

**Board of Education  
Reorganization/Regular Meeting**

**Minutes July 1, 2020**

**ELMIRA HEIGHTS CENTRAL SCHOOL DISTRICT  
ELMIRA HEIGHTS, NEW YORK**

**Call to Order:** The Reorganization Meeting of the Board of Education was called to order at 7:01 p.m. on July 1, 2020 by Superintendent Michael Gill.

**Members Present:** Lisa Benedict, Harry Blish, Christopher Callas (7:20), Michael Lepak, Joseph Sullivan, Andrew Willard

**Member Elect Present:** Joseph Sullivan

**Member Absent:**

**Others Present:** Michael Gill, Martha Clark, Tom Boyanowski, Julie Lederman, Brandy Warkins, Erin Furstoss

**Temporary Chairman:** Motion was made by Harry Blish, seconded by Lisa Benedict and carried 5-0 to appoint Michael Gill as the Temporary Chairman of the Reorganization Meeting.

**Oath of Office**

▪ Superintendent - The Oath of Office was administered to Superintendent **Michael Gill**.

**Oath of Office**

Oath of Office was administered to the following:

▪ Elected School Board Member **Joseph Sullivan**-Term of Office - July 1, 2020 through June 30, 2025

▪ School Board Members reaffirmation to their position as School Board Members

**Lisa Benedict, Harry Blish, Michael Lepak, Andrew Willard**

**Election of Officers** for 2020-2021

**President:** Nominee: Harry Blish Motion by Michael Lepak, Second by Joseph Sullivan  
Call for Vote Being no other nominations, Superintendent Gill called for a vote.

**Results:** 5-0 in favor of **Harry Blish** as President

**Oath of Office**

▪ President, Board of Education – Oath of Office was administered to President elect Harry Blish

**President Blish presided over the remainder of the meeting.**

**Vice President** Nominee: Joseph Sullivan Motion by Andrew Willard Second by Michael Lepak  
Call for Vote Being no other nominations, Mr. Blish called for a vote.

**Results:** 5-0 in favor of **Joseph Sullivan** as Vice-President

**Oath of Office**

▪ Vice-President, Board of Education – Oath of Office was administered to Vice-President elect Joseph Sullivan

**2020-2021 Appointments**

Motion was made by Andrew Willard seconded by Michael Lepak and carried 6-0 to make the following appointments for the 2020-2021 school year.

District Clerk – Erin Furstoss

District Treasurer — Jennie Adriaansen

Tax Collector – Kim Dykes

Assistant Tax Collector – Sue Stuart

Chief Faculty Counselor, Extracurricular Funds – Tom Boyanowski

Central Treasurer, Extracurricular Funds – Kelly Buckley

\$3,000,000. Blanket bond/loss

Records Access Officer – Martha Clark

Records Management Officer – Martha Clark

Asbestos Compliance Designee – Richard VanHouten

Purchasing Agent – Susan Michael/Alt: GST BOCES CBO

Legal Counsel –Hogan, Sarzynski, Lynch, DeWind & Gregory, LLP  
retainer \$10,800

District Auditor Buffamante, Whipple, Buttafaro, P.C.

Secretary to Superintendent/BOE – Erin Furstoss

Athletic Director \$9,853.14 Stipend– Michael Bennett

Director of Physical Education – Andrew Lutz

**Committee on Special Education (CSE) Members**

**2020-2021:**

Dawn Hanrahan	Chairperson
Lori Andreine	Alternate Chairperson
Drew Lasar	CSE Secretary
Dan Crandall	Alternate Chairperson
Lori Andreine	School Psychologist
Katie Richardson	School Psychologist
Connie Lucia	Occupational Therapist (BOCES)
Patrick Thomas	Physical Therapist (BOCES)
Kaitlyn Osburn	Speech Therapist (BOCES)
Rachel Saylor	Speech Therapist (BOCES)
Jackie Weaver	School Social Worker (BOCES)
Jennifer Jadoski	Special Education Teacher- ES
Cameron Margeson	Special Education Teacher- ES
Stacia Kruckow	Special Education Teacher- ES
Nancy Monks	Special Education Teacher- ES
Cheryl Hayes	Special Education Teacher- ES
Jenny Horigan	Special Education Teacher- MS
Jill Wood	Special Education Teacher- MS
Shane Devlin	Special Education Teacher- MS
Brittany Knapp	Special Education Teacher- MS/HS
Katharine Herzig	Special Education Teacher- HS
Brenda Baker	Special Education Teacher- HS
Tracy Hayes	Special Education Teacher- HS
Tammy Farley	Special Education Teacher- HS
General Ed. Teachers	All General Education Teachers
TBD	Parent Representative

