

**Board of Education
Regular Meeting**

Minutes February 5, 2020

**ELMIRA HEIGHTS CENTRAL SCHOOL DISTRICT
ELMIRA HEIGHTS, NEW YORK**

CALL TO ORDER: President Harry Blish, called the Board of Education Meeting to order at 7:00 p.m. followed by the pledge of allegiance.

MEMBERS PRESENT Harry Blish, Christopher Callas, Michael Lepak, Ted Peet, Andrew Willard

MEMBERS ABSENT Lisa Benedict, Joseph Sullivan

OTHERS PRESENT Michael Gill, Martha Clark, Tom Boyanowski, Melissa Kelley, Geoff Pierce, Colleen Dengler

APPROVAL OF AGENDA/MINUTES

Agenda:

A motion was made by Andrew Willard, seconded by Ted Peed and carried 5-0 to approve, with additions and corrections, the agenda for the February 5, 2020 Board of Education Meeting.

Minutes:

A motion was made by Michael Lepak, seconded by Christopher Callas and carried 5-0 to approve the minutes of the following meeting:

January 8, 2020 Board of Education Regular Meeting

Order of Business

A motion was made by Andrew Willard, seconded by Ted Peed and carried 5-0 to suspend the regular order of business to accommodate guests, special discussion topics and presentations in an order of business as deemed appropriate.

COMMENTS FROM THE PUBLIC AND STAFF

Michael Gill - Superintendent ♦20/21 Calendar – very compact year, great deal of discussion between superintendents- will be a challenge to complete ♦Grants-pursuing multiple offerings *ACE Plus Project to increase opportunities for multiple interests *After school programming that offers salaries and equipment *Cargill grant -supports multiple STEM options such as conservation, technology and others ♦Entry Plan – continue to meet with staff and community and will be reporting to the Board soon ♦Conference day last week – joint presentations with community agencies, showing of "Like" and panel with student participation – very successful day ♦Cold & Flu – 20% of the 6th grade students were out yesterday – our maintenance department has increased cleaning/disinfecting efforts. This is also occurring on the buses ♦Athletic budget requests for golf cart and chairs – looking into options ♦Legislative Event tomorrow in Corning – if anyone else is interested in attending, please advise

Tom Boyanowski, High School Principal ♦Conference Day was indeed a success – focus was on mental health awareness. We partner with several agencies already for referrals and educational programs and always looking to add to the list ♦ACE courses – currently offer 12 and many of our students acquire quite a few credits by the time they graduate. The grant would definitely enhance our programs ♦Next year – already starting to review scheduling and calendar ♦Athletics – great winter season – girls basketball has qualified for playoffs ♦At the Middle School -Builders Club is having their lollipop sale, report cards have been sent home, I-ready testing in math and pennies for patients

Martha Clark – Business Manager ♦Budget: State executive summary for reviewing – there is a general dislike for rolling the Expense Based Aid into Foundation Aid ♦ESSA reporting ♦Financial Transparency reporting ♦meeting with financial advisor Chuck Baskins, Mr. Gill and Mrs. Clark was successful in understanding our position and overall finances. Mr. Gill stated that it was a very helpful meeting providing insight into a financial training he attended the next day in Albany. ♦Health Insurance – preliminary meeting with Perry & Carroll to review experiences and options going forward with the new regulations regarding the elimination of rate caps

PERSONNEL

A motion was made by Michael Lepak, seconded by Andrew Willard and carried 5-0 to approve the following consent personnel item(s) F-1a through F3a. Be it further resolved that upon receipt of final clearance from the State Education Department, any conditional appointments shall be changed to regular appointments, reflecting the effective date of said Board meeting.

F-1 Appointments

a. Substitutes - approved

The Board of Education approved the following substitutes for the 2019-20 school year:

Substitute Teachers: Monica Luppino, Linda Marcoccia, Ashley Shultz, Joshua Cosgrove

Substitute Support Staff: Monica Luppino, Linda Marcoccia, Ashley Shultz, Joshua Cosgrove, Patrick Lewis

b. Coaches - approved

The Board of Education approved the following coaches for the 2019-20 school year pending all certification requirements:

Sport	Coach	Level	Year	Stipend
Varsity Boys Track	Shane Devlin	2	2	\$ 4,380.77
Assistant Boys Track	Shawn Nugent	3	10	\$ 2,851.63
Varsity Girls Track	Kirsten Southard-Twicheil	2	3	\$ 4,380.77
Assistant Girls Track	Betsy Hauptman	1	1	\$ 2,768.98
Modified Track	Scott Becker	2	2	\$ 2,190.38
Varsity Tennis	Joe Condame	4	29	\$ 3,430.22

c. Volunteers - athletic - approved

The Board of Education approved the following volunteers to work with our athletic program for the 2019-20 school year:

Baseball:	Zack Brown	Chris Bennett	Corey Ripley		
Tennis:	Tom Menechella	Abel Menechella	George Pesesky	Serefine Reed	Chris Suwak
Track:	Tom Michaud	Jay Houghtling	Jed Twichell		
Softball:	Molly Hitchcock	Katelyn Warren	Todd Seelye	Madison Seelye	

d. Probationary Appointments - approved

The Board of Education approved the following probationary appointment:

