

**Board of Education  
Regular Meeting**

**Minutes June 5, 2019**

**ELMIRA HEIGHTS CENTRAL SCHOOL DISTRICT  
ELMIRA HEIGHTS, NEW YORK**

**CALL TO ORDER:** President Harry Blish, called the Board of Education Meeting to order at 7:00 p.m, followed by the pledge of allegiance,

**MEMBERS PRESENT** Harry Blish, Christopher Callas, Michael Lepak, Joseph Sullivan, Andrew Willard,

**MEMBER ELECT PRESENT** Todd Peet

**MEMBERS ABSENT** Lisa Benedict

**OTHERS PRESENT** Mary Beth Fiore, Martha Clark, Dawn Hanrahan, Andy Lutz, Colleen Dengler, Geoff Pierce, Carol Sullivan, Kiwanis Kadettes, with their family and friends, Lori Andreine with High School Community Service Representatives, Brandy Warkins, Lori Andrews, Jamie Shaw, Marbury Cafolla,

**APPROVAL OF AGENDA/MINUTES**

**Agenda:**

A motion was made by Michael Lepak, seconded by Christopher Callas and carried 5-0 to approve the agenda for the June 5, 2019 Board of Education Meeting with additions/updates.

**Minutes:**

A motion was made by Andrew Willard, seconded by Joseph Sullivan and carried 5-0 to approve the minutes of the following meetings:

May 8, 2019 Regular Meeting

May 15, 2019 Workshop (personnel executive session)

May 21, 2019 Budget Vote/Elections - A motion was made by Andrew Willard, seconded by Michael Lepak and carried 5-0 to approve the minutes of the May 21, 2019 Budget Vote/Elections.

**Board Member Election Resolution**

A motion was made by Joseph Sullivan, seconded by Michael Lepak and carried 5-0 to approve the following resolution

*WHEREAS the Board of Education had two board seats open for election, one of which is currently vacant, and the other currently filled by Michael Lepak, and*

*WHEREAS Mr. Lepak was the highest vote recipient in the May 21, 2019 election, and Mr. Todd Peet received the second highest number of votes, and*

*WHEREAS Mr. Lepak would prefer to complete his term in his current seat, before beginning a new term, rather than vacate it to take the currently vacant seat,*

*RESOLVED that Mr. Peet shall begin serving the remainder of the vacant term immediately, while Mr. Lepak remains in his current seat.*

**Oath of Office:**

Member elect, Todd "Ted" Peet, to be serving the remainder of a vacant term, was administered the Oath of Office

**Order of Business:**

A motion was made by Christopher Callas, seconded by Michael Lepak and carried 6-0 to suspend the regular order of business to accommodate guests, special discussion topics and presentations in an order of business as deemed appropriate.

**AWARDS/HONORS/ACHIEVEMENT**

Kiwanis Kidettes – Shawn Kelly, Hannah Lasko, Riley Shilling, Elizabeth Stimson

Mr. Lutz commented that Kiwanis Kidettes are nominated by their classroom peers, making it exceptionally special to receive the award.

Each Kidette was presented a certificate by Board President Harry Blish and Superintendent Fiore.

Jamie Shaw - Corning Community College honored her for "Being an Inspirational Educator"

Mr. Lutz noted that this is a very special recognition for our dedicated music teacher Jamie Shaw.

**DISCUSSION**

N-1 High School Community Service Presentation

Lori Andreine, with the following students did a PowerPoint presentation and dialogue outlining the High School's Community Service Day:

Christina Trinh

Ryleigh Carson

Matheu Palmer

Shalisa Norwood

Katelynn Wright

Tyler Lewis

Kyle Northup

Michael Leshik

Christina Willsey

**EXECUTIVE SESSION:**

At 7:24pm a motion was made by Andrew Willard, seconded by Ted Peet and carried 6-0 to enter executive session to discuss personnel and legal issue.

**ADJOURN EXECUTIVE SESSION:**

At 7:48pm a motion was made by Joseph Sullivan, seconded by Andrew Willard and carried 6-0 to adjourn executive session.