**Sub-Committee on Special Education (CSE) Members 2020-2021:**

Dawn Hanrahan	Chairperson/Middle School Principal
Lori Andreine	Chairperson
Tom Boyanowski	Alternate Chairperson/High Principal
Andy Lutz	Alternate Chairperson/Elementary Principal
Dan Crandall	Alternate Chairperson
Drew Lasar	CSE Secretary
Lori Andreine	School Psychologist
Katie Richardson	School Psychologist
Connie Lucia	Occupational Therapist (BOCES)
Patrick Thomas	Physical Therapist (BOCES)
Kaitlyn Osburn	Speech Therapist (BOCES)
Rachel Saylor	Speech Therapist (BOCES)
Jackie Weaver	School Social Worker (BOCES)
Jennifer Jadoski	Special Education Teacher-ES
Cameron Margeson	Special Education Teacher-ES
Stacia Kruckow	Special Education Teacher-ES
Nancy Monks	Special Education Teacher- ES
Cheryl Hayes	Special Education Teacher- ES
Jenny Horigan	Special Education Teacher- MS
Jill Wood	Special Education Teacher- MS
Shane Devlin	Special Education Teacher- MS
Brittany Knapp	Special Education Teacher- MS/HS
Katharine Herzig	Special Education Teacher HS
Brenda Baker	Special Education Teacher HS
Tracy Hayes	Special Education Teacher HS
Tammy Farley	Special Education Teacher- HS
General Ed. Teachers	All General Education Teachers

**Committee on Preschool Special Education (CPSE)**

**2020-2021: Members**

Dawn Hanrahan	CPSE Chairperson
Lori Andreine	Alternate CPSE Chairperson
Katie Richardson	School Psychologist
Drew Lasar	CPSE Secretary
Kelly Sidari	County Representative
Able 2	Service Provider
Building Blocks	Service Provider
Great Expectations	Service Provider
SENSATIONAL KIDS	Service Provider
Pathways	Service Provider
Elmira Heights CSD	Evaluator
Arnot Ogden Rehab	Service Provider
A.V.R.E.	Vision Rehab Provider
Doris Farmer-Raymond	Independent Service Provider
Ellen Hanson	Independent Service Provider
Linda Hart	Independent Service Provider
Barbara Hislop	Independent Service Provider
Becky Sherwood	Independent Service Provider
Cathy Thornton	Independent Service Provider
Jennifer Tremaine	Independent Service Provider
Christa Wagner	Independent Service Provider
Linn Aftuck	Independent Service Provider
Kristina Brown	Independent Service Provider
Rebecca Butler	Independent Service Provider
Heather Early	Independent Service Provider
Jessica Johnston	Independent Service Provider
Yolanda Bush	Independent Service Provider
Michelle Wolcott-Lovell	Independent Service Provider
Rachael Saylor	Independent Service Provider
TBD	Independent Service Provider
TBD	Parent Representative

**504 Accommodation Plan Members**

**2020-2021:**

Andy Lutz	Elementary School Principal
Tom Boyanowski	High School Principal
Dawn Hanrahan	Middle School Principal
Lori Andreine	School Psychologist
Katie Richardson	School Psychologist
Connie Lucia	Occupational Therapist (BOCES)
Patrick Thomas	Physical Therapist (BOCES)
Kaitlyn Osburn	Speech Therapist (BOCES)
Rachel Saylor	Speech Therapist (BOCES)
Jackie Weaver	School Social Worker (BOCES)
Special Ed. Teacher	Case Manager
General Ed. Teachers	Respective Teacher

**2020-21 Audit Committee**

Lisa Benedict - Harry Blish - Christopher Callas - Michael Lepak – Joseph Sullivan - Andrew Willard  
 Title IX Compliance Officer – Tom Boyanowski  
 Section 504/ADA Compliance Officer – Dawn Hanrahan  
 Liaison for Homeless Children and Youth – Tom Boyanowski  
 Designee for Homeless Determinations – Andrew Lutz

