

**Board of Education
Regular Meeting**

Minutes March 4, 2020

**ELMIRA HEIGHTS CENTRAL SCHOOL DISTRICT
ELMIRA HEIGHTS, NEW YORK**

CALL TO ORDER: President Harry Blish, called the Board of Education Meeting to order at 7:00 p.m. followed by the pledge of allegiance.

MEMBERS PRESENT Lisa Benedict, Harry Blish, Christopher Callas, Michael Lepak, Ted Peet, Joseph Sullivan, Andrew Willard

MEMBERS ABSENT all present

OTHERS PRESENT Michael Gill, Martha Clark, Andy Lutz, Geoff Pierce, Martin Beebe, Colleen Dengler

APPROVAL OF AGENDA/MINUTES

Agenda:

A motion was made by Michael Lepak, seconded by Lisa Benedict and carried 7-0 to approve, with additions under discussion, the agenda for the March 4, 2020 Board of Education Meeting.

Minutes:

A motion was made by Christopher Callas, seconded by Andrew Willard and carried 7-0 to approve the minutes of the following meeting:

February 5, 2020 Board of Education Regular Meeting

Order of Business

A motion was made by Christopher Callas, seconded by Ted Peet and carried 7-0 to suspend the regular order of business to accommodate guests, special discussion topics and presentations in an order of business as deemed appropriate.

EXECUTIVE SESSION:

At 7:02pm a motion was made by Lisa Benedict, seconded by Andrew Willard and carried 7-0 to enter executive session to discuss personnel.

ADJOURN EXECUTIVE SESSION:

At 7:11pm a motion was made by Ted Peet, seconded by Joseph Sullivan and carried 7-0 to adjourn executive session.

COMMENTS FROM THE PUBLIC AND STAFF

Michael Gill - Superintendent ♦TSI Training – will be looking to create a diligent plan to get the Middle School off the targeted list – we are eligible for grant funds to provide services to meet this goal ♦Winter Institute of Superintendents – great and worthwhile conference which included an SED/Public Health briefing re Covid-19 ♦While in Albany – met with local representatives and they have a good understanding of Districts’ needs. – there is potential for expense based aid to be broken out from foundation aid – but the state budget will no doubt be last minute ♦Attended girls post season basketball game in Delhi – they played well

Andy Lutz, Elementary Principal ♦Pinocchio was sick today – plans for Gardner Rd students to attend with Cohen student the opera Pinocchio fell through at the last minute because he was sick- quite a disappointed after all the planning ♦Mini Plays – Mrs. Shaw’s K-3 weekly mini plays begin tomorrow ♦Conference Day 3/20 is being planned – there will be additional agencies involved in this year’s enactment ♦2020-21 – into the beginnings of next year’s scheduling, staffing and class list

Martha Clark – Business Manager ♦Working on budget, ♦ESSA Financial Transparency Report was filed on 2/28. ♦Inventory - ♦CBOZ will be here 3/25/-3/27 for physical inventory, ♦Capital Outlay Project has been approved and bid opening was on 2/25.

Public Comments ♦Martin Beebe – publicly apologized to Mr. Gill, Mr. VanHouten and the Board for his inappropriate communication in the past weeks. Mr. Gill and Mr. Blish thanked him for coming and accepted his apology.

PERSONNEL

A motion was made by Christopher Callas, seconded by Andrew Willard and carried 7-0 to approve the following consent personnel item(s) F-1a through F3a. Be it further resolved that upon receipt of final clearance from the State Education Department, any conditional appointments shall be changed to regular appointments, reflecting the effective date of said Board meeting.

F-1 Appointments

a. Substitutes - approved

The Board of Education approved the following substitutes for the 2019-20 school year:

Substitute Teachers: Thomas Milliken

Substitute Support Staff: Joel Fitzpatrick Mark Fivie

F-2 Change in Employment Status

- a. Nicole Barron – permanent
Food Service Helper

The Board approved the permanent appointment of Nicole Barron as food service helper, effective March 7, 2020. Ms. Barron has successfully completed her probationary period in accordance with current Civil Service Regulations.