**COMMENTS FROM THE PUBLIC AND STAFF**

Mary Beth Fiore - Superintendent ♦Mr. Boyanowski is at Coopers graduation this evening ♦Softball – Congratulations to their successful IAC Championships and moving on to compete at the state level

Andy Lutz – Elementary School Principal ♦Just wrapped up some NYS field test so all state testing is now complete ♦Credit due to Carol Sullivan for leadership role with Cohen service day ♦It is Field Trip Season – you will be seeing our students out and about everywhere ♦Career Day – Kudos to Samantha Olsen for a successful day. Record number of presenters ♦June 14 at 1:45 is Senior reception day, when the seniors arrive in cap and gown and our students line the halls honoring them as they parade through

Dawn Hanrahan – Middle School Principal/CSE Chair ♦Senior Clap Out – the Middle School is also looking forward to the June 14<sup>th</sup> event. ♦June 11 is the Spring Concert and Mr. Becker’s last one before he retires ♦June 21 – 8<sup>th</sup> grade community service day, 7<sup>th</sup> grade field trip, 6<sup>th</sup> grade activity day ♦June 20 is Field Day

Martha Clark – Business Manager ♦Glass Company – looking at ~\$9000 liability from 2002 and discrepancy with Department of Labor and fair wages reporting by them ♦Year End process is occurring – purchasing rollover, payroll calendars, acquiring service contracts for 2019-20 ♦Internal Audit on Payroll – draft comments received ♦OSC audit – field work complete – exit interview to be coming up ♦Project Final Cost Reporting – in progress ♦Smart School Money has been received ♦Insurance Renewal Meeting – rates will increase about \$1500( there have been some claims and there is the completed addition at Cohen) ♦Audit Committee Meeting – will need one in Aug for the internal audit report and a conference call for the external pre audit

Public Comments ♦PFO – Brandi Warkins – spoke to the Board about updating their by-laws and becoming a 501C3 organization, which they feel would benefit the District due to increase donations. Mrs. Clark advised that they make sure to employ qualified legal and financial advisors

**PERSONNEL**

A motion was made by Andrew Willard, seconded by Michael Lepak and carried 6-0 to approve the following consent personnel item(s) F-1a through F4a with the agenda approved updates. Be it further resolved that upon receipt of final clearance from the State Education Department, any conditional appointments shall be changed to regular appointments, reflecting the effective date of said Board meeting.

**F1 Creation/Elimination of Positions**

The Board approved the recommendation to create the following position:  
create (1) one teacher assistant position effective 07/01/2019

**F-2 Appointments**

The Board approved the following appointments resolving that upon receipt of final clearance from the State Education Department, any conditional appointments shall be changed to regular appointments, reflecting the effective date of said Board meeting.

**a. Probationary Appointment**

The Board approved the following probationary appointment  
Stacey Putt  
Teacher Assistant  
Effective: July 1, 2019  
Probationary Period: Three (3) years effective July 1, 2019 – June 30, 2022  
Certification Area: Teaching Assistant Level III  
Total Compensation per EHESSA Contract: \$17.13 per hour (Step 5)

**b. Substitutes for the 2019-20 school year: - approved**

The Board approved the following substitutes for the 2019-20 year

**Substitute Teachers**

James Adamy	Trudy-Ann Dawes-Brown	Colleen Hogan	Andrea Renshaw
Frances Barry	Christine Dutridge	Donald Holloway	Jenna Richmond
Jennifer Berg-Treu	Paula Edelmann	Janice Jackson	Hazel Shaddock
Donald Brimmer, Jr.	Valerie French	Jillian Johnson	Olivia Thresher
Sharon Burdick	Michelle German	Lauren Lewis	Mary Ann VanHouten
Gerald Carpenter	Jose Gomez	Patrick Lewis	Rusten Webster
Lisa Cobb	Judith Hamma	Wendy O’Connell	Amanda Williamee
JoAnn Costley	Genevieve Hartman	Bonnie Perry	Joyce Winton
Stephen Crupi	Marianne Hirshman	Gloria Raven	

**Substitute Support Staff**

James Adamy	Trudy-Ann Dawes-Brown	Colleen Hogan	Jenna Richmond
Rachel Baumgardner	Rena Dildine	Rae Kakretz	Margaret (Peg) Ridosh
Jennifer Berg-Treu	Christine Dutridge	Melissa Kelley	Curtis Ripley
Donald Brimmer, Jr.	Kay Ellis	Lauren Lewis	Yvonne Sadler
Sharon Burdick	Michelle Elston	Joseph Miller	Hazel Shaddock
Pamela Cleveland	Michelle German	Mary Moore	Scott Stanton
Lisa Cobb	Connie Gleason	Bruce Moshier	Olivia Thresher
Lori Cook	Judith Hamma	Wendy O'Connell	John Townson
JoAnn Costley	Phyllis Hatfield	Bonnie Perry	Mary Ann VanHouten
Stephen Crupi	Kaitlynn Hauber	Julie Reese	Amanda Williamee
	Marianne Hirshman	Andrea Renshaw	Joyce Winton

