

**Board of Education
Regular Meeting**

Minutes February 6, 2019

**ELMIRA HEIGHTS CENTRAL SCHOOL DISTRICT
ELMIRA HEIGHTS, NEW YORK**

CALL TO ORDER: President Harry Blish, called the Board of Education Meeting to order at 7:05 p.m., followed by the pledge of allegiance,

MEMBERS PRESENT Lisa Benedict, Harry Blish, Christopher Callas, Michael Lepak, Joseph Sullivan, Andrew Willard,

MEMBERS ABSENT all present

OTHERS PRESENT Mary Beth Fiore, Martha Clark, Tom Boyanowski, Dawn Hanrahan, Andy Lutz, Geoff Pierce, Carol Sullivan, Pat Moffe, Bryan Maggs, Brandon Roche, Susan Roche, Colleen Dengler

APPROVAL OF AGENDA/MINUTES

Agenda:

A motion was made by Andrew Willard, seconded by Lisa Benedict and carried 6-0 to approve the agenda for the February 6, 2019 Board of Education Meeting with additions and updates.

Minutes:

January 9, 2019 Regular Meeting- A motion was made by Christopher Callas, seconded by Andrew Willard and carried 6-0 to approve the minutes of the January 9, 2019 Regular Meeting.

Order of Business:

A motion was made by Andrew Willard, seconded by Joseph Sullivan and carried 6-0 to suspend the regular order of business to accommodate guests, special discussion topics and presentations in an order of business as deemed appropriate.

COMMENTS FROM THE PUBLIC AND STAFF

Mary Beth Fiore - Superintendent ♦ Focusing on Fiscal needs and challenges which will be addressed later during the budget development discussion ♦ School Report Card to be presented next month – Schools/District all In Good Standing ♦ ESSA – 6 areas for BOE to be aware of were reviewed and is on our website for reference ♦ Great conference day on “Resilience” – thank you to DLT for all the planning ♦ Awesome basketball game last night ♦ Looking forward to the upcoming musical ♦

Andy Lutz – Elementary School Principal ♦ Faculty meetings - been looking at the next generation of learning standards-it is a 3 year process and the first year focuses on faculty. ♦ Lori Krelie – has done an outstanding job as curriculum mentor and will be missed as she moves on. Thank you Lori ♦ Grade Level meetings – reviewing data and continue to use information to improve our programs ♦ March Conference Day – planning is underway - safety drills with local agencies and behavior intervention training ♦ Next year – already thinking about it ♦ It is Fashion February Fun Month – today was dress like a gym teacher day

Dawn Hanrahan – Middle School Principal/CSE Chair ♦ ELA Textbooks – later in the meeting, hope that you will approve the recommendation for new texts – after looking at various programs the one presented has a great deal of teacher support and has the ability to acquire different levels – there is still textbook funds available for this year to be used. ♦ New Counselor and Psychologist are stepping right up and catching on quickly – they are both a great asset to the District

Tom Boyanowski – High School Principal ♦ ACE Opportunities – have been meeting with Corning Community College to amp up our Ace program and to offer more challenging options for students right in our building. New administration there is being receptive – this is very exciting ♦ Number of activities coming up (2/23 Snowball)(2/25 community/family night)(2/26 Blood Drive)(3/1 & 2 Musical with have 3 performances) ♦ Phenomenal basketball game last night – all of our teams have made great strides this winter

Martha Clark – Business Manager ♦ Budgeting is high on the task list ♦ Tax Cap calculation ♦ Medicaid Cost Reporting submitted ♦ Capital Project – final payment applications being processed – verifying all work satisfactory before issuing ♦ Maintenance of Effort Reporting for section 611 and 619 grants, demonstrating that the District has met the spending eligibility standards.

Public Comments ♦ Bryan Maggs(parent) – commented on the Athletic Placement Policy and what seems to be a lack of information on 7th graders being allowed to try out. ♦ Pat Moffe(parent & coach) implied that more 7th graders should be allowed to try out since many of the young athletes play long travel seasons and are acquiring more/better skills earlier at a younger age. Suggested challenges with filling the team roster; especially in specific positions.

