 CPSE Recommendations and Funding - approved

The Board of Education approved the student placement determinations from the May 12, 17, 26, 27, and June 1, 2021 CPSE meeting(s) and the funds to support such recommendations.

K-3 BWB Engagement Letter - acknowledged

The Board of Education acknowledged the Engagement letter of audit services from Buffamante, Whipple, Buttafaro, P.C. for the fiscal year ending June 30, 2021.

K-4 OMNI Group Services - approved

The Board of Education approved the Services Agreement Reinstatement for continuation of services by the Omni Group as Plan Administrator for the District's 403(b) plan under the Omni-Preferred Provider Program in the amount of \$1,608.00 for the 2021-22 year.

K-5 Donation – Community Foundation - accepted

The Board of Education accepted with thanks and appreciation, a mini grant in the amount of \$1,000. from the Community Foundation to support the activities for Thomas A Edison Community Service Day.

K-6 Day Automation Service Contract 21-22 - approved

The Board of Education approved the Service Contract with Day Automation for the period of July 1, 2021 through June 30, 2022.

K-7 Postler & Jaeckle (P&J) Maintenance Agreement – approved

The Board of Education approved the Maintenance Agreement for Building Environmental Systems for Cohen Elementary/Middle School and Thomas A Edison High School with Postler & Jaeckle Corp. for the period of July 1, 2021 through June 30, 2022 at a cost of \$13,464.00.

K-8 Rates for 2021-22

The Board of Education approved the following rates as presented at the May 5, 2021 Board of Education Meeting for the 2021-22 school year:

Substitute Teacher Rates-daily - recommendation to increase each level by \$5.00 per day

\$125.00 per diem Retired District Certified Teacher

\$120.00 per diem Certified Teacher

\$110.00 per diem Bachelor's Degree

\$100.00 per diem High School Diploma

Substitute Support Staff – hourly (Substitute rates are .30 cents/hour less than Step 1 of current year salary schedule or as adjusted based on minimum wage requirements.)

\$12.50 Aides

\$20.03 Building Maintenance Mechanic

\$18.70 Bus Driver

\$12.50 Cafeteria

\$12.50 Cleaner

\$13.30 Clerk Typist

\$13.71 Cook

\$19.60 Custodian

\$15.74 LPN

\$17.27 Maintenance

\$21.54 RN

\$14.35 Secretary

\$13.00 Teaching Assistant - Certified
\$12.75 Teaching Assistant - Non-Certified

Additional Services Rates

\$30.00/hr Tutors
\$25.00/hr Curriculum Development
\$18.50/hr Detention
\$25.00/hr APEX Grant Activities Director
Tuition Rates 2021-2022 school year – remain the same
\$1,800/year grades K through 5
\$2,200/year grades 6 through 12

Facilities Usage Rates – remain the same

\$30.00/hr APEX Grant Teacher Tutor
\$22.50/hr APEX Grant Teacher Assistant Tutor
(under supervision of teacher)
\$6,851.00 APEX Grant 2021-22 Annual Stipend
for each Site Coordinator
\$18.50/hr Game Help/Supervisor Rates
\$18.50/hr Concert Supervision

COMMUNICATIONS

M-1 Department of Transportation Bus Inspection System Operator Profile

Superintendent reported that the Annual Inspection showed a 0% out of service rate which is 100% pass rating.

M-2 Federal Stimulus Planning

Superintendent showed a presentation outlining the district plans for the federal stimulus money. Focus will be on supports for students, staffing, technology, materials and supplies, programming, and more. There will be a survey sent out to the community and meetings with staff for feedback.

DISCUSSION

N-1 2021-2022 Board Meeting Calendar

Recommended Board meeting calendar for next year presented

N-2 BOE Retreat

Discussed possible dates and topics to cover, hosted by NYSSBA, the Board decided that only 3-4hour would be needed.

N-3 School Board Conference October 24-26 NYC

The Board was presented with information regarding the Conference in NYC and asked to let District Clerk know if they will be interested in attending. Registration is in August.

NEXT MEETING

Wednesday June 16, 2021 Regular Board Meeting (if needed) 7:00pm Community Rm

ADJOURNMENT – At 8:42pm a motion was made by Andrew Willard, seconded by Joseph Sullivan, and carried 6-0 to adjourn the meeting.

Clerk