**c. Elementary Summer School - approved**

The Board approved the following to work with our 2019 Elementary summer school program, July 8 through August 1, 2019, four hours per day for sixteen days:

Teacher:	Elizabeth Reed	\$30.00 / hour
Teacher:	Robert Cavalier	\$30.00 / hour
Teacher Assistant:	Joseph Cleveland	\$16.82 / hour

**d. APEX Site Coordinators - approved**

The Board approved the following Site Coordinators for the APEX grant:

James Russ	APEX Site Coordinator	2019 Summer	\$2,400.00 summer stipend
Jason Howe	APEX Site Coordinator	2019-20 Middle School	\$6,489.00 school year stipend
James Russ	APEX Site Coordinator	2019-20 TAE H.S.	\$6,489.00 school year stipend

**e. APEX -Grant – tutors/activity directors – approved**

The Board approved the following for duties as part of the APEX grant programs for the 2019-20 school year:

Activity Coordinators @ \$25.00/hour Tutors @ \$30.00/hour

**Cohen Middle School – Tutors & Activity Coordinators**

Samantha Butts	Alyssa Hoobler	Sherry Moore	Jennifer Thomas
Carol Cady	Jason Howe	Jessi Perry	Leslie Tremblay
Randy Cornell	Jennifer Jacobs	Geoff Pierce	Kirstin Twichell
Dan Crandall	Kerry Johnson	Andi Rice	Jill Wood
Jessica Delaney	Cristin Johnson	Katie Richardson	
Steve Edgerton	Christine Klee	Tim Sharp	
Betsy Hauptman	Nancy Monks	Lenny Smith	

**Cohen Middle School –Activity Coordinators**

Pam Cleveland	Alaysha Kelley	Stacey Putt
Justin Coffin	Michelle Knott	Christine Skinkle
Stephanie Eichenlaub	Leeann Lawrence	
Maryanne Hitchcock	Krissy McNamara	

**TAE High School – Tutors & Activity Coordinators**

Brenda Baker	Randy Cornell	Mike Larrabee	Charity Spencer
Ellen Bankaitis	Amber Dildine	Missy Lutz	Chris Suwak
Pam Bement	Tammy Farley	James Nierstedt	Jed Twichell
Mike Bennett	Katie Goetz	Shawn Nugent	Kevin Weber
Callie Black	Tracey Hayes	Patti Pautz	Jen Woodworth
Scott Cole	Kate Herzig	David Pannone	Amy Scott
Jordan Coons	Debbie Howe-Tennant	Kirsten Southard-Twichell	Steve Winston

**TAE High School –Activity Coordinators**

Julie Lederman  
Kyle Scott

**f. Extracurricular Positions - approved**

The Board approved the following extracurricular appointments for the 2019-20 school year:

<u>Position</u>	<u>Appointee</u>	<u>level</u>	<u>year</u>	<u>stipend</u>
MS Student Council	Kristin McNamara	2	3	\$1,777.10
MS Builders Club	Chris Klee	4	23	\$1,983.74
Eighth Grade Advisor	Jill Wood	3	7	\$1,818.43
Jr Honor Society	Jill Wood	3	7	\$1,157.18
Seventh Grade Advisor	Jason Howe	n/a	6	non-stipend
Yearbook Club	Jill Wood	3	8	\$1,157.18
Freshman Class Advisor	Alyssa Hoobler	1	1	\$1,735.78
Sophomore Class Advisor	Missy Lutz	3	14	\$1,818.43
Junior Class Co-Advisor	Callie Black	3	8	\$1,611.79
Junior Class Co-Advisor	Pam Bement	2	4	\$1,591.13
Senior Class Co-Advisor	James Nierstedt	3	11	\$1,611.79
Senior Class Co-Advisor	Patti Pautz	3	7	\$1,611.79
TAE Yearbook Photography	Carol Cady	3	13	\$2,479.68
TAE Yearbook Advisor	Jordan Coons	1	1	\$3,595.54
TAE Yearbook Financial Advisor	Amy Scott	2	3	\$1,115.86
Drama Advisor	Randy Cornell	3	7	\$2,479.68
TAE Student Council Advisor	Callie Black	2	5	\$2,438.35
TAE National Honor Society Co-Advisor	Patti Pautz	3	11	\$ 578.59
TAE National Honor Society Co-Advisor	Tammy Farley	1	1	\$ 537.26
TAE Key Club	Patti Pautz	3	6	\$ 909.22
TAE Key Club	Ellen Bankaitis	1	1	\$ 867.89
Junior Rotarians	Lori Andreine	2	4	\$1,777.10
TAE Coffee Club	Tracey Hayes	n/a	6	non-stipend
Weightlifting	Jen Woodworth	1	1	\$1,735.78
Technology Club	Julie Lederman	n/a	3	non-stipend