PERSONNEL

A motion was made by Michael Lepak, seconded by Joseph Sullivan and carried 6-0 to approve the following consent personnel item(s) F-1a through F4a with the addition of a teacher appointment, IPA-computer agreement, health & welfare agreement and cse meeting update. Be it further resolved that upon receipt of final clearance from the State Education Department, any conditional appointments shall be changed to regular appointments, reflecting the effective date of said Board meeting.

F-1 Resignation/Retirements**a. Secondary ELA Teacher - resignation - accepted**

Aimee Badger-Navin

The Board accepted with best wishes and thanks for 10 1/2 years of service, the resignation of Aimee Badger-Navin as Secondary ELA Teacher effective February 11, 2019.

b. Secondary Music Teacher - retirement - accepted

Scott Becker

The Board accepted the resignation for the purposes of retirement, of Mr. Scott Becker as a Secondary Music teacher, effective June 30, 2019, with thanks and appreciation of 21 years of service to the Elmira Heights CSD. Mr. Becker shall receive retirement benefits that he is eligible for, as outlined in the current EHTA contract.

c. Secondary ELA Teacher - resignation - accepted

Michele Reeves

The Board accepted with best wishes the resignation of Michele Reeves as Secondary ELA Teacher effective February 11, 2019.

d. Family & Consumer Science Teacher – resignation(to accept ELA position) - accepted

Jessica Delaney

The Board accepted, pending appointment as a Secondary ELA Teacher, the resignation of Jessica Delaney as Family and Consumer Science Teacher effective February 11, 2019. Ms. Delaney acknowledges she will be voluntarily giving up her current tenure area to accept a position in a new tenure area if appointed below.

e. Food Service Helper - resignation - accepted

Jessica Ruger

The Board accepted with best wishes, the resignation of Jessica Ruger, as food service helper effective January 25, 2019.

f. Girls Track Coach -Asst. – resignation(to accept head coach position) - accepted

Shane Devlin

The Board accepted, pending appointment as varsity girls track coach for the 2018-19 school year, the resignation of Shane Devlin as assistant girls track coach effective February 7, 2019.

g. Tennis Coach – resignation(to accept co-coaching position) - accepted

Joe Condame

The Board accepted, pending appointment as co-varsity tennis coach for the 2018-19 school year, the resignation of Joe Condame as varsity tennis coach effective February 7, 2019.

h. Modified Track & Field Coach - resignation - accepted

Kayla Heintzelman

The Board accepted the resignation of Kayla Heintzelman as modified track & field coach effective February 7, 2019.

F-2 Update to Prior Appointment**a. Secondary Math Teacher – revision of compensation**

Charity Spencer

The Board approved the following revised compensation for secondary math teacher Charity Spencer:

Total Compensation: per EHTA Contract: \$45,105.00 (Step 5 \$42,528 + 36 approved graduate hours \$2,577)

F-3 Appointments

The Board approved the following appointments resolving that upon receipt of final clearance from the State Education Department, any conditional appointments shall be changed to regular appointments, reflecting the effective date of said Board meeting.

a. Substitutes for the 2018-19 school year: - approved

Substitute Teachers: Megan McClure

Substitute Support Staff: Megan McClure Nicole Barron Jessica Ruger

b. Probationary Appointments

The Board approved the following probationary appointments:

1. Jessica Delaney

Secondary English

*Tenure Area: Secondary English Language Arts

Effective: February 11, 2019

**Probationary Period: three (3) years effective February 11, 2019 thru February 10, 2022.

Certification Area: Initial ELA 7-12 expires 08/31/2019

Total Compensation per EHTA Contract: No change for the current school year

*Ms. Delaney acknowledges she is voluntarily giving up her current tenure area to accept a position in a new tenure area.

2. Samantha Butts

ELA Teacher

Tenure Area: English Language Arts

Effective: March 11, 2019

**Probationary Period: three (3) years effective March 11, 2019 through March 10, 2022

Certification Area: Professional English Language Arts 7-12

Total Compensation per EHTA Contract: \$53,909 [Step 12 (\$50,927) with 45 graduate hours (\$2442 + \$540)
to be prorated to reflect March 11, 2019 start date.

