

**Board of Education
Regular Meeting**

Minutes November 6, 2019

**ELMIRA HEIGHTS CENTRAL SCHOOL DISTRICT
ELMIRA HEIGHTS, NEW YORK**

CALL TO ORDER: Vice-President Joseph Sullivan, called the Board of Education Meeting to order at 7:00 p.m. followed by the pledge of allegiance.

MEMBERS PRESENT Lisa Benedict, Christopher Callas, Michael Lepak, Joseph Sullivan, Andrew Willard

MEMBERS ABSENT Harry Blish, Ted Peet

OTHERS PRESENT Mary Beth Fiore, Martha Clark, Michael Gill, Andy Lutz, Katie Nicholson, Cachet Zahradka, Casey Johnson, Lori Romeo, Jessika Vroman, Christine Klee, Laurie Runyan Colleen Dengler

APPROVAL OF AGENDA/MINUTES

Agenda:

A motion was made by Christopher Callas, seconded by Michael Lepak and carried 5-0 to approve the agenda for the November 6, 2019 Board of Education Meeting with additions under personnel, old business and consent.

Minutes:

A motion was made by Christopher Callas, seconded by Lisa Benedict and carried 5-0 to approve the minutes of the following meetings:

October 16, 2019 Board of Education Regular Meeting
October 30, 2019 Board of Education Special Meeting

Order of Business

A motion was made by Andrew Willard, seconded by Christopher Callas and carried 5-0 to suspend the regular order of business to accommodate guests, special discussion topics and presentations in an order of business as deemed appropriate.

EXECUTIVE SESSION:

Not needed

COMMENTS FROM THE PUBLIC AND STAFF

Mary Beth Fiore - Superintendent ♦Outstanding professional development with Dr. Fantigrossi yesterday, and safety training by NYSIR for the cafeteria. Continue to focus on learning to support struggling students. Thank you, Andy, for coordinating ♦Pleasure working with Mr. Gill as he prepares to step in as Superintendent ♦BOCES directors' meetings were Monday – there will be lots of discussion and hard decisions to make preparing the budget.

Principal Report – Andy Lutz, Elementary School ♦Safety – still drill season – all buildings have completed a medical emergency drill and an evacuation drill(great deal learned about moving and organizing children for evacuation). Other drills are scheduled. ♦First marking period ends Friday ♦Friday is also elementary spirit day and the Harvest Hoedown ♦ Mr. Gill, Mrs. Cady and I attended an i-Ready training today – it was so good, we discussed it all the way back from Buffalo

Martha Clark – Business Manager ♦Audits – finalization nearing the end ♦State unapproved a Smart school application because the title needed changing - that has now been done (however the project has already been completed) ♦Medicaid cost reporting process is open ♦Medicare Health insurance conversion is underway with timelines and an information session date set for retirees to attend on December 3, 2019. ♦Budget – starting to get process set

Staff – ♦Mr. Gill – thank you to the Board for allowing this transition period – very appreciative of the flexibility and opportunity to work with Ms. Fiore - my calendar is almost completely booked in. Will be doing some shadowing, including participating in a bus run.

PERSONNEL

A motion was made by Christopher Callas, seconded by Michael Lepak and carried 5-0 to approve with additions, the following consent personnel item(s) F-1a through F1e. Be it further resolved that upon receipt of final clearance from the State Education Department, any conditional appointments shall be changed to regular appointments, reflecting the effective date of said Board meeting.

F-1 Appointments

a. Volunteers - athletic 2019-20 - approved

The Board of Education approved the following volunteers to work with our athletic program for the 2019-20 school year:

wrestling: Steve Weber
basketball: Terry Day

b. Probationary Appointments - approved

The Board approved the following probationary appointment:

Taylor Gardner

Food Service Helper 3.25 hr./day

Effective: November 7, 2019

Probationary Period: November 7, 2019 – November 6, 2020/Civil Service Regulations

Total Compensation per EHESSA Contract: \$12.00 per hour (Step 1)

c. Substitutes - approved

The Board of Education approved the following substitute for the 2019-20 school year:

Substitute Support Staff: Valerie French

d. APEX -Grant – tutors/activity directors – approved

The Board approved the following for duties as part of the APEX grant programs for the 2019-20 school year:

Activity Coordinators @ \$25.00/hour Tutors @ \$30.00/hour

Cohen Middle School – Tutors & Activity Coordinators

Brittany Bala

Jennifer Horigan

Brittany Knapp

TAE High School – Tutors & Activity Coordinators

Brittany Knapp

e. Detention Monitors & Tutors - approved

The Board approved the following for tutoring and detention duties for the 2019-20 school year.

(Detention Monitor \$17.50/hr.) (Home Bound Tutor \$30.00/hr.) (Before/After School Tutor \$30.00/hr.)

Cohen Middle School - Detention & Tutoring

Brittany Bala

Jennifer Horigan

Brittany Knapp

TAE High School - Detention & Tutoring

Brittany Knapp

FINANCIAL

G-1 Reports - acknowledged

A motion was made by Andrew Willard, seconded by Lisa Benedict and carried 5-0 to acknowledge the following consent financial reports G1a thru G1f:

- a. Revenue Status Report as of October 30, 2019
- b. Budget Status Report as of October 30, 2019
- c. Budget Transfer Report as of October 30, 2019
- d. Treasurer's Report for September 2019
- e. Claims Auditor Report for September 2019
- f. Extra Classroom Report for September 2019

FACILITIES

no report

OLD BUSINESS

I-1 Medicare Advantage MVP – withdrawal from plan - approved

A motion was made by Michael Lepak, seconded by Andrew Willard and carried 5-0 to withdraw from the MVP Medicare Advantage Gold Anywhere PPO & USA Care PPO plans for eligible retirees effective January 1, 2020.

