

**Board of Education
Regular Meeting / Budget Public Hearing**

Minutes May 27, 2020

**ELMIRA HEIGHTS CENTRAL SCHOOL DISTRICT
ELMIRA HEIGHTS, NEW YORK**

Due to the COVID-19 pandemic and State order to close all non-essential businesses

This meeting was held via Zoom

CALL TO ORDER: President Harry Blish, called the Board of Education Meeting to order at 7:00 p.m.

MEMBERS PRESENT Lisa Benedict, Harry Blish, Christopher Callas(7:12), Michael Lepak, Ted Peet, Joseph Sullivan, Andrew Willard(7:02)

MEMBERS ABSENT all present

OTHERS PRESENT Michael Gill, Martha Clark, Tom Boyanowski, Julie Ledermann, Erin Furstoss, Colleen Dengler

APPROVAL OF AGENDA/MINUTES

Agenda:

A motion was made by Michael Lepak, seconded by Lisa Benedict and carried 5-0 to approve, the agenda for the May 27, 2020 Board of Education Meeting and Budget Public Hearing.

Minutes:

A motion was made by Joseph Sullivan seconded by Ted Peet and carried 5-0 to approve the minutes of the following meeting:
May 6, 2020 Board of Education Regular Meeting

Order of Business

A motion was made by Joseph Sullivan, seconded by Ted Peet and carried 5-0 to suspend the regular order of business to accommodate guests, special discussion topics and presentations in an order of business as deemed appropriate.

EXECUTIVE SESSION:

Not needed

COMMENTS FROM THE PUBLIC AND STAFF

Michael Gill - Superintendent ♦Sr Photos – Thank you to all the groups that contributed to the display of Senior photos on the fence in the front parking lot ♦thank you to the Village & Mayor Smith for the additional congratulatory signage with their photos ♦The Grounds – Todd and the maintenance crew have been busy spreading mulch, mowing and making our grounds look amazing – they have also been able to get some painting done in hallways and stairwells and have a start on the summer cleaning ♦Meal Distribution – continue to distribute a steady 100-125 on each day ♦Graduation – huge topic of discussion -many organizations are willing to contribute to make it happen and memorable – looking at 2 off-site venues(the Arena and Dunn Field) and a virtual option if necessary – any option will be more costly than we are accustomed to, but there is a great deal of community and organization support to make it work ♦End of Year Celebrations – Principals are collaborating to form a plan ♦Next year – We must prepare and provide to the State by July a plan on the various options of opening school – 1)as usual 2)on site but with social distancing and PPE 3)virtually so many factors to consider-physical space and desks need to be considered

Principal Report -Tom Boyanowski, High School Principal ♦Graduation – have been working on this for several weeks, Arena is 1st choice, everyone would have a good seat, and it will be live-streamed and recorded ♦Sport Banquet will be virtual – Mr. Bennett has met with coaches and they are taping their speeches ♦Mark Twain Scholars – working on that ♦National Honor Society Inductions – will recognize at a ceremony in the fall ♦CTE & New Visions graduation will be virtual ♦BOCES graduation is June 21

Martha Clark – Business ♦Thank you Erin, Colleen, Kelly, Jim Russ and the printshop for all the work getting the mailing permits, copy ready for the printshop, printing completed. The COVID-19 postcard, DID, & Absentee Ballots were mailed and the Budget notice is ready to go out tomorrow ♦Budget – of course has taken a front seat ♦Final Cost Reporting due June 30 ♦Year end reminders will be going out to staff ♦Health Insurance open enrollment letters being prepared ♦Year end purchasing work being completed ♦Preliminary audit in progress ♦Reserve Funds and Fund Balance – will have some items for the next agenda

PERSONNEL

F-1 Appointments

A motion was made by Michael Lepak, seconded by Andrew Willard and carried 7-0 to approve the following consent personnel item(s) F-1a through F3a.

a. Poll Workers - approved

The Board approved the following as Poll Workers for the June 9, 2020 Annual Meeting/Budget Vote.

Chairman: Richard(Todd) VanHouten, Chief Inspector: Kris Manns

Inspectors / Clerks / Alternates Mike Bennett, Barb Day, Terry Day, Tammy Farley, Mary Moore, Liz Warren

b. District Clerk approved

Erin Furstoss

The Board appointed Erin Furstoss as District Clerk effective May 31, 2020 due to the retirement of Colleen Dengler.

c. Data Protection Officer - approved

Michael Gill

The Board to appointed Michael Gill as the District Data Protection Officer

F-2 Retirements / Resignations / Terminations

a. Teacher Aide – Retirement - accepted

Carol Sullivan -

The Board of Education accepted with thanks and appreciation of 28 years of service to the Elmira Heights School District, the retirement notice of Carol Sullivan as Teacher Aide, effective June 23, 2020.

b. Teacher Assistant – Retirement - accepted

Christine Skinkle -

The Board of Education accepted with thanks and appreciation of 19 years of service to the Elmira Heights School District, the retirement notice of Christine Skinkle as Teacher Assistant, effective June 23, 2020.