**To the extent required by the applicable provisions of Education law §§2509, 2573, 3212 and 3014, in order to be granted tenure the classroom teacher or building principal shall have received composite or overall annual professional performance review ratings pursuant to Education law §3012-c and/or 3012d of either effective or highly effective in at least three (3) of the four (4) preceding years. If the classroom teacher or building principal receives an ineffective composite or overall rating in the final year of the probationary period he or she shall not be eligible for tenure at that time. For purposes of this subdivision, classroom teacher and building principal mean a classroom teacher or building principal as such terms are defined in Sections 30-2.2 and 30-3.2 of this part.

c. Coaches - approved

The Board approved the following coaches for the 2018-19 school year:

| <u>Sport</u> | <u>Coach</u> | <u>Level</u> | <u>Year</u> | <u>Stipend</u> |
|-------------------------|--------------|--------------|-------------|--------------------|
| Varsity Girls Track | Shane Devlin | 1 | 1 | \$3,972.28 |
| Co-Varsity Tennis Coach | Joe Condame | 4 | 28 | 1/2 = (\$1,665.15) |
| Co-Varsity Tennis Coach | Chris Suwak | 1 | 1 | 1/2 = (\$1,304.03) |

d. Volunteers - Athletic - approved

The Board approved the following volunteers to work with our athletic program for the 2018-19 school year:

| | | | | | |
|----------|-----------------|----------------|----------------|----------------|--------------|
| Baseball | Chris Bennett | Zack Brown | Shaun Merrill | Corey Ripley | |
| Softball | Molly Hitchcock | Madison Seelye | Todd Seelye | Katelyn Warren | Phil Willsey |
| Track | Jay Houghtling | | | | |
| Tennis | Abel Menechella | Tom Menechella | George Pesesky | Serefine Reed | |

e. Volunteers - Drama - approved

The Board approved the following volunteers to work with our drama program for the 2018-19 school year:

Nancy Killigrew Fran Berry

F-4 Creation/Elimination of Positions - approved**a. Secondary Special Education Teacher - create**

The Board approved the creation of one (1) Secondary Special Education teacher position, effective February 11, 2019.

FINANCIAL**G-1 Reports - acknowledged**

A motion was made by Christopher Callas, seconded by Andrew Willard and carried 6-0 to acknowledge the following consent financial reports

- Budget Status Report as of January 30, 2019
- Revenue Status Report as of January 30, 2019
- Budget Transfer Report as of January 30, 2019
- Treasurer's Report for December 2018
- Claims Auditor Report for December 2018
- Extra Classroom Report for December 2018

g.

FACILITIES

H-1 Update on Capital Project
working on closing out the project – getting close

H-2 Update on Capital Outlay Project
Work has begun and on target. Started ground work for electrical installation on field side of Cohen complex. Will have to wait for ground conditions to improve to bring in necessary equipment

OLD BUSINESS

No items.

NEW BUSINESS**J-1 Textbook –ELA grades 6, 7, 8**

A motion was made by Joseph Sullivan, seconded by Andrew Willard and carried 6-0 to approve adoption and purchase of the myPerspectives English Language Arts series for Grades 6, 7, 8.

J-2 IPA – GST BOCES – Computers Equipment & Peripherals

A motion was made by Lisa Benedict, seconded by Michael Lepak and carried 6-0 to approve the following resolution to enter into an agreement with the Greater Southern Tier (GST) BOCES for services to include the purchase of computer equipment and related peripheral devices:

Resolution To: Purchase Computer Equipment and Related Peripheral Devices

WHEREAS, the Board of Education of the Elmira Heights Central School District desires to enter into a contract with the Greater Southern Tier (GST) BOCES in order for the GST BOCES to furnish certain services to the District pursuant to Education Law 1950(4)(j), those services being: provision of computers and related peripheral equipment.

BE IT RESOLVED that the Board of Education of the Elmira Heights Central School District agrees to enter into a contract together with the GST BOCES for provision of said services to the District not to exceed \$50,000 plus related borrowing fees, subject to the approval of the Commissioner of Education, beginning in the 2018-2019 fiscal year for a period of four years from the date said agreement is signed and furthermore, that the President of the Board be authorized to execute all documents necessary to effectuate this resolution.