**g. Detention Monitors & Tutors - approved**

The Board approved the following for tutoring and detention duties for the 2019-20 school year.

(Detention Monitor \$17.50/hr.) (Home Bound Tutor \$30.00/hr.) (Before/After School Tutor \$30.00/hr.)

**Detention & Tutoring at TAE**

Brenda Baker	Amber Dildine	James Nierstedt	Jed Twichell
Ellen Bankaitis	Tammy Farley	Shawn Nugent	Kevin Weber
Pam Bement	Katie Goetz	Patti Pautz	Jen Woodworth
Mike Bennett	Tracey Hayes	David Pannone	Amy Scott
Callie Black	Kate Herzig	James Russ	Steve Winston
Scott Cole	Debbie Howe-Tennant	Kirsten Southard-Twichell	
Jordan Coons	Mike Larrabee	Charity Spencer	
Randy Cornell	Missy Lutz	Chris Suwak	

**Detention & Tutoring at Cohen Middle**

Samantha Butts	Betsy Hauptman	Sherry Moore	Robin Testone
Carol Cady	Alyssa Hoobler	Jessi Perry	Jennifer Thomas
Dawn Call	Jason Howe	Geoff Pierce	Leslie Tremblay
Randy Cornell	Jennifer Jacobs	Andi Rice	Kirstin Twichell
Dan Crandall	Kerry Johnson	Katie Richardson	Jill Wood
Jessica Delaney	Cristin Johnson	James Russ	
Shane Devlin	Christine Klee	Tim Sharp	
Steve Edgerton	Krissy McNamara	Lenny Smith	

**Detention Cohen Middle**

Pam Cleveland
Stephanie Eichenlaub
Michelle Knott
Christine Skinkle

**h. Probationary Appointment**

The Board approved the following probationary appointment:

Brittany Bala

Music Education

Tenure Area: Music Education

Effective: August 23, 2019

\*\*Probationary Period: four (4) years effective August 23, 2019 thru August 22, 2023.

Certification Area: Initial, Music Education expires 8/31/2021

Compensation: per EHTA Contract \$43,995 (Step 3 w/38 credits)

\*\*To the extent required by the applicable provisions of Education law §§2509, 2573, 3212 and 3014, in order to be granted tenure the classroom teacher or building principal shall have received composite or overall annual professional performance review ratings pursuant to Education law §3012-c and/or 3012d of either effective or highly effective in at least three (3) of the four (4) preceding years. If the classroom teacher or building principal receives an ineffective composite or overall rating in the final year of the probationary period he or she shall not be eligible for tenure at that time. For purposes of this subdivision, classroom teacher and building principal mean a classroom teacher or building principal as such terms are defined in Sections 30-2.2 and 30-3.2 of this part.

**F-3 Resignations / Terminations / Retirements**

- a. Teacher Aide – resignation – accepted

Stacey Putt

The Board accepted the resignation of Stacey Putt as a teacher aide, effective July 1, 2019 pending appointment as a teacher assistant effective July 1, 2019.

- b. Bus Driver – resignation – accepted

David Sharp

The Board accepted with thanks for service and best wishes, the resignation of David Sharp as a bus driver, effective June 30, 2019.

