

**Board of Education
Regular Meeting**

Minutes August 21, 2019

**ELMIRA HEIGHTS CENTRAL SCHOOL DISTRICT
ELMIRA HEIGHTS, NEW YORK**

CALL TO ORDER: President Harry Blish, called the Board of Education Meeting to order at 7:00 p.m. Followed by the pledge of allegiance.

MEMBERS PRESENT Harry Blish, Christopher Callas, Michael Lepak Ted Peet,, Andrew Willard,

MEMBERS ABSENT Lisa Benedict, Joseph Sullivan

OTHERS PRESENT Mary Beth Fiore, Martha Clark, Dawn Hanrahan, Mike Bennett

APPROVAL OF AGENDA/MINUTES

Agenda:

A motion was made by Christopher Callas, seconded by Michael Lepak and carried 5-0 to approve the agenda for the August 21, 2019 Board of Education Meeting with additions under personnel, financial and discussion.

Minutes:

August 7, 2019 Regular Meeting - A motion was made by Andrew Willard, seconded by Christopher Callas and carried 5-0 to approve the minutes of the August 7, 2019 Regular Meeting.

Order of Business:

A motion was made by Michael Lepak, seconded by Andrew Willard and carried 5-0 to suspend the regular order of business to accommodate guests, special discussion topics and presentations in an order of business as deemed appropriate.

EXECUTIVE SESSION:

At 7:03pm a motion was made by Ted Peet, seconded by Christopher Callas and carried 5-0 to enter executive session to discuss personnel.

ADJOURN EXECUTIVE SESSION:

At 7:22pm a motion was made by Christopher Callas, seconded by Andrew Willard and carried 5-0 to adjourn executive session.

COMMENTS FROM THE PUBLIC AND STAFF

Mary Beth Fiore - Superintendent ♦Elementary Gym floor – proactive testing for mercury – will retest – no issues with air quality – mercury can leach into concrete so will retest to be sure. ♦Fund Raisers – apparently there is outreach from parents to take over fund raisers from extracurricular clubs to school related groups. Further protocols/guidelines may be necessary ♦Tuition requests closed for K - 9 ♦Transportation issues are being looked at for special education students. Potential issues with wheelchair busses and delivering students to multiple locations.

Principal Report – Dawn Hanrahan, Middle School ♦Sensory Room – working diligently to get it ready – have received \$1000's in donations – it is coming together nicely ♦Electronic signing – middle school only ♦Middle School orientation was a success – thanks to PFO donation for food ♦AIS numbers received so can finalize schedules ♦Spanish position – working on trying to fill the position

Martha Clark – Business Manager ♦Audit going well – will be at 8% fund balance

Other Staff ♦Mike Bennett – sports are off and running and going well, good numbers turned out for try-outs

PERSONNEL

A motion was made by Ted Peet, seconded by Andrew Willard and carried 5-0 to approve the following consent personnel item(s) F-1a through F5a with addition of a teacher resignation and appointment, and the removal of F2b coach appointment that will be voted on separately. Be it further resolved that upon receipt of final clearance from the State Education Department, any conditional appointments shall be changed to regular appointments, reflecting the effective date of said Board meeting.

F-1 Resignations / Terminations / Retirements

- a. Teacher Aide - resignation

Michelle Knott

The Board of Education accepted with thanks for service, the resignation of Michele Knott as a Teacher Aide, effective September 2, 2019. Ms. Knott's last day of employment with the District will be September 1, 2019.

- b. Secretary I - resignation

Leeann Lawrence

The Board of Education accepted with thanks for service, the resignation of Leeann Lawrence as a Secretary 1, effective September 2, 2019. Ms. Lawrence's last day of employment with the District will be September 1, 2019.

- c. LPN - resignation

Lorraine Smith

The Board of Education accepted with thanks for service, the resignation of Lorraine Smith as an LPN, effective September 3, 2019. Ms. Smith's last day of employment with the District will be September 2, 2019.

- d. Elementary Teacher - resignation

Allison Sevey

The Board of Education accepted with thanks for service, the resignation of Allison Sevey as an Elementary teacher, effective September 1, 2019. Ms. Sevey's last day of employment with the District will be August 31, 2019.

F-2 Appointments

- a. The Board of Education approved the following substitutes for the 2019-20 school year:

Substitute Teachers: Christian Abshire Eugene Barber Josie Brooks Denise Glowaski Thomas Miller
Cynthia Moore Kyle Scott Lori Sternfels Donald Wainwright

Substitute Support Staff: Christian Abshire Leeann Lawrence Nicole Barron Cynthia Moore Lori Sternfels

- b. Coach

Football: - see below – action taken separately

- c. Volunteers

The Board approved the following volunteers to work with our athletic program for the 2019-20 school year:

Football: Keagan Mawhir

- d. Recommendation to approve the following probationary appointment:

Jennifer Horigan

Special Education Teacher

Tenure Area: Special Education

Effective: August 23, 2019

**Probationary Period: four (4) years effective August 22, 2019 thru August 21, 2023.

Certification Area: Professional: Students w/ Disabilities Grade 1-6

Compensation: per EHTA Contract: \$45,280 [Step 5 (42568 with 39 (2442+270) graduate

**To the extent required by the applicable provisions of Education law §§2509, 2573, 3212 and 3014, in order to be granted tenure the classroom teacher or building principal shall have received composite or overall annual professional performance review ratings pursuant to Education law §3012-c and/or 3012d of either effective or highly effective in at least three (3) of the four (4) preceding years. If the classroom teacher or building principal receives an ineffective composite or overall rating in the final year of the probationary period he or she shall not be eligible for tenure at that time. For purposed of this subdivision, classroom teacher and building principal mean a classroom teacher or building principal as such terms are defined in Sections 30-2.2 and 30-3.2 of this part.