CONSENT

A motion was made by Andrew Willard, seconded by Christopher Callas and carried 6-0 to approve the following consent agenda items K-1 through K7

K-1 CSE Recommendations and Funding - approved

The Board of Education approved the recommendations and funds to support placements for determinations made at the January 7, 8, 9, 14, 15, 17, 18, 24, 25, 28, 29, February 1, 4, 2019 CSE meetings.

K-2 CPSE Recommendations and Funding - approved

The Board of Education approved the recommendations and funds to support placements for determinations made at the January 7 and, February 1, 2019 meetings.

K-3 Policies – deleted – approved

The Board of Education approved the recommendation to delete the following Board of Education Policies as advised by legal counsel and discussed at the January 9, 2019 Board of Education Meeting:

| | | |
|------|---------------------------------------------|----------------------------------------------|
| 5110 | Budget Planning and Development | policy is not required |
| 5120 | School District Budget Hearing | merely recites legal requirements |
| 5130 | Budget Adoption | merely recites legal requirements |
| 5140 | Administration of the Budget | recites current law |
| 5150 | Contingency Budget | recites law and predates tax cap legislation |
| 5210 | Revenues | recites current law |
| 5240 | School Tax Assessment and Collection | recites law & is unnecessary |
| 5310 | Bonding of Employees & School Board Members | reiterates legal obligation & unnecessary |
| 5340 | Borrowing of Funds | reiterates Local Finance Law & unnecessary |

K-4 Policies – revised - approved

The Board of Education approved the following revised Board of Education Policies as presented at the January 9, 2019 Board of Education meeting:

| | |
|------|-------------------------------------------------|
| 3280 | Use of School Facilities, Materials & Equipment |
| 6110 | Code of Ethics |

K-5 Donation – PFO – \$5,000.00 - spring musical - accepted

The Board of Education accepted with thanks and appreciation a donation in the amount of \$5,000.00 to support the Spring musical.

K-6 Health & Welfare Services Contract – Corning City School District - approved

The Board of Education approved the health and welfare services contract with the Corning City School District, having provided services for one (1) Elmira Heights student, attending non-public/charter schools located in the Corning City School District, during the 2018-19 school year, at a rate of \$530.16 per student for a total cost for one (1) student of \$530.16

K-7 Health & Welfare Services Contract – Horseheads Central School District - approved

The Board of Education approved the health and welfare services contract with the Horseheads Central School District, having provided services for eighteen (18) Elmira Heights students, attending non-public/charter schools located in the Horseheads Central School District, during the 2018-19 school year, at a rate of \$306.97 per student for a total cost for eighteen (18) students of \$5,525.46.

AWARDS/HONORS/ACHIEVEMENT

No items

COMMUNICATIONS

Thank you – from Allena Jamison for Harris Earl and Francis Smith Scholarship

DISCUSSION

N-1 BOCES Board Member Nominations due 3/18

If there is anyone you wish to nominate, please advise for the March 6 meeting agenda.

N-2 Athletics: Possible changes in football league

An 8 Man football league was Discussed. There were several questions. Our athletic director, Mike Bennett will be invited to attend the next meeting to discuss the program further and answer questions.

N-3 Fiscal Stress Score

NY State Comptroller report indicates no designation for fiscal or environmental stress.

N-4 Budget Development 2019-20

Budget was presented with the latest data available. Some sections remain unchanged and others have been adjusted since last month’s presentation.

COMMENTS – (continued)

Ms. Fiore played a heartfelt video, she created, announcing her intention to retire in 2020.

EXECUTIVE SESSION:

At 8:29pm a motion was made by Christopher Callas, seconded by Lisa Benedict and carried 6-0 to enter executive session to discuss legal update and personnel.

ADJOURN EXECUTIVE SESSION:

At 8:51pm a motion was made by Andrew Willard, seconded by Christopher Callas and carried 6-0 to adjourn executive session.

NEXT MEETING

| | | | |
|-----------|-------------------|------------------------------------------|--------------|
| Wednesday | February 20, 2019 | 7:00pm Regular Board Meeting (if needed) | Community Rm |
| Wednesday | March 6, 2019 | 7:00pm Reorganization/Regular Meeting | Community Rm |

ADJOURNMENT – At 8:54pm a motion was made by Joseph Sullivan, seconded by Andrew Willard and carried 6-0 to adjourn the meeting.

Clerk