**F-4 Change in Appointment Status**

- a. Juul Agreement – Amber Dildine - approved

The Board approved the following resolution:

Resolution Regarding Juul Agreement

*It is Hereby Resolved, that the agreement by and between the Elmira Heights Central School District, the Elmira Heights Teachers Association and employee Amber Dildine dated May 29, 2019 to extend Ms. Dildine's probationary appointment pursuant to the terms of the same be approved.*

**FINANCIAL**

**G-1 Reports - acknowledged**

A motion was made by Christopher Callas, seconded by Andrew Willard and carried 6-0 to acknowledge the following consent financial reports

- a. Budget Status Report as of May 29, 2019
- b. Revenue Status Report as of May 29, 2019
- c. Budget Transfer Report –May 29, 2019
- d. Treasurer's Report for April 2019
- e. Claims Auditor Report for April 2019
- f. Extra Classroom Report for April 2019

**G-2 Bus Bond Resolution - approved**

A motion was made by Ted Peet, seconded by Joseph Sullivan and carried 6-0 to approve the following bond resolution for the purpose of financing the purchase of school busses:

BOND RESOLUTION DATED JUNE 5, 2019 OF THE BOARD OF EDUCATION OF THE ELMIRA HEIGHTS CENTRAL SCHOOL DISTRICT AUTHORIZING GENERAL OBLIGATION BONDS TO FINANCE THE ACQUISITION OF SCHOOL BUSES, AUTHORIZING BOND ANTICIPATION NOTES IN CONTEMPLATION THEREOF, THE LEVY OF TAXES IN ANNUAL INSTALLMENTS IN PAYMENT THEREOF, THE EXPENDITURE OF SUCH SUMS FOR SUCH PURPOSE, AND DETERMINING OTHER MATTERS IN CONNECTION THEREWITH.

WHEREAS, the qualified voters of the Elmira Heights Central School District, New York, at the annual meeting of such voters duly held on May 21, 2019, duly approved a proposition authorizing the levy of taxes to be collected in installments, in the manner provided by the Education Law, for the specific object or purpose hereinafter described; now therefore

BE IT RESOLVED BY THIS BOARD OF EDUCATION AS FOLLOWS:

Section 1. The Elmira Heights Central School District has undertaken or shall undertake certain capital expenditures, as more particularly described in Section 3 hereof.

Section 2. The Elmira Heights Central School District is hereby authorized to issue its General Obligation Serial Bonds in the aggregate principal amount of not to exceed \$248,000, pursuant to the Local Finance Law of New York, in order to finance the specific object or purpose described herein, and such amount is hereby appropriated therefor.

Section 3. The specific object or purpose to be financed pursuant to this resolution (hereinafter referred to as "purpose") is the acquisition of one (1) 54-passenger wheelchair school bus at an estimated maximum cost of \$131,000, and one (1) 65-passenger school bus at an estimated maximum cost of \$117,000, all at an estimated maximum aggregate cost of \$248,000.

Section 4. It is hereby determined and declared that (a) the maximum aggregate cost of said purpose, as estimated by the Board of Education, is \$248,000, (b) the Elmira Heights Central School District plans to finance the cost of said purpose entirely from funds raised by the issuance of said Bonds and the Bond Anticipation Notes hereinafter referred to, and (c) no money has heretofore been authorized to be applied to the payment of the cost of said purpose.

Section 5. It is hereby determined that the purpose is one of the class of objects or purposes described in Subdivision 29 of Paragraph a of Section 11.00 of the Local Finance Law, and that the period of probable usefulness of said purpose is five (5) years.

Section 6. The Elmira Heights Central School District is hereby authorized to issue its Bond Anticipation Notes in the aggregate principal amount of not to exceed \$248,000, and is hereby authorized to issue renewals thereof, pursuant to the Local Finance Law of New York in order to finance the purpose in anticipation of the issuance of the above described Bonds.

Section 7. It is hereby determined and declared that (a) there are presently no outstanding Bond Anticipation Notes issued in anticipation of the sale of said Bonds, (b) the Bond Anticipation Notes authorized hereby are not issued in anticipation for Bonds for an assessable improvement.

Section 8. It is hereby determined and declared that the Elmira Heights Central School District reasonably expects to reimburse the general fund, or such other fund utilized, not to exceed the maximum amount authorized herein, from the proceeds of the obligations authorized hereby for expenditures, if any, from such fund that may be made for the purpose prior to the date of issuance of such obligations. This is a declaration of official intent under Treasury Regulation §1.150-2.

Section 9. The faith and credit of the Elmira Heights Central School District, New York, are hereby irrevocably pledged for the payment of the principal of and interest on such Bonds and Bond Anticipation Notes as the same respectively become due and payable. And annual appropriation shall be made in each year sufficient to pay the principal of and interest on such obligations becoming due and payable in such year. There shall annually be levied on all taxable real property of said School District, a tax sufficient to pay the principal of and interest on such obligations as the same become due and payable.

