

**Board of Education
Regular Meeting**

Minutes May 5, 2021

**ELMIRA HEIGHTS CENTRAL SCHOOL DISTRICT
ELMIRA HEIGHTS, NEW YORK
Due to the COVID-19 pandemic and State executive order
this meeting was held in person and livestreamed for public view**

CALL TO ORDER: President Harry Blish called the Board of Education Meeting to order at 7:08 p.m. followed by the pledge of allegiance.

MEMBERS PRESENT Lisa Benedict, Harry Blish, Christopher Callas, John Cole, Michael Lepak, Joseph Sullivan, Andrew Willard

MEMBERS ABSENT

OTHERS PRESENT Michael Gill, Martha Clark, Tom Boyanowski, Megan Zoerb, Julie Lederman, Erin Furstoss

APPROVAL OF AGENDA/MINUTES

Agenda:

A motion was made by Lisa Benedict, seconded by John Cole, and carried 7-0 to approve the agenda **with addition** of the May 5, 2021 Board of Education Regular Meeting.

Minutes:

A motion was made by Joseph Sullivan, seconded by Andrew Willard and carried 7-0 to approve the minutes of the following meetings:
April 21, 2021 Board of Education Regular Meeting

Order of Business:

A motion was made by Christopher Callas, seconded by Michael Lepak and carried 7-0 to suspend the regular order of business to accommodate guests, special discussion topics and presentations in an order of business as deemed appropriate.

COMMENTS FROM THE PUBLIC AND STAFF

Michael Gill - Superintendent ♦ District is preparing for end of the year, planning for summer programs – elementary and secondary working on curriculum plans. Trying to gauge student progress to be ready for next year. ♦ Cohen is a host site for Summer Cohesion ♦ Spring sports feels more normal at home events – allowing 4 spectators per athlete.

Principal Report – Tom Boyanowski/High School ♦ All remote student numbers have gone down since the ability to offer more days in-person ♦ Chemung County Health Department will provide covid-19 vaccines to interested 16-18 year old students in the Community Room in the coming weeks ♦ Junior/Senior Prom will be held at Eldridge Park ♦ Senior trip will be a day trip to Hershey Park on June 17. ♦ Mark Twain scholars are receiving awards in small groups for recognition of 3 seniors at the top of their class.

Martha Clark – Business Manager ♦ Held informational meeting with Chris Petrillose from Perry and Carroll on April 28, to introduce second health plan option – Signature Deductible 3 + HRA card. ♦ Excellus will be sending all new member ID cards in the coming months to all members on the plan (including dependents. ♦ BWB is conducting a preliminary audit (virtually) to prepare for year-end audit. ♦ Transportation aid from the state changed how they will pay districts during pandemic shut down. They will pay for salaries from March and April, not May and June 2020.

PERSONNEL

A motion was made by John Cole, seconded by Joseph Sullivan, and carried 7-0 to approve consent personnel item(s) F-1a through F-2a. Be it further resolved that upon receipt of final clearance from the State Education Department, any conditional appointments shall be changed to regular appointments, reflecting the effective date of said Board meeting.

F-1 Appointments – approved

a. **Substitutes** for the 2020-21 school year

Substitute Teacher: Francis Whitford Laura Storms Ryan Kuehhas

Substitute Support Staff: Francis Whitford Laura Storms Ryan Kuehhas Emma Rader* (*pending fingerprint clearance)

b. **Beth Ruggiero**

Bus Driver

Effective: June 1, 2021

Probationary Period: June 1, 2021 through May 31, 2022/Civil Service Regulations

Compensation per EHSSA Contract: \$15.81 per hour (Step 7 + 3%)

F-2 Retirements / Resignations / Terminations

a. Timothy Stearns – Cleaner

The Board accepted with thanks for service, the resignation of Timothy Stearns as cleaner, effective May 7, 2021.

FINANCIAL

G-1 Reports - acknowledged

A motion was made by Lisa Benedict, seconded by Andrew Willard and carried 7-0 to acknowledge the following consent financial reports:

- a. Budget Status Report as of April 28, 2021
- b. Revenue Status Report as of April 28, 2021
- c. Budget Transfer Report as of April 28, 2021
- d. Treasurer's Report for March 2021
- e. Claims Auditor Report for March 2021
- f. Extra Classroom Report for March 2021

G-2 Reserve Transfers (*Workers Comp & Retirement*)

A motion was made by Michael Lepak, seconded by Andrew Willard and carried 7-0 to approve the transfer of up to \$116,000 from the Workers Compensation Reserve, \$190,000 from Retirement Contribution Reserve, and \$125,000 from the TRS Contribution Reserve as part of the revenue plan for fiscal year ending June 30, 2021.

