

**Board of Education
Regular Meeting**

Minutes February 3, 2021

**ELMIRA HEIGHTS CENTRAL SCHOOL DISTRICT
ELMIRA HEIGHTS, NEW YORK
Due to the COVID-19 pandemic and State executive order
This meeting was held via Zoom**

CALL TO ORDER: President Harry Blish called the Board of Education Meeting to order at 7:00 p.m.

MEMBERS PRESENT Harry Blish, Christopher Callas (7:02), John Cole, Michael Lepak, Joseph Sullivan, Andrew Willard

MEMBERS ABSENT Lisa Benedict

OTHERS PRESENT Michael Gill, Martha Clark, Tom Boyanowski, Julie Lederman, Erin Furstoss,
And from Day Automation: Derek McManus and Steve Heaslip

APPROVAL OF AGENDA/MINUTES

Agenda:

A motion was made by Andrew Willard, seconded by Joseph Sullivan, and carried 5-0 to approve the agenda of the February 3, 2021 Board of Education Regular Meeting.

Minutes:

A motion was made by Andrew Willard, seconded by Michael Lepak and carried 5-0 to approve the minutes of the following meetings:

<u>January 6, 2021</u>	Board of Education Regular Meeting
<u>January 25, 2021</u>	Board of Education Special Meeting

Order of Business:

A motion was made by Joseph Sullivan, seconded by Michael Lepak and carried 6-0 to suspend the regular order of business to accommodate guests, special discussion topics and presentations in an order of business as deemed appropriate.

EXECUTIVE SESSION:

At 7:03pm a motion was made by Andrew Willard, seconded by Michael Lepak and carried 6-0 to enter executive session to discuss personnel.

ADJOURN EXECUTIVE SESSION:

At 7:25pm a motion was made by Christopher Callas, seconded by Michael Lepak and carried 6-0 to adjourn executive session.

COMMENTS FROM THE PUBLIC AND STAFF

Michael Gill - Superintendent ♦ Presentations to look forward to tonight. ♦ Out of snow days--used last 3 in a row. Now we move toward having a "Virtual Day" instead of "Snow Day" or lost May 28, then Friday of spring break ♦ Teaching staff may need technology ♦ Snow delayed High School students returning to in-person.

Principal Report – Tom Boyanowski, High School ♦ Orange cohort returns to in-person tomorrow! It will be great for teachers to have one-on-one time with students for assistance and taking finals ♦ "Virtual Day" should not be an issue for the High School level ♦ Project Graduation is selling cheesecake – order online.

Martha Clark – Business Manager ♦ Budget planning, crunching numbers ♦ Budget concerns with Governor Cuomo's plans to offset Education aid by replacing STAR aid with Federal stimulus money ♦ Still working on Transparency reporting, desk audits for Medicaid, and doing the MOE calculator for ESSA reporting ♦ Health insurance renewal is coming up, the Health Insurance Committee has been meeting to go over renewal quotes and checking into alternate carriers and benefit plan options.

FACILITIES

H-2 EPC Presentation – David McManus and Steve Heaslip from Day Automation shared a Powerpoint presentation describing the Energy Performance Contract process and answered questions from the Board.

PERSONNEL

A motion was made by John Cole, seconded by Andrew Willard and carried 6-0 to approve the following consent personnel item(s) F-1a through F-4a. Be it further resolved that upon receipt of final clearance from the State Education Department, any conditional appointments shall be changed to regular appointments, reflecting the effective date of said Board meeting.

F-1 Elimination/Creation of Positions - approved

- a. Create one (1) full time, 12-month Director of Student Services
- b. Eliminate one (1) full time, (10-month +10days in summer) Director of Special Education/Principal of Special Education

F-2 Appointments

a. Substitutes - approved

The Board approved the following substitutes for the 2020-21 school year:

Substitute Support Staff: Calvin Stowe (pending fingerprint clearance)

b. Coaches – approved

The Board approved the following list of coaches for the 2020-21 school year pending all certification requirements:

<u>Sport</u>	<u>Coach</u>	<u>Stipend</u>
Varsity Boys Basketball	Lenny Smith	\$ 3,667.14
JV Boys' Basketball	Shawn Nugent	\$ 1,907.82
Varsity Girls Basketball	Chris Mallette	\$ 3,022.92
JV Girls Basketball	Paul Richmond	\$ 1,907.82
Varsity Wrestling	Kevin Weber	\$ 3,877.74
Varsity Bowling	Eric Gunderson	\$ 1,536.30
Winter Cheerleading	Jessica Smith	\$ 1,740.96
Modified Boys' Basketball	Nick Hart	\$ 1,130.74
Modified Girls' Basketball	Nick Hart	\$ 977.86

c. Volunteers – approved

The Board approved the following volunteers to work with our athletic programs for the 2020-21 school year:

Bowling – Rebecca Cooper

d. District Data Protection Officer - approved

Michael Gill

The Board to appointed Michael Gill as the District Data Protection Officer

e. Probationary Appointments - approved

Beth Loesch

Cook - 7 hours per day

Effective: February 4, 2021

Probationary Period: February 4, 2021 – February 3, 2022/Civil Service Regulations

Compensation per EHESSA Contract: \$ 14.21 per hour (step 3)

Dusty Brooks

Cleaner

Effective: February 4, 2021

Probationary Period: February 4, 2021 – February 3, 2022/Civil Service Regulations