Justina Kohler

Food Service Helper 3.25 hr./day

Effective: March 1, 2020

Probationary Period: March 1, 2020 – February 28, 2021/Civil Service Regulations

Total Compensation per EHESSA Contract – \$12.23 per hour (Step 3)

e. APEX Grant – activity director

The Board of Education approved the following for duties as part of the APEX grant programs for the 2019-20 school year: Activity Coordinators @ \$25.00/hour

Cohen Middle School –Activity Coordinator

Ruthann Couse

F-2 Resignations / Terminations / Retirements**a. Reading Teacher - Retirement**

Michele Mitchell

The Board of Education accepted the resignation for the purposes of retirement, of Ms. Michele Mitchell as a Reading teacher, effective June 30, 2020, with thanks and appreciation of 34 years of service to the Elmira Heights CSD. Ms. Mitchell shall receive retirement benefits that she is eligible for, as outlined in the current EHTA contract. Mr. Gill noted that Ms. Mitchell has implemented many programs for our students over her tenure in the Heights and she will be missed. Thank you, Ms. Mitchell.

b. Cook - resignation

Justina Kohler

The Board of Education accepted, pending appointment as a food service helper, the resignation of Justina Kohler as a cook effective March 1, 2020

c. Secondary Science Teacher - resignation

Jessi Perry

The Board of Education accepted with thanks for service, the resignation of Ms. Jessi Perry as a secondary science teacher effective March 4, 2020.

F-3 Parental Leave**a. Laura Rosenthal**

The Board of Education approved the parental leave of Laura Rosenthal effective on or about April 12, 2020 through the end of June 2020. As Ms. Rosenthal does not qualify under FMLA, sick leave accruals shall be used through time of disability until exhausted. The balance of parental leave will be unpaid

FINANCIAL**G-1 Reports** - acknowledged

A motion was made by Christopher Callas, seconded by Ted Peed and carried 5-0 to acknowledge the following consent financial reports G1a thru G1f:

- Revenue Status Report as of January 29, 2019
- Budget Status Report as of January 29, 2019
- Budget Transfer Report no report
- Treasurer's Report for December 2019
- Claims Auditor Report for December 2019
- Extra Classroom Report for December 2019

FACILITIES

2019-20 Capital Outlay Project

SED approved January 16, 2020

Have met with Hunt to go over the scope of the project(TAE- concrete & drain work in front of building & auditorium sound/light board)

Bid notice is going out and opening will be Feb 25

OLD BUSINESS

no items

NEW BUSINESS

J-1 Grade 8 Trip - approved

A motion was made by Christopher Callas, seconded by Ted Peed and carried 5-0 to approve the Grade 8 trip to Niagara Falls on June 6, 2020 for various activities.

CONSENT

A motion was made by Andrew Willard, seconded by Michael Lepak and carried 5-0 to approve the following consent agenda items K-1 through K-5:

K-1 CSE Recommendations and Funding - approved

The Board of Education approved the recommendations and funds to support placements for determinations made at the January 8, 13, 14, 15, 16, 21, 23, 24, 27, 2020 CSE meetings.

K-2 CPSE Recommendations and Funding - approved

The Board of Education approved the recommendations and funds to support placements for determinations made at the January 28, 2020 CPSE meetings.

K-3 Policy – revised - approved

The Board of Education approved the following revised policy as presented at the January 8, 2020 Board of Education meeting:

5761 Drug/Alcohol Testing for School Bus Drivers & Other Safety Sensitive Employees

K-4 Donation – Box Tops for Education - accepted

The Board accepted with thanks and appreciation all donations from the Box Tops for Education program for Cohen Elementary, Cohen Middle School and TAE High School for the 2019-20 school year.

K-5 Donation – Elmira Heights PFO - \$175 -Tanglewood - accepted

The Board of Education accepted with thanks and appreciation a donation of \$175.00 from the Elmira Heights PFO to pay for a presenter from Tanglewood Nature Center for the 7th grade students.

AWARDS/HONORS/ACHIEVEMENT

no items

COMMUNICATIONS

Thank you from Department of Veterans Affairs for holiday cards from the Middle School Technology Classes

DISCUSSION

Budget Development 2020-21

PowerPoint presentation with many questions and answers and discussion of Budget Assumptions for 2020-21

EXECUTIVE SESSION:

At 8:19pm a motion was made by Michael Lepak, seconded by Christopher Callas and carried 5-0 to enter executive session to discuss a student matter.

ADJOURN EXECUTIVE SESSION:

At 8:50pm a motion was made by Andrew Willard, seconded by Michael Lepak and carried 5-0 to adjourn executive session.

NEXT MEETING

Wednesday	February 19, 2020	Regular Board Meeting (if needed)	7:00pm Community Rm
Wednesday	March 4, 2020	Regular Board Meeting	7:00pm Community Rm

ADJOURNMENT – At 8:52pm a motion was made by Andrew Willard, seconded by Ted Peet and carried 5-0 to adjourn the meeting.

Clerk _____