Chemical Hygiene Officer – Richard VanHouten  
 Sexual Harassment Complaint Officers – Dawn Hanrahan, Andrew Lutz  
 Deputy Treasurer – Jennifer Morris  
 Substance Use Related Services Provider Information Coordinator – Deborah Howe-Tennant  
 Technology Coordinator – Julie Lederman  
 Claims Auditor– Hannah Patterson/Alternate GST BOCES CBO  
 Attendance Officer – Andy Lutz  
 Faculty Auditor – w/ stipend \$561.51 – Marcia Ashton  
 Public Information Officer – w/stipend of \$3,368.00 - James Russ  
 School Physician - with contract of \$29,516.97– Marc Immerman, M.D.

**Oaths of Office**

Oath of Office –

Administered - District Clerk – Erin Furstoss  
 To Be Administered to the following appointees at earliest convenience  
 Tax Collector – Kim Dykes  
 Claims Auditor – Hannah Patterson  
 Central Treasurer, Extra-Curricular Funds – Kelly Buckley  
 Deputy Treasurer – Jennifer Morris  
 District Treasurer – Jennie Adriaansen  
 Assistant Tax Collector – Sue Stuart

**Resolutions: 2020-2021**

A motion was made by Lisa Benedict, seconded by Joseph Sullivan and carried 5-0 to adopt the following resolutions a-r for the 2020-2021 year:

- a. RESOLVED, that the Board of Education authorize the payroll plan with one bank transfer for the net amount of each payroll being paid to the consolidated Net Payroll Account, by the District Treasurer.
- b. RESOLVED, that any member of the Board of Education, Superintendent and other authorized personnel shall be reimbursed for expenses incurred in the interest of the district, the amount to be decided by the Board of Education as reasonable; that all bills duly itemized, signed and submitted monthly, or as otherwise provided for by the Board of Education.
- c. RESOLVED, that the Star-Gazette be designated as the official newspaper of the District.
- d. RESOLVED, the Chemung Canal Trust Company, Elmira Heights Branch; and JP Morgan Chase Bank; be designated as the official depositories for all funds; and that the Treasurer of the District be authorized to sign checks and drafts of the District.
- e. RESOLVED, that the establishment of Petty Cash Funds be authorized as follows:
 

District Office	\$100.00 made to Kelly Buckley
School Lunch Fund	\$100.00 made to Michelle Dougherty
Athletic Director	\$100.00 made to Mike Bennett
Maintenance	\$ 50.00 made to Richard VanHouten
Transportation	\$ 50.00 made to Richard VanHouten
- f. RESOLVED, that the conferences for the teaching and non-teaching personnel be authorized by the Superintendent and/or other designated personnel, and that the costs be limited to designated budget amounts.
- g. RESOLVED, that the District Treasurer be authorize to invest monies in all accounts to secure maximum interest rates under legal authority within limits.
- h. RESOLVED, that the Chief School Administrator or designees be authorized to make necessary budget transfers in accordance with section 170.2 of the Commissioner’s Regulations.
- i. RESOLVED, that the Treasurer is authorized to wire transfer State Aid monies to Chemung Canal Trust Company and JP Morgan Chase Bank.
- j. RESOLVED, that all persons and positions required by law or regulation are bonded.
- k. RESOLVED, that the Board readopts all policies and Code of Ethics in effect last year in accordance with all current policies and regulations.
- l. RESOLVED, that the Board establish the mileage reimbursement rate at the IRS rate.

- m. RESOLVED, that the Chief School Administrator be designated to authorize payrolls.
- n. RESOLVED, that the Treasurer be designated for signature on checks.
- o. RESOLVED, that the Superintendent be authorized to apply for Grants in Aid.
- p. RESOLVED, that the Regular Meetings of the Board of Education take place at 7pm, unless advertised differently per the below schedule:

**Board of Education 2020-2021 Calendar**

**Meetings are generally held on the 1<sup>st</sup> Wednesday of Month/3<sup>rd</sup> Wednesday (if needed)**

<u>Date</u>	<u>Meeting</u>	<u>Location</u>
July 1	* Reorganization Meeting/Regular BOE Meeting	Community Room
July 15	Regular BOE Meeting (if needed)	Community Room
July 29	BOE Retreat	
Aug 12	Regular BOE Meeting	Community Room
Aug 26	Annual Inspection 6pm Regular BOE Meeting (if needed)	Community Room
Sept 9	Regular BOE Meeting	Community Room
Sept 23	Regular BOE Meeting (if needed)	Community Room
Oct 7	Regular BOE Meeting	Community Room
Oct 21	Regular BOE Meeting (if needed)	Community Room
Nov 4	Regular BOE Meeting	Community Room
Nov 18	Regular BOE Meeting (if needed)	Community Room
Dec 2	Regular BOE Meeting	Community Room
Dec 16	Regular BOE Meeting (if needed)	Community Room
Jan 6	Regular BOE Meeting	Community Room
Jan 20	Regular BOE Meeting (if needed)	Community Room
Feb 3	Regular BOE Meeting	Community Room
Feb 17	Regular BOE Meeting (if needed)	Community Room
Mar 3	Regular BOE Meeting	Community Room
Mar 10	Regular BOE Meeting (if needed)	Community Room
Mar 17	Regular BOE Meeting (Final Budget Review)	Community Room
Mar 24	Regular BOE Meeting (Final Budget Adoption if completed)	Community Room
Mar 31	Regular BOE Meeting (Final Budget Adoption if not completed)	Community Room
Apr 13 (Tues)	BOCES Annual Meeting	Coopers Educational Center
Apr 14	Regular BOE meeting (if needed)	Community Room
Apr 21	Regular BOE Meeting	Community Room
	BOCES Administrative Budget Vote	
May 5	Regular Budget Meeting/Public Presentation	Community Room
May 18 (Tues)	Budget VOTE & BOE Member Elections	TAE Gym
May 19	Regular BOE meeting (if needed)	Community Room
June 2	Regular BOE Meeting	Community Room
June 16	Regular BOE Meeting (if needed)	Community Room
June 25 (Fri)	GRADUATION	

- q. RESOLVED, that the District will use the specified list for Impartial Hearing Officers (IHO) as Maintained by the New York State Impartial Hearing Reporting System (IHRS).
- r. Resolved that the Board of Education President sign and execute all contracts approved by legal counsel associated with approved capital construction bids approved by the Board of Education

**9. At this point, the board continued to the regular business section of the meeting 7:09 pm**

**Regular Business**

**APPROVAL OF AGENDA/MINUTES**

**Agenda -**

A motion was made by Andrew Willard, seconded by Michael Lepak and carried 6-0 to approve, with a change in extracurricular appointments, the agenda of the July 1, 2020 Board of Education Regular meeting session.

**Minutes –**

A motion was made by Lisa Benedict, seconded Andrew Willard and carried 6-0 to approve the minutes of the following Board of Education Meetings:

June 17, 2020 – Board of Education Regular Meeting -

**Order of Business:**

A motion was made by Andrew Willard, seconded by Michael Lepak and carried 6-0 to suspend the regular order of business to accommodate guests, special discussion topics and presentations in an order of business as deemed appropriate.

The Board decided to review Consent item K-7 since Cohen PFO President, Brandy Warkins was in attendance. A motion was made by Michael Lepak, seconded by Joseph Sullivan and carried 5-0 to recognize the Elmira Heights PFO as a school-related group for the 2020-21 school year.

**EXECUTIVE SESSION:**

At 7:50pm a motion was made by Lisa Benedict, seconded by Andrew Willard and carried 6-0 to enter executive session to discuss personnel issues.

**ADJOURN EXECUTIVE SESSION:**

At 8:09pm a motion was made by Michael Lepak, seconded by Andrew Willard and carried 6-0 to adjourn executive session.

**COMMENTS FROM THE PUBLIC AND STAFF**

Michael Gill - Superintendent ♦ Graduation ceremony was phenomenal. Looked professional, but very personal. Todd and cleaning staff did an excellent job cleaning and sanitizing seats between ceremonies. Decorated caps looked beautiful ♦ Project Graduation was at Dunn Field with fireworks ♦ TSI/TDI putting out surveys for staff and parent group (maybe even students) ♦ NYSPHSAA still planning sports for the fall, but can't host/hold off season workouts ♦ Reopening task force discussing transportation, technology, health & safety, learning initiatives, working on professional development plan ♦ Moving to Google Classroom platform in the fall ♦ Travel Ban communication from attorneys to staff.