Section 10. The power to further authorize the issuance of said Bonds and Bond Anticipation Notes and to prescribe the terms, form and contents of said Bonds and Bond Anticipation Notes, subject to the provisions of this resolution and the Local Finance Law of New York, including without limitation, the consolidation with other issues, the determination to issue Bonds with substantially level or declining annual debt service, whether to authorize the receipt of bids in an electronic format, and to sell and deliver said Bonds and Bond Anticipation Notes, is hereby delegated to the President of the Board of Education or to the Vice President of the Board in the event of the absence or unavailability of the President. The President of the Board of Education and the District Clerk are hereby authorized to sign by manual or facsimile signature any Bonds and Bond Anticipation Notes issued pursuant to this resolution, and are hereby authorized to affix to such Bonds and Bond Anticipation Notes the corporate seal of the School District and to attest the same.

Section 11. This resolution, or a summary hereof, shall be published in full by the District Clerk of the School District together with a notice in substantially the form prescribed by Section 81.00 of said Local Finance Law, and such publication shall be in each official newspaper of the School District. The validity of said Bonds and Bond Anticipation Notes may be contested only if such obligations are authorized for an object or purpose for which said School District is not authorized to expend money, or the provisions of law which should be complied with, and an action, suit or proceeding contesting such validity, is commenced within twenty (20) days after the date of such publication; or if said obligations are authorized in violation of the provisions of the Constitution.

Section 12. This resolution shall take effect immediately upon its adoption.

### **G-3 Fund Balance Transfers**

A motion was made by Andrew Willard, seconded by Michael Lepak and carried 6-0 to approve the transfer of up to \$115,000 from the Workers Compensation Reserve, \$190,000 from Retirement Contribution Reserve, and \$235,000 from Debt Service Reserve as part of the revenue plan for fiscal year ending June 30, 2019.

### **G-4 Fund Balance Transfers**

A motion was made by Michael Lepak, seconded by Ted Peet and carried 6-0 to approve the transfer of up to \$115,000 to Workers Compensation Reserve, up to \$190,000 to Retirement Contribution Reserve, up to \$300,000 to Capital Reserve, and up to \$125,000 to the TRS Contribution Reserve Sub-Fund from unassigned fund balance in the fiscal year ending June 30, 2019.

## **FACILITIES**

No Report

## **OLD BUSINESS**

### **I-1 Administrative Council Agreement**

A motion was made by Joseph Sullivan, seconded by Andrew Willard and carried 5-0-1 abstention(Peet), to approve the final agreement between the Superintendent of Schools of the Elmira Heights Central School District and the Elmira Heights Administrative Council, effective July 1, 2019 through June 30, 2023.

**NEW BUSINESS**

**J-1 Policies - Deletion – 1<sup>st</sup> reading - acknowledged**

A motion was made by Andrew Willard, seconded by Michael Lepak and carried 5-0-1 abstention(Peet), to acknowledge review of the following policies by our legal firm to be recommended for deletion at the next Board of Education meeting

5691	Communicable Diseases	responsibilities covered by NYS Law
5692	Human Immunodeficiency Virus (HIV) Related Illnesses	reiterates law, unnecessary
5710	Transportation Program	not necessary and hortatory
5720	Scheduling and Routing	serves no purpose
5731	Transportation in Child Safety Zones	reiterates the law
5740	Use of Buses by Community Groups	reiterates the law & unnecessary
5750	School Bus Safety Program	reiterates law & regulation
5751	Video Cameras on School Buses	unnecessary
5760	Qualifications of Bus Drivers	reiterates law
5800	Audit Committee	repeats legal requirements & does not give guidance

**J-2 Policies - Revising – 1<sup>st</sup> reading - acknowledged**

A motion was made by Harry Blish, seconded by Michael Lepak and carried 5-0-1 abstention(Peet), to acknowledge the 1<sup>st</sup> reading of the following revised policies:

- 5730 Transportation of Students
- 5810 Internal Audit Function

**J-3 Lead Evaluators of Principals and Teachers - approved**

A motion was made by Andrew Willard, seconded by Michael Lepak and carried 6-0 to approve the following Lead Evaluators of Principals and Teachers that have completed all training requirements prescribed in 8 NYCRR §30-2.9 b.