F2b Coach - appointment - defeated

A motion made Michael Lepak, seconded by Andrew Willard to appoint Christopher Morgan as a Modified Football coach for the 2019-20 school year was defeated 3 aye – 1 nay (Peet) 1 abstention (Callas)

F-3 Change in Employment Status

- a. Nicole Barron – 3.25 to 3.50 hours per day – eff 8/21/19

Food Service Helper

The Board approved the appointment of Nicole Barron from a 3.25 hr/day food service helper to a 3.50 hr/day food service helper position effective August 21, 2019. Ms. Barron's probationary period will remain March 7, 2019 – March 6, 2020

FINANCIAL

G-1 Tax Warrant 2019-20 -Revised – 2019-20

A motion was made by Andrew Willard, seconded by Harry Blish and carried 5-0 to approve the amended 2019-20 tax warrant as a result of changes to the clergy exemption in the Town of Horseheads, authorizing the collection of \$7,969,265 with the town by town tax rates per \$1000.00 being: SEE ATTACHED
Big Flats \$22.777764 Elmira \$23.483398 Horseheads \$23.977268

G-2 Transfer Unexpended Capital Project Funds

A motion was made by Andrew Willard, seconded by Ted Peet and carried 5-0 to approve the transfer of \$143,599.57, unexpended funds from the \$12,381,641 Capital Project approved by the voters March 1, 2016 to Debt Service Reserve to be used for debt service payments on outstanding obligations, effective June 30, 2019.

G-3 Transfer Unexpended Bus Purchase Funds

A motion was made by Andrew Willard, seconded by Christopher Callas and carried 5-0 to approve the transfer of \$1,234.92, unexpended funds from the 2018-19 Bus Purchase Authorization approved by the voters May15, 2018 to Debt Service Reserve to be used for debt service payments on outstanding obligations, effective June 30, 2019.

FACILITIES

no report

OLD BUSINESS

no items

NEW BUSINESS

no items

CONSENT

A motion was made by Andrew Willard, seconded by Christopher Callas and carried 5-0 to approve the following consent agenda items K-1 through K-4

K-1 The Board approved the deletion of the following policies as presented at the August 7, 2019 Board of Education Meeting as recommended by our legal firm

5512	Maintenance of Fund Balance	reiterates law – not required
5570	Use of Cell Phones	not necessary – district does not issue cell phones
6111	Testing Misconduct & Mandatory Reporting Requirements	reiterates requirements under law
6122	Employee Grievances	reiterates law
6130	Evaluation of Personnel: Purposes	merely refers to APPR
6150	Alcohol, Drugs and other Substances (School Personnel)	policy is redundant & states what is already illegal
6170	Safety of Students (Fingerprint clearance of new hires)	requirements are set by law
6180	Determination of Employment Status: Employee or Independent Contractor	reiterates regulatory requirements

K-2 The Board approved the following revised policies as presented at the August 7, 2019 Board of Education meeting:

- 5250 Sale & Disposal of School District Property
- 5621 Fixed Assets
- 6120 Equal Employment Opportunity
- 6151 Drug Free Workplace
- 6160 Professional Growth / Staff Development

K-3 The Board approved the Memorandum of Understanding between the Elmira Heights CSD and E.O.P. Birth-5 School Readiness Program for preschool children special education services, effective July 1, 2019 through June 30, 2020.

K-4 The Board approved the proposal from Babcock Enterprises for a Five year Preventative Maintenance and Safety Inspection Program for the bleachers, partitions and backstops in the gyms and auditoriums.

AWARDS/HONORS/ACHIEVEMENT

No items

COMMUNICATIONS

No items

DISCUSSION

N-1 Elementary Gymnasium Flooring
As noted earlier proactive testing being done for evidence of mercury

N-2 APPR Certification
Board President and Superintendent submitted certification

N-3 Fund Raising Protocols
As noted earlier, school related groups are interested in doing fundraising for extracurricular clubs. Protocols and guidelines may need to be more specific.

NEXT MEETING

Thursday	August 22, 2019	Special Board Meeting	7:00pm Conference Rm-DO
Wednesday	August 28, 2019	Regular Board Meeting (if needed)	6:00pm Visual Inspection
Wednesday	September 4, 2019	Regular Board Meeting	7:00pm Community Rm

ADJOURNMENT – At 8:08pm a motion was made by Christopher Callas, seconded by Ted Peet and carried 5-0 to adjourn the meeting.