

**Board of Education  
Regular Meeting**

**Minutes December 2, 2020**

**ELMIRA HEIGHTS CENTRAL SCHOOL DISTRICT  
ELMIRA HEIGHTS, NEW YORK  
Due to the COVID-19 pandemic and State executive order  
This meeting was held via Zoom**

**CALL TO ORDER:** President Harry Blish called the Board of Education Meeting to order at 7:00 p.m.

**MEMBERS PRESENT** Lisa Benedict, Harry Blish, Christopher Callas, John Cole, Michael Lepak, Joseph Sullivan, Andrew Willard

**MEMBERS ABSENT**

**OTHERS PRESENT** Michael Gill, Martha Clark, Andrew Lutz, Julie Lederman, Erin Furstoss

**APPROVAL OF AGENDA/MINUTES**

**Agenda:**

A motion was made by Christopher Callas, seconded by Michael Lepak, and carried 7-0 to approve the agenda of the December 2, 2020 Board of Education Regular Meeting.

**Minutes:**

A motion was made by Lisa Benedict, seconded by Andrew Willard and carried 7-0 to approve the minutes of the following meetings:

- November 4, 2020 Board of Education Regular Meeting
- November 10, 2020 Board of Education Special Meeting
- November 18, 2020 Board of Education Regular Meeting

**Order of Business:**

A motion was made by Joseph Sullivan, seconded by Andrew Willard and carried 7-0 to suspend the regular order of business to accommodate guests, special discussion topics and presentations in an order of business as deemed appropriate.

**COMMENTS FROM THE PUBLIC AND STAFF**

Michael Gill - Superintendent ♦ Remote learning still in Orange Zone. Governor may be changing guidelines/executive orders to return to hybrid model, hoping to stagger hybrid student return to in-person instruction beginning January 4 with elementary and special education students, then Middle School, and High School start after end of semester ♦ Covid Testing 20% of staff happening on site, going well – it’s a self-swab, 0 positives so far ♦ Shared Work Program underway, still able to do trainings and food deliveries ♦ Need to discuss options to reboot website/public communications through BOCES/shared vendor ♦ Working with DLT for “Cameras On” strategies ♦ Meeting with Chief Churches to discuss outreach to community members of color ♦ No athletic update from Governor yet, sports physicals can be done in school building, but still much discussion regarding spectators, visiting team screenings, and locker room use ♦ District received an anonymous Thank you note for the District’s open communication during the whole Covid Pandemic

Principal Report – Andy Lutz, Elementary School ♦ Elementary office is back from quarantine, after covid exposure ♦ Outreach group meets 2x a week in attempt to support families ♦ Technology is getting better ♦ Before Thanksgiving break, sent anonymous survey out to all Elementary families asking for feedback regarding remote learning system created, complete access to all instruction anytime. Teachers meet with students every morning, 30 min Town Hall, Math and ELA lessons, afternoon reteach and Q&A. AM/PM students could switch if more convenient ♦ Survey results were generally positive

Martha Clark – Business Manager ♦ Closed on bus purchases 11/19, BAN rate of 0.57%. Expected delivery is 12/4. ♦ Working on budget for 2021-2022

**PERSONNEL**

No items

**FINANCIAL**

**G-1 Reports – acknowledged**

A motion was made by John Cole, seconded by Michael Lepak and carried 7-0 to acknowledge the following consent financial reports:

- a. Budget Status Report as of November 25, 2020
- b. Revenue Status Report as of November 25, 2020
- c. Budget Transfer Report as of November 25, 2020– no reports
- d. Treasurer’s Report for October 2020
- e. Claims Auditor Report for October 2020
- f. Extra Classroom Report for October 2020

**FACILITIES**

No items

**OLD BUSINESS**

No items

**NEW BUSINESS**

No items

**CONSENT**

A motion was made by Andrew Willard, seconded by Lisa Benedict and carried 7-0 to approve the following consent agenda item K-1 through K-3

**K-1 CSE Recommendations and Funding - approved**

The Board approved the student placement determinations from the November 9, 10, 12, 16, 17, 18, 19, and 20, 2020 CSE meeting(s) and the funds to support such recommendations.

**K-2 CPSE Recommendations and Funding - approved**

The Board approved the student placement determinations from the November 9, 2020 CPSE meeting(s) and the funds to support such recommendations.

**K-3 BOCES Initial Request for Services 2021-22 - approved**

The Board of Education approved the BOCES initial request for services for the 2021-22 school year.

**AWARDS/HONORS/ACHIEVEMENT**

No items

**COMMUNICATIONS**

No items

**DISCUSSION**

N-1 Capital Project Planning – discussed priorities regarding facility maintenance and security, efficiencies and technology updates, or transportation facility – bus garage. The Board decided that the bus garage facility is not a priority at this time (especially with Covid) and that the project will focus around supporting facility maintenance, security, technology, and STEM updates.

**EXECUTIVE SESSION:**

At 8:20pm a motion was made by John Cole, seconded by Christopher Callas and carried 7-0 to enter executive session to discuss personnel.

**ADJOURN EXECUTIVE SESSION:**

At 8:58pm a motion was made by Christopher Callas, seconded by Andrew Willard and carried 7-0 to adjourn executive session.

**NEXT MEETING**

Wednesday	December 16, 2020	Regular Board Meeting (if needed)	7:00pm	Community Rm
Wednesday	January 6, 2021	Regular Board Meeting	7:00pm	Community Rm

**ADJOURNMENT** – At 8:59pm a motion was made by Joseph Sullivan, seconded by John Cole and carried 7-0 to adjourn the meeting.