- Mary Beth Fiore, Lead Evaluator of Principals
- Mary Beth Fiore, Lead Evaluator of Teachers
- Andrew Lutz, Lead Evaluator of Teachers
- Dawn Hanrahan, Lead Evaluator of Teachers
- Tom Boyanowski, Lead Evaluator of Teachers

**J-4 IPA – GST BOCES – Computers Equipment & Peripherals**

A motion was made by Andrew Willard, seconded by Joseph Sullivan and carried 6-0 to approve the following resolution to enter into an agreement with the Greater Southern Tier (GST) BOCES for services to include the purchase of computer equipment and related peripheral devices:

***Resolution To: Purchase Computer Equipment and Related Peripheral Devices***

***WHEREAS***, the Board of Education of the Elmira Heights Central School District desires to enter into a contract with the Greater Southern Tier (GST) BOCES in order for the GST BOCES to furnish certain services to the District pursuant to Education Law 1950(4(j)), those services being: provision of computers and related peripheral equipment.

***BE IT RESOLVED*** that the Board of Education of the Elmira Heights Central School District agrees to enter into a contract together with the GST BOCES for provision of said services to the District not to exceed \$50,000 plus related borrowing fees, subject to the approval of the Commissioner of Education, beginning in the 2019-2020 fiscal year for a period of four years from the date said agreement is signed and furthermore, that the President of the Board be authorized to execute all documents necessary to effectuate this resolution.

**CONSENT**

A motion was made by Michael Lepak, seconded by Joseph Sullivan and carried 6-0 to approve the following consent agenda items K-1 through K-14.

**K-1 CSE Recommendations and Funding - approved**

The Board of Education approved the recommendations and funds to support placements for determinations made at the May 6, 7, 8, 14, 16, 20, 21, 23, 30, 2019 CSE meetings.

**K-2 CPSE Recommendations and Funding - approved**

The Board of Education approved the recommendations and funds to support placements for determinations made at the May 20, 2019 CPSE meetings.

**K-3 BOCES Room Lease agreement - approved**

The Board of Education approved the agreement between the Elmira Heights CSD and GST BOCES for the purpose of leasing Special Education classroom space, for the period of September 1, 2019 through August 31, 2024.

**K-4 Board of Education Calendar 2019-20 - approved**

The Board of Education approved the 2019-20 Board of Education Meeting Calendar as presented at the May 8, 2019 Board of Education meeting.

**K-5 Day Automation - agreement - approved**

The Board of Education approved the Service Contract with Day Automation for the period of July 1, 2019 through June 30, 2020.

**K-6 Plans - approved**

The Board of Education approved the following plans as presented at the May 8, 2019 Board of Education meeting:  
 Code of Conduct 2019-20  
 Reserve Plan 2018-19

**K-7 Asbestos Inspection report - acknowledged**

The Board of Education acknowledged the April 22, 2019, Triennial Inspection Findings with Report, as required by the federal Asbestos Hazard Emergency Response Act(AHERA).

**K-8 Foster's Disposal contract - approved**

The Board of Education approved the contract bid with Foster's Disposal Service, LLC, as the lowest responsive, responsible bid meeting specifications effective July 1, 2019. The contract will automatically renew for two, one-year periods, ending June 30, 2022 at no increase in cost unless there is a 30-day written notice given by either party prior to the date of renewal.

**K-9 Rates for 2019-20 – approved**

The Board of Education approved the following rates as presented at the May 8, 2019 Board of Education Meeting for the 2019-20 school year

Substitute Teacher Rates-daily	
\$115.00 per diem	Retired District Certified Teacher
\$110.00 per diem	Certified Teacher
\$100.00 per diem	Bachelor's Degree
\$90.00 per diem	High School Diploma
Substitute Support Staff – hourly	
\$11.80 Aides	\$14.95 LPN
\$19.43 Building Maintenance Mechanic	\$16.75 Maintenance
\$13.33 Bus Driver	\$20.99 RN
\$11.80 Cafeteria	\$13.92 Secretary
\$11.80 Cleaner	\$11.95 Teaching Assistant (Certified)
\$12.50 Clerk Typist	\$11.80 Teaching Assistance(Non-Certified)
\$13.30 Cook	
\$19.02 Custodian	
Additional Services Rates	
\$30.00/hr Tutors	
\$25.00/hr Curriculum Development	
\$17.50/hr Detention	
\$25.00/hr APEX Grant Activities Director	
\$30.00/hr APEX Grant Teacher Tutor	
\$22.50/hr APEX Grant Teacher Assistant Tutor (under supervision of teacher)	
\$6,489.00 APEX Grant 2019-20 Annual Stipend for each Site Coordinator	
\$17.50/hr Game Help/Supervisor Rates	
\$17.50/hr Concert Supervision	
Tuition Rates 2019-20 school year	
\$1,750/year grades K through 5	
\$2,150/year grades 6 through 12	
Facilities Usage Rates – 2019-20	
Remain the same as 2018-19	