Compensation per EHESSA Contract: \$ 12.60 per hour (step 1)

F-3 Change in Employment Status - approved

a. Courtney Squires – probation extended

Licensed Practical Nurse

The Board approved to extend the probationary period for Courtney Squires, Licensed Practical Nurse at Cohen Middle School, under Civil Service Rule XIV #4 for the same number of workdays taken for parental leave (58 workdays). Her probationary period will be extended from March 12, 2021 to June 14, 2021.

b. Rachel Baumgardner - permanent

Teacher Aide

The Board approved the permanent appointment of Rachel Baumgardner as teacher aide, effective February 4, 2021. Ms. Baumgardner has successfully completed her probationary period in accordance with current Civil Service Regulations.

c. Cheryl Hurley - permanent

Bus Driver

Recommendation to approve the permanent appointment of Cheryl Hurley as bus driver, effective February 23, 2021. Ms. Hurley has successfully completed her probationary period in accordance with current Civil Service Regulations.

- d. Lori Cook – permanent
Bus Driver

The Board approved the permanent appointment of Lori Cook as bus driver, effective February 23, 2021. Ms. Cook has successfully completed her probationary period in accordance with current Civil Service Regulations.

F-4 Resignations / Terminations / Retirements

- a. Provisional Secretary I – Cohen Middle School - resignation

Drew Lasar

The Board of Education accepted with best wishes, the resignation of Drew Lasar as the Provisional Secretary I at Cohen Middle School effective February 8, 2021.

FINANCIAL

G-1 Reports – acknowledged

A motion was made by John Cole, seconded by Joseph Sullivan and carried 6-0 to acknowledge the following consent financial reports:

- a. Budget Status Report as of January 27, 2021
- b. Revenue Status Report as of January 27, 2021
- c. Budget Transfer Report as of January 27, 2021
- d. Treasurer's Report for December 2020
- e. Claims Auditor Report for December 2020
- f. Extra Classroom Report for December 2020

FACILITIES

H-1 2021 Capital Outlay/Annual Project

There were five (5) companies that submitted bids. Capital Outlay and Annual Capital Projects were bid together (Capital Outlay for \$100,000 and Annual Capital Project for \$125,000), to improve the return for exterior doors and use the alternate for interior doors to fully secure the main office at TAE. Bid Award to be approved in New Business.

H-2 EPC Presentation – see earlier in meeting, after comments from public/staff

OLD BUSINESS

No items

NEW BUSINESS

J-1 Parents Bill of Rights for Data Privacy and Security - adopted

A motion was made by John Cole, seconded by Michael Lepak, and carried 6-0 to approve the Education Law 2-d Parents Bill of Rights for Data Privacy and Security.

J-2 Bid Award. – approved

A motion was made by Joseph Sullivan, seconded by Michael Lepak, and carried 6-0 to award LeChase Construction Services, LLC as the successful contract bidder for the Elmira Heights Central School District 2020-21 Capital Outlay Project # 0001-017 and Annual Capital Project #001-018 for a base bid amount of \$134,700 plus alternate of \$23,800 for a total bid cost of \$158,500 and to authorize the Board President to execute the contract when available.

CONSENT

A motion was made by Andrew Willard, seconded by John Cole and carried 6-0 to approve the following consent agenda item K-1 through K-3

K-1 CSE Recommendations and Funding - approved

The Board approved the student placement determinations from the January 11, 12, 14, and 15, 2021 CSE meeting(s) and the funds to support such recommendations.

K-2 CPSE Recommendations and Funding - approved

The Board approved the student placement determinations from the January 15, 2021 CPSE meeting(s) and the funds to support such recommendations.

K-3 Donation – Corning Enterprises - accepted

The Board of Education accepted the donation from Corning Enterprises in the form of a Remote Learning Grant for \$10,000. The funds can be used for device purchases (hot spots, iPads, computers, selfie lights, etc.), technical support for families, service fees for deployed hot spots – anything that gets students connected to critical learning resources. These funds can be used to cover expenses the district has already incurred during this academic year for the items listed above

AWARDS/HONORS/ACHIEVEMENT

No items

COMMUNICATIONS

No items

DISCUSSION

N-1 Internal Audit Topic

Business Manager Martha Clark reviewed the various areas; after discussion, the Board’s decision was Risk Assessment.

N-2 Athletics

High Risk sports can start now, but there can be no spectators. Events will be livestreamed. Process is as safe as possible with temperature screenings, appropriate mask wearing, socially distant benches and score tables, and a compact season schedule.

N-3 Turf/Facilities Use

Elmira College is interested in using Elmira Heights turf for practices until the condition of their fields improve. EC offered to open their facilities to us including their Cross-Country course since our course is not big enough to socially distance runners. The Board agreed to allow EC to use the turf if it is outside school hours, there are no spectators, and it is not currently in use by our teams.

N-4 Budget Development Presentation

Business Manager Martha Clark described the process for developing the 2021-2022 school budget based on Governor Cuomo’s two budget options for the state.

NEXT MEETING

Wednesday	February 17, 2021	Regular Board Meeting (if needed)	7:00pm	Community Rm
Wednesday	March 3, 2021	Regular Board Meeting	7:00pm	Community Rm

ADJOURNMENT – At 8:53pm a motion was made by Andrew Willard, seconded by Joseph Sullivan and carried 6-0 to adjourn the meeting.

Clerk