NEW BUSINESS

J-1 Policies - New – 1st reading - acknowledged

A motion was made by Andrew Willard, seconded by Christopher Callas and carried 5-0 to acknowledge the 1st reading of the following new policy:

1660 Voter Pre-Registration of Students

CONSENT

A motion was made by Lisa Benedict, seconded by Joseph Sullivan and carried 5-0 to approve the following consent agenda items K-1 through K-9:

K-1 CSE Recommendations and Funding - approved

The Board of Education approved the recommendations and funds to support placements for determinations made at the September 30, October 7, 8, 9, 15, 22, 23, 28, 2019 CSE meetings.

K-2 Auctions International contract - approved

The Board of Education approved the contract with Auctions International, for the purpose of selling District surplus and unused property

K-3 Policies - deleting - approved

The Board of Education approved the deletion of the following policies as presented at the October 2, 2019 Board of Education Meeting as recommended by our legal firm:

6210 Certified Personnel	unnecessary—merely states we will follow the law
6211 Recruitment	redundant – we have a non-discrimination policy
6213 Incidental Teaching	unnecessary-reiterates the law
6214 Probation and Tenure	unnecessary-reiterates the law
6215 Disciplining of a Tenured Teacher or Certified Personnel	unnecessary—merely states we will follow the law
6216 Professional Staff: Separation	unnecessary-reiterates the law
6217 Employment of Relative of Board of Education Member	delete policy add content to 6110 Code of Ethics
6320 Employment of Teacher Aides	unnecessary
6321 Employment of Teacher Assistants	unnecessary
6420 Employee Personnel Records and Release of Information	not recommended – could be conflicts arise
6430 Employee Activities	outdated and unnecessary
6440 Negotiations	unnecessary
6460 Jury Duty	reiterates law
6510 Health Insurance	unnecessary -reiterates rights under COBRA -
6520 Workers' Compensation	unnecessary – repeats statutory rights
6530 Payroll Deductions	unnecessary – repeats statutory rights
6550 Leaves of Absence	unnecessary-redundant to inherent Board authority
6551 Family and Medical Leave Act	unnecessary – reiterates law
6552 Uniformed Services Employment & re-Employment Rights Act	unnecessary – repeats statutory rights
6560 Employee Assistance Program (EAP)	Board already authorizes contract to provide services

K-4 Policies – revised - approved

The Board of Education approved the following revised policies as presented at the October 2, 2019 Board of Education meeting:

- 6110 Code of Ethics
- 6212 Certification
- 6540 Indemnification of Employees

K-5 Donation – Corning Foundation, Dollars for Doers - accepted

The Board of Education accepts with thanks and appreciation from the Corning Foundation, Dollars for Doers Program, all donations during the 2019-20 school year on behalf of the Elmira Heights PFO.

K-6 Drama Production - approved

The Board approved the License Agreement with Tams-Witmark LLC Amateur, for the Drama production of "Hello, Dolly!" on March 6 & 7, 2020.

K-7 Donation – up to \$400.00 – TAE Student Council - accepted

The Board of Education accepted with thanks and appreciation, a donation of up to \$400.00 from TAE High School Student Council to pay transportation costs for a field trip to Ithaca College.

K-8 Donation – up to \$300.00 – Cohen Middle Student Council - accepted

The Board of Education accepted with thanks and appreciation, a donation of up to \$300.00 from Cohen Middle School Student Council to pay transportation costs for a field trip to ELCOR Nursing and Rehabilitation Center on November 25, 2019.

K-9 Disposition of Assets – Auctions International

The Board approved the disposition of the following assets through Auctions International:

Delfield Merchandiser Model #ASM-36. Serial #1801150001939 Minimum \$2,000.

AWARDS/HONORS/ACHIEVEMENT

No items

COMMUNICATIONS

No items

DISCUSSION

N-1 BOCES Programming – STEM Academy

Ms. Fiore stated that there are many great programs through BOCES and gave a synopsis of the STEM Academy. Currently we have one student there. Initially the program would take place during regular school hours allowing students to participate in activities and athletics in their home District. As it has evolved, more time required on campus is limiting access to homeschool activities. On the cost front, we are required to transport and pay for the service, but currently the parents are providing. It could be problematic in the future if parents do not provide. Calculations indicate that the cost of one student at STEM is the equivalent to approximately 60 summer school courses. There were many questions from the audience. As budget season comes up, there will not doubt be more discussion and hard decisions to make.

NEXT MEETING

Wednesday	November 20, 2019	Regular Board Meeting (if needed)	7:00pm Community Rm
Wednesday	December 4, 2019	Regular Board Meeting	7:00pm Community Rm

ADJOURNMENT – At 7:42pm a motion was made by Christopher Callas, seconded by Michael Lepak and carried 5-0 to adjourn the meeting.

Clerk