Tom Boyanowski – Elementary Principal ♦ Graduation was very successful ♦ Started with 74 seniors, 70 graduated, 1 is PTech, 2 graduate in August, and 1 TASC ♦ Thanks to all that helped out, 66 seniors chose to walk. ♦ Hats off to staff during shutdown, keeping in contact with students

Martha Clark – Business Manager ♦ Final Cost Report done and filed.

Other Staff/Public Comments – Harry Blish stated that NYSSBA rep, Mike Bieber called to see how district was doing and checking on graduation and events. It's not a good year to go to NYSSBA conference

**PERSONNEL:**

A motion was made by Andrew Willard, seconded by Michael Lepak and carried 6-0 to approve the following recommended personnel items F-1a through F-3a with the deletion of Sophomore Class Advisor recommendation, and being further resolved that upon receipt of final clearance from the State Education Department, any conditional appointments shall be changed to regular appointments, reflecting the effective date of said Board meeting.

**F-1 Appointments**

- a. **Extracurricular Positions – 2020-2021 school year** - approved with removal of Sophomore Class Advisor appointment

The Board approved the following extracurricular appointments for the 2020-2021 school year:

<u>Position</u>	<u>Appointee</u>	<u>Level</u>	<u>Year</u>	<u>Stipend</u>
7 <sup>th</sup> Grade Advisor	Jason Howe	n/a	7	\$ -
8 <sup>th</sup> Grade Advisor	Jill Wood	3	8	\$ 1,877.52
MS Builders Club Advisor	Christine Klee	4	24	\$ 2,048.21
MS Honor Society Advisor	Jill Wood	3	8	\$ 1,194.79
MS Student Council Advisor	Alyssa Hoobler	1	1	\$ 1,792.18
MS Yearbook Advisor	Jill Wood	3	9	\$ 1,194.79
<del>Sophomore Class Advisor</del>	<del>Alyssa Hoobler</del>	<del>2</del>	<del>2</del>	<del>\$ 1,834.85</del>
Junior Class Advisor	Missy Lutz	4	15	\$ 3,669.71
Senior Class Co-Advisor	Callie Black	3	9	\$ 1,664.17
Senior Class Co-Advisor	Pam Bement	2	5	\$ 1,642.83

Drama Advisor	Randy Cornell	3	8	\$ 2,560.26
Junior Rotarian Club Advisor	Lori Andreine	2	5	\$ 1,834.85
TAE Coffee Club	Tracey Hayes	n/a	6	\$ -
TAE Key Club Advisor	Ellen Bankaitis	2	2	\$ 1,834.85
TAE National Honor Society Advisor	Farley Tammy	2	2	\$ 1,152.12
TAE Student Council Advisor	Callie Black	3	6	\$ 2,560.26
TAE Yearbook Advisor	Jordan Coons	2	2	\$ 3,755.05
TAE Yearbook Financial Advisor	Amy Scott	2	4	\$ 1,152.12
TAE Yearbook Photography Advisor	Carol Cady	3	14	\$ 2,560.26
Technology Club	Julie Lederman	n/a	4	\$ -
Weightlifting Club Advisor	Jennifer Woodworth	2	2	\$ 1,834.85
Public Information Coordinator	James Russ	n/a	11	\$ 3,368.00
Faculty Auditor	Marcia Ashton	n/a	4	\$ 561.51

b. **Detention and Tutors** - approved

The Board approved the list of employees for tutoring @\$30.00 per hour and detention duties @\$18.00 per hour

**Cohen Middle School –**

**Detention** - Brittany Bala, Samantha Butts, Carol Cady, Pam Cleveland, Randy Cornell, Dan Crandall, Jessica Delaney, Shane Devlin, Stephanie Eichenlaub, Steve Edgerton, Betsy Hauptman, Alyssa Hoobler, Jason Howe, Jennifer Horigan, Kerry Johnson, Cristin Johnson, Christine Klee, Brittany Knapp, Drew Lasar, Krissy McNamara, Nancy Monks, Sherry Moore, Geoff Pierce, Andi Rice, Katie Richardson, Tim Sharp, Christine Skinkle, Lenny Smith, Jennifer Thomas, Leslie Tremblay, Kirstin Twichell, Jill Wood