**K-10 BOCES Programming Eligibility – acknowledged**

The Board of Education acknowledged a parent request for resident student attending a private school to participate in GST BOCES programming. Eligibility for participation shall align with those programs prescribed under Education Law 3602-C and limitations as prescribed under the law shall apply.

**K-11 OMNI Group Services – approved**

The Board of Education approved the Services Agreement Reinstatement for continuation of services by the Omni Group as Plan Administrator for the District's 403(b) plan under the Omni-Preferred Provider Program in the amount of \$1,680.00 for the 2019-20 year.

**K-12 Postler & Jaeckle (P&J) maintenance Agreement – approved**

The Board of Education approved the Maintenance Agreement for Building Environmental Systems for Cohen Elementary/Middle School and Thomas A Edison High School with Postler & Jaeckle Corp. for the period of July 1, 2019 through June 30, 2020 at a cost of \$13,464.00.



**K-13 Donations - PFO – accepted**

The Board of Education accepted with thanks and appreciation, the following donations from the Elmira Heights PFO:  
up to \$370.00 - 5<sup>th</sup> grade field trip to Elmira College / Quarry Farm – transportation  
up to \$200.00 – 5<sup>th</sup> grade graduation flowers/punch/cookies  
up to \$134.00 – 4<sup>th</sup> grade field trip John Jones Museum - admission  
up to \$275.00 - Spring Arts Festival cookies  
\$150.00 - 7<sup>th</sup> grade field trip - to cover rides at Eldridge Park.

**K-14 Contract for BOCES Services - 2019-20 AS-7 Resolution - adopted**

The Board of Education adopted the following AS-7 resolution approving the final contract for services with the Schuyler-Steuben-Chemung-Tioga-Allegany County Board of Cooperative Educational Services for the 2019-20 school year:

*Resolution*

**THIS AGREEMENT** made this 1<sup>st</sup> day of July 2019 by and between the Board of Cooperative Educational Services for the Sole Supervisory District of Schuyler-Steuben-Chemung-Tioga-Allegany County, party of the first part, and **Elmira Heights Central School District**, party of the second part.

**WITNESSETH**, that whereas party of the first part has been duly authorized to provide the approved services listed on the attached contract for services and has been authorized to enter into agreements with boards of education and school trustees, under the provisions of sections 1950-51 of the Education Law.

**NOW, THEREFORE**, the said party of the first part hereby agrees to provide to the party of the second part the following services listed on the attached contract for services during the school year 2019-2020 at the cost indicated on the attached contract for services.

**COMMUNICATIONS**

no items

**DISCUSSION**

N-1 High School Community Service Presentation – see comments at beginning of meeting

N-2 Use of Football Field by Neighboring District

A neighboring District’s football field will be undergoing renovation and they would like to use ours for practices and their football camp. The Board is in agreement for practice sessions as long as they do not impact our scheduling but football camp would fall under facility use procedure. This is only fair since we were in the same situation at one time, and the local Districts worked together to accommodate our needs.

N-3 BOE Retreat

Superintendent asked the Board to consider whether they wanted a retreat? Mr. Blish will contact former Board member Harvey Harris to determine availability of the conference center at Watkins Glen Race Track.

N-4 School Board Conference October 24-26 Rochester

Registration takes place early July so please advise by the July 3 meeting if you will be attending.

**NEXT MEETING**

Wednesday	June 19, 2019	Regular Board Meeting (if needed)	7:00pm	Community Rm
Wednesday	July 3, 2019	Reorganization/Regular Meeting	7:00pm	Community Rm
Wednesday	July 17, 2019	Regular Board Meeting (if needed)	7:00pm	Community Rm
Wednesday	August 7, 2019	Audit Committee	6:30pm	Community Rm
Wednesday	August 7, 2019	Regular Board Meeting	7:00pm	Community Rm

**ADJOURNMENT** – At 8:36pm a motion was made by Joseph Sullivan, seconded by Andrew Willard and carried 6-0 to adjourn the meeting.

\_\_\_\_\_  
Clerk