

**Board of Education
Regular Meeting**

Minutes December 16, 2020

**ELMIRA HEIGHTS CENTRAL SCHOOL DISTRICT
ELMIRA HEIGHTS, NEW YORK
Due to the COVID-19 pandemic and State executive order
This meeting was held via Zoom**

CALL TO ORDER: President Harry Blish called the Board of Education Meeting to order at 7:00 p.m.

MEMBERS PRESENT Harry Blish, Christopher Callas (7:02), John Cole, Michael Lepak, Joseph Sullivan, Andrew Willard

MEMBERS ABSENT Lisa Benedict

OTHERS PRESENT Michael Gill, Martha Clark, Brandon Foley, Julie Lederman, Erin Furstoss, Jeffrey Day, Steve Heaslip, Jeff Robbins, Derek McManus

APPROVAL OF AGENDA/MINUTES

Agenda:

A motion was made by Michael Lepak, seconded by Joseph Sullivan and carried 5-0 to approve the agenda of the December 16, 2020 Board of Education Regular Meeting.

Minutes:

A motion was made by Andrew Willard, seconded by Joseph Sullivan and carried 5-0 to approve the minutes of the following meetings:

December 2, 2020 Board of Education Regular Meeting

Order of Business:

A motion was made by John Cole, seconded by Michael Lepak and carried 6-0 to suspend the regular order of business to accommodate guests, special discussion topics and presentations in an order of business as deemed appropriate.

N-3 Energy performance contract: Day Automation –

PRESENTATION by Jeffrey Day, Steve Heaslip, and Derek McManus from Day Automation joined by Jeff Robbins from Hunt Engineers

This presentation introduced the opportunity to explore an Energy Performance Contract (EPC) with Elmira Heights CSD. It is a state-regulated program that is self-funded and must pay for itself. First steps would include an energy performance audit to identify necessary equipment upgrades, LED lights, and heating/AC issues. The District would see savings over an 18-year period and there is no cost to the District, it is paid through state aid and energy savings. Day Automation guarantees the performance and energy savings.

EXECUTIVE SESSION:

At 7:31pm a motion was made by Andrew Willard, seconded by Michael Lepak and carried 6-0 to enter executive session to discuss personnel.

ADJOURN EXECUTIVE SESSION:

At 7:40pm a motion was made by Christopher Callas, seconded by Andrew Willard and carried 6-0 to adjourn executive session.

COMMENTS FROM THE PUBLIC AND STAFF

Michael Gill - Superintendent ♦ Hoping to hold National Honor Society ceremony in person this February ♦ This is the last week of the Shared Work Program, full staff next week to help get ready for phasing in in-person students. Hybrid Elementary and BOCES students return January 4, 2021, TAE High School Hybrid students will return in person on February 1, 2021 after this marking period ends. ♦ Cafeteria is creating 220 seven day meal packs for families ♦ Grant through Corning Enterprises; \$10,000 E-Grant for students in need. ♦ NYS Governor Cuomo will not release budget information until March ♦ Snow Days will stay in traditional format, no school or classes

Principal Report – Brandon Foley, Middle School ♦ TSI – create team for ELA and Math. Focus on targeting a growth score per student, looking at specific data with I-Ready. ♦ Hybrid students return to in person on January 11, 2021, class sizes should remain the same. ♦ PBIS created the “12 Days of Spartmus”, staff sends positive notes, staff/students dress up each day.

Business Manager – Martha Clark ♦ Last week of the Shared Work Program, this was a bigger undertaking than we originally thought, Erin Furstoss helped support employees through the entire process ♦ Working on Budget – salary projections, staffing, etc. ♦ Finishing up ESSA transparency reporting and Medicaid cost reporting desk audit.

PERSONNEL

A motion was made by Joseph Sullivan, seconded by John Cole and carried 6-0 to approve the following consent personnel item(s) F-1a through F-2a. Be it further resolved that upon receipt of final clearance from the State Education Department, any conditional appointments shall be changed to regular appointments, reflecting the effective date of said Board meeting.

F-1 Appointments

a. Substitutes - approved

The Board of Education approved the following substitutes for the 2020-21 school year:

- Substitute Teachers: Neena Merola
- Substitute Support Staff: Mark Bailey Neena Merola

b. Coaches - approved

The Board of Education approved the following coaches for the 2020-21 school year pending all certification requirements. Stipends to be approved after determination of adjusted sports' seasons.

<u>Winter</u>	<u>Coach</u>
JV Boys Basketball	Shawn Nugent
7th Grade Boys Basketball	Nick Hart
8th Grade Boys Basketball	Nick Hart

F-2 Resignations / Terminations / Retirements

a. Cleaner – retirement – accepted

Mark Bailey

The Board accepted with thanks and appreciation for nearly 35 years of service, the resignation for purposes of retirement of Mark Bailey as Cleaner, effective December 19, 2020. His last day with the district will be December 18, 2020.

FINANCIAL

No items

FACILITIES

No items

OLD BUSINESS

No items

NEW BUSINESS

No items

CONSENT

A motion was made by Andrew Willard, seconded by Joseph Sullivan and carried 6-0 to approve the following consent agenda item K-1.

K-1 Scholarship Award Donation – TAE Class of 1958 Classmates and family members of David Crowley - accepted

The Board accepted the donation \$800.00 from TAE class of 1958 classmates and family members of David Crowley (to award a graduate of the Class of 2021 who is an outstanding athlete and is continuing their education) with sincere appreciation for the generous scholarship award.

AWARDS/HONORS/ACHIEVEMENT

No items

COMMUNICATIONS

No items

DISCUSSION

N-1 Athletics winter season guidelines from the league - High risk sports, not likely at this time. Moderate to low risk – Bowling – will have virtual matches from Dixie Lanes (home), but will only practice while we are in the Orange Zone. Start date January 4, 2021.

N-2 Return to in person learning January – Permission slips were sent for parental consent for students to be tested for COVID while in Hybrid in-person instruction. Must have consent for all students returning. Staff testing has yielded 0 positive cases. Buildings will return to Hybrid in-person instruction on the following dates; Elementary and Special Ed students on January 4, 2021; Middle School students on January 11, 2021; High school students on February 1, 2021. BOCES Bush campus opens January 4, 2021.

N-3 Energy performance contract: Day Automation – presented earlier in the meeting, see under Order of Business

NEXT MEETING

Wednesday January 6, 2021	Regular Board Meeting	7:00pm Community Rm
Wednesday January 20, 2021	Regular Board Meeting (if needed)	7:00pm Community Rm

ADJOURNMENT – At 8:26pm a motion was made by Christopher Callas, seconded by Joseph Sullivan and carried 6-0 to adjourn the meeting.

Clerk