**Tutors** - Brittany Bala, Samantha Butts, Carol Cady, Randy Cornell, Dan Crandall, Jessica Delaney, Shane Devlin, Steve Edgerton, Betsy Hauptman, Jason Howe, Jennifer Horigan, Kerry Johnson, Cristin Johnson, Alaysha Kelley, Christine Klee, Brittany Knapp, Sherry Moore, Geoff Pierce, Andi Rice, Katie Richardson, Tim Sharp, Lenny Smith, Jennifer Thomas, Leslie Tremblay, Kirstin Twichell, Jill Wood

**TAE High School –**

**Detention** – Brenda Bake, Ellen Bankaitis, Pam Bement, Mike Bennett, Callie Black, Scott Cole, Jordan Coons, Randy, Cornell, Tammy Farley, Katie Goetz, Tracey Hayes, Kate Herzig, Debbie Howe-Tennant, Brittany Knapp, Mike Larrabee, Missy Lutz, James Nierstedt, Shawn Nugent, Andi Rice, James Russ, Amy Scott, Kirsten Southard-Twichell, Charity Spencer, Chris Suwak, Jed Twichell, Kevin Weber, Steve Winston, Jen Woodworth

**Tutors** – Brenda Bake, Ellen Bankaitis, Pam Bement, Mike Bennett, Callie Black, Scott Cole, Jordan Coons, Randy, Cornell, Tammy Farley, Katie Goetz, Tracey Hayes, Kate Herzig, Debbie Howe-Tennant, Brittany Knapp, Mike Larrabee, Missy Lutz, James Nierstedt, Shawn Nugent, Andi Rice, James Russ, Amy Scott, Kirsten Southard-Twichell, Charity Spencer, Chris Suwak, Jed Twichell, Kevin Weber, Steve Winston, Jen Woodworth

c. **Supervision/Game Help** - approved

The Board approved the following people for supervision/game help positions for the 2020-21 school year. All supervisors will hold current CPR/AED certification.

Lori Andreine	Dawn Call	Deborah Howe-	James Nierstedt	Lenny Smith
Marcia Ashton	Shane Devlin	Tennant	Shawn Nugent	Kirstin Southard-Twichell
Chris Bennett	Rena Dildine	Jen Johnson	Bridget Paluga	Carol Sullivan
Mike Bennett	Kyle Erickson	Chris Klee	Geoff Pierce	Jedediah Twichell
Andy Berg	Tammy Farley	Mike Larrabee	Andi Rice	Elizabeth Warren
Mike Cady	Connie Gleason	Missy Lutz	Paul Richmond	Jen Woodworth
Carol Cady	Betsy Hauptman	Sherry Moore	Jim Russ	

d. **Volunteers** - approved

The Board approved the following volunteers to work with our athletic program for the 2020-21 school year:

<u>Cheerleading</u>	<u>Cross Country</u>	<u>Football</u>	<u>Volleyball</u>
Aries Sanchez	Kirsten Southard-	Derek Beckworth	Kieran Goodwin
Michaela Gill	Twichell	Zack Brown	Jared Slaven
		Josh Goetz	Ryan Stroman
			Barb Smith
			Mackenzie Slaven

**F-2 Change in Appointment Status**

a. The Board approved tenure status for the following:

<u>Teacher</u>	<u>Effective Date</u>	<u>Tenure Area</u>
Meghan Devlin	8/4/20	Elementary Education
Stephanie Rappleye	8/4/20	Elementary Education
Elizabeth Warren	9/7/20	Elementary Education
Samantha Olson	9/7/20	Elementary Education

b. The Board approved the following stipends for additional duties assigned in lieu of hiring a Board Clerk and Secretary to the Superintendent of Schools:

<u>Employee</u>	<u>Stipend</u>
Kelly Buckley	\$5,000.00
Erin Furstoss	\$5,000.00

**F-3 Resignations**

- a. Teacher – Secondary Science (Chemistry/Physics) – Resignation  
Amber Dildine

The Board accepted, with best wishes and thanks for service, the resignation of Mrs. Amber Dildine, as Secondary Science teacher (Chemistry/Physics), effective September 1, 2020. Her last day with the district will be August 31, 2020.