F-3 Retirements / Resignations / Terminations

- a. Teaching Assistant - Retirement
Barbara Day

The Board of Education accepted with thanks and appreciation of 35 years of service to the Elmira Heights School District, the retirement notice of Barbara Day as Teaching Assistant, effective June 24, 2020.

FINANCIAL

G-1 Reports - acknowledged

A motion was made by Joseph Sullivan, seconded by Ted Peet and carried 7-0 to acknowledge the following consent financial reports G1a thru G1f:

- a. Revenue Status Report as of February 26, 2019
- b. Budget Status Report as of February 26, 2019
- c. Budget Transfer Report as of February 26, 2019
- d. Treasurer's Report for January 2019
- e. Claims Auditor Report for January 2019
- f. Extra Classroom Report for January 2019

FACILITIES

2019-20 Capital Outlay Project

Bids from two firms were opened February 25, recommendation is made later under new business.

Scope of the project at TAE, will be replacement of sidewalks, auditorium handrails, auditorium light/sound board, and with alternate 1 which is to replace catch basin storm structures

OLD BUSINESS

no items

NEW BUSINESS

J- 1 Bus Proposition – Call for a Vote

A motion was made by Ted Peet, seconded by Andrew Willard and carried 7-0 to approve the following resolution calling for a public vote for bus financing to purchase two buses:

BE IT RESOLVED BY THE BOARD OF EDUCATION AS FOLLOWS:

- 1. The following notice shall be added to the notice of annual meeting and election:
AND NOTICE IS ALSO GIVEN that the following proposition will be submitted for voter approval at such time:

PROPOSITION #2

Shall the following resolution be adopted to wit:

RESOLVED THAT THE BOARD OF EDUCATION OF THE ELMIRA HEIGHTS CENTRAL SCHOOL DISTRICT IS HEREBY AUTHORIZED TO UNDERTAKE THE ACQUISITION OF TWO 65-PASSENGER SCHOOL BUSES, AT AN ESTIMATED MAXIMUM COST OF \$122,500 EACH, ALL AT AN ESTIMATED MAXIMUM AGGREGATE COST OF \$245,000 LESS TRADE-IN VALUE, IF ANY, AND THAT SUCH COSTS, OR SO MUCH THEREOF AS MAY BE NECESSARY, SHALL BE RAISED BY THE LEVY OF A TAX TO BE COLLECTED IN ANNUAL INSTALLMENTS; AND, IN ANTICIPATION OF SUCH TAX, DEBT OBLIGATIONS OF THE SCHOOL DISTRICT AS MAY BE NECESSARY NOT TO EXCEED \$245,000 SHALL BE ISSUED, OR THE SCHOOL DISTRICT MAY ENTER INTO AN INSTALLMENT PURCHASE CONTRACT IF THE BOARD OF EDUCATION DETERMINES THAT IT IS IN THE BEST INTEREST OF THE SCHOOL DISTRICT TO FINANCE THE PURCHASE IN THAT METHOD.

- 2. At such meeting taxes to be levied by installments will be proposed for authorized indebtedness providing for payment of the acquisition of school buses at an estimated aggregate maximum cost of not to exceed \$245,000. Such taxes shall be levied upon all the taxable property of the District, shall be levied in annual installments and shall be of such amounts and levied in such years as may be determined by the Board of Education.
- 3. The District Clerk or the Clerk's designee is hereby directed to add the above to the notice of the annual meeting of the School District.
- 4. This resolution shall take effect immediately upon its adoption.

J-2 Senior Class Trip - approved

A motion was made by Lisa Benedict, seconded by Michael Lepak and carried 7-0 to approve the Senior class trip to Vermont on June 13, 14, 15, 2020 for various activities.