G-3 Reserve Transfer (*Employee Benefits*)

A motion was made by John Cole, seconded by Andrew Willard, and carried 7-0 to approve the transfer of up to \$10,000 from the Employee Benefits Accrued Liability Reserve, to pay accrued benefits due to employees upon retirement for fiscal year ending June 30, 2021.

G-4 Fund Balance Transfers

A motion was made by Joseph Sullivan, seconded by Lisa Benedict, and carried 7-0 to approve the transfer of up to \$116,000 to Workers Compensation Reserve, up to \$190,000 to Retirement Contribution Reserve, up to \$400,000 to Capital Reserve, and up to \$125,000 to the TRS Contribution Reserve Sub-Fund from unassigned fund balance in the fiscal year ending June 30, 2021.

FACILITIES

H-1 2021 Capital Outlay/Annual Project Update

Set up fencing out front of TAE, interior doors have been removed, front main office has been torn out to begin remodel. Should be completed in time for a big reveal at graduation.

H-2 Capital Project 2021

HUNT is getting drawings ready. This will be part of an Energy Performance Contract – replacing lights to LEDs and windows. Should have contract at the next meeting.

NEW BUSINESS

CONSENT

A motion was made by Christopher Callas, seconded by Lisa Benedict, and carried 7-0 to approve the following consent agenda items K-1 through K-4:

K-1 CSE Recommendations and Funding - approved

The Board of Education approved the recommendations and funds to support placements for determinations made at the April 13, 14, 15, and 29, 2021 CSE meetings.

K-2 CPSE Recommendations and Funding - approved

The Board of Education approved the recommendations and funds to support placements for determinations made at the April 13, and 22, 2021 CPSE meetings.

K-3 Reserve Plan 2020-21

The Board of Education approved the Reserve Plan 2020-21 as presented at the April 21, 2021 Board of Education meeting.

K-4 (ADDITION) CSE Recommendations and Funding - approved

The Board of Education approved the recommendations and funds to support placements for determinations made at the May 5, 2021 CSE meetings.

DISCUSSION

N-1 Public Hearing 2021-22

The Board approved Budget for voter determination on April 21 was reviewed. Martha Clark, Business Manager explained the 3-part Budget: Administrative, Capital, Program Components. Superintendent Mike Gill reviewed the plan to restore teaching positions, combine the Capital Outlay and Annual Projects, and the procedures for voting, absentee ballots, and election.

N-2 Rates for 2021-22 school year

Martha Clark, Business Manager reviewed the recommendations for the 2021-22 school year. The Board decided to keep the Tuition rates the same, due to many hardships family have faced during the pandemic. The Board will discuss accepting new tuition students for the 21-22 school year at a future meeting this summer.

- a. Substitute Rates
- b. Tuition Rates - remain the same as 20-21 year
- c. Facilities Usage Rates
- d. Tutor Rate
- e. Curriculum Development Rate
- f. Detention Rate
- g. APEX Grant Activities Director Rate
- h. APEX Grant Teacher Tutor Rate
- i. APEX Grant Teacher Assistant Tutor Rate
- j. APEX Grant Site Coordinator Rate
- k. Game Help/Supervisor Rates
- l. Concert Supervision Rate

N-3 Student athlete self-transport option

With concern for quarantine issues with students riding together on school bus to away games, the Board decided if parents sign a waiver they can transport their students to and from away games during the remainder of the 2020-21 sports' season.

NEXT MEETING

Tuesday	May 18, 2021	Budget VOTE & BOE Elections	7:00am	TAE Gym
Wednesday	May 19, 2021	Regular Board Meeting (if needed)	7:00pm	Community Rm
Wednesday	June 2, 2021	Regular Board Meeting	7:00pm	Community Rm

EXECUTIVE SESSION:

At 8:19pm a motion was made by Michael Lepak, seconded by John Cole and carried 7-0 to enter executive session to discuss personnel

ADJOURN EXECUTIVE SESSION:

At 8:30pm a motion was made by Andrew Willard, seconded by Michael Lepak and carried 7-0 to adjourn executive session.

ADJOURNMENT – At 8:30pm a motion was made by Christopher Callas, seconded by Joseph Sullivan, and carried 7-0 to adjourn the meeting.

Clerk