**FINANCIAL**

**G-1 Reports - acknowledged**

A motion was made by Joseph Sullivan, seconded by Andrew Willard and carried 6-0 to acknowledge the following consent financial reports G1a thru G1f.

- a. Budget Status Report as of June 24, 2020
- b. Revenue Status Report as of June 24, 2020
- c. Budget Transfer Report as of June 24, 2020
- d. Treasurer’s Report for May, 2020
- e. Claims Auditor Report for May, 2020
- f. Extra Classroom Report for May, 2020

**FACILITIES**

No items

**OLD BUSINESS**

No items

**NEW BUSINESS**

No items

**CONSENSUS ITEMS**

A motion was made by Andrew Willard seconded by Joseph Sullivan and carried 6-0 to approve the following consent agenda items K-1 through K-10

**K-1 CSE Recommendations and Funding - approved**

The Board of Education approved the student placement determinations from the June 4, 11, and 12, 2020 CSE meetings and the funds to support such recommendations.

**K-2 CPSE Recommendations and Funding - approved**

The Board of Education approved the student placement determinations from the June 2, 8, and 15 2020 CPSE meetings and the funds to support such recommendations.

**K-3 NYSCOSS Conferences, House of Delegates & Legislative Committee Meetings - authorized**

The Board of Education, authorized the Superintendent to attend fall, winter and spring NYSCOSS, Legislative and other committee functions for the 2020-21 school year, with related expenses paid through the regular budgetary process.

**K-4 Legal Services – Hogan, Sarzynski, Lynch, DeWind & Gregory, LLP - approved**

The Board of Education approved the 2020-21 retainer fee of \$10,800 for Hogan, Sarzynski, Lynch, DeWind & Gregory, LLP as legal counsel.

**K-5 Physician Services – Marc Immerman, MD – Director School Health Services - approved**

The Board of Education approved the Contract of Services for Marc Immerman, M.D. as Director of School Health Services for the 2020-21 school year at a salary of \$29,516.97.

**K-6 Lunch/Breakfast Prices 2020-21 -- approved**

The Board of Education approved the following 2020-21 Lunch/Breakfast prices, which are the same as 2018/19:

	2020-21
Cohen Lunch Price	\$1.50
TAE Lunch Price	\$1.70
Breakfast Price - All Levels	\$1.35
A la carte snacks	\$ .75

**K-7 School Related Group - PFO – recognized**

The Board of Education recognized the Elmira Heights PFO as a school-related group for the 2020-21 school year.

**K-8 Library Media Reports -- acknowledged**

The Board of Education acknowledged the 2020 school year Library Media Reports for the following schools:

- Cohen Elementary School
- Cohen Middle School

Thomas A Edison High School

**K-9 Employment Conditions and Benefits of the Exempt Agreement – revision Article X – acknowledged**

The Board of Education acknowledged the revision of Article X regarding unused vacation time shall be revised, in part, for certain Exempt personnel for 2019-2020 school year only.

**K-10 MOU – Elmira Heights Administrative Council— approved**

The Board of Education approved the MOU between Elmira Heights CSD and Elmira Heights Administrative Council adding one floating holiday to Article VII, §7.2 for 2020-21 school year.

**Awards/Honors/Achievements**

no items

**Communications**

no items

**Discussion Topics**

N-1 Board of Education Retreat - Proposed date of July 28 at 5:00

N-2 District Safety Plan – The Way Center is the new alternate site for TAE, no other changes.

N-3 New Non-Resident Tuition Students – Planning to honor returning students but pause on new requests, create waiting list.

**NEXT MEETING**

Wednesday	July 15, 2020	Regular BOE Meeting (if needed)	7:00 pm	Community Room
Wednesday	July 28, 2020	BOE Retreat		TBD
Wednesday	August 12, 2020	Regular BOE Meeting/Audit Committee Meeting	6:30 pm	Community Room
Wednesday	August 26, 2020	Annual Inspection 6pm Regular BOE Meeting (if needed)	6:00 pm	Community Room

**ADJOURNMENT** – At 8:11 pm motion was made by Christopher Callas, seconded by Lisa Benedict and carried 6-0 to adjourn the meeting.

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Clerk