J-3 Policies - Deletion – 1st reading - acknowledged

A motion was made by Andrew Willard, seconded by Joseph Sullivan and carried 7-0 to acknowledge review of the following policies by our legal firm to be recommended for deletion at the next Board of Education meeting

7310	School Conduct and Discipline	unnecessary – included in Code of Conduct
7311	Loss or Destruction of District Property or Resources	unnecessary it is a legal right
7312	Student Dress Code	unnecessary – included in Code of Conduct
7313	Suspension of Students	legal recommends deletion
7320	Alcohol, Tobacco, Electronic Cigarettes, Drugs & Other Substances(students)	unnecessary in Code of Conduct & Public Health law
7330	Searches and Interrogations of Students	unnecessary – included in Code of Conduct
7340	Bus Rules and Regulations	redundant with law and requirements of Code of Conduct
7352	Use of Aversive Interventions	unnecessary repeats req of Commissioner's regulations
7360	Dangerous Weapons in School & the Gun-Free Schools Act	unnecessary – included in Code of Conduct

J-4 Policies - Revising – 1st reading - acknowledged

A motion was made by Ted Peet, seconded by Andrew Willard and carried 7-0 to acknowledge the 1st reading of the following revised policies:

7350	Corporal Punishment	replacing with updated version
7351	Time Out Rooms	replacing with updated version

J-5 Bid Award. - approved

A motion was made by Lisa Benedict, seconded by Michael Lepak and carried 7-0 to award Elmira Structures as the successful contract bidder for the Elmira Heights Central School District 2019-20 Capital Outlay Project for a base bid amount of \$43,000 plus alternate of \$14,000 for a total bid cost of \$57,000 and to authorize the Board President to execute the contract when available.

CONSENT

A motion was made by Andrew Willard, seconded by Michael Lepak and carried 7-0 to approve the following consent agenda items K-1 through K-4:

K-1 CSE Recommendations and Funding - approved

The Board of Education approved the recommendations and funds to support placements for determinations made at the February 3, 6, 10, 14, 19, 20, 24, 25, 2020 CSE meetings.

K-2 Health & Welfare Services Contract – Horseheads Central School District - approved

The Board of Education approved the health and welfare services contract with the Horseheads Central School District, for having provided services for 20 Elmira Heights students, attending non-public/charter schools located in the Horseheads Central School District, during the 2019-20 school year, at a rate of \$335.91 per student for a total cost for 20 students of \$6,718.20.

K-3 Disposition of Assets – Auctions International

The Board approved the disposition of the following assets through Auctions International:

Oven (natural gas steam oven)
Model SCC 62G - RA No. G62SG08092157349 Minimum \$2,000.

K-4 Disposition of Assets – Disposal

The Board approved the disposal of the following asset that is excessively expensive to repair:

Oven (natural gas steam oven)
Model SCC 62G - RA No. G62SE05052032358 - asset tag 2012235

AWARDS/HONORS/ACHIEVEMENT

no items

COMMUNICATIONS

no items

DISCUSSION

Budget Development 2020-21

Updates were presented with questions and answers

School Calendar 2020-21

Very difficult year to create a calendar when it is such a short year and you must meet daily attendance and contract requirements. Will be double checking before presented to Board for approval

Coronavirus

Working diligently with local and state officials to plan. The difficult part is the misinformation that appears on social media.

EXECUTIVE SESSION:

At 8:50pm a motion was made by Christopher Callas, seconded by Michael Lepak and carried 7-0 to enter executive session to discuss personnel issue and a student matter.

ADJOURN EXECUTIVE SESSION:

At 9:12pm a motion was made by Christopher Callas, seconded by Andrew Willard and carried 7-0 to adjourn executive session.

NEXT MEETING

Wednesday	March 11, 2020	Regular Board Meeting (do not anticipate needing)	7:00pm Community Rm
Wednesday	March 18, 2020	Regular Board Meeting (do not anticipate needing)	7:00pm Community Rm
Wednesday	March 25, 2020	Regular Board Meeting	7:00pm Community Rm
Wednesday	April 1, 2020	Regular Board Meeting	7:00pm Community Rm
Wednesday	April 8, 2020	Regular Board Meeting (additional meeting added)	7:00pm Community Rm

ADJOURNMENT – At 9:13pm a motion was made by Michael Lepak, seconded by Ted Peet and carried 7-0 to adjourn the meeting.

Clerk _____