F-3 Parental Leave

a. Jessica Delaney – approved

The Board of Education approved the parental leave of Jessica Delaney effective on or about September 1, 2020, with an anticipated return on or about November 9, 2020. As an FMLA qualifying event, sick leave accruals shall run concurrently through the time of disability and Ms. Delaney shall have the option to continue to use accruals or take the balance of the parental leave unpaid.

FINANCIAL

no items

FACILITIES

2019-20 Capital Outlay Project

◆ Extra paving is complete and looks nice ◆working on the replacement of a few more cement sidewalk blocks ◆end of project is near will be preparing the final documents to submit to the state

OLD BUSINESS

no items

NEW BUSINESS

J-1 Bus Garage Lease 2020-21 – with Horseheads Central School District

A motion was made by Lisa Benedict, seconded by Ted Peet and carried 7-0 to approve the bus garage lease for the 2020-21 school year between the Horseheads Central School District and the Elmira Heights Central School District.

J-2 Maintenance Agreement 2019-20 – with Horseheads Central School District

A motion was made by Michael Lepak, seconded by Joseph Sullivan and carried 7-0 to approve the maintenance agreement for the 2020-21 school year between the Horseheads Central School District and the Elmira Heights Central School District.

CONSENT

A motion was made by Lisa Benedict, seconded by Andrew Willard and carried 7-0 to approve the following consent agenda items K-1 through K-4

K-1 Board of Education Meeting Calendar - approved

The Board of Education approved the 2020-21 Board of Education Meeting Calendar as reviewed at the May 6, 2020 Board of Education meeting

K-2 School Calendar 2020-21 - revised - approved

The Board of Education approved the revised 2020-21 School Calendar

K-3 Omni Service Agreement - approved

The Board of Education approved the Services Agreement Reinstatement for continuation of services by the Omni Group as Plan Administrator for the District's 403(b) plan under the Omni-Preferred Provider Program in the amount of \$1,680.00 for the 2020-21 year.

K-4 Rates for 2020-21 – approved

The Board of Education approved the following rates as presented at the May 6, 2020 Board of Education Meeting for the 2020-21 school year

Substitute Teacher Rates-daily

- \$120.00 per diem Retired District Certified Teacher
- \$115.00 per diem Certified Teacher
- \$105.00 per diem Bachelor's Degree
- \$95.00 per diem High School Diploma

Substitute Support Staff – hourly

- | | |
|---------------------------------------|--|
| \$12.50 Aides | \$15.55 LPN |
| \$19.72 Building Maintenance Mechanic | \$17.01 Maintenance |
| \$13.74 Bus Driver | \$21.26 RN |
| \$12.50 Cafeteria | \$14.13 Secretary |
| \$12.50 Cleaner | \$12.65 Teaching Assistant (Certified) |
| \$13.10 Clerk Typist | \$12.50 Teaching Assistance(Non-Certified) |
| \$13.50 Cook | |
| \$19.31 Custodian | |

Additional Services Rates

- \$30.00/hr Tutors
- \$25.00/hr Curriculum Development
- \$18.00/hr Detention
- \$25.00/hr APEX Grant Activities Director
- \$30.00/hr APEX Grant Teacher Tutor
- \$22.50/hr APEX Grant Teacher Assistant Tutor (under supervision of teacher)
- \$6,684.00 APEX Grant 2019-20 Annual Stipend for each Site Coordinator
- \$18.00/hr Game Help/Supervisor Rates
- \$18.00/hr Concert Supervision

Tuition Rates 2020-21 school year

- \$1,800/year grades K through 5
- \$2,200/year grades 6 through 12

Facilities Usage Rates – 2020-21

Increasing the 19/20 rates by \$5.00 per category or

AWARDS/HONORS/ACHIEVEMENT

no items

COMMUNICATIONS

no items

DISCUSSION

School Board Conference October 29-31

The Board feels that with the budget being very tight, unknown COVID-19 status, and a yet to be determined amount of state aid that will be taken back, that they should not spend the money or compromise health to attend this year. Final determination will be made at next week's meeting.

Budget Hearing

Mr. Gill did a comprehensive slide presentation of the budget that will go before the voters on June 9, 2020 by absentee ballot

NEXT MEETING

Wednesday	June	3, 2020	Regular Board Meeting	7:00pm TBD
Wednesday	June	9, 2020	Budget Vote/Elections (absentee ballot)	
Wednesday	June	10, 2020	Regular Board Meeting (if needed)	TBD TBD
Wednesday	June	17, 2020	Regular Board Meeting (if needed-probably needed)	7:00pm TBD
Wednesday	July	1, 2020	Reorganization/Regular Board Meeting	7:00pm TBD

ADJOURNMENT – At 8:12pm a motion was made by Andrew Willard, seconded by Christopher Callas and carried 7-0 to adjourn the meeting.

Clerk _____